



CITY OF SUGAR LAND

CITY COUNCIL AGENDA

Sugar Land City Hall
2700 Town Center Boulevard North
Sugar Land, Texas 77479

TUESDAY, SEPTEMBER 21, 2021

CITY COUNCIL MEETING

CITY COUNCIL CHAMBER

5:30 P.M.

I. ATTENTION

- A.** *Members of the City Council, Board and/or Commission may participate in deliberations of posted agenda items through videoconferencing means. A quorum of the City Council, Board and/or Commission will be physically present at the above-stated location, and said location is open to the public. Audio/Video of open deliberations will be available for the public to hear/view, and are recorded as per the Texas Open Meetings Act.*

The meeting will live stream at <https://www.sugarlandtx.gov/1238/SLTV-16-Live-Video> or <https://www.youtube.com/user/SugarLandTXgov/live>. Sugar Land Comcast Cable Subscribers can also tune-in on Channel 16.

INVOCATION

Council Member Stewart Jacobson

PLEDGE OF ALLEGIANCE TO THE FLAG

Council Member Stewart Jacobson

RECOGNITION

**FIT & KICK TAEKWON-DO
2021 INTERNATIONAL TAEKWON-DO FEDERATION
USA NATIONAL CHAMPIONS**

Joe Zimmerman, Mayor

**SUGAR LAND FIRE-EMS
AMERICAN HEART ASSOCIATION & AMERICAN STROKE ASSOCIATION
2021 MISSION: LIFELINE EMS ACHIEVEMENT AWARD**

Doug Boeker, Fire - EMS Chief

**GOVERNMENT FINANCE OFFICERS ASSOCIATION
FISCAL YEAR 2021 DISTINGUISHED BUDGET PRESENTATION AWARD**

Scott Butler, Director of Budget & Strategy

II. PUBLIC COMMENT / PUBLIC HEARING

- A.** **Option 1:** *Members of the public desiring to submit written comments to be read during the Public Comment or Public Hearing portions of the meeting, will be allowed to submit their*

comments to the Office of the City Secretary (citysec@sugarlandtx.gov). Written/e-mailed comments must be received by 3:00 p.m., Tuesday, September 21, 2021.

Option 2: Members of the public desiring to participate virtually during the set/posted time of the Public Comment or Public Hearing must e-mail (citysec@sugarlandtx.gov) or call ((281) 275-2730) the Office of the City Secretary by 3:00 p.m., Tuesday, September 21, 2021. Once properly registered, the Office of the City Secretary will provide instructions for direct participation during the Public Hearing.

Option 3: Members of the public desiring to address the City Council, Board and/or Commission in person with regard to matters on the agenda must complete a "Request to Speak" form and give it to the City Secretary, or designee, prior to the beginning of the meeting.

Each speaker is limited to three (3) minutes, and speakers requiring a translator will have six minutes, regardless of the number of agenda items to be addressed. Comments or discussion by the City Council, Board, and/or Commission Members, will only be made at the time the subject is scheduled for consideration.

Disclaimer: *The City of Sugar Land reserves the right to remove any written/mailed comments deemed inappropriate or not adhering to the public comment rules outlined in this notice. The City reserves the right to not read any comments containing -*

- *Links to for-profit sites*
- *Advertising*
- *Promotion of illegal activities*
- *Sexual oriented/explicit comments and sites*
- *Information promoting discrimination/harassment*
- *Political/religious rhetoric, advocacy, or commentary*

For questions or assistance, please contact the Office of the City Secretary (281) 275-2730.

III. CONSENT AGENDA

All Consent Agenda items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

- A. SECOND CONSIDERATION:** Consideration of and action on **CITY OF SUGAR LAND ORDINANCE NO. 2241:** AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, AMENDING CHAPTER FIVE, ARTICLE XIII OF THE CODE OF ORDINANCES REGARDING SPECIAL EVENTS BY ADDING A DEFINITION FOR AMPLIFICATION DEVICES TO SECTION 5-501 AND AMENDING THE NOISE REGULATIONS IN SECTION 5-506.

Jessica Huble, Interim Public Private Partnership Manager

- B. SECOND CONSIDERATION:** Consideration of and action on **CITY OF SUGAR LAND ORDINANCE NO. 2243:** AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, APPROVING AND ADOPTING THE 2022 SERVICE PLAN; THE 2021 ASSESSMENT ROLL; AND LEVYING ASSESSMENTS FOR THE 2021 CALENDAR YEAR FOR PROPERTY LOCATED IN THE ENCLAVE AT RIVER PARK PUBLIC IMPROVEMENT DISTRICT.

Jennifer Brown, Director of Finance

- C. **SECOND CONSIDERATION:** Consideration of and action on **CITY OF SUGAR LAND ORDINANCE NO. 2246:** AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, AMENDING THE CODE OF ORDINANCES BY AMENDING CHAPTER 2, ARTICLE V, DIVISION 4 (FEES FOR VARIOUS CITY SERVICES) AND CHAPTER 5, ARTICLE VIII, DIVISION 3 (RATES AND CHARGES), SECTIONS 5-246-5-265, BY REVISING CITY SERVICE FEES AND OTHER MATTERS RELATED THERETO.
Scott Butler, Director of Budget & Strategy
- D. Consideration of and action on **CITY OF SUGAR LAND RESOLUTION NO. 21-21:** A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, AUTHORIZING THE SUBMISSION OF GRANT APPLICATIONS TO THE STATE OF TEXAS, TEXAS DEPARTMENT OF EMERGENCY MANAGEMENT (TDEM), HAZARD MITIGATION GRANT PROGRAM (HMGP) FOR HURRICANE LAURA (DR-4572-TX) AND SEVERE WINTER STORMS (DR-4586-TX); DESIGNATING THE CITY MANAGER, OR HIS DESIGNEE, AS AUTHORIZED GRANT OFFICIAL TO APPLY FOR, ACCEPT, REJECT, ALTER, OR TERMINATE THE GRANT AND TO EXECUTE ALL GRANT DOCUMENTS.
Gabe Lavine, Emergency Management Coordinator
- E. Consideration of and action on authorization of an Agreement between the University of Texas Health Science Center at Houston (UTHealth) and the City of Sugar Land, in the amount of \$81,552.00, for medical director services to Sugar Land Fire - EMS. This agreement will automatically renew for successive one-year terms.
Doug Boeker, Fire - EMS Chief
- F. Consideration of and action on ratification of a Contract with Blackmon Mooring of Texas, LLC, in the amount of \$125,000.00, for emergency mold remediation services at Fire Station No. 7.
Stacie Henderson, Director of Environmental and Neighborhood Services
- G. Consideration of and action on authorization of a Contract with RubinBrown LLP, in the amount of \$89,900.00, for consulting services related to the City of Sugar Land's conversion to Tyler Munis.
Jennifer Brown, Director of Finance
- H. Consideration of and action on the minutes of the September 7, 2021 meeting.
Thomas Harris III, City Secretary

IV. **PUBLIC HEARINGS**

- A. **PUBLIC HEARING 5:30 P.M.:** Receive and hear all persons desiring to be heard on proposed amendments to Chapter 2, Article IV, Section 2-192 Accessory Structures and Chapter 10, Section 10-3 Definitions Letter P of the Sugar Land Development Code.

FIRST CONSIDERATION: Consideration of and action on **CITY OF SUGAR LAND ORDINANCE NO. 2247:** AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, AMENDING THE SUGAR LAND DEVELOPMENT CODE TO ALLOW FOR ADMINISTRATIVE APPROVAL OF UNENCLOSED PATIO COVERS BETWEEN PRIMARY AND ACCESSORY STRUCTURES BY AMENDING CHAPTER 2, SECTION 2-192, AND CHAPTER 10, SECTION 10-3; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH; AND PROVIDING AN EFFECTIVE DATE.

Laura Waller, Planner II

V. BUDGET

- A. FIRST & FINAL CONSIDERATION:** Consideration of and action on **CITY OF SUGAR LAND ORDINANCE NO. 2245:** AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, AMENDING THE FISCAL YEAR 2020-2021 BUDGET FOR THE CITY OF SUGAR LAND, TEXAS, TO PROVIDE THAT THE REVISED BUDGET ADDRESS FUNDS RELATING TO CERTAIN CAPITAL AND OPERATING BUDGET MATTERS AND THAT THIS AMENDMENT BE ADOPTED AS THE BUDGETED AMOUNT FOR THOSE FUNDS.

Scott Butler, Director of Budget & Strategy

- B. FIRST AND FINAL CONSIDERATION:** Consideration of and action on **CITY OF SUGAR LAND ORDINANCE NO. 2249:** AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, ADOPTING THE ANNUAL BUDGET FOR THE CITY OF SUGAR LAND, TEXAS, FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2021 AND ENDING SEPTEMBER 30, 2022; APPROPRIATING THE SUMS AS SET FORTH THEREIN; ADOPTING THE CAPITAL IMPROVEMENTS PROGRAM 2022 – 2026; AND ADOPTING A COMPENSATION PLAN.

Scott Butler, Director of Budget & Strategy

- C. FIRST & FINAL CONSIDERATION:** Consideration of and action on **CITY OF SUGAR LAND ORDINANCE NO. 2244:** AN ORDINANCE OF THE CITY OF SUGAR LAND, TEXAS, LEVYING A PROPERTY TAX RATE FOR THE YEAR 2021; AND DIRECTING THE TAX ASSESSOR-COLLECTOR TO ASSESS, ACCOUNT FOR, AND DISTRIBUTE THE PROPERTY TAXES AS HEREIN LEVIED.

Jennifer Brown, Director of Finance

- D.** Consideration of and action on ratification of an increase in property tax revenue included in the Fiscal Year 2022 Budget.

Jennifer Brown, Director of Finance

VI. CONTRACTS AND AGREEMENTS

- A.** Consideration of and action on authorization of a Contract with Ochs, Inc., in the amount of \$45,210.00, for life insurance and accidental death and dismemberment coverages; and with Symetra Life Insurance Co., in the amount of \$188,351.00, for disability insurance coverages, for January 1, 2022 through December 31, 2022.

Paula Kutchka, Director of Human Resources

- B.** Consideration of and action on authorization of a Contract with CIGNA Healthcare, in the amount of \$2,329,863 for the period of January 1, 2022 through December 31, 2022, for the self-funded group medical plans, stop-loss coverage, fully insured group dental plans, and voluntary vision insurance coverage.

Paula Kutchka, Director of Human Resources

- C.** Consideration of and action on acceptance of a Donation in the amount of \$11,690.18, from the Sugar Land Legacy Foundation; a Budget Amendment, in the amount of \$11,690.00, to revenues and expenditures; and authorization of a Construction Services Contract, in the amount of \$122,222.22, with Jerdon Enterprise, L.P., for Sugar Land Memorial Park Eagle Plaza Phase II.

Daphne McKinney, Strategic Planning and Philanthropy Manager and William Hajdik, Assistant Director of Parks and Recreation

VII. WORKSHOP

- A. Review of and discussion on establishing the Trail Naming Council Facilities Task Force.

Cindy Dees, Director of Public and Government Affairs and Robert Valenzuela, Executive Director of Public and Neighborhood Services

VIII. CITY COUNCIL CITY MANAGER REPORTS

- A. City Council Member Reports

- Community Events Attended or Scheduled

- B. City Manager Report

- Community Events Attended or Scheduled
- Other Governmental Meetings Attended or Scheduled
- Council Meeting Schedule

THE MAYOR AND CITY COUNCIL RESERVE THE RIGHT, UPON MOTION, TO SUSPEND THE RULES TO CONSIDER BUSINESS OUT OF THE POSTED ORDER. IN ADDITION TO ANY EXECUTIVE SESSION LISTED ABOVE, THE CITY COUNCIL RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AT ANY TIME DURING THIS MEETING FOR THE PURPOSE OF CONSULTATION WITH THE ATTORNEY AS AUTHORIZED BY TEXAS GOVERNMENT CODE SECTIONS 551.071 TO DISCUSS ANY OF THE MATTERS LISTED ABOVE.

IF YOU PLAN TO ATTEND THIS PUBLIC MEETING AND YOU HAVE A DISABILITY THAT REQUIRES SPECIAL ARRANGEMENTS AT THE MEETING, PLEASE CONTACT THE CITY SECRETARY, (281) 275-2730. REQUESTS FOR SPECIAL SERVICES MUST BE RECEIVED FORTY-EIGHT (48) HOURS PRIOR TO THE MEETING TIME. REASONABLE ACCOMMODATIONS WILL BE MADE TO ASSIST YOUR NEEDS.

THE AGENDA AND SUPPORTING DOCUMENTATION IS LOCATED ON THE CITY WEBSITE (WWW.SUGARLANDTX.GOV) UNDER MEETING AGENDAS.

Posted on this 17th day of September, 2021 at 6:49 P.M.





City Council Agenda Request

SEPTEMBER 21, 2021

AGENDA REQUEST NO:

AGENDA OF: City Council Meeting

INITIATED BY: *Joe Zimmerman, Mayor*

PRESENTED BY:

Joe Zimmerman, Mayor

RESPONSIBLE DEPARTMENT: City Manager

AGENDA CAPTION:

FIT & KICK TAEKWON-DO

2021 INTERNATIONAL TAEKWON-DO FEDERATION

USA NATIONAL CHAMPIONS

RECOMMENDED ACTION:

Recognize Fit & Kick Taekwon-Do students, 2021 International Taekwon-Do Federation-USA National Champions.

EXECUTIVE SUMMARY:

Twenty-six students from Fit & Kick Taekwon-Do of Sugar Land, TX participated in the 2021 International Taekwon-Do Federation-USA National Tournament. Each student medaled. 14 medals were gold and the students took all the medals in multiple categories.

The students displayed a strong work ethic and determination through their attainment of these medals. Many of the student winners learned through an online-only format for over one year. Each of the students exemplifies the Taekwon-Do tenet of perseverance.

BUDGET

EXPENDITURE REQUIRED: N/A

CURRENT BUDGET: N/A

ADDITIONAL FUNDING: N/A

FUNDING SOURCE:N/A



City Council Agenda Request

SEPTEMBER 21, 2021

AGENDA REQUEST NO:

AGENDA OF: City Council Meeting

INITIATED BY: *Doug Boeker, Fire - EMS Chief*

PRESENTED BY:
Doug Boeker, Fire - EMS Chief

RESPONSIBLE DEPARTMENT: Fire

AGENDA CAPTION:

SUGAR LAND FIRE-EMS

AMERICAN HEART ASSOCIATION & AMERICAN STROKE ASSOCIATION

2021 MISSION: LIFELINE EMS ACHIEVEMENT AWARD

RECOMMENDED ACTION:

Recognition of Sugar Land Fire - EMS as recipient of 2021 Mission: Lifeline EMS Achievement Award.

EXECUTIVE SUMMARY:

On August 23, 2021, the American Heart Association (AHA) and American Stroke Association awarded Sugar Land Fire - EMS with the Mission: Lifeline - EMS Silver Plus Award.

SLFE is a part of an elite group of prehospital agencies recognized by AHA for their commitment and success in implementing a higher standard of prehospital care. This is done by ensuring every STEMI (a severe type of heart attack) patient receives treatment according to nationally accepted recommendations and standards.

By applying the most up to date evidence based treatment guidelines, Sugar Land Fire - EMS is able to improve patient care and outcomes for the citizens that they serve.

BUDGET

EXPENDITURE REQUIRED: N/A

CURRENT BUDGET: N/A

ADDITIONAL FUNDING: N/A

FUNDING SOURCE:N/A

ATTACHMENTS:

Description	Type
☐ American Heart Association - 2021 EMS Award	Recognition Form



American Heart Association.
Mission:Lifeline®
EMS

2021 Mission: Lifeline® EMS Recognition

The American Heart Association proudly recognizes

Sugar Land Fire - EMS
Sugar Land, TX

Mission: Lifeline® - EMS - SILVER PLUS

Achievement Award - EMS Agency

The American Heart Association/American Stroke Association recognizes this EMS provider organization for demonstrating continued success in using the **Mission Lifeline®** program.

Thank you for applying the most up-to-date evidence-based treatment guidelines to improve patient care and outcomes in the community you serve.*

Nancy Brown
Chief Executive Officer
American Heart Association

Donald M. Lloyd-Jones, MD, ScM, FAHA
President
American Heart Association

*For more information, please visit [Heart.org/MissionLifeline](https://heart.org/MissionLifeline)





City Council Agenda Request

SEPTEMBER 21, 2021

AGENDA REQUEST NO:

AGENDA OF: City Council Meeting

INITIATED BY: *Scott Butler*

PRESENTED BY: *Scott Butler, Director of Budget & Strategy*

RESPONSIBLE DEPARTMENT: Budget

AGENDA CAPTION:

GOVERNMENT FINANCE OFFICERS ASSOCIATION
FISCAL YEAR 2021 DISTINGUISHED BUDGET PRESENTATION AWARD

RECOMMENDED ACTION:

Recognition of receipt from the Government Finance Officers Association for Distinguished Budget Presentation Award for the FY2021 annual budget.

EXECUTIVE SUMMARY:

The City of Sugar Land strives for an open and transparent budget process, with a goal of education along with public participation in the process. The end result each year is a budget document called the Annual Budget and Program of Services. The budget document can be found on the City's website once it is filed by the City Manager, along with information relating to the City Council budget workshops and property tax process. The City of Sugar Land has been recognized for excellence in financial stewardship and transparency with receipt of the Distinguished Budget Presentation Award for the Fiscal Year 2021 Annual Budget from the Government Finance Officers Association. This is the only national awards program in governmental budgeting.

The award represents a significant achievement by the City, representing the commitment of the City Council and staff to meeting the highest principles of governmental budgeting. The

award applies to the fiscal year 2020-2021 budget for the period October 1, 2020 through September 30, 2021.

