



# CITY OF SUGAR LAND

## CITY COUNCIL MINUTES

Sugar Land City Hall  
2700 Town Center Boulevard North  
Sugar Land, Texas 77479

**CITY OF SUGAR LAND**

**TUESDAY, OCTOBER 4, 2022**

**CITY COUNCIL MEETING MINUTES**

**5:30 PM**

**Council Chamber**

### **I. ATTENTION**

- A.** *Members of the City Council, Board and/or Commission may participate in deliberations of posted agenda items through videoconferencing means. A quorum of the City Council, Board and/or Commission will be physically present at the above-stated location, and said location is open to the public. Audio/Video of open deliberations will be available for the public to hear/view, and are recorded as per the Texas Open Meetings Act.*

*The meeting will live stream at <https://www.sugarlandtx.gov/1238/SLTV-16-Live-Video> or <https://www.youtube.com/user/SugarLandTXgov/live>. Sugar Land Comcast Cable Subscribers can also tune-in on Channel 16.*

### **QUORUM PRESENT**

All members were present.

### **INVOCATION**

*Councilmember Jennifer Lane*

### **PLEDGE OF ALLEGIANCE TO THE FLAG**

*Councilmember Jennifer Lane*

### **RECOGNITION**

**FIRE PREVENTION WEEK  
OCTOBER 9-15, 2022**

***Doug Boeker, Fire - EMS Chief***

**NATIONAL NIGHT OUT  
OCTOBER 4, 2022**

*Douglas Brinkley, Assistant City Manager/Interim Chief of Police*

**II. PUBLIC COMMENT**

**A. Option 1:** Members of the public desiring to submit written comments to be read during the Public Comment or Public Hearing portions of the meeting, will be allowed to submit their comments to the Office of the City Secretary (citysec@sugarlandtx.gov). Written/e-mailed comments must be received by 3:00 p.m., Tuesday, October 4, 2022.

**Option 2:** Members of the public desiring to participate virtually during the set/posted time of the Public Comment or Public Hearing must e-mail (citysec@sugarlandtx.gov) or call ((281) 275-2730) the Office of the City Secretary by 3:00 p.m., Tuesday, October 4, 2022. Once properly registered, the Office of the City Secretary will provide instructions for direct participation during the Public Hearing.

**Option 3:** Members of the public desiring to address the City Council, Board and/or Commission in person with regard to matters on the agenda must complete a "Request to Speak" form and give it to the City Secretary, or designee, prior to the beginning of the meeting.

Each option available, as described above, is limited to three (3) minutes, and in-person/virtual speakers requiring a translator will have six (6) minutes, regardless of the number of agenda items to be addressed. Comments or discussion by the City Council, Board, and/or Commission Members, will only be made at the time the subject is scheduled for consideration.

***Disclaimer:*** *The City of Sugar Land reserves the right to remove any written/mailed comments deemed inappropriate or not adhering to the public comment rules outlined in this notice. The City reserves the right to not read any comments containing -*

- *Links to for-profit sites*
- *Advertising*
- *Promotion of illegal activities*
- *Sexual oriented/explicit comments and sites*
- *Information promoting discrimination/harassment*
- *Political/religious rhetoric, advocacy, or commentary*

***For questions or assistance, please contact the Office of the City Secretary (281) 275-2730.***

No member of the public addressed the Council.

### **III. CONSENT AGENDA**

- A. Consideration of and action on authorization of a Contract with Metro Fire Apparatus Specialist, Inc., in the amount of \$100,000.00, for the purchase of fire apparatus parts and maintenance services.

***Shahid Ali, Fleet Services Manager***

- B. Consideration of and action on authorization of a Contract with Siddons-Martin Emergency Group LLC, in the amount of \$125,000.00 through BuyBoard Cooperative Purchasing Contracts No. 650-21 and 651-21, for road rescue ambulance and fire apparatus maintenance service and parts.

