



CITY OF SUGAR LAND

CITY COUNCIL MINUTES

Sugar Land City Hall
2700 Town Center Boulevard North
Sugar Land, Texas 77479

CITY OF SUGAR LAND

TUESDAY, JANUARY 28, 2025

CITY COUNCIL MEETING MINUTES

5:30 PM

Council Chamber

I. ATTENTION

- A. *Members of the City Council, Board and/or Commission may participate in deliberations of posted agenda items through videoconferencing means. A quorum of the City Council, Board and/or Commission will be physically present at the above-stated location, and said location is open to the public. Audio/Video of open deliberations will be available for the public to hear/view; and are recorded as per the Texas Open Meetings Act.*

The meeting will live stream at <https://www.sugarlandtx.gov/1238/SLTV-16-Live-Video> or <https://www.youtube.com/user/SugarLandTXgov/live>. Sugar Land Comcast/Xfinity Cable Subscribers can also tune-in on Channel 16.

QUORUM PRESENT

All members of the Council were present.

INVOCATION

Councilmember Carol McCutcheon

PLEDGES OF ALLEGIANCE

Councilmember Carol McCutcheon

II. PUBLIC COMMENT

Pursuant to Texas Government Code section 551.007, citizens are permitted to address the City Council, Board and/or Commission in person with regard to matters posted for consideration on the agenda. Each speaker must complete a "Request to Speak" form and give it to the City Secretary or designee, prior to the beginning of the meeting.

Each speaker is limited to three (3) minutes, speakers requiring a translator will have six (6) minutes, regardless of the number of agenda items to be addressed. Comments or discussion by City Council, Board, and/or Commission members, will only be made at the time the subject is scheduled for consideration.

For questions or assistance, please contact the Office of the City Secretary (281) 275-2730.

The following member of the public addressed the Council:

- Caleb Kirkpatrick, 1203 King Creek Trail, spoke in favor of agenda item IV-A.

III. CONSENT AGENDA

- A. **SECOND CONSIDERATION**: Consideration of and action on **CITY OF SUGAR LAND ORDINANCE NO. 2363**: AN ORDINANCE OF THE CITY OF SUGAR LAND, TEXAS, ANNEXING 45.11 ACRES OF CITY-OWNED LAND LOCATED NEAR FM 2759 AS MORE PARTICULARLY DESCRIBED HEREIN, TEMPORARILY ZONING THE PROPERTY AS R-1-I DISTRICT (INTERIM STANDARD SINGLE-FAMILY RESIDENTIAL), AND PLACING THE ANNEXED LAND INTO CITY COUNCIL DISTRICT NUMBER FOUR.

Jessica Echols, Interim Senior Planner

- B. Consideration of and action on **CITY OF SUGAR LAND RESOLUTION NO. 25-05**: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, RATIFYING THE ACCEPTANCE OF A GRANT FROM THE U.S. DEPARTMENT OF JUSTICE (DOJ), OFFICE OF JUSTICE PROGRAMS (OJP), BUREAU OF JUSTICE ASSISTANCE (BJA), FOR THE FY 2024 PAUL COVERDELL FORENSIC SCIENCE IMPROVEMENT GRANTS PROGRAM – COMPETITIVE (COVERDELL COMPETITIVE PROGRAM); DESIGNATING THE CITY MANAGER, OR HIS DESIGNEE, AS AUTHORIZED GRANT OFFICIAL TO EXECUTE ALL GRANT RELATED DOCUMENTS; AND APPROVING A BUDGET AMENDMENT IN THE AMOUNT OF \$296,150.00 TO EXPENDITURES AND REVENUES FROM FY 2024 PAUL COVERDELL FORENSIC SCIENCE IMPROVEMENT GRANTS PROGRAM; and authorization of a Budget Amendment in the amount of \$296,150.00 to revenues and expenditures.