The City has 90 days after the budget is approved to submit the budget document to GFOA for consideration for this program. In order to receive this award, the budget has to satisfy nationally recognized guidelines for effective budget presentation. These guidelines are designed to assess how well the City's budget serves as:

- A policy document,
- A financial plan,
- An operations guide, and
- A communication device.

The budget must be rated by independent evaluators as "proficient" in all four categories along with meeting or exceeding fourteen mandatory criteria to receive the award. The fiscal year 2020-2021 budget is the 25th consecutive year for the City of Sugar Land to receive this award.

BUDGET

EXPENDITURE REQUIRED:

CURRENT BUDGET:

ADDITIONAL FUNDING:

FUNDING SOURCE:



City Council Agenda Request

SEPTEMBER 21, 2021

AGENDA REQUEST NO: III.A.

AGENDA OF: City Council Meeting

INITIATED BY: *Jessica Huble, Interim Public Private Partnership Manager*

PRESENTED BY: *Jessica Huble, Interim Public Private Partnership Manager*

RESPONSIBLE DEPARTMENT: Economic Development

AGENDA CAPTION:

SECOND CONSIDERATION: Consideration of and action on **CITY OF SUGAR LAND ORDINANCE NO. 2241**: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, AMENDING CHAPTER FIVE, ARTICLE XIII OF THE CODE OF ORDINANCES REGARDING SPECIAL EVENTS BY ADDING A DEFINITION FOR AMPLIFICATION DEVICES TO SECTION 5-501 AND AMENDING THE NOISE REGULATIONS IN SECTION 5-506.

RECOMMENDED ACTION:

Approve on second reading Ordinance No. 2241 amending Chapter Five, Article XIII of the Code of Ordinances regarding Special Events by adding a definition for amplification devices to Section 5-501 and amending the noise regulations in Section 5-506.

EXECUTIVE SUMMARY:

In December 2016, City Council adopted Ordinance No. 2065, governing Special Events. The purpose of the ordinance is to protect, preserve, and promote the safety and welfare of the public; and ensure city costs are recovered from Special Event producers. There is a permit required for all special events and destination venues that meet the requirements outlined in the Special Events Ordinance, which ensures compliance with minimum operational standards for events.

As part of regular review of the City’s ordinances and due to continued requests for extended time frames for the use of fireworks on holidays, specifically Fourth of July and New Year’s Eve, staff is proposing amplification devices be defined in the Special Events Ordinance, inclusive of fireworks. Additionally, staff is recommending various 30-minute extensions for the Fourth of July and formalizing parameters for fireworks shows on New Year’s Eve. As a reminder, a Special Events Permit is required to host a firework show in Sugar Land. Further, to better accommodate Triple-A baseball games as the result of the recent ownership change of the Sugar Land Skeeters, staff is recommending several time frame extensions related to the use of amplification devices and fireworks at Constellation Field.

First reading of Ordinance No. 2241 was approved during the September 7th City Council meeting, in which staff reviewed the proposed revisions, which will amend Chapter 5, Article XIII of the Code of Ordinances regarding Special Events by adding a definition for amplification devices to Section 5-501 and amending the noise regulations in Section 5-506. This item has previously been reviewed with the City Council Economic Development Committee and presented to City Council at the August 24, 2021 workshop.

BUDGET

EXPENDITURE REQUIRED: N/A

CURRENT BUDGET: N/A

ADDITIONAL FUNDING: N/A

FUNDING SOURCE:N/A

ATTACHMENTS:

Description	Type
□ Ordinance No. 2241	Ordinances

ORDINANCE NO. 2241

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, AMENDING CHAPTER FIVE, ARTICLE XIII OF THE CODE OF ORDINANCES REGARDING SPECIAL EVENTS BY ADDING A DEFINITION FOR AMPLIFICATION DEVICES TO SECTION 5-501 AND AMENDING THE NOISE REGULATIONS IN SECTION 5-506.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS:

Section 1. That Chapter 5, Article VIII, Section 5-501, Definitions, of the Code of Ordinance of the City of Sugar Land is amended by adding a definition for “Amplification Devices” to read as follows:

Amplification Devices means devices or equipment used to amplify sound, and includes fireworks.

Section 2. That Chapter 5, Article VIII, Section 5-506, Noise Regulations, of the Code of Ordinance of the City of Sugar Land is amended to read as follows:

Sec. 5-506. Noise Regulations.

(a) Special Events must comply with the following noise regulations:

Location	Amplification Devices may be used:	Maximum Noise Levels measured at:	
		Sound booth/control center	Adjacent residential property line
Non-City Destination Venue	Sunday - Thursday: 7:00 a.m. to 9:00 p.m., except for July 4 th , in which the time is extended to 9:30 p.m.	N/A	85 dB(C)
	Friday - Saturday: 7:00 a.m. to 10:00 p.m.		
Smart Financial Centre	N/A	N/A	85 dB(C)
Festival Site	Sunday- Thursday: 7 a.m. to 11 p.m.	110 dB(C)	85 dB(C)
	Friday – Saturday: 7 a.m. to 11:59 p.m.		
Plaza Adjacent to Smart Financial Centre	Sunday- Thursday: 7 a.m. to 10 p.m.	N/A	85 dB(C)
	Friday – Saturday: 7 a.m. to 11:00 p.m.		

Constellation Field	<u>Baseball games/Post-game Activities</u> Sunday-Thursday: 7 a.m. to 10:30 p.m., except for Opening Day and/or Closing Day, in which the time is extended to 11 p.m. Friday-Saturday: 7 a.m. to 11:30 p.m.	102 dB(C)	85 dB(C)
	<u>Non-baseball games/Special Events:</u> Sunday- Thursday: 7 a.m. to 10 p.m. Friday – Saturday: 7 a.m. to 11 p.m.		
	<u>Special Events held on off-site parking lot or exterior areas of the Stadium (including Adjacent Parking):</u> Monday - Sunday: 8 a.m. to 10 p.m.		

(b) New Year's Eve (December 31) Fireworks Exception – City Wide: Fireworks must conclude by 12:15 a.m. on January 1.

Section 3. That the provisions of this ordinance are severable and the invalidity of any part of this ordinance will not affect the validity of the remainder of the ordinance.

APPROVED on first consideration on _____, 2021.

ADOPTED on second consideration on _____, 2021.

Joe R. Zimmermann, Mayor

ATTEST:

Thomas Harris III, City Secretary

APPROVED AS TO FORM:

DAnn Shea Snick



City Council Agenda Request

SEPTEMBER 21, 2021

AGENDA REQUEST NO: III.B.

AGENDA OF: City Council Meeting

INITIATED BY: *Jennifer Brown, Director of Finance*

PRESENTED BY:
Jennifer Brown, Director of Finance

RESPONSIBLE DEPARTMENT: Finance

AGENDA CAPTION:

SECOND CONSIDERATION: Consideration of and action on **CITY OF SUGAR LAND ORDINANCE NO. 2243:** AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, APPROVING AND ADOPTING THE 2022 SERVICE PLAN; THE 2021 ASSESSMENT ROLL; AND LEVYING ASSESSMENTS FOR THE 2021 CALENDAR YEAR FOR PROPERTY LOCATED IN THE ENCLAVE AT RIVER PARK PUBLIC IMPROVEMENT DISTRICT.

RECOMMENDED ACTION:

Consideration and action on second reading of Ordinance No. 2243 establishing an assessment for 2021 for the Enclave at River Park Public Improvement District.

EXECUTIVE SUMMARY:

Background Information

The Enclave at River Park Public Improvement District (PID) was created in 2014 by Ordinance of the City Council at the request of the developer of the property. The development covers 54.5 acres and includes 139 platted lots along with landscape reserves and public infrastructure. The PID allows for public infrastructure to be constructed and reimbursed in a cost-effective manner, like a Municipal Utility District, but more efficient as

the City Council serves as the governing body for the PID.

All property owners in the district are provided disclosure of the home's location in the PID at closing and are advised that the property is subject to assessment by the district. The development agreement provided for the reimbursement of \$2 million in public infrastructure plus interest for a total of \$2,125,000. Properties in the district have been paying an assessment since 2015 and the City also contributes an amount equal to 50% of the City property taxes collected on those properties in the prior year, like the tax rebates provided to in-City MUDs. The assessment amount has decreased annually from the initial \$1,107 in 2015, as the area has developed due to the increasing contribution by the City from the tax revenues.

The developer reimbursement was paid in January 2019 through a combination of cash from the assessments paid to date plus the issuance of bonds with a 15-year maturity. Future assessments are tied to the debt service schedule to ensure that funds are available to make the debt payments.

2021 Assessment

The 2021 assessment amount is \$460 per lot, which is a \$100 decrease from the prior year assessment of \$560 per lot. The assessment is billed and collected by Fort Bend County and included on the property tax bill for these properties.

Public Hearing

In accordance with LOCAL GOVERNMENT CODE § 372.016, notice to hold a public hearing on the proposed PID assessment must be published in at least one newspaper of general circulation in the county in which the municipality is located. This notice must be published not later than the 10th day before the public hearing on the proposed assessment. In addition to the required notice being mailed to each property owner, the City sent a letter explaining the PID to each property owner in advance of the public hearing. The letter provided more background information than required by the local government code including what the developer reimbursements were for, and the anticipated continued decline of the assessments until the debt pays off in 2031.

Based on the debt service payments required in the FY22 budget, the City has prepared a proposed assessment roll. The roll states the assessment to be levied against each parcel of land in the district. The proposed assessment roll was filed with the City Secretary as required by the code referenced above. The proposed assessment roll is subject to public inspection.

Public Hearing Comments

The public hearing notice provided the ability for residents to comment online for the public hearing. During the public hearing held on August 17, there were no speakers and the City received no written or online comments.

Recommended Action

Consider and approve second reading of the 2021 proposed assessment for the Enclave at River Park Public Improvement District. First reading was approved during the September 7th City Council Meeting.

BUDGET

EXPENDITURE REQUIRED:

CURRENT BUDGET:

ADDITIONAL FUNDING:

FUNDING SOURCE:

ATTACHMENTS:

Description	Type
☐ Ordinance No 2243	Ordinances
☐ Exhibit A - PID Assessment Roll	Other Supporting Documents

ORDINANCE NO. 2243

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, APPROVING AND ADOPTING THE 2022 SERVICE PLAN; THE 2021 ASSESSMENT ROLL; AND LEVYING ASSESSMENTS FOR THE 2021 CALENDAR YEAR FOR PROPERTY LOCATED IN THE ENCLAVE AT RIVER PARK PUBLIC IMPROVEMENT DISTRICT.

WHEREAS, Chapter 372 (Public Improvement District Assessment Act) of the Texas Local Government Code (Act) authorized the creation of the Enclave at River Park Public Improvement District (District); and

WHEREAS, on August 19, 2014, the City Council passed Resolution 14-32 establishing the District; and

WHEREAS, on August 17, 2021, the City Council held a public hearing, properly noticed under the Act, to consider the levy of the proposed assessments on property located within the District for calendar year 2021; and

WHEREAS, at the August 17, 2021 public hearing, the City Council provided the public an opportunity to state their objections to the proposed assessment, NOW, THEREFORE;

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS:

Section 1. That the facts and recitations set forth in this ordinance are declared true and correct.

Section 2. That the assessments set out in **Exhibit A**, attached and incorporated into this ordinance:

- (a) should be made and levied against the property and property owners within the District;
- (b) are in proportion to the benefits to the property for the services and improvements in the District; and
- (c) establish substantial justice, equality, and uniformity in the amount assessed against each property owner for the benefits received and burdens imposed.

Section 3. That the 2022 Service Plan set out in **Exhibit B** is feasible and sound and will serve the needs of the property owners in the District and that the assessment rate of \$460 per lot is reasonable and consistent with the special benefits conferred by the District.

Section 4. That the procedures followed and apportionment of the cost of the services and improvements in the District comply with applicable law and the purpose for which the District was formed.

Section 5. That the following are exempted from the payment of the assessment and are excluded from the assessment roll:

(a) property owned by a utility that is located in a public street or rights-of-way;

(b) property owned by the City and used for a public purpose; and

(c) property platted as a “Landscape Reserve” on the plats filed as File No. 20130247 and File No. 20140222 in the real property records of Fort Bend County.

Section 6. That the assessments shown on Exhibit A are levied and assessed against the property in the District and against the record owner of the property identified by the Fort Bend County Appraisal District records.

Section 7. That the assessment shown in Exhibit A:

(a) accrues interest at a rate of 0% from the effective date of this Ordinance until February 1, 2022;

(b) accrues interest, penalties, and attorney’s fees in the same manner as a delinquent ad valorem tax after February 1, 2022, until paid; and

(c) is a lien on the property shown in Exhibit A and the personal liability of the property owner.

Section 8. That the provisions of this ordinance are severable and the invalidity of any part of this ordinance will not affect the validity of the remainder of the ordinance.

APPROVED on first consideration on _____, 2021.

ADOPTED on second consideration on _____, 2021.

Joe R. Zimmerman, Mayor

ATTEST:

APPROVED AS TO FORM:



Thomas Harris III, City Secretary

Attachments: Exhibit A (pdf) – 2021 Assessment Roll for property located in the Enclave at River Park Public Improvement District.

Exhibit B – 2022 Service Plan for the Enclave at River Park Public Improvement District

Exhibit B

Enclave at River Park PID Service Plan for FY2022 – 2026

Fiscal Year	2022	2023	2024	2025	2026
<u>Revenues</u>					
Assessments	\$ 61,589	\$ 52,189	\$ 47,939	\$ 43,439	\$ 38,689
City Contribution	85,430	85,430	85,430	85,430	85,430
Interest Income	10	10	10	10	10
Total Sources	147,029	137,629	133,379	128,879	124,129
<u>Expenses</u>					
Debt Service	156,494	146,969	137,569	133,319	128,819
Billing & Collection	50	50	50	50	50
Total Uses	156,544	147,019	137,619	133,369	128,869
Fund Balance Drawdown	(9,515)	(9,390)	(4,240)	(4,490)	(4,740)
Annual Assessment	\$ 460	\$ 390	\$ 360	\$ 320	\$ 290

Enclave at River Park PID Assessment Plan

The Enclave at River Park PID assessment rate is \$460 per lot for 2021.

PID Assessment bills are mailed by the Fort Bend County Tax Office directly to the property owners (to the mailing address listed with the Tax office) and will be collected on the schedule listed below:

Mailed no later than December 31

Due by January 31

Delinquent on February 1

Penalties and interest accrue to delinquent PID assessments just as with delinquent property taxes. The penalty rate on delinquent PID assessment levies is 10% per year. PID assessments remain with the property and continue to accrue penalties until paid in full with the Fort Bend County Tax Office.

Quick Ref ID	Property Address	Ownership Percentage	2021 Assessment
R426112	6010 Regal Falls CT	100	\$ 460.00
R426113	6006 Regal Falls CT	100	\$ 460.00
R426114	6003 Regal Falls CT	100	\$ 460.00
R426115	6007 Regal Falls CT	100	\$ 460.00
R426116	6011 Regal Falls CT	100	\$ 460.00
R426117	2402 Sandy Ridge CT	100	\$ 460.00
R426118	2406 Sandy Ridge CT	100	\$ 460.00
R426119	2407 Sandy Ridge CT	100	\$ 460.00
R426120	2403 Sandy Ridge CT	100	\$ 460.00
R426121	2402 Linden Bluff CT	100	\$ 460.00
R426122	2406 Linden Bluff CT	100	\$ 460.00
R426123	2410 Linden Bluff CT	100	\$ 460.00
R426124	2414 Linden Bluff CT	100	\$ 460.00
R426125	2411 Linden Bluff CT	100	\$ 460.00
R426126	2407 Linden Bluff CT	100	\$ 460.00
R426127	2403 Linden Bluff CT	100	\$ 460.00
R437631	2314 Cranbrook Ridge LN	100	\$ 460.00
R437632	2310 Cranbrook Ridge LN	100	\$ 460.00
R437633	2306 Cranbrook Ridge LN	100	\$ 460.00
R437634	2302 Cranbrook Ridge LN	100	\$ 460.00
R437635	2234 Cranbrook Ridge LN	100	\$ 460.00
R437636	2230 Cranbrook Ridge LN	100	\$ 460.00
R437637	2226 Cranbrook Ridge LN	100	\$ 460.00
R437638	2222 Cranbrook Ridge LN	100	\$ 460.00
R437639	2218 Cranbrook Ridge LN	100	\$ 460.00
R437640	2114 Thornton Hills CT	100	\$ 460.00
R437641	2110 Thornton Hills CT	100	\$ 460.00
R437642	2106 Thornton Hills CT	100	\$ 460.00
R437643	2103 Thornton Hills CT	100	\$ 460.00
R437644	2107 Thornton Hills CT	100	\$ 460.00
R437645	2130 Cranbrook Ridge LN	100	\$ 460.00
R437646	2126 Cranbrook Ridge LN	100	\$ 460.00
R437647	2122 Cranbrook Ridge LN	100	\$ 460.00
R437648	2118 Cranbrook Ridge LN	100	\$ 460.00
R437649	2114 Cranbrook Ridge LN	100	\$ 460.00
R437650	2110 Cranbrook Ridge LN	100	\$ 460.00
R437651	2106 Cranbrook Ridge LN	50	\$ 230.00
R437651	2106 Cranbrook Ridge LN	50	\$ 230.00
R437652	2102 Cranbrook Ridge LN	100	\$ 460.00
R437653	2026 Cranbrook Ridge LN	100	\$ 460.00
R437654	2022 Cranbrook Ridge LN	100	\$ 460.00
R437655	2018 Cranbrook Ridge LN	100	\$ 460.00
R437656	2014 Cranbrook Ridge LN	100	\$ 460.00
R437657	2010 Cranbrook Ridge LN	100	\$ 460.00

