



# CITY OF SUGAR LAND

## CITY COUNCIL MINUTES

Sugar Land City Hall  
2700 Town Center Boulevard North  
Sugar Land, Texas 77479

**CITY OF SUGAR LAND**

**TUESDAY, SEPTEMBER 18, 2018**

**CITY COUNCIL MEETING MINUTES**

**5:30 PM**

**City Council Chamber**

### **QUORUM PRESENT**

All members were present.

### **INVOCATION**

*Council Member Jennifer Lane*

### **PLEDGE OF ALLEGIANCE TO THE FLAG**

*Council Member Jennifer Lane*

### **RECOGNITION**

**MOBILE COMMAND UNIT**

*Patrick Hughes, Assistant Fire Chief*

**FORT BEND CHILDREN'S DISCOVERY CENTER**

**CHARLENE PATE**

*Mayor Joe R. Zimmerman*

## **I. PUBLIC COMMENT**

Citizens who desire to address the City Council with regard to matters on the agenda will be received at this time. The number of speakers will be limited to the first ten (10) speakers and each speaker is limited to three (3) minutes. Comments or discussion by council members will only be made at the time the subject is scheduled for consideration.

Barbara Brescian, 1922 Country Club Boulevard, spoke in favor of tax rate for Park Bond projects that remain to be done.

HoJin Lim, 14018 Imperial Canyon Lane, spoke in favor of tax rate for Park Bond

projects that remain to be done.

## **II. REVIEW OF CONSENT AGENDA**

### **III. CONSENT AGENDA**

- A. SECOND CONSIDERATION:** Consideration of and action on **CITY OF SUGAR LAND ORDINANCE NO. 2136:** AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS AMENDING THE CODE OF ORDINANCES BY AMENDING CHAPTER 2, ARTICLE V, DIVISION 4, SECTION 2-136 (FEES FOR VARIOUS CITY SERVICES) AND CHAPTER 3, ARTICLE IV (FOOD AND FOOD SERVICES) BY REVISING REGULATIONS AND FEES RELATING TO FOOD ESTABLISHMENTS.

*Keehren Baah, Senior Planner and Nicole Solis, Assistant Director of Environmental and Neighborhood Services*

- B. SECOND CONSIDERATION:** Consideration of and action on **CITY OF SUGAR LAND ORDINANCE NO. 2138:** AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS APPROVING AND ADOPTING THE 2019 SERVICE PLAN; THE 2018 ASSESSMENT ROLL AND LEVYING ASSESSMENTS FOR THE 2018 CALENDAR YEAR FOR PROPERTY LOCATED IN THE ENCLAVE AT RIVER PARK PUBLIC IMPROVEMENT DISTRICT.

*Larysa Chiski, Financial Analyst*

- C. SECOND CONSIDERATION:** Consideration of and action on **CITY OF SUGAR LAND ORDINANCE NO. 2139:** AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, AMENDING THE CODE OF ORDINANCES BY AMENDING CHAPTER 2, ARTICLE V, DIVISION 4, SECTION 2-136 (FEES FOR VARIOUS CITY SERVICES) AND CHAPTER 5, ARTICLE IX, DIVISION 1, SECTION 5-421 (FIRE PROTECTION FEES FOR DISTRICTS IN EXTRATERRITORIAL JURISDICTION) BY REVISING CITY SERVICE FEES.

*Jennifer Brown, Director of Finance*

- D. SECOND CONSIDERATION:** Consideration of and action on **CITY OF SUGAR LAND ORDINANCE NO. 2140:** AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, ADOPTING A REVISED PLAN FOR THE CITY'S SINGLE MEMBER CITY COUNCIL DISTRICTS; PROVIDING FOR RELATED MATTERS AND AN EFFECTIVE DATE.

*James Callaway, Director of Special Projects and Meredith Riede, City*

*Attorney*

- E. Consideration of and action on authorizing execution of a Construction Contract in the amount of \$87,885.92 with Lessman Roofing and Sheetmetal, LLC, for a roof overlay at the Public Works Building B Project, CIP MU1804; and authorizing a budget reduction in the amount of \$283,000.00 from CIP MU1804 to the CIP General Fund Balance.

*Lane Wolf, Manager, Vertical Construction*

- F. Consideration of and action on authorizing execution of a Construction Contract in the amount of \$298,000.00 with Frost Construction Company, Inc. for the City Hall Annex Building Foundation Repairs Project, CIP MU1805; and authorizing a budget amendment in the amount of \$162,000.00 from CIP Fund Balance.

