

SINGLE / SOLE SOURCE DOCUMENTATION

Texas Local Government Code 252.022

Department: Human Resources Project #: _____
Requested By: Susan Huerta Phone #: 2735
Vendor Name: Vector Solutions Est. Cost: \$ 209,677.19
Description of Purchase: Training Platform

The City is using a single * or sole ** source purchasing method because:

The product or service is required for compatibility with existing equipment, supplies, or services.

Justification:

This web based training program is actively being utilized by the city. We want to continue the level of service without any disruptions.

The following steps were taken to verify that a similar product/service is not available elsewhere:

Other

Justification:

Vector Solutions is uniquely qualified as a web based training organization capable of providing an extensive array of services.

*Single Source: Only one vendor can be used due to patents, copyrights, secret processes, or natural monopolies.

** Sole Source: Only one vendor possesses the unique capability to meet the City's requirements.

Additional Comments:

n/a

Clearances:

Department Head

Date