Quick Ref ID	Property Address	Ownership Percentage	2021 Assessment
R437658	2006 Cranbrook Ridge LN	100	\$ 460.00
R437659	2002 Cranbrook Ridge LN	100	\$ 460.00
R437660	2450 Flowering Brook LN	100	\$ 460.00
R437661	2446 Flowering Brook LN	100	\$ 460.00
R437662	2442 Flowering Brook LN	100	\$ 460.00
R437663	2438 Flowering Brook LN	100	\$ 460.00
R437664	2434 Flowering Brook LN	100	\$ 460.00
R437665	2430 Flowering Brook LN	100	\$ 460.00
R437666	2426 Flowering Brook LN	100	\$ 460.00
R437667	2422 Flowering Brook LN	100	\$ 460.00
R437668	6207 Garden Lakes LN	100	\$ 460.00
R437669	6211 Garden Lakes LN	100	\$ 460.00
R437670	6215 Garden Lakes LN	100	\$ 460.00
R437671	6219 Garden Lakes LN	100	\$ 460.00
R437672	6223 Garden Lakes LN	100	\$ 460.00
R437673	6227 Garden Lakes LN	100	\$ 460.00
R437674	6231 Garden Lakes LN	50	\$ 230.00
R437674	6231 Garden Lakes LN	50	\$ 230.00
R437675	6235 Garden Lakes LN	100	\$ 460.00
R437676	6239 Garden Lakes LN	100	\$ 460.00
R437677	6243 Garden Lakes LN	100	\$ 460.00
R437678	6246 Garden Lakes LN	100	\$ 460.00
R437679	6242 Garden Lakes LN	100	\$ 460.00
R437680	6238 Garden Lakes LN	100	\$ 460.00
R437681	6234 Garden Lakes LN	100	\$ 460.00
R437682	6230 Garden Lakes LN	100	\$ 460.00
R437683	6226 Garden Lakes LN	100	\$ 460.00
R437684	6222 Garden Lakes LN	100	\$ 460.00
R437685	6218 Garden Lakes LN	100	\$ 460.00
R437686	6214 Garden Lakes LN	100	\$ 460.00
R437687	6210 Garden Lakes LN	100	\$ 460.00
R437688	6206 Garden Lakes LN	100	\$ 460.00
R437689	6202 Garden Lakes LN	100	\$ 460.00
R437690	6126 Garden Lakes LN	100	\$ 460.00
R437691	6122 Garden Lakes LN	100	\$ 460.00
R437692	6118 Garden Lakes LN	100	\$ 460.00
R437693	6114 Garden Lakes LN	100	\$ 460.00
R437694	6110 Cottage Grove CT	100	\$ 460.00
R437695	6106 Cottage Grove CT	100	\$ 460.00
R437696	6102 Cottage Grove CT	100	\$ 460.00
R437697	6103 Cottage Grove CT	100	\$ 460.00
R437698	6107 Cottage Grove CT	100	\$ 460.00
R437699	6111 Cottage Grove CT	100	\$ 460.00
R437700	2406 Flowering Brook LN	100	\$ 460.00

Quick Ref ID	Property Address	Ownership Percentage	2021 Assessment
R437701	2402 Flowering Brook LN	100	\$ 460.00
R437702	2323 Cranbrook Ridge LN	100	\$ 460.00
R437703	2319 Cranbrook Ridge LN	100	\$ 460.00
R437704	2313 Cranbrook Ridge LN	100	\$ 460.00
R437705	2311 Cranbrook Ridge LN	100	\$ 460.00
R437706	2307 Cranbrook Ridge LN	100	\$ 460.00
R437707	2303 Cranbrook Ridge LN	100	\$ 460.00
R437708	2227 Cranbrook Ridge LN	100	\$ 460.00
R437709	2223 Cranbrook Ridge LN	100	\$ 460.00
R437710	2219 Cranbrook Ridge LN	100	\$ 460.00
R437711	2215 Cranbrook Ridge LN	100	\$ 460.00
R437712	2207 Cranbrook Ridge LN	100	\$ 460.00
R437713	2203 Cranbrook Ridge LN	100	\$ 460.00
R437714	2131 Cranbrook Ridge LN	100	\$ 460.00
R437715	2127 Cranbrook Ridge LN	100	\$ 460.00
R437716	2123 Cranbrook Ridge LN	100	\$ 460.00
R437717	6211 Falls Ridge CT	100	\$ 460.00
R437718	6207 Falls Ridge CT	100	\$ 460.00
R437719	6203 Falls Ridge CT	100	\$ 460.00
R437720	6202 Falls Ridge CT	100	\$ 460.00
R437721	6206 Falls Ridge CT	100	\$ 460.00
R437722	6210 Falls Ridge CT	100	\$ 460.00
R437723	6214 Falls Ridge CT	100	\$ 460.00
R437724	6219 Calico Pointe CT	100	\$ 460.00
R437725	6215 Calico Pointe CT	100	\$ 460.00
R437726	6211 Calico Pointe CT	100	\$ 460.00
R437727	6207 Calico Pointe CT	100	\$ 460.00
R437728	6203 Calico Pointe CT	100	\$ 460.00
R437729	6206 Calico Pointe CT	100	\$ 460.00
R437730	6210 Calico Pointe CT	100	\$ 460.00
R437731	6214 Calico Pointe CT	100	\$ 460.00
R437732	6218 Calico Pointe CT	100	\$ 460.00
R437733	2451 Flowering Brook LN	100	\$ 460.00
R437734	2447 Flowering Brook LN	100	\$ 460.00
R437735	2443 Flowering Brook LN	100	\$ 460.00
R437736	2439 Flowering Brook LN	100	\$ 460.00
R437737	2435 Flowering Brook LN	100	\$ 460.00
R437738	2431 Flowering Brook LN	100	\$ 460.00
R437739	2427 Flowering Brook LN	100	\$ 460.00
R437740	2423 Flowering Brook LN	100	\$ 460.00
R437741	2419 Flowering Brook LN	100	\$ 460.00
R437742	2415 Flowering Brook LN	100	\$ 460.00
R437743	2411 Flowering Brook LN	100	\$ 460.00
R437744	2407 Flowering Brook LN	100	\$ 460.00

Quick Ref ID	Property Address	Ownership Percentage	2021 Assessment	
R437745	2403 Flowering Brook LN	100	\$	460.00
R437746	2402 Norfolk Valley CT	100	\$	460.00
R437747	2406 Norfolk Valley CT	100	\$	460.00
R437748	2410 Norfolk Valley CT	100	\$	460.00
R437749	2414 Norfolk Valley CT	100	\$	460.00
R437750	2415 Norfolk Valley CT	50	\$	230.00
R437750	2415 Norfolk Valley CT	50	\$	230.00
R437751	2411 Norfolk Valley CT	100	\$	460.00
R437752	2407 Norfolk Valley CT	100	\$	460.00
R437753	2403 Norfolk Valley CT	100	\$	460.00



City Council Agenda Request

SEPTEMBER 21, 2021

AGENDA REQUEST NO: III.C.

AGENDA OF: City Council Meeting

INITIATED BY: *Allie Salz, Budget Analyst*

PRESENTED BY: *Scott Butler, Director of Budget & Strategy*

RESPONSIBLE DEPARTMENT: Budget

AGENDA CAPTION:

SECOND CONSIDERATION: Consideration of and action on **CITY OF SUGAR LAND ORDINANCE NO. 2246:** AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, AMENDING THE CODE OF ORDINANCES BY AMENDING CHAPTER 2, ARTICLE V, DIVISION 4 (FEES FOR VARIOUS CITY SERVICES) AND CHAPTER 5, ARTICLE VIII, DIVISION 3 (RATES AND CHARGES), SECTIONS 5-246-5-265, BY REVISING CITY SERVICE FEES AND OTHER MATTERS RELATED THERETO.

RECOMMENDED ACTION:

Approve on second reading Ordinance No. 2246, amending fees for various city services.

EXECUTIVE SUMMARY:

Background

As directed by the Council adopted Financial Management Policy Statements (FMPS), the Budget Office annually reviews the City's fees for various services to ensure they accurately reflect market conditions and makes recommendations of new fees that may be needed. Charges for services ensure that those who benefit from services are supporting the cost of those services.

Limitations on property taxes mean that user fees are an important resource to the City and

help to manage growth in tax bills. The FY22 budget includes increases to existing fees such as EMS transport fees, and permits/inspection fees, as well as CPI adjustments to other fees. The city is in the process of completing a comprehensive user fee study.

Existing Fee Changes

As part of a commitment to financial stewardship, user fees are an important resource to the City and help to manage growth in tax bills. The FY22 budget includes increases to existing fees based on CPI adjustments.

CPI Adjustment

Fees for various services across the City were adjusted using a 3% CPI from 2020 to 2021. The 3% CPI was applied to all fees that were also individually evaluated by their respective departments. This was done in order to ensure the market conditions warranted a CPI increase on the individual fees.

Some departments do not recommend changing fees if the new fee amount would put the City out-of-market or the current fee is sufficient to recover cost of services.

New Fees and Other Adjustments

Residential Solid Waste Rates

Each year, the contractual rate with Republic Services is subject to adjustment by the CPI or 2.5%, whichever is greater. As a result of staff negotiations with Republic Services, the rate adjustment is able to be limited to 1.25% instead of the 2.5% allowed under the contract. The rate will increase from \$19.76 to \$20.00 per month, effective bills issued on or after January 1, 2022.

Water Utility Rates

The City recently completed a multi-year Integrated Water Resource Plan (IWRP), evaluating options and alternatives to secure water supplies for our community's long term needs and meet the mandated 60% reduction in groundwater usage by 2025. The plan weighed the City's ultimate water needs versus costs from sources such as groundwater, surface water, raw and reclaimed water, with a recommended portfolio of resources that is diverse, balanced and cost effective.

The IWRP recommended a Utility Rate Study be completed to determine the best way to recover the cost of providing utility services and prepare for upcoming capital investment to meet the 60% groundwater reduction mandate. Phase I of the utility rate study has been completed and recommends rate increases to better recover the cost of operating the utility system. Over the next year additional work will be completed to work through policy level decisions based on discussions with the City Council during the FY22 budget process, where

Council requested that the City defer capital investment through strategic utilization of the groundwater credits that have accumulated since the City began earning them – through over-conversion at the 30% reduction mandate, or through educational programs.

The recommended rates will result in an increase of \$10.00 to residential utility bills based on 10,000 gallons water usage with a 6,000 gallon winter average for bills issued after January 1, 2022.

Recommendation

Staff recommends approval of second reading of Ordinance No. 2246. First reading was approved during the September 7th City Council meeting. All fees and rates are effective January 1, 2022.

BUDGET

EXPENDITURE REQUIRED: N/A

CURRENT BUDGET: N/A

ADDITIONAL FUNDING: N/A

FUNDING SOURCE:N/A

ATTACHMENTS:

Description	Type
□ FY22 Fee Ordinance	Ordinances

ORDINANCE NO. 2246

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS AMENDING THE CODE OF ORDINANCES BY AMENDING CHAPTER 2, ARTICLE V, DIVISION 4 (FEES FOR VARIOUS CITY SERVICES) AND CHAPTER 5, ARTICLE VIII, DIVISION 3 (RATES AND CHARGES), SECTIONS 5-246-5-265, BY REVISING CITY SERVICE FEES AND OTHER MATTERS RELATED THERETO.

**BE IT ORDAINED BY THE CITY COUNCIL
OF THE CITY OF SUGAR LAND, TEXAS:**

Section 1. That Chapter 2, Article V, Division 4 (Fees for various city services) is amended to read as follows:

DIVISION 4. - FEES FOR VARIOUS CITY SERVICES

Sec. 2-136. Environmental and Neighborhood Services Fees

The fees set out below are adopted for the city services outlined therein:

(a) *Animal services:*

- (1) Animal impoundment\$32.00
- (2) Shelter fee (per day)\$14.50
- (3) Dog adoption fee\$115.00
- (4) Cat adoption fee\$100.00
- (5) Registration—Dangerous dog\$113.25
- (6) Microchip implant fee\$15.50

The city manager may reduce or waive the dog adoption fee, cat adoption fee, or both:

- a. When the cat or dog population exceeds the animal shelter capacity for dogs or cats; or
- b. In connection with intergovernmental or other adoption events that the city manager determines serves a public purpose.

The reduction or waiver of the dog or cat adoption fee must be uniformly applied.

(b) *Food establishments and inspections:*

- (1) Food establishments, per year:
One to four employees\$241.00
Five to nine employees\$483.25
Ten to 25 employees\$724.75

- 26 to 50 employees\$966.25
- 51 to 100 employees\$1,207.75
- 101 or more employees\$1,449.50
- (2) Nonprofit food establishment\$120.25
- (3) Mobile food establishment medallion fee\$362.25
- (4) Retail frozen dessert manufacturing permit fee\$248.25
- (5) Frozen dessert excess sample fee\$123.75
- (6) Temporary food establishment permit TYPE 1\$37.50
 - Plus, per day of operation\$24.50
- (7) Temporary food establishment permit TYPE 2\$506.00
- (8) Temporary vendor fee\$21.00
- (9) Food establishment permit special processing fee\$123.75
- (10) Food establishment pre-opening inspection fee\$181.75
- (11) Food establishment construction re-inspection fee\$123.75
- (12) Food establishment operations re-inspection fee41 percent of fee for existing permit
- (13) Replacement of permit or medallion\$24.50
- (14) Expedited temporary food permit\$27.50
- (15) Fire mobile food unit inspection fee\$42.75
- (c) *Residential rental property license fees:*
 - (1) License for dwelling unit in single-family dwelling or condominium dwelling\$93.50
 - (2) License for multifamily dwelling (per each dwelling unit in the multifamily dwelling)\$9.50
 - (3) Single-family residential rental property license\$93.50
 - (4) First inspection and first re-inspectionNo charge
 - (5) Second re-inspection\$61.50
 - (6) Third and each subsequent re-inspection\$123.25
 - (7) Replacement license\$7.25
 - (8) Late rental license renewal\$32.00
- (d) *Solid waste fees, licenses and rates:*
 - (1) Residential solid waste fees:
 - a. Residential solid waste services\$20.00/month

- b. First solid waste cartno charge
- c. Additional solid waste cart\$5.32/month
- d. Recycle carts\$0.00
- e. Cart change fee\$26.83/cart

(2) Commercial solid waste fees, rates, and licenses:

- a. Application for commercial solid waste or recyclable materials operator's license\$212.76
- b. Commercial solid waste fees and exclusive franchise rates for collection and disposal of commercial solid waste:

	Monthly Rate Based on Number of Service Days Per Week						
	1	2	3	4	5	6	7
Cart	\$14.59	\$21.89					
Front end load containers:							
2-yard	97.19	173.42	249.70	325.93	402.18	494.49	586.81
3-yard	107.37	189.60	271.83	354.06	436.30	534.60	632.91
4-yard	116.40	204.63	292.83	381.06	469.27	573.57	677.86
6-yard	138.69	238.89	339.08	439.27	539.48	655.73	772.00
8-yard	155.93	268.10	380.26	492.42	604.55	732.81	861.04
10-yard	214.40	368.62	522.87	677.08	831.29	1,007.61	1,183.94

	Monthly Rate Based on Number of Service Days Per Week						
	1	2	3	4	5	6	7
Front end load vertical compactors:							

4-yard	222.83	406.48	506.54	662.89	703.53	750.45	809.84
6-yard	323.62	609.74	758.50	994.32	1,055.31	1,125.66	1,216.02

Each Haul and Disposal				
Roll-off Container	Haul	Disposal	Excess Tonnage (Additional Fee)	Total
Open top:				
Up to 6 tons	216.64	216.64		433.28
Over 6 less than 10 tons	216.64	216.64	36.11 per ton	433.28 + 36.11 per ton
Over 10 tons	216.64	216.64	54.16 per ton	433.28 plus 54.16 per ton
Delivery—Open top	146.78			
Dry run	146.78			
Compactors:				
Up to 7 tons	240.71	252.75		493.46
Over 7 less than 10 tons	240.71	252.75	36.11 per ton	493.46 + 36.11 per ton
Over 10 tons	240.71	252.75	54.16 per ton	493.46 + 54.16 per ton
Dry run	146.78			

(3) Construction and demolition roll-off pricing (each haul/disposal):

Each Haul and Disposal Based on Project Size			
	1—10 Hauls	11—50 Hauls	51+ Hauls
Roll-off container:			
20-yard	\$379.11	\$360.17	\$341.20
30-yard	\$454.95	\$435.98	\$417.03
40-yard	\$530.77	\$511.81	\$492.84

Additional Fees:	
Extra lift	\$84.04
Relocation of container	\$84.04
Container delivery	\$84.04
Container removal	\$84.04
Container swap out	\$84.04
Pull out fee	\$27.66 (up to 10 feet)
Container lock (monthly rental)	\$8.52
Container lock (purchase)	\$207.44
Enclosure lock	\$17.02
Casters	\$13.83

- (4) Not to exceed monthly rate based on number of days of service per week for exclusive franchisee's collection of commercial recyclable materials:

	Number of Service Days Per Week				
	1	2	3	4	5
Cart	\$6.02	n/a	n/a	n/a	n/a
Front end load containers:					
4-yard	\$52.13	n/a	n/a	n/a	n/a
6-yard	\$78.17	\$156.35	n/a	n/a	n/a
8-yard	\$104.23	\$208.45	\$312.68	\$416.91	\$521.13
Front end load vertical compactors:					
4-yard	\$171.96	\$343.95	\$469.02	n/a	n/a
6-yard	\$257.96	\$515.93	\$705.53	n/a	n/a

- (5) Liquid waste application and license fees:

- a. Application for liquid waste operator's license\$212.76
- b. License fee—Five percent of the liquid waste operator's gross revenues

2-137. Community Development Fees

The fees set out below are adopted for the city services outlined therein:

- (a) *Building Permits, licenses and inspections:*

*If the contractor begins work prior to the issuance of any required permit, all fees established below are to be doubled. Any re-inspections under the building, plumbing, mechanical, or electrical code required as a result of a failure to pass the initial inspection or if the system is not ready for inspection at the requested time will result in a \$50.75 fee.

