



CONTRACTS AND AGREEMENTS

AGREEMENT

**Authorization Of An Interlocal Agreement By And Between
Fort Bend Independent School District And The City Of
Sugar Land, Establishing A Pilot Program For Preventative
Maintenance Services At The James Reese Career And
Technical Center For The City's Non-emergency Response
Vehicles.**

***Shahid Ali*, Fleet Services Manager &
Reena Varghese, Chief Innovation Officer**

Background

- **Department of Innovation created the Forming Unique and Strategic Engagements (F.U.S.E.) Program**
 - **F.U.S.E. purpose is to collaborate with and engage community partners**

F.U.S.E. Program Engagement Efforts

- **Provided internships and public sector experience**
- **Participated in externships**
- **Conducted mock interviews with students**
- **Career Fair participation**

F.U.S.E. Future Opportunities

- **Continue to work with the Center for additional opportunities**
 - **electrical, HVAC, etc.**
 - **internship opportunities**
 - **explore other pilot programs**
- **Expand relationships with other community partners, University of Houston at Sugar Land**
 - **currently working with 2 interns**
- **Connect with other local schools and programs**

James Reece Career and Technical School

Local FBISD school that:

- **provides classrooms, labs, and collaboration space to support multiple specialized career and technical programs**
- **utilizes real world experiences**
- **prepares high school students for the workforce**
- **has skilled teachers overseeing learning activities**

Mutually Beneficial Partnership

- **Mutually beneficial opportunity to engage with James Reece Career and Technical Center (the Center)**
 - continued need to recruit and retain highly skilled, technical positions, HVAC, automotive, electrical
- **Leveraging community talent to address city challenges**
- **Connecting classroom skills to real world experiences**

A Mutually Beneficial Partnership (cont.)

- **Creating a talent pipeline for the future**
 - preparing students to enter the workforce with developed skillsets
- **Pilot projects/programs that benefit both parties, i.e. Fleet and the Center**

Partnership Scope

Students at the Center will work on preventative maintenance on the city's light-duty trucks and vehicles

This fleet consists of:

- **non-public safety related vehicles**
- **initial pilot will include F-150s**
- **opportunity to expand in the future**

Partnership Scope (cont.)

- **Pilot program initial agreement term is one year and can be evaluated on a yearly basis**
- **COSL Fleet Services will schedule available slots and provide material and parts for the basic services**
- **COSL vehicle operator will drop off equipment and await completion of preventative maintenance service**

Fleet Partnership Benefits

Other benefits the Fleet Services anticipates include:

- **efficiency for Fleet staff to address high priority repairs**
- **showcasing this profession to aspiring students**
- **expediting routine/basic maintenance of city fleet**
- **exchanging diagnostic information and scope of work recommendations through supervisory feedback from the center**

Account Funding Management

Funding will be through each respective department's existing repair and maintenance account

- **Partnership does not change the current funding structure**
- **Account transfers are still billed by department**
- **Shop Manager from the center will provide monthly statements for review and payment for all work completed**

Recommendation

Staff recommends the City Council authorize the execution of an Interlocal Agreement between the City's Fleet Division and Fort Bend Independent School District's James Reece Career and Technical Center to establish a pilot program for preventative maintenance services.

CLARIFYING QUESTIONS FOR STAFF

Council Motion and Discussion