*Lane Wolf, Manager, Vertical Construction*

- G. Consideration of and action on **CITY OF SUGAR LAND RESOLUTION NO. 18-29: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, ADOPTING A CITY COUNCIL POLICY FOR ASSOCIATE JUDGES AT MUNICIPAL COURT.**

*Craig Landin, Presiding Judge, Sugar Land Municipal Court*

- H. Consideration of and action on appointment of Jennifer Chiang, James Gascoyne, Nancy Lusk, and Phyllis Ross as Associate Judges, Sugar Land Municipal Court; and authorizing execution of a Professional Services Contract with each for contractual municipal court services in a cumulative amount not to exceed \$33,600.00.

*Craig Landin, Presiding Judge, Sugar Land Municipal Court*

- I. Consideration of and action on authorizing acceptance of the Hazard Mitigation Grant in the amount of \$100,000.00 from the Texas Department of Public Safety for the purpose of hiring a consultant to update the Hazard Mitigation Plan.

*Patrick Hughes, Assistant Fire Chief*

- J. Consideration of and action on authorizing execution of the Second Amendment to the Interlocal Agreement between Fort Bend County and the City of Sugar Land in the amount of \$65,000.00 for fire protection in unincorporated areas in Fort Bend County.

*Jeff Krehmeier, Assistant Fire Chief*

- K. Consideration of and action on an Agreement between the City of Sugar Land and the Sugar Lakes Homeowners Association, Inc. outlining the terms of reimbursement for street lighting improvements along Sugar Lakes Boulevard and Bay View Drive as part of the Fiscal Year 2018 Sugar Land 4B Corporation Joint Capital Improvement Project Program.

*Catherine Turner, Compliance Manager*

- L. Consideration of and action on authorizing execution of an Agreement with CenterPoint Energy for the replacement of streetlights along Sugar Lakes Boulevard and Bay View Drive as part of the Sugar Lakes Homeowners Association, Inc. Fiscal Year 2018 Sugar Land 4B Corporation Joint Capital Improvement Project Program.

*Colt Yorek, Streetscape Supervisor*

- M. Consideration of and action on the minutes of the September 4, 2018 meeting.

*Thomas Harris III, Interim City Secretary*

All Consent Agenda items listed are considered to be routine by the City Council and will be enacted by one motion.

A motion to **Approve**, Item No. III-A to III-M Consent Agenda, was made by Himesh Gandhi and seconded by Bridget Yeung, the motion **Passed**.

Ayes: Gandhi, Lane, McCutcheon, Mitchell, Porter, Yeung, Zimmerman

#### **IV. ORDINANCES AND RESOLUTIONS**

- A. **SECOND CONSIDERATION:** Consideration of and action on **CITY OF SUGAR LAND ORDINANCE NO. 2141:** AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, GRANTING A ONE-TIME VARIANCE FROM CHAPTER 3, SECTION 3-91 OF THE CITY OF SUGAR LAND CODE OF ORDINANCES TO ALLOW FOR THE SALE OF ALCOHOLIC BEVERAGES AT LONNIE GREEN PARK DURING RECEPTIONS RELATED TO THE CITY-PARTNERED EVENT KNOWN AS UMBRIA IN SUGAR LAND.

*Elizabeth Huff, Interim Director of Economic Development*

Elizabeth Huff, Interim Director of Economic Development, gave a presentation comments, and answered questions from the Council.

A motion to **Approve**, Item IV-A Ordinance No. 2141 granting a one-time variance from Chapter 3, Section 3-91 of the Code of Ordinances to allow for the sale of alcoholic beverages at Lonnie Green Park during Umbria in Sugar Land, was made by Joe Zimmerman and seconded by Himesh Gandhi, the motion **Passed**.

Ayes: Gandhi, Lane, McCutcheon, Mitchell, Porter, Zimmerman

Absent: Yeung

- B.** Consideration of and action on **CITY OF SUGAR LAND RESOLUTION NO. 18-30**: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, APPOINTING MEMBERS TO THE HILL NEIGHBORHOOD STEERING COMMITTEE TO DEVELOP THE VISION FOR REDEVELOPMENT OF THE NEIGHBORHOOD; AND ESTABLISHING THE ROLES AND RESPONSIBILITIES OF THE HILL NEIGHBORHOOD STEERING COMMITTEE.

*Abigail Martinez, Planner II*

Abigail Martinez, Planner II, gave a presentation, comments, and answered questions from the Council.