- (1) Commercial building:

Building permit and plan check fees (based on construction value).

The minimum total fee for any commercial building permit will be \$58.25.

- a. First \$1,000.00 or fraction thereof\$20.50
Additional \$1,000.00 or fraction thereof, up to and including \$50,000.00\$6.75
- b. First \$50,000.00\$356.00
Additional \$1,000.00 or fraction thereof, up to and including \$100,000.00\$5.50
- c. First \$100,000.00\$628.00
Additional \$1,000.00 or fraction thereof, up to and including \$500,000.00\$3.75
- d. First \$500,000.00\$2,268.25
Additional \$1,000.00 or fraction thereof\$2.25
- e. Plan checking fee—One-half of building permit fee when valuation exceeds the minimum permit fee.

(2) Residential building:

Building permit and plan check fees (based on square footage).

- a. One-100 square feet\$55.00 base permit
Additional square feet, up to 500\$.55 per square foot
- b. 501 square feet\$275.00 base permit
Additional square feet, up to 1,000\$.60 per square foot
- c. 1,001 square feet\$600.00 base permit
Additional square feet, up to 1,500\$.60 per square foot
- d. 1,500 square feet\$900.00 base permit
Additional square feet, up to 2,000\$.60 per square foot
- e. 2,001 square feet\$1,200.00 base permit
Additional square feet, up to 3,000\$.60 per square foot
- f. 3,001 square feet\$1,800.00 base permit
Additional square feet, up to 4,000\$.60 per square foot
- g. 4,001 square feet\$2,400.00 base permit
Additional square feet, up to 5,000\$.65 per square foot
- h. 5,001 square feet\$3,250.00 base permit
Additional square feet\$.65 per square foot

- i. Plan checking feeOne-half of building permit fee
- j. Pool permit\$330.00 / \$162.50 plan check
- k. Roof permit\$127.00
- l. Foundation/piers and pilings\$130.75
- m. Generator permit\$330.00 / \$165.00 plan check
- n. Solar permit\$253.75 / \$127.00 plan check
- o. Fence permit\$78.50 for first 50 feet, \$10.50 per additional 50 ft.

(3) Commercial and residential building:

- a. Contractor registration fee\$34.50

Unless otherwise exempt from registration fees, all contractors registered with the city will pay a registration fee annually.

- b. Overtime inspections, per hour (minimum of two hours) ... \$54.75
- c. Moving permit for moving any building or structure . . . \$122.75

(4) Demolition permit fees:

- a. Commercial:

First 100,000 cubic feet . . . \$61.75

Each additional 1,000 cubic feet or fraction thereof...\$.50

- b. Residential:

Base fee...\$61.75

Plan checking fee for The Hill Residential District (HR-1) . . . one-half of residential demolition permit fee

(b) *Plumbing services and gas permit fees:*

Base fee of \$37.75 plus any number of the following, each:

- (1) Plumbing fixture or trap or set of fixtures on one trap (including water, drainage piping and backflow protection)\$10.25
- (2) Building sewer\$37.75
- (3) Each sample well\$19.00
- (4) Each water heater and/or vent\$10.25
- (5) Installation of water piping\$10.25
- (6) Installation of water treating/softening equipment\$10.25
- (7) Backflow protective device\$10.25
- (8) Interceptors/separators (each)\$37.75
- (9) Gas inspection fee—1 to 3 openings\$19.00

- (10) Gas inspection fee—Each additional opening\$6.25
- (11) Storm sewer tie in\$73.50
- (12) Catch basin or outside area drain—First two\$19.00
- (13) Catch basin or outside area drain—each additional installed under same permit\$10.25
- (14) Junction box (each)\$10.25
- (15) Roof drain or outside downspout\$10.25
- (c) *Irrigation permit fee:*
 - (1) Irrigation permit—Application\$19.00
 - (2) Irrigation permit—Plan review\$37.75
 - (3) Residential irrigation system permit\$37.75
 - (4) Commercial irrigation system permit (per irrigation zone)\$36.75
- (d) *Mechanical services fee:*
 - (1) Commercial buildings:
 - a. Building permits and mechanical services base fee, first \$1,000.00 in construction valuation\$35.00
 - b. Each additional \$1,000.00 of valuation.....\$10.25
 - (2) Residential buildings:
 - a. Up to 5,000 square feet\$113.25
 - b. 5,001 to 10,000 square feet\$159.75
 - c. 10,001 to 15,000 square feet\$231.75
 - d. 15,001 to 20,000 square feet\$463.50
 - e. 20,001 square feet and above\$669.50
 - f. HVAC replacements\$115.00
- (e) *Electrical services fee:*
 - (1) Change of occupancy permit\$37.75
 - (2) Building permits and electrical services base fee\$37.75

Base fee plus any number of the following, each:

 - a. Meter loop and service—Up to and including 50 Kw\$19.00
 - b. Meter loop and service—Over 50 Kw through 250 Kw\$19.00
 - c. Meter loop and service—Over 250 Kw\$37.75
 - d. Sub panel with eight or more circuits (each)\$10.25
 - e. Electric heat—Up to and including one Kw\$10.25

- f. Electric heat—One Kw through ten Kw\$10.25
- g. Electric heat—Over ten Kw\$10.25
- h. Electric heat—Plus, per Kw\$2.25
- i. Outlets\$1.00
- j. Lighting fixtures\$1.00
- k. Range receptacle\$6.25
- l. Clothes dryer\$6.25
- m. Cooking tops\$6.25
- n. Ovens\$6.25
- o. Garbage disposals\$6.25
- p. Dishwasher\$6.25
- q. Miscellaneous\$24.50
- r. Motion picture/commercial sound equipment\$10.25
- s. X-ray machines\$10.25
- t. Motors—Up to and including one Hp\$6.25
- u. Motors—Over one Hp through ten Hp\$9.75
- v. Motors—Over ten Hp\$10.25
- w. Motors—Plus, per Hp\$2.25
- x. Transformers—Up to and including one Kva\$2.25
- y. Transformers—Over one Kva through ten Kva\$10.25
- z. Transformers—Over ten Kva\$10.25
- aa. Transformers—Plus, per Kva\$2.25
- bb. Ball park and parking lot light poles (each)\$37.75
- cc. Pole with guy wire (each)\$10.25
- dd. Temporary saw pole\$25.25
- ee. TCI/letter required\$37.75
- ff. Reconnection fee\$37.75
- gg. Sign circuit\$10.25
- hh. Water heater (each)\$10.00
- ii. Electrical underground inspection\$19.00
- jj. Electrical panel replacement\$25.25

(f) *Sign permit and inspection fees:*

(Monument and walls, wind banners, or other wind devices require a sign permit.)
Sign permit and inspection base fee\$37.75

- (1) First \$1,000.00 of valuation\$18.50
- (2) Plus: Additional \$1,000.00 of valuation\$9.50

(g) *Subdivision Fees:*

- (1) Plats:
 - a. Preliminary plat, base fee per submittal\$1,232.00
 - b. Final plat, base fee per submittal\$1,232.00
 - c. In addition to the base fee above, the following fees apply:
Per each lot\$3.00

Per each acre and/or fraction of an acre in reserves\$17.00
- (2) Replats:
 - a. Preliminary replat, base fee per submittal\$1,145.00
 - b. Final replat, base fee per submittal\$1,145.00
 - c. In addition to the base fee above, the following fees apply:
Per each lot\$3.00

Per each acre and/or fraction of an acre in reserves\$17.00
- (3) Amending or minor plat/replat, per submittal\$544.25
- (4) Subdivision variances if not submitted as part of a plat approval, per separate request\$796.75
- (5) Infrastructure Construction plan review and engineering inspection fee ...two percent of cost to construct public infrastructure
- (6) General land plan review. Base fee of \$2,836.50 per submittal, plus \$11.00/acre or fraction of an acre.

No single general land plan review fee will exceed \$3,670.00.
- (7) General land plan minor amendment (no new or revised impact analysis required)\$744.50
- (8) General land plan major amendment (new or revised impact analysis required) base fee of \$1,833.25 per submittal plus a fee of \$11.25/acre or fraction of an acre.

No single general land plan major amendment fee will exceed \$3,605.00
- (9) Parkland fees in lieu of dedication of land:
 - a. Per single family lot\$382.25

b. Multi-family development per unit\$262.25

(h) *Zoning Fees:*

- (1) Site plan review. For development of non-single-family sites on platted reserves or lots, per each set of plans\$676.00
- (2) Site development permit within the mixed use conservation (MUC) district and/or Hill Area Residential (HR-1) zoning district.....\$496.00
- (3) Planned development (PD) district fee. Required for general development plans and final development plans. Base fee of \$1,965.25 per submittal, plus a fee of \$22.00/acre or fraction of an acre, not to exceed \$3,090.00 per submittal.
- (4) Administrative amendment to PD\$221.50
- (5) Conditional use permit application fee, per separate request....\$1,833.25
- (6) Special exception application fee, per separate request\$647.25
- (7) Zoning variance to the Zoning Board of Adjustment, if not submitted as part of a plat approval, per separate request.....\$789.75
- (8) Zoning renotification fee. Required when republication of a zoning hearing is required as a result of an action by the applicant. Fee is based on the actual cost of publication.

Initial deposit ...\$2,425.25

Plus \$5.50 per property owner notified within 200 feet of the area to be considered for rezoning or conditional use permit.

If needed, alternate publication fee...\$256.25

*Additional amount owed, or refund based on actual cost of publication;

- (9) Zoning appeal to the Zoning Board of Adjustment.....\$503.50
- (10) Standard rezoning fee, per request\$1,231.25

(i) *Miscellaneous land development fees:*

- (1) Development agreement\$2,904.00
- (2) Annexation petition\$3,872.00
- (3) Municipal Utility District fees:
 - a. Process petition to create district\$33,189.75
 - b. Process petition to acquire or annex land\$33,189.75
- (4) Driveway variances, per each separate request\$515.00
- (5) Flood zone development permit fee\$110.50
(Fee required unless exempt by state or federal law)
- (6) Land disturbance fee\$110.50

(7) Vested rights\$830.00

Sec. 2-138. Fire Safety and Emergency Medical Services fees:

The fees set out below are adopted for the city services outlined therein:

(a) *Fire safety and inspection fees:*

*If the contractor begins work prior to the issuance of any required permit, all fees established below are to be doubled.

- (1) Foster homes\$84.75
- (2) Day care\$113.25
- (3) Assisted living/nursing homes\$226.00
- (4) Medical facilities 25 beds or less\$226.00
- (5) Medical facilities 26 to 100 beds\$452.00
- (6) Medical facilities greater than 100 beds\$734.50
- (7) Fire inspection after hours—Two-hour block\$169.50

(b) *Fire safety fees:*

*Governmental agencies are exempt from the payment of fire safety fees.

- (1) Fireworks standby permit\$339.50

(c) *Fire alarm installation fees, per building:*

Number of devices:

- Ten or less\$95.75
- 11 to 25\$152.50
- 26 to 100\$226.00
- Each additional device over 100\$2.00

(d) *Access control fees, per building:*

Number of devices:

- Ten or less\$95.75
- 11 to 25\$152.50
- 26 to 100\$275.00
- Each additional device over 100\$2.00

(e) *Fixed fire extinguishing systems:*

- (1) Fire sprinkler system, first 50 heads\$113.25

Each additional head\$2.00

(2) Fire pumps\$226.50

(3) Underground sprinkler piping\$226.00

(4) Kitchen extinguishing system\$282.25

(5) Clean agent extinguishing system\$226.00

(f) The charge for the initial required inspection is included in the permit fee. Any re-inspections required as a result of a failure to pass the initial inspection or if the system is not ready for inspection at the requested time, a \$105.25 fee will be charged for each re-inspection.

(g) Single-family residential fire sprinkler systems are exempt from the payment of permit fees.

(h) The annual fees for the issuance of operational permits required under the fire prevention code are as follows:

Governmental agencies are exempt from the payment of all fees listed in this subsection.

(1) Single permit\$107.00

(2) Combination permit: One to three permit items\$275.25

(3) Combination permit: Four to five permit items\$440.25

(4) Combination permit: More than five permit items\$550.50

(i) *Hazardous materials incidents:*

Hazardous material responses are charged for full cost recovery to include:

Actual cost of responder time, including salary and benefits. This includes all responders used to mitigate the emergency, whether on site or at a remote location, as well as those responders that may be requested as a part of mutual aid.

Equipment cost for all equipment usage, based on the most current Federal Emergency Management Administration Schedule of Equipment Rates. This includes equipment usage of entities providing mutual aid.

Actual cost of all materials and consumables used. This includes materials and consumables used by entities providing mutual aid.

Actual cost of equipment decontamination. This includes decontamination of equipment used by entities providing mutual aid.

Actual cost of repair and replacement of damaged equipment. This includes repair and replacement of damaged equipment used by entities providing mutual aid.

(j) *Emergency medical services:*

(1) Definitions:

a. Advanced life support, level 1 (ALS-1): Providing transportation by ground ambulance vehicle, medically necessary supplies and services and either an ALS assessment by ALS personnel or the provision of at least one ALS intervention.

b. Advanced life support, level 2 (ALS-2): Providing either transportation by ground ambulance vehicle, medically necessary supplies and services, and the administration of at least three medications by intravenous push/bolus or by continuous infusion excluding crystalloid, hypotonic, isotonic, and hypertonic solutions (dextrose, normal saline, ringer's lactate); or providing transportation, medically necessary supplies, and services, and the provision of at least one of the following ALS procedures:

1. Manual defibrillation/cardioversion.
2. Endotracheal intubation.
3. Central venous line.
4. Cardiac pacing,
5. Chest decompression,
6. Surgical airway, or
7. Intraosseous line.

c. Basic life support (BLS): Providing transportation by ground ambulance vehicle and the provision of medically necessary supplies and services, including BLS ambulance services as defined by the state.

d. Mileage: The distance traveled by an ambulance from the point where the patient is picked up, to the hospital or to a rendezvous point.

e. Patient: A person who receives an EMS response or a person who receives emergency medical services from the Sugar Land Fire Department.

f. Supplies: Consumable medical supplies that are used by EMS crews in the delivery of services to a patient.

g. Treatment without transport: Providing ambulance-based EMS treatment at the scene of a 911 call where no transport by ambulance to a hospital is made (such as a hypoglycemic patient, refusal by patient or alternate transport to hospital by Life Flight).

(2) Fees:

- a. Advanced life support, level 1 (ALS1)\$1,881.75
- b. Advanced life support, level 2 (ALS2)\$1,986.25
- c. Basic life support (BLS)\$1,150.00
- d. Deceased on scene\$784.00
- e. Lift Assist\$52.25
- f. Mileage (ALS/BLS) (per loaded mile)\$26.25

- g. Treatment without transport\$156.75
- h. Patient care report (PCR)\$22.25
- i. Supplies:
 - 1. IV Meds\$77.25
 - 2. A0392\$273.00
 - 3. A0382\$46.25
 - 4. ALS\$46.25
- j. EMS services provided outside the corporate city limits of Sugar Land shall incur an additional 20 percent charge in addition to fees billed as an out of city service fee.

Sec. 2-139. Public Property Use Fees

The fees set out below are adopted for the city services outlined therein:

(a) *Recreation:*

(1) Recreation center fees:

Recreation Membership/Resident Discount Card (ages 10 and over)	Fee
Resident	\$11.00 per year
Nonresident	\$164.75 per year
Lost card replacement	\$5.50

Facility Capacity	Deposit	Peak Hours (Fri. 5:00 p.m.—Sun. 10:00 p.m.)		Non-Peak Hours (Mon. 8:00 a.m.—Fri. 5:00 p.m.)		
		Nonprofit and Resident Per Hour	Non- resident Per Hour	Nonprofit Per Hour	Resident Per Hour	Non- resident Per Hour
RECREATION CENTER						

Room A (30)	\$327.50	\$71.00	\$88.25	\$33.75	\$49.25	\$62.25
Room B (30)	327.50	71.00	88.25	33.75	49.25	62.25
Rooms A/B Combo (65)	327.50	142.25	177.00	67.75	98.25	124.25

Recreation Center	Deposit	Resident Per Hour	Nonresident Per Hour
Gymnasium (athletic use)	\$327.50	\$136.50	\$174.75
Half gymnasium (athletic use)	327.50	65.50	87.25
Gymnasium (non-athletic use)	546.00	136.50	174.75
Plus \$546.00 (non-refundable) for protective tarp rental			

The director of the parks and recreation department may charge a reasonable fee for any department activity, event, program, or facility rental for which a fee is not already established under this article. The fee must be in an amount necessary to allow the department to recover all reasonable costs to the department associated with administering the activity, event, program, or facility rental, including direct, indirect, and administrative costs where appropriate in context of the general benefit to the community.

(2) Athletic facility fees:

	Deposit	Resident Per Hour	Nonresident Per Hour
Athletic field/Outdoor court (without lights)	\$65.50	\$23.00	\$28.50
Athletic field/Outdoor court (with lights)	\$65.50	\$34.75	\$45.75

Recognized youth sports—50 percent of light bill (brought down to 25 percent of team's investment in field maintenance/improvements)

Recognized swim team—\$8.25 per hour of use of swimming pool

Charitable organizations are exempt from the requirement to pay the rental fees set forth in this section for meetings during nonpeak times and for fundraisers if:

- a. The organization has applied for and been recognized as a tax-exempt charitable organization by the Internal Revenue Service under section 501(c)(3) or section 501(c)(4) of the Internal Revenue Code;
- b. The majority of its directors, officers, organizers, and members are residents of the city;
- c. Its charitable purposes are primarily directed at activities or persons located within the city; and
- d. The organization complies with the written procedural requirements for receiving a fee exemption as established by the director of the parks and recreation department.