***Shahid Ali, Fleet Services Manager***

- C. Consideration of and action on authorization of a Contract with The Goodyear Tire & Rubber Company DBA Goodyear Commercial Tire and Service Centers, in the amount of \$200,000.00 through Choice Partners Cooperative Purchasing Contract No. 21/040SG-02, for the purchase of tires for City vehicles and equipment.

***Shahid Ali, Fleet Services Manager***

- D. Consideration of and action on authorization of a Contract with Beasley Tire Service Houston, Inc., in the amount of \$100,000.00 through Omnia Partners Cooperative Purchasing Contract No. 2019209, for the purchase of heavy construction equipment, medic units, and fire apparatus tires.

***Shahid Ali, Fleet Services Manager***

- E. Consideration of and action on authorization of a Contract with Ariens Company, in the amount of \$113,459.49 through BuyBoard Cooperative Purchasing Contract No. 611-20, for the purchase of nine (9) lawnmowers for right-of-way maintenance and landscape beautification services.

***Shahid Ali, Fleet Services Manager***

- F. Consideration of and action on authorization of a Contract with Dana Safety Supply, Inc., DBA Fleet Safety Equipment, Inc., in the amount of \$150,000.00 through BuyBoard Cooperative Purchasing Contract No. 603-20, for the purchase and installation of hi-tech vehicle equipment for police and fire vehicles.

***Shahid Ali, Fleet Services Manager***

- G. Consideration of and action on authorization of a Contract with Dana Safety Supply, Inc., DBA Fleet Safety Equipment, Inc., in an amount of \$166,668.88 through BuyBoard Cooperative Purchasing Contract No. 603-20, for the purchase of vehicle equipment for various City departments.

***Shahid Ali, Fleet Services Manager***

- H.** Consideration of and action on authorization of a Contract with Republic Harley-Davidson, in the amount of \$81,150.54, for the purchase of three (3) Harley-Davidson motorcycles for the Police department.

***Shahid Ali, Fleet Services Manager***

- I.** Consideration of and action on authorization of a Contract with Silsbee Ford, in the amount of \$552,246.60 through The Interlocal Purchasing System Contract No. 210907, for the purchase of sixteen (16) Ford vehicles for various City departments.

***Shahid Ali, Fleet Services Manager***

- J.** Consideration of and action on authorization of a Contract with Lake Country Chevrolet, Inc., in the amount of \$481,121.05 through The Interlocal Purchasing System Contract No. 210907, for the purchase of thirteen (13) Chevrolet Tahoe fleet replacement vehicles for various City departments.

***Shahid Ali, Fleet Services Manager***

- K.** Consideration of and action on authorization of a Contract with Ernest Industries, in the amount of \$86,500.00, for the purchase of a batch plant and two (2) concrete mixers for the Public Works department.

***Shahid Ali, Fleet Services Manager***

- L.** Consideration of and action on authorization of a Contract with Magnum Trailers, in the amount of \$69,002.00 through BuyBoard Cooperative Purchasing Contract No. 599-19, for the purchase of five (5) trailers for various City departments.

***Shahid Ali, Fleet Services Manager***

- M.** Consideration of and action on authorization of a Contract with Arnold Oil Company, in the amount of \$200,000.00 through BuyBoard Cooperative Purchasing Contract No. 629-20, for the purchase of automotive parts for City vehicles and equipment.

***Shahid Ali, Fleet Services Manager***

- N.** Consideration of and action on authorization of a Contract with Imperial Outdoor Power Equipment, Inc., in the amount of \$125,000.00, for the purchase of Fleet mower and small equipment parts. This contract will automatically renew for two (2) additional one-year terms; for a total contract amount of \$375,000.00.

***Shahid Ali, Fleet Services Manager***

- O.** Consideration of and action on authorization of a Contract with Faster, LLC, in the amount of \$125,372.00 through General Services Administration Contract No. GS-35F-0251U, for the purchase of Faster Asset Solutions Fleet

Management Software.