A motion to **Approve**, Item IV-B amending Resolution No. 18-30 to appoint four resident owners who live within The Hill and one non-resident who owns property within The Hill; appoint Ruth Barrett, Melissa Hoffman, Terry Nirider, Suzanne Sutherland, and Mary Von Tungeln to The Hill Neighborhood Steering Committee; and the Mayor selecting Terry Nirider to serve as Chair of the Committee, was made by Himesh Gandhi and seconded by Steve Porter, the motion **Passed**.

Ayes: Gandhi, Lane, McCutcheon, Mitchell, Porter, Yeung, Zimmerman

## **V. BUDGET AND PROPERTY TAX RATE**

- A. FIRST AND FINAL CONSIDERATION**: Consideration of and action on **CITY OF SUGAR LAND ORDINANCE NO. 2143**: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND ADOPTING THE ANNUAL BUDGET FOR THE CITY OF SUGAR LAND, TEXAS, FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2018 AND ENDING SEPTEMBER 30, 2019; APPROPRIATING THE SUMS AS SET FORTH THEREIN; ADOPTING THE CAPITAL IMPROVEMENTS PROGRAM 2019-2023; AND ADOPTING A COMPENSATION PLAN.

*Jennifer Brown, Director of Finance*

Jennifer Brown, Director of Finance, gave a presentation, comments, and answered questions from the Council.

Jennifer May, Assistant City Manager, gave comments and answered questions from the Council.

A motion to **Approve**, Item V-A Ordinance No. 2143 adopting the annual budget, as filed and amended, funding the Fiscal Year 2019 Budget for \$247.35 million and the 2019-2023 Capital Improvement Program for \$157.08 million with a flat tax rate equaling the effective tax rate plus 2.63%, was made by Joe Zimmerman and seconded by Amy Mitchell, the motion **Passed**.

Ayes: Gandhi, Lane, McCutcheon, Mitchell, Zimmerman  
Nays: Porter, Yeung

- B. FIRST AND FINAL CONSIDERATION:** Consideration of and action on **CITY OF SUGAR LAND ORDINANCE NO. 2142**: AN ORDINANCE OF THE CITY OF SUGAR LAND, TEXAS, LEVYING A PROPERTY TAX RATE FOR THE YEAR 2018; AND DIRECTING THE TAX ASSESSOR-COLLECTOR TO ASSESS, ACCOUNT FOR, AND DISTRIBUTE THE PROPERTY TAXES AS HEREIN LEVIED.

*Jennifer Brown, Director of Finance*

Jennifer Brown, Director of Finance, gave a presentation, comments, and answered questions from the Council.

Flat Tax Rate

-  
Funds filed FY19 budget and CIP/\$0.31762 with a Recommended Split:

	<u>Option 1</u>
Maintenance & Operations	\$0.18131
Debt Service	<u>0.13631</u>
<u>Total Tax Rate</u>	<u>\$0.31762</u>

-

A motion to **Approve**, Item V-B Ordinance No. 2142 levying a property tax rate, for the Year 2018, of \$0.31762, which is effectively a 2.63% increase in the tax rate, was made by Joe Zimmerman and seconded by Carol McCutcheon, the motion **Passed**.

Ayes: Gandhi, Lane, McCutcheon, Mitchell, Zimmerman  
Nays: Porter, Yeung

- C.** Consideration of and action on ratifying property tax revenue increase included in the Fiscal Year 2019 Budget.

*Jennifer Brown, Director of Finance*

Jennifer Brown, Director of Finance, gave a presentation, comments, and answered questions from the Council.

A motion to **Approve**, Item V-C ratifying a property tax revenue increase included in the Fiscal Year 2019 Budget, was made by Joe Zimmerman and seconded by Amy Mitchell, the motion **Passed**.

Ayes: Gandhi, Lane, McCutcheon, Mitchell, Yeung, Zimmerman  
Nays: Porter

## **VI. CONTRACTS AND AGREEMENTS**

- A.** Consideration of and action on authorizing execution of a contract renewal with CIGNA for the self-funded group medical plans, fully insured group dental plans, and voluntary vision insurance coverage in the amount of \$10,262,356 for January 1, 2019 through December 31, 2019.

***Paula Kutchka, Director of Human Resources***

Paula Kutchka, Director of Human Resources, gave a presentation, comments, and answered questions from the Council.

Jennifer May, Assistant City Manager, gave comments and answered questions from the Council.

A motion to **Approve**, Item VI-A Contract Renewal with CIGNA for the self-funded group medical plans, fully insured group dental plans, and voluntary insurance coverage, was made by Bridget Yeung and seconded by Joe Zimmerman, the motion **Passed**.

