

**CHANGE ORDER REQUEST  
FORM**

Date: 11/14/18  
P.O. #: 117499  
Account #: 05461007607220 and  
06261007607220

Change Order #: 2  
Department: Engineering  
Project #: CIP DR1701

Requested By: Jimmy Vandever  
Contractor: Allgood Construction Company

Phone Ext: 2237  
Contract Date/Time: 8/08/18

**Change Order Description:**

Additional paving location requested by Public Works in areas being impacted by current construction contract and identified in need of replacement in the Pavement Management Plan.

**Price Impact:**

A. Original Contract Amount:	<u>1,746,306.05</u>
B. Current Change Order Amount:*	<u>328,737.15</u>
C. Previous Change Orders:	<u>-38013.01</u>
D. Cumulative Change Order Amount (B + C): **	<u>290,724.14</u>
E. Percent of Original Contract (D ÷ A):	<u>16</u>
F. Revised Contract Amount (A+D): ***	<u>2,037,030.19</u>

\* Change orders in excess of \$50,000 must be taken to City Council for approval.

\*\* Cumulative change order amount (Line D) must not exceed 25% of original PO amount.

\*\*\* If new purchase order total (Line F) exceeds \$50,000 and original purchase order amount (Line A) is less than \$50,000, change order must be taken to City Council for approval.

**Schedule Impact:**

Original Contract Time (Days):	<u>300</u>	Original Completion Date:	<u>June 23, 2019</u>
Current Change Order (Days):	<u>60</u>		
Previous Change Orders (Days):	<u>0</u>		
Revised Contract Time (Days):	<u>360</u>	Revised Completion Date:	<u>August 27, 2019</u>

Vendor Acknowledgement:  Date: November 14, 2018

**CITY CLEARANCES**

Category 1: \_\_\_\_\_ Date: \_\_\_\_\_  
(Required only if Line B ≤ \$4,999.99)

Category 2: \_\_\_\_\_ Date: \_\_\_\_\_  
(Required only if Line B is \$5,000 - \$14,999.99)

Category 3: \_\_\_\_\_ Date: \_\_\_\_\_  
(Required only if Line B is \$15,000 - \$24,999.99)

Engineering Approval: \_\_\_\_\_ Date: \_\_\_\_\_  
(Required on all CIP Change Orders)

Purchasing Approval: \_\_\_\_\_ Date: \_\_\_\_\_  
(Required on all Change Orders)

Category 4: \_\_\_\_\_ Date: \_\_\_\_\_  
(Required only if Line B is \$25,000 - \$50,000)