Organizations that do not qualify for an exemption under this section may qualify for an exemption from the requirement to pay the rental fees set forth in this section for fundraising events where 100 percent of all the funds raised provide a direct charitable benefit to the City of Sugar Land or city residents.

The director of the parks and recreation department may charge a reasonable fee for any department activity, event, program, or facility rental for which a fee is not already established under this section.

Where appropriate in context of the general benefit to the community, the fee must be in an amount necessary to allow the department to recover all reasonable costs to the department associated with administering the activity, event, program, or facility rental, including direct, indirect, and administrative costs.

(3) Room rental fees:

Facility	Deposit	Peak Hours (Fri. 5:00 p.m.—Sun. 10:00 p.m.)		Non-Peak Hours (Mon. 8:00 a.m.—Fri. 5:00 p.m.)		
		Nonprofit and Resident Per Hour	Nonresident Per Hour	Nonprofit Per Hour	Resident Per Hour	Nonresident Per Hour
T.E. HARMAN CENTER						
Room A (60)	\$327.50	\$43.75	\$54.50	\$21.75	\$32.75	\$43.75

Room B (120)	327.50	76.25	98.25	27.50	43.75	54.50
Area C (35)	327.50	21.75	27.50	11.00	16.50	21.75
Area D (35)	327.50	21.75	27.50	11.00	16.50	21.75
Areas A—D (250)	327.50	163.75	207.50	71.00	109.00	142.25
Activity Room 1(35)	327.50	43.75	54.50	21.75	32.75	43.75
CLYDE AND NANCY JACKS CC						
Clyde & Nancy Jacks CC (100)	327.50	67.75	84.25	28.50	45.75	56.75
ELDRIDGE PARK CC						
EP Comm. Center (65)	327.50	56.75	73.25	23.00	33.75	45.75
LOST CREEK CC						
LC Comm. Center (40)	327.50	51.25	67.75	23.00	33.75	45.75
JIM COOPER CC						
JC Comm. Center (30)	327.50	43.75	54.50	16.50	27.50	32.75
DUHACSEK PARK						
Duhacsek Park—House (30)	327.50	49.25	65.50	21.75	32.75	43.75

- Lost key: \$71.00
- Late change fee: \$71.00

(4) Pavilion and amphitheater fees:

Facility	Deposit	Peak Hours (Fri. 5:00 p.m.—Sun. 10:00 p.m.)	Non-Peak Hours (Mon. 8:00 a.m.—Fri. 5:00 p.m.)			
		Nonprofit and Resident Per Hour	Nonresident Per Hour	Nonprofit Per Hour	Resident Per Hour	Nonresident Per Hour
ELDRIDGE PARK						
Pavilion	\$142.25	\$24.00	29.50	18.50	18.50	24.00
LOST CREEK PARK						
Pavilion	142.25	24.00	29.50	18.50	18.50	24.00
S.L. MEMORIAL PARK						
SLMP Pavilion	142.25	29.50	37.25	29.50	29.50	37.25
South Meadow Pavilion	142.25	24.00	29.50	18.50	18.50	24.00
DUHACSEK PARK						
Pavilion	142.25	29.50	37.25	29.50	29.50	37.25
CITY PARK						
Pavilion	142.25	17.50	21.75	17.50	17.50	21.75
FIRST COLONY PARK						

Pavilion	142.25	17.50	21.75	17.50	17.50	21.75
ALL OTHER CITY OF SUGAR LAND NEIGHBORHOOD PARKS						
Pavilions	142.25	17.50	21.75	17.50	17.50	21.75
OYSTER CREEK PARK* AMPHITHEATRE						
OCP Section A (1—250)	655.00	71.00	87.25	71.00	71.00	87.25
OCP Section B (250—500)	982.50	102.75	132.25	103.75	103.75	132.25
OCP Section AB (500—1,000)	1,310.50	142.25	174.75	143.25	143.25	174.75
Non-special use	327.50					
SPECIAL USE DEPOSIT						
(1—250)	655.00					
(250—500)	982.50					
(500—1,000)	1,310.25					

BRAZOS RIVER PARK			
Facility	Deposit	Resident/Nonprofit per Hour	Nonresident per Hour
Bowl (max 2000)		\$174.75	\$218.50

1-250 attendees	655.00		
251-500 attendees	982.50		
501-1,000 attendees	1,310.50		
1,001-2,000 attendees	1,638.00		
Overlook (max 250)	654.50	87.28	109.00

*Deposits for OCP are dependent on size.

(5) Special events fees:

a. Application processing fees:

Attendance	Rate
Under 100	\$0.00
100 to 500	26.75
500 to 1K	52.50
1K to 5K	105.00
5K to 10K	210.00
Over 10K	524.25

b. Crown Festival Park fees:

i. Rental fees.

Tier	Attendance	Deposit Rate per Event	Event Day Rate	Setup/Breakdown Rate per Day with
1	2K to 5K	\$2,202.25	\$3145.50	\$315.25
2	5K to 8K	4,845.00	6,719.00	315.00

3	8K to 35K	8,881.00*	12,318.00	892.00
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*After 15K attendance the deposit rate is \$1.00 per person per event.

ii. Additional fees: For-profit events

Subject to additional fees to be negotiated with goal of reaching three to seven percent return of producer's gross revenue.

c. Cost recovery for city services activated during a permitted or unpermitted special event will be based on the pre-established hourly rates below:

DEPARTMENT:	POSITIONS:	HOURLY RATE:
PUBLIC WORKS TRAFFIC	Traffic Operations Manager	\$82.50
	TMC Operator	\$51.50
	Field Supervisor	\$51.50
	Traffic Technician	\$41.25
PUBLIC WORKS STREETS	General Maintenance	\$41.25
	Crew Chief	\$51.50
	Field Supervisor	\$61.75
	Streets & Drainage Supervisor	\$72.00
POLICE	Police Officer	\$61.75
	Sergeant	\$82.50
	Lieutenant	\$92.75

	Captain	\$103.00
FIRE-EMS	Assistant Fire Chief	\$72.00
	Battalion Chief	\$82.50
	Captain	\$82.50
	Lieutenant	\$61.75
	Driver/Operator	\$51.50
	Firefighter Paramedic	\$41.25
	Firefighter EMT	\$41.25
	Firefighter	\$41.25
	Emergency Management Specialist	\$61.75
ENVIRONMENTAL SERVICES	Sanitarian	\$41.25
	Senior Sanitarian	\$51.50
	Environmental Services Inspector	\$41.25
	Environmental Manager	\$61.75
PLANNING & DEVELOPMENT	Deputy Building Official	\$72.0
	Senior Building Inspector	\$61.75
	Building Inspector	\$51.50
PARKS & RECREATION	General Maintenance	\$41.25
	Crew Chief	\$51.50

	Field Supervisor	\$61.75
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The fee for unlisted positions will be based on a reimbursement rate calculated by the city that includes employees' overtime rate, current TMRS rate, current Medicare tax rate, and worker's compensation rate.

(6) TIRZ No. 4 Plaza fees:

a. Plaza usage fee:

Special events and general rentals that have no admission charge and are open to the public\$103.00/hr

Special events and general rentals that have an admission charge and/or are not open to the public\$206.00/hr

b. Refundable cleanup deposit:

For special events or general rentals deposit rates will be:

Attendance	Setup	Deposit Rate
0—100 people	No more than table and chairs	\$0.00
0—500 people		\$515.00
501—6,400 people		\$1,030.00

The applicable deposit is due no later than seven business days before the usage date, which may be used to clean up, or repair damage caused to, the plaza during a special event or general rental if the renter fails to clean up or repair any damage to the plaza. Any partial deposit refunds shall be returned within 30 business days following the completion of the clean-up or damage repair. The full deposit shall be returned within 30 business days following the special event or general rental if the renter has cleaned up the plaza as required and no damages are incurred.

c. Activities conducted during blackout periods are exempt from usage fees.

(b) *Sugar Land Regional Airport fees and charges:*

(1) Fuel and petroleum products pricing (markup to be determined annually through budget process to meet the annual operating requirements of the airport):

Customer	Price
Transient	Cost + tax + 100% of markup
Based	Cost + tax + 90% of markup
Self-serve—AvGas	Cost + tax + 100% of markup
Flight school	Cost + tax + 78% of markup - \$0.03
Government	Cost + 100% of markup

(2) Jet-A fuel:

a. Transient customers (per purchase):

Volume (gallons)	Price
1—299	Cost + tax + 100% of markup
300—499	Cost + tax + 100% of markup - \$0.03
500—999	Cost + tax + 100% of markup - \$0.08
1,000 +	Cost + tax + 100% of markup - \$0.20

The director of aviation or her designee may offer a \$0.03-\$0.05 discount per jet fuel gallon in addition to the current discounts if there is a situation where a customer is asking for an additional discount in order to take a larger fuel load.

b. Volume discount program purchasers (based on previous year's purchases):

Volume (gallons)	Price
0—9,999	Cost + tax + 100% of markup
10,000—29,999	Cost + tax + 95% of markup
30,000—49,999	Cost + tax + 89% of markup

50,000—74,999	Cost + tax + 83% of markup
75,000—99,999	Cost + tax + 77% of markup
100,000 +	Cost + tax + 71% of markup

c. Based Jet-A customers: Based price = Cost + tax + 90% of markup.

d. Government Jet-A purchasers: Government jet price = Cost + 100% of markup.

e. Index-based purchasers (purchasers with more than 100 aircraft and who purchase more than 200,000 gallons per year):

Index-based price = Platt's price for current week + fuel vendor's standard upcharge + tax + 69% of markup.

f. JV5 Shell purchasers (purchasers based at the airport who purchase more than 100,000 gallons per year on a Shell credit card): Cost + tax + 61% of markup.

g. The city manager may adjust a volume discount percentage when a fluctuation of five percent or more occurs within a volume discount category between the budgeted sales and the actual sales in that category. The city manager will notify the city council in writing of any adjustments within 60 days of the adjustment. Unless otherwise revised by the city manager, the adjusted volume discount percentage will remain in effect until the next annual budget review.

(3) Self-Fueling facility fuel flowage fee = \$1.68 per gallon.

(4) Oil:

Type	Price
15W50	Cost + 100% + sales tax
W100	Cost + 100% + sales tax
W100+	Cost + 100% + sales tax
Mineral	Cost + 100% + sales tax
BP 2380	Cost + 100% + sales tax

Mobile Jet 2	Cost + 100% + sales tax
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(5) Leases:

Type	Price
T-Hangars	\$0.46/square foot/month
Banks A and B	\$483.00/month plus one month's rent deposit
Banks C and D	\$587.00/month plus one month's rent deposit
Bank E	\$640.00/month plus one month's rent deposit
Bank F	\$774.00/month plus one month's rent deposit
Hangar 104	\$2,950.00/month
Hangar 105	\$2,750.00/month
Hangars 106 and 107	\$750.00/month
Airport community hangars	\$0.50/square foot/month (\$825.00/month minimum)
Tie downs	\$100.00/month
Long-term hangar leases	Negotiable (approved by city council)
Short-term land lease	\$250.00/month
Long-term land leases	Negotiable (approved by city council)
Pipeline easement	Negotiable (approved by city council)

(6) Other space rental:

Type	Price
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Hangar use for aircraft maintenance	Zero to four hours—No charge \$50.00/day after initial four hours
Hangar—Special events	\$2,500.00/event
Corporate I—Office/maintenance space	\$1.00/square foot/month
Airport office space	\$1.21/square foot/month
Transient hangar storage:	
Heavy, Super Heavy, Transport	\$300.00/night plus ramp fee if applicable
Light turbo and up	\$200.00/night plus ramp fee if applicable
Piston	\$100.00/night plus ramp fee if applicable

(7) Miscellaneous aviation fees:

Type	Price
135 commercial aircraft fee <30 people	\$600.00/trip
135 commercial aircraft fee 30+ people	\$1,000.00/trip
Administrative fee	\$50.00/invoice
Aircraft jump start	\$10.00/jump—One free every six months
Mobile aircraft washing permit fee	\$125.00/year
Mobile aircraft maintenance permit fee	\$25.00/aircraft serviced/week
Flying club permit fee	\$10.00/member/year
Car rental concession fee—Onsite	Negotiable (approved by city council)
Car rental concession fee—Offsite	15% on-airport gross income

Gift shop concession fee—Onsite	Negotiable (approved by city council)
Maintenance processing fee—Onsite	Ten percent of monthly gross revenue
Car wash service	Negotiable (approved by city council)
Catering processing fee—Onsite	Negotiable (approved by city council)
Catering processing fee—Offsite	15% pre-tax invoice total
Crew car coverage	\$50.00/hour—First two hours free
Customs agent call-out fees	\$280.00/service
Customs clearance fees:	
One to three passengers	\$250.00
Four to six passengers	\$350.00
Seven to ten passengers	\$500.00
11 + passengers	\$50.00/per additional person
Ground power unit	\$15.00/15 minutes (15 minutes free with fuel)
Helistop/heliport permits:	
Annual	\$500.00/site/year + \$300.00 deposit
Temporary—Fewer than ten days	\$100.00/site
Temporary—Ten to 180 days	\$300.00/site
Lavatory fees	\$50.00/service
Airfield escort	\$70.00/man-hour

Incident response fee	\$500.00/hour; \$100.00/hour thereafter + recovery expenses
Incident/after hours call-out fees	\$50.00/hour/person
International garbage	\$175.00/service
Lost key replacement	\$50.00/key
Parcel storage fee	\$25.00/week; One-week minimum
Pipeline field escort	\$70.00/hour/person plus \$20.00 equipment use
Returned check fee	Subsection 2-140.
Spill clean-up fee	\$250.00/barrel of absorbent + any fines incurred
T-hangar access cards	First card free; \$50.00 non-refundable for additional cards
Toll violations in crew car	As billed/violation plus \$50.00 administrative fee
Towing	\$45.00/tow
Pull-out/push-back	\$10.00/service
Unlimited pull-outs/push-backs	\$50.00/month
Valet covered parking	\$7.50/day; \$45.00/week; \$100.00/month The director of aviation or designee may waive or discount valet covered parking fees as a promotional tool to promote the use of the covered parking.

- (9) a. Ramp fees per day/overnight (charged by aircraft category and waived with purchase of minimum fuel load):

	Minimum Gallons	Ramp Fee

Transport aircraft type	400	\$650.00
Super heavy jets	300	\$350.00
Heavy jet aircraft	200	\$250.00
Medium jet aircraft	150	\$200.00
Light jet aircraft	100	\$150.00
Very light jet (VLJ) aircraft	75	\$100.00
Heavy turboprop	75	\$100.00
Medium turboprop	60	\$80.00
Light turboprop	50	\$60.00
Heavy twin (AvGas)	30	\$50.00
Light twin engine (AvGas)	30	\$40.00
Single engine—Light aircraft (AvGas)	5	\$10.00

b. Special events ramp fee* per day/overnight (charged by aircraft category and waived with purchase of minimum fuel load)

*For this fee, "special event" means a sporting, cultural, business or other type of unique activity, occurring for a limited or fixed duration and presented to a live audience. Activities that are sponsored by the city are not deemed special events.

	Minimum Gallons	Ramp Fee
Transport aircraft type	500	\$825.00
Super heavy jets	500	\$740.00

Heavy jet aircraft	500	\$460.00
Medium jet aircraft	300	\$320.00
Light jet aircraft	200	\$250.00
Very light jet (VLJ) aircraft	150	\$210.00
Heavy turboprop	100	\$150.00
Medium turboprop	100	\$150.00
Light turboprop	75	\$150.00
Heavy twin (AvGas)	40	\$100.00
Light twin engine (AvGas)	40	\$100.00
Single engine—Light aircraft (AvGas)	20	\$100.00

The director of aviation or designee may waive or discount ramp fees to customers attending Houston area conferences as a promotional tool to promote the airport/FBO during a specific time period in advance and not longer than a week at a time.