***Shahid Ali, Fleet Services Manager***

- P.** Consideration of and action on authorization of a Contract with Siddons Martin Emergency Group LLC, in the amount of \$1,766,088 through the Houston-Galveston Area Council Cooperative Purchasing Contract No. AM10-20, for the purchase of four (4) Ford Road Rescue Ultra Medic ambulances for the Fire-EMS department, utilizing American Rescue Plan Act Funds.

***Shahid Ali, Fleet Services Manager and Doug Boeker, Fire-EMS Chief***

- Q.** Consideration of and action on authorization of a Contract with Azteca Systems LLC, in the amount of \$69,355.00, for a Cityworks enterprise license. This contract will automatically renew for three (3) additional one-year terms; for a total contract amount of \$341,855.00.

***Erik Schenck, Technical Platforms Manager***

- R.** Consideration of and action on authorization of an Interlocal Agreement by and between the Fort Bend Subsidence District and the City of Sugar Land, Texas, in the amount of \$79,990.00, for the Water Conservation Education Program sponsorship.

***Merritt Nolte-Roth, Water Resources Manager***

- S.** Consideration of and action on authorization of a Contract with Transnet Communications LLC, in the amount of \$279,280.11 through The Interlocal Purchasing System Contract No. 200105, for the purchase of 110 Point Tilt Zoom cameras, for the Intelligent Transportation System Master Plan Projects, utilizing American Rescue Plan Act Funds.

***James Turner, City Traffic Engineer***

- T.** Consideration of and action on authorization of a Contract between the City of Sugar Land, Texas and Telfair Community Association, Inc., in the amount of \$60,131.66, for right-of-way landscape and maintenance supplementation.

***Herc Meier, Assistant Director of Public Works***

- U.** Consideration of and action on authorization of a Contract between the City of Sugar Land, Texas and New Territory Residential Community Association, Inc., in the amount of \$67,176.54, for right-of-way landscape and maintenance supplementation.

***Herc Meier, Assistant Director of Public Works***

- V.** Consideration of and action on authorization of a Contract between the City of Sugar Land, Texas, and First Colony Community Services Association, Inc., DBA First Colony Community Association, Inc., in the amount of \$96,219.00,

for street light reimbursement.

***Herc Meier, Assistant Director of Public Works***

- W.** Consideration of and action on a Contract with Cypress Creek Pest Control of Texas LLC, in the amount of \$195,552.00, for mosquito control services. This contract will automatically renew for four (4) additional one-year terms; for a total contract amount of \$977,760.00.

***Herc Meier, Assistant Director of Public Works***

- X.** Consideration of and action on authorization of a Contract with Cedros Paving Service LLC, in the amount of \$824,635.00, for On-Call Pavement Rehabilitation at various locations. This contract will automatically renew for four (4) additional one-year terms; for a total contract amount of \$4,123,175.

***Matthew Douglas, Public Works Operations Manager***

- Y.** Consideration of and action on authorization of Year Two of a Contract with Cedros Paving Service LLC, in the amount of \$3,000,000, for street rehabilitation at various locations for the Major Street Rehabilitation Project, CIP CST2201.

***Matthew Douglas, Public Works Operations Manager***

- Z.** Consideration of and action on authorization of a Contract with Cedros Paving Service LLC, in the amount of \$600,000.00, for storm sewer rehabilitation at various locations, utilizing American Rescue Plan Act Funds.

***Matthew Douglas, Public Works Operations Manager***

- AA.** Consideration of and action on authorization of a Contract with Greenscapes Six LLC, in the amount of \$625,000.00, for sidewalk and trail rehabilitation at various locations.

***Matthew Douglas, Public Works Operations Manager***

- AB.** Consideration of and action on authorization of a Contract with Greenscapes Six LLC, in the amount of \$1,800,000, for sidewalk and trail rehabilitation at various locations, utilizing American Rescue Plan Act Funds.