Ayes: Gandhi, Lane, McCutcheon, Porter, Yeung, Zimmerman

Abstain: Mitchell

- B.** Consideration of and action on authorizing execution of Contract with Dearborn National in the amount of \$128,765.00 for life and disability insurance benefits for January 1, 2019 through December 31, 2019.

***Paula Kutchka, Director of Human Resources***

Paula Kutchka, Director of Human Resources, gave a presentation, comments, and answered questions from the Council.

A motion to **Approve**, Item VI-B Contract with Dearborn National for Life and Disability Insurance Benefits, was made by Joe Zimmerman and seconded by Carol McCutcheon, the motion **Passed**.

Ayes: Gandhi, Lane, McCutcheon, Mitchell, Porter, Yeung, Zimmerman

- C.** Consideration of and action on authorizing execution of a Construction Contract in the amount of \$631,415.00 with T Construction, LLC, for the Wastewater Collection System Rehabilitation Project D, Package No. 2, CIP WW1601.

***Greg Nichols, Project Manager***

Greg Nichols, Project Manager, gave a presentation, comments, and answered questions from the Council.

A motion to **Approve**, Item VI-C Construction Contract with T Construction, LLC for Wastewater Collection System Rehabilitation, was made by Bridget Yeung and seconded by Carol McCutcheon, the motion **Passed**.

Ayes: Gandhi, Lane, McCutcheon, Mitchell, Porter, Yeung, Zimmerman

## **VII. WORKSHOP**

- A.** Review of and discussion on the 2018-2019 City Council Strategic Project Annual Work Plan.

***Daphne McKinney, Assistant to the City Manager***

Daphne McKinney, Assistant to the City Manager; Elizabeth Huff, Interim Director of Economic Development; Doug Brinkley, Assistant City Manager; Jessie Li, City Engineer; Lisa Kocich-Meyer, Director of Planning; Rob Valenzuela, Director of Public Works; Meredith Riede, City Attorney; Jennifer Brown, Director of Finance; and Reena Varghese, Director of Performance and Accountability gave a presentation, comments, and answered questions from the Council.

## **VIII APPOINTMENTS**

- A.** Consideration of and action on appointment of seven members to the Building Standards Commission for one-year term expiring September 30, 2019; three alternate members for terms expiring September 30, 2019; and appointment of Chair and Vice Chair.

***Mayor Joe R. Zimmerman***

RECESS: Mayor Zimmerman recessed the meeting at 7:20 P.M.

RECONVENE: Mayor Zimmerman reconvened the meeting at 7:33 P.M.

This item was considered after the recess and before Item VII-A.

A motion to **Approve**, Item VIII-A Building Standards Commission appointing Kelly Knake, Ann Magoon, Alyssa Gomez, Rick Pal, Pankaj Shah, Mumtaz Qureshi, and Ravi Arora as members; appointing Lana Goldberg, Jean Hubbard, and Malvern Lusky as alternate members; and appointing Kelly Knake as Chair and Ann Magoon as Vice Chair for a one-year term expiring September 30, 2019, was made by Joe Zimmerman and seconded by Steve Porter, the motion **Passed**.

Ayes: Gandhi, Lane, McCutcheon, Mitchell, Porter, Yeung, Zimmerman

- B.** Consideration of and action on appointment of nine members to the PARCS Advisory Board for terms expiring September 30, 2019; and appointment of Chair.

***Mayor Joe R. Zimmerman***

A motion to **Approve**, Item VIII-B PARCS Advisory Board appointing Barbara Brescian, Stewart Jacobson, Sonal Bhuchar, Kelly Reynolds, Heather Guillen, HoJin Lim, Andy Phan, Tracy Pipes, and Joan Hansen as members; and appointing Barbara Brescian as Chair for a term expiring September 30, 2019, was made by Joe Zimmerman and seconded by Amy Mitchell, the motion **Passed**.

Ayes: Gandhi, Lane, McCutcheon, Mitchell, Porter, Yeung, Zimmerman

## **IX. CITY COUNCIL CITY MANAGER REPORTS**

### **A. Council Member Reports**

- Community Events Attended or Scheduled

This item was deleted.

### **B. City Manager Report**

- Community Events Attended or Scheduled
- Other Governmental Meetings Attended or Scheduled
- Council Meeting Schedule

This item was deleted.

## **X. ADJOURNMENT**

A motion to **Approve**, Adjournment at 7:57 P.M., was made by Amy Mitchell and seconded by Joe Zimmerman, the motion **Passed**.

Ayes: Gandhi, Lane, McCutcheon, Mitchell, Porter, Yeung, Zimmerman

## **XI. Meeting Vote Log**

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**Glenda Gundermann, City Secretary**