(10) T-hangar damage (damage assessed at move-out):

Vehicular access card(s)	\$50.00
Hangar door keys	\$50.00
Damage to hangar exterior	
Access door:	
Door hardware	\$100.00
Access door dent(s)	Airport will provide a quote
Hangar door	Airport will provide a quote

Metal wall	Airport will provide a quote
Damage to hangar interior	
Metal wall	Airport will provide a quote
Fire partition damage	Airport will provide a quote
Ceiling/light	Airport will provide a quote
Floor:	
Major oil stains	\$100.00
Missing chocks	\$50.00
Door switch	\$200.00
Fire extinguisher	\$250.00
General clean-up	
Trash	\$50.00
Oil stain	\$50.00

(c) *Rights of way fees:*

(1) A permit fee is required to be paid for any work done in city-owned rights-of-way. The ROW permit fee does not apply to the city's existing utility franchisees or to entities exempt by law from payment of a ROW permit fee (including their contractors)\$83.75

(2) Application fee for network providers per application (as established by V.T.C.A., Local Government Code, ch. 284): Up to five network nodes\$500.00

Each additional network node (up to total of 30 network nodes per application)\$250.00

Each pole\$1,000.00

Resubmission of denied or incomplete applicationActual cost

(3) Public right-of-way rates for network providers (per V.T.C.A., Local Government Code, ch. 284):

- a. Public right-of-way rate—Annual rate of \$260.00 multiplied by number of network provider's network nodes in public right-of-way (will be prorated for the months remaining in the calendar year after the later date of the permits issued by city)
 - b. Annual adjustment to public-right-of-way rate—One-half the annual change to the Consumer Price Index for All Urban Consumers for Texas, as published by the federal Bureau of Labor Statistics in February of the preceding year (annual adjustment will not be applied for calendar year 2018.) The annual adjustment thereafter will apply to the first payment due to the city on the later of (a.) January 1st; or (b.) after 60 days following written notice to the network provider of the increase and new annual rate.
 - c. Network provider's installation of its own transport facilities—In addition to the public right-of-way rate, the sum of \$28.00 multiplied by number of network provider's network nodes in the public right-of-way for which transport facilities provide backhaul until time payment exceeds monthly aggregate per node compensation.
- (4) Collocation on service poles by network provider (per V.T.C.A., Local Government Code, ch. 284)—\$20.00 per year per service pole (will be pro-rated for the months remaining in the calendar year after the later date of the permits issued for the network node at the location)
- (5) Connection of network node to network using the public right-of-way to obtain transport service from a person paying municipal fees to occupy public right-of-way equivalent to at least \$28.00 per node per monthNo additional cost

Sec. 2-140. Miscellaneous fees:

The fees set out below are adopted for the city services outlined therein:

- (a) *Alcoholic beverages*Full amount allowed by state statute
- (b) *Returned checks, per occurrence*Full amount allowed by state statute
- (c) *Copies of city records*Full amount allowed by state statute
- (d) *Requests that require large amounts of staff time*Full amount allowed by state statute
- (e) *Notarial services*\$6.00
- (f) *Paper copies of municipal court records*\$0.10 per page + \$17.00/hour
- (g) *Electronic compilation and distribution of municipal court records (each report)*\$16.75
- (h) *Municipal court record on flash drive, compact disc or other storage medium (each)*\$3.00
- (i) *Court convenience fee*\$3.50

- (j) *Accident report copies*\$6.00
- (k) *Fingerprinting, per card*\$10.25
- (l) *Parking placards (subsection 5-140(b)(6)):*
 - Resident10.75
 - Guest2.00
- (m) *Solicitor's license*\$88.00
- (n) *Application for municipal setting designation*\$5,379.00
- (o) *Vehicles for hire:*
 - (1) Taxicab permit\$152.00
 - (2) Taxicab driver's license\$152.00

Section 2. That Chapter 5, Article VIII, Division 3, Rates and Charges is amended to read as follows:

DIVISION 3. - RATES AND CHARGES

Sec. 5-246. - Monthly retail water rates.

(a) *Regular service.* Each customer receiving city retail water service through a meter must pay a monthly charge based on the following quantity and service charges by user class:

(1) Residential users must pay usage charges based on an increasing block volume rate for each 1,000 gallons of water, or portion thereof, as follows:

Volume Block (gallons)	Rate
0 to 3,000	\$1.09
3,001 to 10,000	1.26
10,001 to 20,000	1.72
Over 20,000	1.97

(2) Commercial users must pay usage charges based on a uniform volume rate of \$1.41 for each 1,000 gallons of water, or portion thereof.

(3) Landscape users must pay usage charges based on a uniform seasonal volume rate for each 1,000 gallons of water, or portion thereof, as follows:

Season	Rate
Winter (Oct.—Apr.)	\$1.40
Summer (May—Sept.)	1.75

(4) In addition to other charges, each residential, commercial and landscape user must pay a service charge based on the water meter size as follows:

Meter Size	Service Charge
5/8 inch	\$12.48
3/4 inch	12.48
1 inch	19.48
1½ inch	51.78
2 inch	80.60
3 inch	173.98
4 inch	481.27
6 inch	942.15
8 inch	1,176.95

(5) Surface water fee.

Surface water fee	\$3.23/1,000 gallons
In addition to other charges, each residential, commercial, and landscape user must pay \$3.23 for each 1,000 gallons of water or portion thereof	
Pumpage fee with out-of-city service charge	\$3.88/1,000 gallons

In addition to other charges, each residential, commercial, and landscape user must pay \$3.88 for each 1,000 gallons of water or portion thereof

(b) *Fire lines.* Any property served by a fire line must pay a monthly service charge of \$14.52 and the monthly quantity charge, if any, applicable to regular service.

(c) *Transient meters.* Any person making use of a transient meter must pay a monthly service charge of 44.20 and the monthly quantity charge applicable to regular service.

Sec. 5-247. - Monthly retail wastewater charges.

Each residential and commercial user receiving city retail wastewater service must pay a monthly charge based on the following volume and service charges:

(1) A uniform charge of \$3.17 for each 1,000 gallons of water, or portion thereof, provided through the meter, and

(2) A service charge based on the customer's water meter size as follows:

Meter Size	Service Charge
5/8 inch	\$15.30
3/4 inch	15.30
1 inch	24.82
1½ inch	68.79
2 inch	107.31
3 inch	232.64
4 inch	648.31
6 inch	1,275.55
8 inch	1,593.91

(3) Unless subsection (4) applies, for residential customers, wastewater volume charges for April through March of the following year will be calculated using the lesser of the following:

- a. The customer's average monthly water usage for the latest preceding February and March bills for service; or
- b. Twelve thousand gallons per month.

(4) New and existing residential customers with no water usage billed in the latest preceding February and March will be charged a wastewater volume charge based on the average water usage billed to residential customers in the latest preceding February and March. In a new residential customer's first billing cycle, the wastewater volume charge will be prorated based on the number of days for which water service was received through a meter.

(5) Wastewater charges will not be imposed in conjunction with water service for a new meter installed on property for new residential construction until the expiration of 90 days of service, or the date of permanent occupancy, whichever first occurs.

(6) Wastewater charges will not be imposed in conjunction with water service for a new meter installed on property for new nonresidential construction until the expiration of 180 days of service, or the date of permanent occupancy, whichever first occurs.

Sec. 5-248. - Out of city retail customers.

Retail water and wastewater customers located outside of the city's corporate limits will be charged double the rate for water and wastewater service that applies to retail customers located within the city.

Sec. 5-249. - Water and wastewater charges for districts served by the utility system.

(a) *Application.* This section provides for usage and connection charges to any district located in the city's extraterritorial jurisdiction that contracts with the city to receive water or wastewater services from the city's utility system.

(b) *Quantity charges.*

(1) *Amount.* The city will bill and the district must pay monthly water and wastewater quantity charges, in the same manner as provided for in this chapter for retail customers, in the following amounts:

- a. Water: \$1.31 per 1,000 gallons of metered water.
- b. Wastewater: \$1.67 per 1,000 gallons of metered water.
- c. Surface water fee: \$3.88 per 1,000 gallons of metered water.

(2) Calculation of surface water fee. The surface water fee under subsection (1)c. must be determined by subtracting the metered volume of reclaimed water produced and used by the district from the total metered volume used by the district.

(c) *Connection charges.*

(1) *Amount.* The district must pay the city a connection charge in the following amounts for each equivalent single-family connection made to the district's water and wastewater system:

Water production and storage\$737.47

Water distribution and wastewater collection\$3,586.69

Wastewater treatment\$2,280.84

Total connection fee\$6,605.00

(2) *Calculation of connection charge.* The connection charge is imposed to pay for the capital costs of providing water and wastewater services to a district that contracts with the city for water and wastewater services provided by the utility system. The connection charge is based on the city's projected capital cost of providing the required capital facilities for the utility system that will be necessary to serve the utility system service area as determined by the city from time to time. The basis on which the city calculates the connection charge and from time to time adjusts the connection charge must be reduced to writing and filed as a city record, which must show:

- a. The estimated capital costs of providing future utility system facilities for the service area for which connection charges have not been previously paid; and
- b. The estimated number of connections that will be served by the system in the future for which connection charges have not been paid.

(3) *Time of payment.* The district must pay the connection charge imposed in this section to the city before water or wastewater service is provided by the district to any premises for which a connection charge has not been paid. For residential subdivisions, the district will pay the connection charge to the city for the estimated number of equivalent single-family service connections that will be needed to serve the subdivision, or portion thereof, being platted before the plat is recorded in the county real property records. For nonresidential properties, the district will pay the connection charge to the city for the estimated number of equivalent single-family service connections to serve the property before the city issues a slab permit for the property.

(4) *Credit for facilities.* The city manager may approve a written agreement with a district that provides for the district to receive credits for connection charges for constructing "oversized" facilities requested by the city or other facilities that would not otherwise be required to be constructed by the district to serve development within the district.

(5) *Deposit of funds.* All connection charges collected by the city under this section must be deposited in a construction fund and used solely to pay the capital costs of the utility system.

Sec. 5-250. - Schedule of service fees and charges.

The following fees and charges apply to the water and wastewater services provided under this article:

Delinquent process fee (section 5-279):

To continue service if payment not received by 9:00 a.m. on termination date\$25.00

Deposits (section 5-269):

Single-family50.00

Multifamily: two months' average usage based on prior tenant's usage. For first time occupancy, usage will be based on usage tables.

Commercial: Two months' average usage based on standard projected usage tables.

Sprinkler100.00

Additional deposit if termination for nonpayment25.00

Beginning with the second termination, up to a maximum of \$100.00 additional deposit.

Grease trap inspection fee50.00

Grease trap reinspection fee50.00

Transient meters:

One inch400.00

Two inches1,020.00

Meter tampering (section 5-280):

Administrative fee50.00

Reinstallation fee50.00

Meter test fees (section 5-311)40.00

Return check fee—See section 2-140.

Service initiation fee:

Twenty-four hours' notice or more0.00

Less than 24 hours' notice25.00

Additional service call (if meter shows water running and new service cannot be initiated per request)10.00

Sewer tap fees:

Four-inch residential200.00

Six-inch commercial tap300.00

Eight-inch commercial tap400.00

Temporary water service charge (30 days or less)10.00

Water connections (section 5-310):

Meter Size (in inches)	Set
¾	\$615.00
1	965.00
1½	1,270.00
2	1,370.00

Meter downsizing (section 5-310)125.00

Annual permit fees for industrial users of wastewater treatment plant:

- (1) Industrial discharger Category I\$9,000.00
- (2) Industrial discharger Category II7,000.00
- (3) Industrial discharger Category III5,000.00
- (4) Industrial discharger Category IV1,000.00
 - a. Category I industrial dischargers: City inspection once per year, city monitoring twice per year, self-monitoring twice per month, and self-reporting twice per year.
 - b. Category II industrial dischargers: City inspection once per year, city monitoring twice per year, self-monitoring once per quarter, and self-reporting once per quarter.
 - c. Category III industrial dischargers: City inspection once per year, city monitoring twice per year, self-monitoring twice per year, and self-reporting twice per year.
 - d. Category IV industrial dischargers: City inspection once per year, city monitoring as required by city's permit and self-reporting semi-annually.

Sec. 5-251. - Groundwater reduction plan pumpage fees.

Groundwater reduction plan (GRP) pumpage fees\$3.01/1,000 gallons

Each entity that participates in the city's groundwater reduction plan must pay a monthly pumpage fee in the amount of \$3.01 per 1,000 gallons of:

- (1) Ground water that the entity pumps from a well operating under a permit issued by the Fort Bend Subsidence District; and
- (2) Water supplied by the city to the entity as part of the groundwater reduction plan.

Sec. 5-252. - Industrial waste charges and permit fees.

(a) *Annual permit fees for industrial users of wastewater treatment plant.* Each industrial user must pay the following annual permit fees to the city:

- (1) Industrial Discharger—Category I\$9,000.00
- (2) Industrial Discharger—Category II7,000.00
- (3) Industrial Discharger—Category III5,000.00
- (4) Industrial Discharger—Category IV1,000.00

a. Category I Industrial Dischargers: City inspection once per year, city monitoring twice per year, self-monitoring twice per month, and self-reporting twice per year.

b. Category II Industrial Dischargers: City inspection once per year, city monitoring twice per year, self-monitoring once per quarter, and self-reporting once per quarter.

c. Category III Industrial Dischargers: City inspection once per year, city monitoring twice per year, self-monitoring twice per year, and self-reporting twice per year.

d. Category IV Industrial Dischargers: City inspection once per year, city monitoring as required by city's permit and self-reporting semiannually.

(b) *Industrial surcharges.* In addition to any other fees required by this Code, each industrial user must pay to the city the surcharges shown below for discharges and contributions to the city's sewers that have not been approved by the city and that:

- (1) Have a five-day biochemical oxygen demand greater than 300 ppm by weight; or
- (2) Contain more than 400 ppm by weight of total suspended solids.

Surcharge amounts:

cBOD5\$0.10 per pound exceeding the limit

Total suspended solids0.08 per pound exceeding the limit

Sec. 5-253. - Fee for untreated (raw) surface water.

(a) Each entity that receives untreated (raw) surface water from the city must pay a monthly fee in the amount of \$0.47 per 1,000 gallons of metered untreated (raw) surface water.

(b) Any person found guilty of violating this section will be fined not more than \$2,000.00 for each offense. A violation of this section requires a culpable mental state of "recklessness." Each day any violation continues constitutes a separate offense.

Sec. 5-254 –5-265. – Reserved.

Section 3. That Chapter 4, Article VII, Division 2, Section 4-109(a) and (b) (Fee; term of license; deposit) is amended to update the fee reference and shall read as follows:

(a) *Heliport.* The fee for a heliport license shall be as set out in section 2-139 of this Code. Such license will be valid for a period of six years from the date of issuance unless sooner revoked or terminated.

(b) *Helistop.* The fee for a helistop license shall be as set out in section 2-139 of this Code. Such license will be valid for a period of six years from the date of issuance unless sooner revoked or terminated.

Section 4. That this ordinance is effective January 1, 2022.

Section 5. That the provisions of this ordinance are severable and the invalidity of any part of this ordinance will not affect the validity of the remainder of the ordinance.

APPROVED on first consideration on _____, 2021.

ADOPTED on second consideration on _____, 2021.

Joe R. Zimmerman, Mayor

ATTEST:

APPROVED AS TO FORM:



Thomas Harris, III, City Secretary



City Council Agenda Request

SEPTEMBER 21, 2021

AGENDA REQUEST NO: III.D.

AGENDA OF: City Council Meeting

INITIATED BY: *Gabe Lavine - Emergency Management Coordinator*

PRESENTED BY: *Gabe Lavine, Emergency Management Coordinator*

RESPONSIBLE DEPARTMENT: Emergency Management

AGENDA CAPTION:

Consideration of and action on **CITY OF SUGAR LAND RESOLUTION NO. 21-21**: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, AUTHORIZING THE SUBMISSION OF GRANT APPLICATIONS TO THE STATE OF TEXAS, TEXAS DEPARTMENT OF EMERGENCY MANAGEMENT (TDEM), HAZARD MITIGATION GRANT PROGRAM (HMGP) FOR HURRICANE LAURA (DR-4572-TX) AND SEVERE WINTER STORMS (DR-4586-TX); DESIGNATING THE CITY MANAGER, OR HIS DESIGNEE, AS AUTHORIZED GRANT OFFICIAL TO APPLY FOR, ACCEPT, REJECT, ALTER, OR TERMINATE THE GRANT AND TO EXECUTE ALL GRANT DOCUMENTS.

RECOMMENDED ACTION:

Approve Resolution No. 21-21, authorizing staff to apply for federal grant funds.

EXECUTIVE SUMMARY:

The Texas Division of Emergency Management (TDEM) announced the open application period for the Hazard Mitigation Grant Program (HMGP) related to FEMA-DR-4572 (Hurricane Laura, August 23-27, 2020) and FEMA DR-4856 (Winter Weather Event, February 11-21, 2021). Fort Bend County is one of the jurisdictions designated in the disaster declarations; therefore, the City is eligible to apply for this grant.

In order to make mitigation efforts more timely and cost-effective, the City will purchase two 4" bypass pumps and two 600kw mobile generators to address critical infrastructure needs during emergencies. In-house training will occur at no cost, with maintenance and upkeep expenses absorbed into the public works operations and the annual maintenance budget.

This Federal grant requires a 25% city match. This will be funded by the Emergency Management CIP program or general fund if allocated in the FY23 budget cycle. Prior to accepting the award and making purchases, there is no funding obligation from the City.

BUDGET

EXPENDITURE REQUIRED: N/A

CURRENT BUDGET: N/A

ADDITIONAL FUNDING: N/A

FUNDING SOURCE:N/A

ATTACHMENTS:

Description	Type
□ Resolution	Contracts

RESOLUTION NO. 21-21

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, AUTHORIZING THE SUBMISSION OF GRANT APPLICATIONS TO THE STATE OF TEXAS, TEXAS DEPARTMENT OF EMERGENCY MANAGEMENT (TDEM), HAZARD MITIGATION GRANT PROGRAM (HMGP) FOR HURRICANE LAURA (DR-4572-TX) AND SEVERE WINTER STORMS (DR-4586-TX); DESIGNATING THE CITY MANAGER, OR HIS DESIGNEE, AS AUTHORIZED GRANT OFFICIAL TO APPLY FOR, ACCEPT, REJECT, ALTER, OR TERMINATE THE GRANT AND TO EXECUTE ALL GRANT DOCUMENTS.

WHEREAS, the City Council of the City of Sugar Land ("City") finds it in the best interest of the citizens of the City to submit grant applications to the State of Texas, Texas Department of Emergency Management ("TDEM"), Hazard Mitigation Grant Program (HMGP) for Hurricane Laura (DR-4572-TX) and Severe Winter Storms (DR-4586-TX), to purchase emergency equipment; and

WHEREAS, the City Council of the City agrees to provide all applicable matching funds as required by the grant applications; NOW, THEREFORE,

**BE IT RESOLVED BY THE CITY COUNCIL
OF THE CITY OF SUGAR LAND, TEXAS:**

Section 1. That it adopts the findings and recitals set forth in the preamble to this Resolution.

Section 2. That it authorizes the submission of grant applications to the State of Texas, Texas Department of Emergency Management (TDEM), Hazard Mitigation Grant Program (HMGP) for:

- a. Hurricane Laura (DR-4572-TX); and
- b. Severe Winter Storms (DR-4586-TX).

Section 3. That the City Manager, or his designee, is designated as authorized grant official to apply for, accept, reject, alter, or terminate the grant and to execute all grant documents on behalf of the City of Sugar Land.

APPROVED on _____.