***Matthew Douglas, Public Works Operations Manager***

- AC.** Consideration of and action on authorization of a Construction Contract with C & C Water Services LLC, in the amount of \$1,528,351, for rehabilitation and replacement of major components at Great Oak Water Well, Soldiers Field Water Well, and River Park On-site Water Well for the Well Rehabilitation Project, CIP CWA2208.

***Robert Wilson, Engineer III***

- AD.** Consideration of and action on authorization of a Contract with Galls LLC, in

the amount of \$100,000 through BuyBoard Cooperative Purchasing Contract No. 670-22, for the purchase of police uniforms and accessories.

***Chris Thompson, Police Captain***

- AE.** Consideration of and action on **CITY OF SUGAR LAND RESOLUTION NO. 22-43**: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, ACCEPTING THE STATE OF TEXAS, FISCAL YEAR 2023 SELECTIVE TRAFFIC ENFORCEMENT PROGRAM (STEP) COMPREHENSIVE (STEP-COMP) AND COMMERCIAL MOTOR VEHICLE (STEP-CMV) GRANTS AND DESIGNATING THE CITY MANAGER, OR HIS DESIGNEE, AS AUTHORIZED GRANT OFFICIAL TO SIGN DOCUMENTS TO ADMINISTER AND IMPLEMENT THE GRANTS.

***Pete Lara, Police Captain***

- AF.** Consideration of and action on authorization of Amendment No. 3 to the Land Lease between the City of Sugar Land, Texas, and Sky Harbour Sugar Land Airport LLC.

***Elizabeth Rosenbaum, Director of Aviation***

- AG.** Consideration of and action on authorization of Year Two of the Contracts with Ochs, Inc., in the amount of \$45,358.00, for life insurance and accidental death and dismemberment coverages; and with Symetra Life Insurance Co., in the amount of \$194,621.00, for disability insurance coverages, for January 1, 2023 through December 31, 2023.

***Paula Kutchka, Director of Human Resources***

- AH.** Consideration of and action on authorization of Year Two of the Contracts with CIGNA Healthcare, in the amount of \$1,860,713, for Employee Healthcare Benefits related to the self-funded group medical plans and stop loss coverage; and in the amount of \$591,084.00 for fully insured group dental plans, as well as voluntary vision insurance coverage, for the period of January 1, 2023 through December 31, 2023.

***Paula Kutchka, Director of Human Resources***

- AI.** Consideration of and action on the proposed Fiscal Year 2023 Budget for Tax Increment Reinvestment Zone Number Three.

***Scott Butler, Director of Budget & Strategy***

- AJ.** Consideration of and action on the proposed Fiscal Year 2023 Budget for Tax Increment Reinvestment Zone Number Four.

***Scott Butler, Director of Budget & Strategy***

- AK.** Consideration of and action on the minutes of the September 20, 2022 City Council meeting.

***Thomas Harris III, City Secretary***

All Consent Agenda items listed are considered to be routine by the City Council and enacted by one motion.

A motion to **Approve**, Items III-A through III-AK, Consent Agenda, was made by Carol McCutcheon and seconded by Naushad Kermally, the motion **Passed**.

Ayes: Ferguson, Jacobson, Kermally, Lane, McCutcheon, Whatley, Zimmerman

**IV. DONATIONS**

- A. Consideration of and action on acceptance of a Donation from the Cullinan Park Conservancy, in the amount of \$1,237,000, for the construction of Cullinan Park Improvements - Phase II, CIP CPK2001; and authorization of budget amendment in the amount \$1,237,000 to revenues and expenditures.

***Joe Chesser, Director of Parks and Recreation Department***

Joe Chesser, Director of Parks and Recreation, gave a presentation, comments and answered questions from the Council.