David White, Police Captain - Special Operations

- C. Consideration of and action on authorization of an Interlocal Agreement with Fort Bend County Levee Improvement District No. 2, for the land use and floodplain administration authority.

Robert Wilson, Assistant City Engineer

- D. Consideration of and action on authorization of an Interlocal Agreement with First Colony Levee Improvement District, for the land use and floodplain administration authority.

Robert Wilson, Assistant City Engineer

- E. Consideration of and action on authorization of a Contract with Pape-Dawson Consulting Engineers LLC, in the amount of \$393,246.00, for design and bid phase services for the South of the Brazos Wastewater Treatment Plant Diversion Project, CIP CWW2504.

Idahosa Igbinoba, Senior Project Manager

- F. Consideration of and action on authorization of a Contract with Lou Hammond Group, in the amount of \$40,000.00, for Fiscal Year 2025 public relation services, utilizing Hotel Occupancy Tax Funds; for a total contract amount of \$120,000.00, utilizing \$40,000.00 Sugar Land Development Corporation Funds, and \$40,000.00 Sugar Land 4B Corporation Funds.

Jordan Cutler, Senior Marketing Manager

- G. Consideration of and action on authorization to reject all bids received for the Tourism Positioning Strategy, Request for Proposal No. 2025-RFP-012.

Alison Brooks, Assistant Director of Tourism

- H. Consideration of and action on appointment of Mark Winters as Chair for a term ending December 31, 2025, to the Music Advisory Board.

Sha Davis, Civic Arts Manager

- I. Consideration of and action on appointment of Jennifer May, Position 4, and Sarwar Khan, Position 5, for terms ending December 31, 2025; and appointment of Donald Smithers as Chair for a term ending December 31, 2025, to the Tax Increment Reinvestment Zone Number One Board of Directors.

Joe Zimmerman, Mayor

- J. Consideration of and action on appointment of Suzanne Whatley, Position 2, and William Ferguson, Position 4, for terms ending December 31, 2026; and appointment of Stewart Jacobson as Chair for a term ending December 31, 2025, to the Tax Increment Reinvestment Zone Number Three Board of Directors.

Joe Zimmerman, Mayor

- K. Consideration of and action on appointment of Greg Stirman, Position 1, and Cynthia Knox, Position 3, for terms ending December 31, 2026; and

appointment of Greg Stirman as Chair for a term ending December 31, 2025 to the Tax Increment Reinvestment Zone Number Four Board of Directors.

Joe Zimmerman, Mayor

- L. Consideration of and action on the minutes of the December 17, 2024 and January 7, 2025 City Council meetings.

Linda Mendenhall, City Clerk

A motion to **Approve**, Item III-L, Approval of consent agenda items A through L., was made by Suzanne Whatley and seconded by Naushad Kermally, the motion **Passed**.

Ayes: Ferguson, Jacobson, Kermally, Lane, McCutcheon, Whatley, Zimmerman

IV. DONATIONS

- A. Consideration of and action on acceptance of monetary donations, in the amount of \$5,438.12, for City of Sugar Land Animal Shelter to support the care of and adoption efforts for the animal shelter residents and community-wide animal welfare education initiatives.

Rafe Rodriguez, Interim Animal Services Manager

Rafe Rodriguez, Interim Animal Services Manager, gave a presentation, made comments and answered questions from the Council.

A motion to **Approve**, Item IV-A, Approval of the acceptance of donations to Sugar Land Animal Shelter in the amount of \$5,438.12., was made by Jennifer Lane and seconded by William Ferguson, the motion **Passed**.

Ayes: Ferguson, Jacobson, Kermally, Lane, McCutcheon, Whatley, Zimmerman

V. APPOINTMENTS

- A. Consideration of and action on the appointment of one member and one alternate member to the Houston-Galveston Area Council (H-GAC) General Assembly and Board of Directors for a one-year term for calendar year 2025.