Joe R. Zimmerman, Mayor

ATTEST:

APPROVED AS TO FORM:



Thomas H. Harris III, City Secretary



City Council Agenda Request

SEPTEMBER 21, 2021

AGENDA REQUEST NO: III.E.

AGENDA OF: City Council Meeting

INITIATED BY: *Doug Boeker, Fire - EMS Chief*

PRESENTED BY: *Doug Boeker, Fire - EMS Chief*

RESPONSIBLE DEPARTMENT: Fire

AGENDA CAPTION:

Consideration of and action on authorization of an Agreement between the University of Texas Health Science Center at Houston (UTHealth) and the City of Sugar Land, in the amount of \$81,552.00, for medical director services to Sugar Land Fire - EMS. This agreement will automatically renew for successive one-year terms.

RECOMMENDED ACTION:

Sugar Land Fire-EMS recommends approving the Medical Director Agreement with the University of Texas Health Science Center at Houston (UTHealth) in the amount of \$6,796.00 per month or \$81,552.00 per year.

EXECUTIVE SUMMARY:

Historically, the City of Sugar Land ("City") has contracted with a local physician to perform the duties of both Medical Director for our EMS system and Health Authority for all other City related medical direction. However, increasing demands for both roles (EMS Medical Director and Health Authority) has necessitated the need to separate these duties into separate and distinct medical advisors. As demands have grown for our current Health Authority to play a more active role in our continuing response to COVID-19 and other health related challenges, he will focus solely on providing medical direction as our City Health Authority. As such, staff recommends the City contract with a separate EMS Medical Director.

On May 12, 2021, the City issued a Request for Qualification (RFQ) 2021-17 for EMS Medical Director Services. On June 3, 2021, the City received two (2) responses to the RFQ. Staff conducted interviews with both respondents, Beacon Emergency and the University of Texas Health Science Center at Houston ("UTHealth").

The Medical Director responsibilities include, but are not limited to, the following:

1. To serve as a patient advocate in the EMS system;
2. To set and ensure compliance with patient care standards;
3. To develop and implement protocols, guidelines, and/or standing orders under which the pre-hospital care provider functions in conjunction with SLFE;
4. To develop and implement the process for the provisions of concurrent medical direction;
5. To develop and implement an effective quality improvement program for continuous system and patient care improvement;
6. To maintain liaison with the medical community including hospitals, emergency departments, physicians, pre-hospital providers and nurses;
7. To interact with national, regional, state and local EMS authorities to ensure that standards, needs and requirements are met and resource utilization is optimized-SETRAC, GMAT, EMTF;
8. To arrange for coordination of activities such as mutual aid, disaster planning and management, and hazardous materials response;
9. To work with SLFE to create a tiered credentialing system; and
10. To perform any other functions associated with the role of a medical director as may be requested by SLFE or as required by applicable law, including Chapter 197, Part 9, Title 22 of the Texas Administrative Code.

After evaluating both responses, staff recommends awarding a contract for EMS Medical Director Services to UTHealth. UTHealth provides not only two designated, agency specific Medical Directors, but also a team of nine other local emergency medical physicians that play an active role in their agreement. Additionally, UT Health has a local Level 1 Trauma facility that our responders will have access to in a learning environment to support our agency development. The contract amount will not exceed \$6,796.00 per month or \$81,552.00 per year. The contract will be for an initial term of one (1) year with an automatic renewal for successive one-year terms, unless either party gives written notice of its intent not to renew at least one-hundred eighty (180) days prior to the expiration of the initial or renewal term.

UTHealth was established in 1972 and is currently the most comprehensive academic health center in the UT System and the U.S. Gulf Coast region. UTHealth Department of Emergency Medicine, Prehospital and Disaster Medicine Section is made up of a diverse group of dedicated faculty that are active in multiple facets of Emergency Medical Services

and pre-hospital care, from operational medical direction to EMS fellowship education, and from pre-hospital research to large scale event medicine coverage.

Sugar Land Fire-EMS Department recommends approving the Medical Director Agreement with UTHealth in the amount of \$6,796.00 per month or \$81,552.00 per year.

BUDGET

EXPENDITURE REQUIRED: \$81,552.00

CURRENT BUDGET: \$81,552.00

ADDITIONAL FUNDING: N/A

FUNDING SOURCE:1018110-541000

ATTACHMENTS:

Description		Type
▣ Medical Director Agreement		Contracts

MEDICAL DIRECTOR AGREEMENT

This Medical Director Agreement ("Agreement") is entered into on this 1st day of November 2021 ("Effective Date"), by and between The University of Texas Health Science Center at Houston ("UTHealth"), a state institution of higher education under the laws of the State of Texas, and the City of Sugar Land ("City") for Sugar Land Fire & EMS ("SLFE").

RECITALS

WHEREAS, the City seeks to engage UTHealth to make available its employees, Christopher Stephens, M.D. ("Physician") and Amanda Humphries-Ventura, M.D. ("Physician"), who specialize in emergency care and who are qualified to provide medical director services; and

WHEREAS, UTHealth is competent and willing to render such services and is prepared to work with the City and SLFE; and,

NOW, THEREFORE, UTHealth and the City agree that the following terms, conditions and limitations shall govern this Agreement:

1. Scope of Work: UTHealth shall make the Physicians available to provide the following medical director services to SLFE:

- a. Provide comprehensive medical oversight (direct & indirect) for clinical services delivered by SLFE's emergency medical services personnel. Physicians shall participate in the implementation of clinically sound, evidence-based expectations for the EMS system;
- b. Provide medical oversight and guidance for SLFE's quality leadership activities through serving as a liaison between SLFE and the local medical community, collaborating with local designated quality organizations and/or committees to define quality standards, identify metrics, review performance data, identify opportunities for improvement, test new processes, and ultimately to adopt best practices;
- c. Review quality improvement and performance reports, provided by SLFE and identify opportunities for improvement in patient care or system design and collaborate with all appropriate entities to develop an improvement program;
- d. Review recorded medical command conversations (if available) to assure appropriate clinical care & decision making by all entities;
- e. Review and respond to requests to review high priority clinical cases within twenty-four (24) hours of being notified;
- f. Make or direct the making of such reports and records relating to patient care as may be required by SLFE and/or regulatory bodies, whether public or private;
- g. Develop criteria for establishment and maintenance of credentials for SLFE's emergency medical services personnel;
- h. Direct, coordinate, and/or participate in initial, ongoing and remedial education of emergency medical services personnel in accordance with SLFE's policies;

- i. Instruct and inform SLFE management and governmental boards or agencies to summarily limit, suspend, or withdraw clinical credentials of emergency medical service personnel;
- j. Advise and assist in the organization in implementation of an effective utilization review program for SLFE and perform utilization review services;
- k. Assist in the design and development of protocols, guidelines, patient information forms, medical record forms, and consent forms for use in the field or for SLFE purposes;
- l. Undertake activities, as reasonably requested by SLFE, including but not limited to professional contacts with physicians, healthcare systems, public health agencies, paramedic associations, nursing associations, governmental agencies, and state and local medical societies in order to apprise such individuals and groups of the nature and availability of facilities and services of SLFE and facilitate the exchange of information on patient care, administration, medical policy, and utilization review;
- m. Provide onsite presence three (3) days per month for ride-outs with crews, medical case review, and education/training;
- n. Actively participate in the professional development of all staff in SLFE and collaborate in communicating medical competency and expertise to the medical community and general public. Give technical advice and assistance as may be requested to facilitate the evaluation, acquisition, implementation and utilization of medical equipment, expansion of SLFE services, as well as general strategic planning and collaborative efforts with other healthcare systems;
- o. Authorize, supervise and approve the purchase of necessary medications for pre-hospital use by SLFE in accordance with the full scope of practice. Controlled medications are specifically included within the definition of medications covered by this Agreement and the Physicians will be responsible for approving all local implementation plans for the ordering, distribution and handling of controlled substances (to include oversight and sign-off on all controlled substance records and logs in a timely manner) consistent with local, state & federal requirements. Physicians shall maintain all appropriate state & federal permits, registrations or licenses necessary to prescribe controlled substances;
- p. Fulfill all medical director functions including protocol development, education and performance review associated with the operation of any SLFE communications centers within the area;
- q. Fulfill all medical director functions associated with the operation of any SLFE Inter-facility, Specialty or Critical Care Transport operations;
- r. Secure Drug Enforcement Agency and state-controlled substance registration(s) as requested by SLFE. Physicians will fully participate in the Controlled Substances Ordering System ("CSOS") of the registered distributor of SLFE's choice within six (6) months of the Effective Date. Physicians will review the efficacy of the control processes in place within the controlled substances program at least annually;
- s. Perform any other functions associated with the role of a medical director as may be requested by SLFE or as required by applicable law, including Chapter 197, Part 9, Title 22 of the Texas Administrative Code; and

t. Participate in all required activities associated with local and/or national accreditation processes.

2. Duration of Agreement: This Agreement shall begin on the Effective Date and continue for a period of one (1) year ("Initial Term"), unless terminated earlier by either party as provided for herein. This Agreement will be automatically renewed for successive one-year terms ("Renewal Term"), unless either party gives to the other party written notice of intent not to renew at least one-hundred eighty (180) days prior to the expiration of the Initial or Renewal Term. Either party may terminate this Agreement, with or without cause, upon thirty (30) days advance written notice to the other party or on any date mutually agreed upon by the parties. If the City's city council does not appropriate funds to make any payment for a fiscal year after the City's fiscal year in which the Agreement becomes effective and there are no proceeds available for payment from the sale of bonds or other debt instruments, then the Agreement automatically terminates at the beginning of the first day of the successive fiscal year. The City will not be required to pay or reimburse UTHealth for any services performed or for expenses incurred by UTHealth after the date of termination notice.

3. Compensation: As payment for the services rendered by Physicians, the City shall pay to UTHealth the amount \$6,796.00 per calendar month. UTHealth will bill the City for the services provided. The City will make payment to UTHealth in accordance with Chapter 2251 of the Government Code.

4. Independent Contractor: It is understood and expressly agreed by the parties that UTHealth and its employees are acting as independent contractors in performing the services hereunder. The parties specifically agree that nothing herein creates a partnership or joint venture relationship. UTHealth and its employees will not hold themselves out as employees, representatives, or agents of the City for any purpose or in any manner whatsoever. The City shall not pay any contributions to Social Security, unemployment insurance, federal or state withholding taxes, nor provide any other contributions or benefits, which might be expected in an employer-employee relationship. The Physicians will not be entitled to any of the rights, privileges, or benefits of City employees, and remain an independent contractor with respect to all services performed under this Agreement.

5. Substitute: In the event the Physicians cannot continue to perform the services under this Agreement, UTHealth shall immediately notify SLFE, through its Director of Emergency Medical Services, in writing, of said Physician's inability to perform. In that event, UTHealth shall provide a suitable substitute who shall perform the services required by this Agreement. SLFE shall have the right to accept or reject the proposed substitute at its sole discretion and UTHealth shall remain obligated to provide the services on this Agreement. If SLFE objects to a proposed substitute, UTHealth shall provide additional proposed substitutes until which time an acceptable substitute is agreed upon by SLFE in writing.

6. Physician Licensure: UTHealth represents that Physicians meet all qualifications as may be required by applicable law, including Chapter 197, Part 9, Title 22 of the Texas Administrative Code. UTHealth shall ensure that the Physicians maintain their professional licenses with the Texas Medical Board, including continuing education, license fees and professional memberships, and state and federal licenses to prescribe scheduled II-V classes of controlled drugs.

7. Assignment: Neither party shall voluntarily or by operation of law, assign or otherwise transfer its rights or obligations pursuant to the terms of this Agreement without the prior written consent of the other party. Any attempted assignment or transfer by either party of its rights or obligations without such consent shall be void.

8. Amendment: This Agreement shall not be modified or changed in any respect except by means of a written document signed by authorized representatives of both parties.

9. Compliance: The parties agree to comply with all applicable federal, state, and local laws, rules and regulations.

10. Provisions of Law and Severability: This Agreement is subject to and shall be governed by the laws of the State of Texas and a lawsuit may only be prosecuted in a court of competent jurisdiction located in or having jurisdiction in Fort Bend County, Texas. The invalidity or unenforceability of any terms or conditions hereof shall in no way affect the validity or enforceability of any other terms or conditions.

11. Notices: Notices required hereunder shall be addressed as follows:

To UTHealth:

The University of Texas
Health Science Center at Houston
Attn: Janet Sherry
6431 Fannin Street, JXL 270D
Houston, Texas 77030

To City and SLFE:

City of Sugar Land Fire & EMS
10405 Corporate Dr.
Sugar Land, Texas 77478
Attn: Fire Chief

City of Sugar Land
Attn: City Manager
2700 Town Center Blvd. North
Sugar Land, Texas 77479

12. Integration: This Agreement supersedes any and all other discussions, negotiations, and representations of any kind and represents the entire agreement of the parties hereinabove mentioned related to the subject matter contained herein.

13. No Third Party Beneficiaries: The rights, privileges, benefits and obligations arising under or created by this Agreement are intended to apply to and shall only apply to the UTHealth and City and to no other persons or entities.

14. Dispute Resolution Procedures: If either party disputes any matter relating to this Agreement, the parties agree to try in good faith, before bringing any legal action, to settle the dispute by submitting the matter to mediation before a third party who will be selected by agreement of the parties. The parties will each pay one-half of the mediator's fees.

15. Attorney's Fees: Should a party to this Agreement bring suit against the other party for any matter relating to this Agreement, neither party will seek or be entitled to an award of attorney's fees or other costs relating to the suit.

16. Insurance: UTHealth:

a. agrees to maintain on behalf of its healthcare providers, at its sole cost and expense, professional malpractice insurance in the amount of \$500,000 per occurrence and \$1,500,000 annual aggregate pursuant to The University of Texas System Liability Benefit Plan authorized under Section 59.01 et seq. Texas Education Code.

b. as an agency of the State of Texas, and its employees have limited liability pursuant


to the Texas Tort Claims Act ("Act"), as set forth in the Texas Civil Practice and Remedies Code, Chapters 101, 104, and 108.

c. agrees to maintain workers' compensation insurance pursuant to Chapter 503 of the Texas Labor Code for all UTHealth employees involved in the performance of this Agreement.

d. agrees to maintain automobile insurance cover for UTHealth owned, hired, or leased vehicles in a combined single limit of \$600,000.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed in duplicate copies, each of which shall be deemed an original.

**The University of Texas
Health Science Center at Houston**


By: _____
T. Kevin Dillon
Sr. Executive Vice President, Chief
Operating Officer

01 September 2021

Date: _____

City of Sugar Land

By: _____

Name: _____

Title: _____

Date: _____

APPROVED AS TO LEGAL FORM
on behalf of UTHealth

By dsI 9/1/2021



City Council Agenda Request

SEPTEMBER 21, 2021

AGENDA REQUEST NO: III.F.

AGENDA OF: City Council Meeting

INITIATED BY: *Keisha E. Seals, Interim Asst. Director of Environmental and Neighborhood Services*

PRESENTED BY: *Stacie Henderson, Director of Environmental and Neighborhood Services*

RESPONSIBLE DEPARTMENT: Environmental and Neighborhood Services

AGENDA CAPTION:

Consideration of and action on ratification of a Contract with Blackmon Mooring of Texas, LLC, in the amount of \$125,000.00, for emergency mold remediation services at Fire Station No. 7.

RECOMMENDED ACTION:

Consideration of and action on ratification of expenditures with Blackmon Mooring of Texas, LLC, in the amount of \$125,000.00, for emergency mold remediation at Fire Station No. 7.

EXECUTIVE SUMMARY:

On June 16, 2021, the Facilities Division arranged for Fire Station No. 7 (FS 7) to be inspected and tested for the presence of mold after a black substance was observed on one of the walls. An air quality testing company was hired and performed testing at the facility. The test results confirmed the presence of mold.

Upon completion of the air quality tests, the testing lab developed a mold remediation protocol detailing the remediation requirements that must be performed within the building. The Facilities Division immediately facilitated logistical requirements by providing temporary onsite housing via a temporary modular building that includes full utilities and the

Ztron communication system.

The FS 7 remediation requirements included the utilization of air filtration and dehumidification equipment, the removal of drywall, wallpaper, baseboards, carpet, tile, cabinetry, and the cleaning of surfaces. Upon receiving the remediation protocol, the Facilities Division initiated emergency services with a remediation company to begin the installation of the air filtration and dehumidification equipment while a cost proposal for remediation services was drafted.

The remediation cost proposal indicated a cost for services much higher than other remediation projects previously conducted by the City. As such, the Facilities Division felt it was important to ensure the cost for remediation services was appropriate prior to proceeding with the project. City staff contacted five (5) additional vendors and received a total of two (2) quotes ranging from \$125,000.00 to approximately \$300,000.00. The Facilities Division proceeded with the issuance of an emergency contract in the amount of \$125,000.00 with the original emergency remediation vendor. The initial phase of remediation efforts (i.e., installation/use of equipment, set-up of decontamination areas, site preparation, etc.) equated to \$25,000.00, with the remaining \$100,000.00 to be utilized for the remaining remediation work.

The estimated completion of the remediation is anticipated for mid-September. Once the remediation is complete, follow-up clearance testing must be performed, and the City's Building Inspectors will inspect the building prior to beginning the rebuild. Additionally, the remediation protocol required assessments of the building's roof and HVAC systems, which are ongoing.

The rebuilding phase of the project will commence following the air quality testing clearance and inspection of the building and will address all areas impacted by the remediation. The Facilities Division is currently coordinating the procurement of the rebuild. The Facilities Division is also working with Risk Management to ensure insurance reimbursement for qualified costs associated with the remediation and rebuild.

City Policy PU-106 allows for the City to execute an emergency contract to complete repairs that pose an immediate risk to health and life. The policy requires the expenditure to be ratified by City Council action. In addition, the information was also reviewed with the Finance Audit Committee at their September meeting.