A motion to **Approve**, Item IV-A, a Donation from the Cullinan Park Conservancy, in the amount of \$1,237,000, for the construction of Cullinan Park Improvements - Phase II, CIP CPK2001; and authorization of budget amendment in the amount of \$1,237,000 to revenues and expenditures, was made by Suzanne Whatley and seconded by Carol McCutcheon, the motion **Passed**.

Ayes: Ferguson, Jacobson, Kermally, Lane, McCutcheon, Whatley, Zimmerman

**V. CONTRACTS AND AGREEMENTS**

- A. Consideration of and action on authorization of a Construction Contract with Millis Development & Construction LLC, in the amount of \$1,415,907.72, for the construction of Cullinan Park Improvements - Phase II, CIP CPK2001; and authorization of a budget amendment in the amount of \$200,000.00 to revenues and expenditures for the TPWD Recreation Grant.

***Joe Chesser, Director of Parks and Recreation***

Joe Chesser, Director of Parks and Recreation, gave a presentation, comments and answered questions from the Council.

A motion to **Approve**, Item V-A, a Construction Contract with Millis Development & Construction LLC, in the amount of \$1,415,907.72, for the construction of Cullinan Park Improvements - Phase II, CIP CPK2001; and authorization of a budget amendment in the amount of \$200,000.00 to revenues and expenditures for the TPWD Recreation Grant, was made by Stewart Jacobson and seconded by



Naushad Kermally, the motion **Passed**.

Ayes: Ferguson, Jacobson, Kermally, Lane, McCutcheon, Whatley, Zimmerman

- B.** Consideration of and action on authorization of an Interlocal Agreement by and between Fort Bend Independent School District and the City of Sugar Land, establishing a pilot program for preventative maintenance services at the James Reese Career and Technical Center for the City's non-emergency response vehicles.

***Shahid Ali, Fleet Services Manager & Reena Varghese, Chief Innovation Officer***

Reena Varghese, Chief Innovation Officer, and Shahid Ali, Fleet Services Manager, gave a presentation, comments and answered questions from the Council.

A motion to **Approve**, Item V-B, an Interlocal Agreement by and between Fort Bend Independent School District and the City of Sugar Land, establishing a pilot program for preventative maintenance services at the James Reese Career and Technical Center for the City's non-emergency response vehicles, was made by Naushad Kermally and seconded by Jennifer Lane, the motion **Passed**.

Ayes: Ferguson, Jacobson, Kermally, Lane, McCutcheon, Whatley, Zimmerman

## **VI. ORDINANCES AND RESOLUTIONS**

- A.** Consideration of and action on **CITY OF SUGAR LAND RESOLUTION NO. 22-46: RESOLUTION AUTHORIZING PUBLICATION OF NOTICE OF INTENTION TO ISSUE CERTIFICATES OF OBLIGATION.**

***Jennifer Brown, Director of Finance***

Jennifer Brown, Director of Finance, gave a presentation, comments and answered questions from the Council.

A motion to **Approve**, Item VI-A, Resolution No. 22-46 authorizing publication of a Notice of Intention to issue Certificates of Obligation, was made by Naushad Kermally and seconded by William Ferguson, the motion **Passed**.

Ayes: Ferguson, Jacobson, Kermally, Lane, McCutcheon, Whatley, Zimmerman

## **VII. CITY COUNCIL CITY MANAGER REPORTS**

- A.** City Council Member Reports

- Community Events Attended or Scheduled

This item was deleted.

**B. City Manager Report**

- Community Events Attended or Scheduled
- Other Governmental Meetings Attended or Scheduled
- Council Meeting Schedule

This item was deleted.

**VIIIADJOURNMENT**

A motion to **Approve**, Adjournment at 5:58 p.m., was made by Carol McCutcheon and seconded by Joe Zimmerman, the motion **Passed**.

Ayes: Ferguson, Jacobson, Kermally, Lane, McCutcheon, Whatley, Zimmerman

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**Thomas Harris III, City Secretary**