Joe Zimmerman, Mayor

A motion to **Approve**, Item V-A, Approval of the appointment of one member and one alternate to the H-GAC General Assembly and Board of Directors for a one-year term beginning in January 2025., was made by Joe Zimmerman and seconded by Jennifer Lane, the motion **Passed**.

Ayes: Ferguson, Jacobson, Kermally, Lane, McCutcheon, Whatley, Zimmerman

VI. ORDINANCES AND RESOLUTIONS

- A. Consideration of and action on **CITY OF SUGAR LAND RESOLUTION NO. 25-10**: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, ADOPTING A POLICY REGARDING THE CREATION OF PUBLIC IMPROVEMENT DISTRICTS (PIDs) AND RELATED MATTERS.

Kareem Heshmat, Senior Planner

Kareem Heshmat, Senior Planner, gave a presentation, made comments and answered questions from the Council.

A motion to **Approve**, Item VI-A, Approval of Resolution 25-10, proposed City Council Policy No. 5000-25 for the Creation of Public Improvement Districts (PIDs), was made by Jennifer Lane and seconded by Naushad Kermally, the motion **Passed**.

Ayes: Ferguson, Jacobson, Kermally, Lane, McCutcheon, Whatley, Zimmerman

- B. **FIRST CONSIDERATION**: Consideration of and action on **CITY OF SUGAR LAND ORDINANCE NO. 2364**: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, ADOPTING A REVISED FEE SCHEDULE BY AMENDING CHAPTER 2, ARTICLE V, DIVISION 4 (FEES FOR VARIOUS CITY SERVICES), CHAPTER 5, ARTICLE IX (FIRE PROTECTION SERVICES IN THE CITY'S EXTRATERRITORIAL JURISDICTION) OF THE CODE OF ORDINANCES, AND OTHER MATTERS RELATED THERETO.

Kareem Heshmat, Senior Planner

Kareem Heshmat, Senior Planner, gave a presentation, made comments and answered questions from the Council.

A motion to **Approve**, Item VI-B, Approval of the first reading of Ordinance 2364, adopting a Revised Fee Schedule by Amending Chapter 2, Article V, Division 4 (Fees for Various City Services), Chapter 5, Article IX (Fire Protection Services in the City's Extraterritorial Jurisdiction), was made by Naushad Kermally and seconded by Stewart Jacobson, the motion **Passed**.

Ayes: Ferguson, Jacobson, Kermally, Lane, McCutcheon, Whatley, Zimmerman

VII. WORKSHOP

- A. Review of and discussion on the 2023 - 2024 Charter Review Commission proposed Charter Amendments.

Meredith Riede, City Attorney / Executive Director

Meredith Riede, City Attorney / Executive Director, gave a presentation, made

comments and answered questions from the Council.

VIII. CITY COUNCIL AND CITY MANAGER REPORTS

In accordance with Texas Government Code section 551.0415, City Council Members and the City Manager may provide reports on items of community interest. No action, consideration or discussion will occur regarding these reports.

A. City Council Member Reports

- Community Events Attended or Scheduled

Mayor Zimmerman and City Council gave comments and reported on events and activities attended.

B. City Manager Report

- Community Events Attended or Scheduled
- Other Governmental Meetings Attended or Scheduled
- Council Meeting Schedule

Michael Goodrum, City Manager gave comments and reported on events and activities attended.

RECESS: Mayor Zimmerman recessed the meeting into closed executive session at 6:05 p.m.

IX. CLOSED EXECUTIVE SESSION

- A.** Closed Executive Session as authorized by Chapter 551, Texas Government Code in accordance with:

Section 551.072 Deliberation Regarding Real Property:

For the purpose of deliberation regarding the purchase, exchange, lease, or value of real property.

Devon Rodriguez, Director of Redevelopment

X. ADJOURNMENT

There being no further business to come before the Council, Mayor Zimmerman adjourned the meeting at 6:05 p.m.

Linda Mendenhall, City Clerk