The Environmental and Neighborhoods Services Department recommends City Council approve the ratification of expenditures with Blackmon Mooring of Texas, LLC, in the amount of \$125,000.00, for emergency mold remediation at Fire Station No. 7.

BUDGET

EXPENDITURE REQUIRED: \$125,000.00

CURRENT BUDGET: \$125,000.00

ADDITIONAL FUNDING: N/A

FUNDING SOURCE:Operation & Maintenance

ATTACHMENTS:

Description	Type
▣ FS7 Blackmon Mooring Contract	Contracts

CITY OF SUGAR LAND
STANDARD CONTRACT FOR GENERAL SERVICES
\$100K to \$999,999.99
(Rev. 8-19-21)

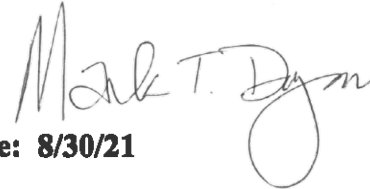
I. Signatures. By signing below, the parties agree to the terms of this Contract:

CITY OF SUGAR LAND

CONTRACTOR:

By:

By:



Date:

Date: 8/30/21

Title:

Title: Vice President

Company: Blackmon Mooring of Texas, LLC

APPROVED AS TO FORM:



II. General Information and Terms.

Contractor's Name and Address: Blackmon Mooring of Texas, LLC
10511 Kipp Way #400
Houston, Texas 77099

Description of Services: Mold Remediation Services for Fire Station #7

Maximum Contract Amount: \$125,000.00

Effective Date: On the latest of the dates signed by both parties.

Termination Date: See III.C.

Contract Parts: This Contract consists of the following parts:

- I. Signatures
- II. General Information and Terms
- III. Standard Contractual Provisions
- IV. Additional Terms or Conditions
- V. Additional Contract Documents

III. Standard Contractual Provisions.

A. Contractor's Services. The Contractor will provide to the City the services described in this Contract under the terms and conditions of this Contract.

B. Billing and Payment. The Contractor will bill the City for the services provided at intervals of at least 30 days, except for the final billing. The City will pay the Contractor for the services provided for in this Contract with current revenues available to the City, but all of the City's payments to the Contractor, including the time of payment and the payment of interest on overdue amounts, are subject to the provisions of Chapter 2251 of the Government Code, provided that all other requirements as detailed in this Contract have been fulfilled. The City is not liable to the Contractor for any taxes which the City is not liable by law, including state and local sales and use taxes (Section 151.309 and Title 3, Texas Tax Code) and federal excise tax (Subtitle D of the Internal Revenue Code). Accordingly, those taxes may not be added to any bill or invoice.

C. Termination Provisions.

(1) Unless terminated earlier as allowed by this Contract, this Contract terminates:

- (a) On the termination date, if any, specified in the General Information in Part II, but the obligation of a party to complete a contract requirement pending on the date of termination survives termination; or
- (b) If there is no termination date specified in the General Information in Part II, the Contract terminates when both parties have completed all their respective obligations under the Contract.

(2) The City's city manager may terminate this Contract during its term at any time for any reason by giving written notice to the Contractor not less than five business days prior to the termination date, but the City will pay the Contractor for all services rendered in compliance with this Contract to the date of termination.

(3) If the City's city council does not appropriate funds to make any payment for a fiscal year after the City's fiscal year in which the Contract becomes effective and there are no proceeds available for payment from the sale of bonds or other debt instruments, then the Contract automatically terminates at the beginning of the first day of the successive fiscal year. (Section 5, Article XI, Texas Constitution)

D. Liability and Indemnity. A provision of the Contractor's Additional Contract Documents, Service Agreement or Software License Agreement is void and unenforceable if it: (1) limits or releases the Contractor from liability that would exist by law in the absence of the provision or (2) waives or limits the City's rights, defenses, remedies, or immunities that would exist by law in the absence of the provision. Contractor will be liable for all damages incurred and assume full responsibility for the work to be performed under this Contract. Contractor releases, relinquishes and discharges the City, its officers, agents, and employees from all claims, demands, and causes of action of every kind and character, known and unknown, including, but not limited to, attorney's

MOLD REMEDIATION SERVICES CONTRACT/Page 2

fees and court costs, for any injury to, including death of, any person whether that person be a third person, the Contractor, or an employee of either parties hereto, and any loss of or damage to property, whether the same be that of either of the parties hereto or of third parties, caused by or alleged to be caused by, arising out of or in connection with this Contract, to the extent caused by the negligent act or omission of Contractor, whether or not the claims, demands, and causes of action in whole or in part are covered by insurance.

E. Assignment. The Contractor may not assign this Contract without the City's prior written consent.

F. Law Governing and Venue. This Contract is governed by the law of the State of Texas and a lawsuit may only be prosecuted on this Contract in a court of competent jurisdiction located in or having jurisdiction in Fort Bend County, Texas.

G. Entire Contract. This Contract represents the entire Contract between the City and the Contractor and supersedes all prior negotiations, representations, or contracts, either written or oral. This Contract may be amended only by written instrument signed by both parties.

H. Independent Contractor. The Contractor will perform the work under this Contract as an independent contractor and not as an employee of the City. The City has no right to supervise, direct, or control the Contractor or Contractor's officers or employees in the means, methods, or details of the work to be performed by Contractor. Contractor will perform work in a workmanlike manner and take proper care and precautions to ensure the safety of the Contractor's officers and employees.

I. Dispute Resolution Procedures. If a party disputes any matter relating to this Contract, the parties agree to try in good faith, before bringing any legal action, to settle the dispute by submitting the matter to mediation before a third party who will be selected by agreement of the parties. The parties will each pay one-half of the mediator's fees.

J. Attorney's Fees. Should a party to this Contract bring suit against the other party for any matter relating to this Contract, neither party will seek or be entitled to an award of attorney's fees or other costs relating to the suit.

K. Severability. If a court finds or rules that any part of this Contract is invalid or unlawful, the remainder of the Contract continues to be binding on the parties.

L. Contractual Limitations Period. A provision of the Contract that establishes a limitations period that does not run against the City by law or that is shorter than two years is void. (Sections 16.061 and 16.070, Texas Civil Practice and Remedies Code)

M. Conflicting Provisions. If there is a conflict between a provision in the Contractor's Additional Contract Documents under Exhibit A and a provision in the remainder of this Contract, the latter controls.

N. Copyright. Any original work (the Work), including any picture, video, music, brochure, writing, trademark, logo or other work created by the Contractor for the use of the City under this

Contract is a “work made for hire,” as defined by federal copyright law. If the Work is not by law a “work made for hire,” the Contractor by execution of this Contract assigns to the City all of its rights to the Work, including the copyright. The City, as the author and owner of the copyright to the Work, may alter, reproduce, distribute, or make any other use of the Work as it deems appropriate. Contractor agrees to protect the City from any claim involving copyrights, patent right infringements, or sale franchises.

O. Standard of Care for Architects and Engineers. Services must be performed with the professional skill and care ordinarily provided by competent licensed engineers or registered architects practicing in the same or similar locality and under the same or similar circumstances and professional license. Provided, however, if this is a construction contract for architectural or engineering services or a contract related to the construction or repair of an improvement to real property that contains architectural or engineering services as a component part, the architectural or engineering services must be performed with the professional skill and care ordinarily provided by competent architects or engineers practicing under the same or similar circumstances and professional license. (Tex. Civ. Prac. & Remedies Code § 130.0021 (a)).

P. Disclosure of Interested Persons for Council-Approved Contracts. Contracts that require City Council approval, such as contracts that exceed \$50,000, are subject to the requirements of Section 2252.908, Tex. Gov’t Code. Under the provisions of this statute:

(1) The City may not enter into a contract with a business entity that requires Council approval unless the business entity submits a disclosure of interested persons at the time the business entity submits a signed contract to the City;

(2) A disclosure of interested parties must be submitted on a form prescribed by the Texas Ethics Commission (Commission) that includes:

(a) A list of each interested party for the contract of which the contractor business entity is aware, an interested party being a person who has a controlling interest in the business entity or who actively participates in facilitating or negotiating the terms of the contract, including a broker, intermediary, adviser, or attorney for the business entity; and

(b) The signature of the authorized agent of the contracting business entity, acknowledging that the disclosure is made under oath and under penalty of perjury.

The Commission has approved a Certificate of Interested Persons form, which must be filled out, signed and notarized by the Contractor and submitted to the City at the time of execution of this Contract, along with the certification of filing generated from the Commission’s website at <https://www.ethics.state.tx.us/tec/1295-Info.htm> . The Certificate of Interested Persons form is available on the Commission’s website and the Contractor must follow the Commission’s filing process adopted pursuant to the statute.

Q. Compliance with Laws. The Contractor must comply with the federal, state, and local laws, rules and regulations applicable to the Project and its services under this Contract.

MOLD REMEDIATION SERVICES CONTRACT/Page 4

R. Prohibition on Contracts with Companies Boycotting Israel. Certain contracts for goods and services are subject to the requirements of Section 2270.002, Tex. Gov't Code (H.B. 89, as amended by H.B. 793). Specifically, contracts for good and services that:

- (1) are between the City and a company with ten (10) or more full time employees; and
- (2) have a value of \$100,000.00 or more that is to be paid wholly or partly from public funds of the City.

Under the provisions of this statute, if the above conditions apply the City may not enter into a contract with a company for goods and services unless the contract contains a written verification from the company that it:

- (1) does not boycott Israel; and
- (2) will not boycott Israel during the term of the contract.

If this is a contract to which the verification requirement applies, the City has approved a verification form which must be filled out and signed by the Contractor and submitted to the City at the time of execution of this Contract.

S. Prohibition on Contracts with Companies Boycotting Certain Energy Companies. Certain contracts for goods and services are subject to the requirements of Section 2274.002, Tex. Gov't Code (S.B. 13). Specifically, contracts for good and services that:

- (1) are between the City and a company with ten (10) or more full time employees; and
- (2) have a value of \$100,000.00 or more that is to be paid wholly or partly from public funds of the City.

Under the provisions of this statute, if the above conditions apply the City may not enter into a contract with a company for goods and services unless the contract contains a written verification from the company that it:

- (1) does not boycott energy companies; and
- (2) will not boycott energy companies during the term of the contract.

If this is a contract to which the verification requirement applies, the City has approved a verification form which must be filled out and signed by the Contractor and submitted to the City at the time of execution of this Contract.

T. Prohibition on Contracts with Companies that Discriminate Against Firearm and Ammunition Industries. Certain contracts for goods and services are subject to the requirements of Section 2274.002, Tex. Gov't Code (S.B. 19). Specifically, contracts for good and services that:

MOLD REMEDIATION SERVICES CONTRACT/Page 5

- (1) are between the City and a company with ten (10) or more full time employees; and
- (2) have a value of \$100,000.00 or more that is to be paid wholly or partly from public funds of the City.

Under the provisions of this statute, if the above conditions apply the City may not enter into a contract with a company for goods and services unless the contract contains a written verification from the company that it:

- (1) does not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association; and
- (2) will not discriminate during the term of the contract against a firearm entity or firearm trade association.

If this is a contract to which the verification requirement applies, the City has approved a verification form which must be filled out and signed by the Contractor and submitted to the City at the time of execution of this Contract.

This verification requirement does not apply if this contract is with a sole-source provider or, if this a contract subject to competitive bidding, the City did not receive any bids from a company that is able to provide the written verification required.

U. Prohibition on Contracts with Certain Foreign-owned Companies in Connection With Critical Infrastructure. Certain contracts for critical infrastructure are prohibited by Section 2274.0102, Tex. Gov't Code (S.B. 2116). Specifically, relating to a contract for critical infrastructure that:

- (1) would grant a company direct or remote access to or control of critical infrastructure in this state, excluding access specifically allowed by the governmental entity for product warranty and support purposes; and
- (2) where the City knows that the company is:
 - (A) owned by or the majority of stock or other ownership interest of the company is held or controlled by:
 - (i) individuals who are citizens of China, Iran, North Korea, Russia, or a designated country; or
 - (ii) a company or other entity, including a governmental entity, that is owned or controlled by citizens of or is directly controlled by the government of China, Iran, North Korea, Russia, or a designated country; or
 - (B) headquartered in China, Iran, North Korea, Russia, or a designated country.

MOLD REMEDIATION SERVICES CONTRACT/Page 6

In signing this Contract, Contractor represents and acknowledges that it is not a foreign-owned company under Section 2274.0102 and that this is not a contract prohibited by Section 2274.0102, Tex. Gov't Code (S.B. 2116).

V. Texas Public Information Act, Records Retention and Confidential Information. The City is subject to the Texas Public Information Act, Texas Government Code Chapter 552 ("PIA"). The Contractor acknowledges that information created or exchanged in connection with this contract is subject to the PIA, and the Contractor agrees that information not otherwise excepted from disclosure under PIA, will be available in a format that is accessible by the public at no additional charge to the City including, but not limited to: (1) portable document format (pdf) compatible with the latest version of Adobe Acrobat; (2) Microsoft Word; (3) Microsoft Excel; (4) hard copy (paper); or (5) any other format or medium in which the information is stored or the City is required to produce under the PIA. The Contractor must maintain documents or records in accordance with the City's records retention requirements under state law. The Contractor will cooperate with the City in the production of documents or information responsive to a request for information. Information provided by or on behalf of the Contractor under, pursuant to, or in connection with this contract that the Contractor considers proprietary, financial, or trade secret information ("Confidential Information") must be designated as such when it is provided to the City in accordance with this contract. The Contractor agrees to maintain the confidentiality of information received from the City during the performance of this contract, including information which discloses confidential personal information particularly, but not limited to, personally identifying information, personal financial information and social security numbers. The Contractor will notify the City within twenty-four (24) hours of receipt of any third party requests for information that was provided to the Contractor by the City.

IV. Additional Terms or Conditions. None.

V. Additional Contract Documents. The following documents attached to this Contract are part of this Contract:

Exhibit A. Contractor's Additional Contract Documents:

- A-1. Blackmon Mooring of Houston's Proposal, dated 8/16/2021 (32 pages)
- A-2. Certificate of Interested Persons with Certification of Filing (1 page)
- A-3. House Bill 89 Verification (1 page)
- A-4. Senate Bill 13 Verification (1 page)
- A-5. Senate Bill 19 Verification (2 pages)

Exhibit B. City's Additional Contract Documents:

- B-1. Insurance Requirements (2 pages)

Exhibit A-1



Blackmon Mooring of Houston

gwilson@bmsmanagement.com
10511 Kipp Way #400
Houston, TX 77099
FED ID #74-1594628 / PSP #819202
877-730-1948
TACLA41670E

Insured: City of Sugar Land - FS#7
Property: 7 Chatham Avenue
Sugar Land, TX 77479

Estimator: Gene Wilson
Position: Project Coordinator
Company: Blackmon Mooring
Business: 10511 Kipp Way #400
Houston, TX 77099

Business: (832) 270-8534
E-mail: gwilson@bmsmanagement.com

Contractor:
Company: Blackmon Mooring
Business: 10511 Kipp Way #400
Houston, TX 77099

Business: (877) 730-1948

Claim Number:

Policy Number:

Type of Loss: Mold

Date of Loss:
Date Inspected: 6/23/2021

Date Received:
Date Entered: 6/23/2021 11:42 AM

Price List: TXHO8X_JUN21
Restoration/Service/Remodel
Estimate: FS#7_PHASE-ALL

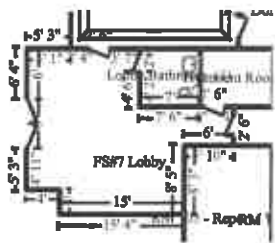


Blackmon Mooring of Houston

gwilson@bmsmanagement.com
 10511 Kipp Way #400
 Houston, TX 77099
 FED ID #74-1594628 / PSP #819202
 877-730-1948
 TACLA41670E

FS#7_PHASE-ALL

Main Level

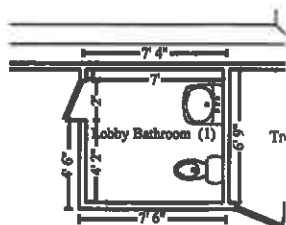


FS#7 Lobby

Height: 12' 5"

1,012.10 SF Walls	353.96 SF Ceiling
1,366.06 SF Walls & Ceiling	353.96 SF Floor
39.33 SY Flooring	74.33 LF Floor Perimeter
89.83 LF Ceil. Perimeter	

Door	6' X 6' 8"	Opens into Exterior
Door	2' 6" X 6' 8"	Opens into HALLWAY
Door	2' 6" X 6' 8"	Opens into TREATMENT_RO
Door	2' 6" X 6' 8"	Opens into RM_100_TRAIN



Subroom: Lobby Bathroom (1)

Height: 12' 5"

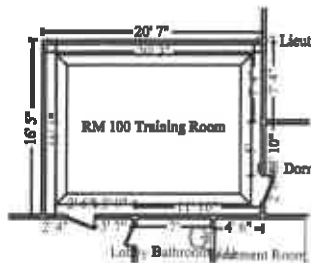
328.13 SF Walls	47.25 SF Ceiling
375.38 SF Walls & Ceiling	47.25 SF Floor
5.25 SY Flooring	25.50 LF Floor Perimeter
27.50 LF Ceil. Perimeter	

Door	2' X 6' 8"		Opens into FS7_LOBBY		
DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
1. Tear out wet drywall, cleanup, bag - Cat 3	1,340.22 SF	1.50	0.00	0.00	2,010.33
2. Tear out and bag wet insulation - Category 3 water	1,340.22 SF	1.49	0.00	0.00	1,996.93
3. Sand exposed framing - Walls	1,340.22 SF	0.00	1.00	0.00	1,340.22
4. Seal floor/ceiling joist system (anti-microbial coating)	1,340.22 SF	0.00	2.00	0.00	2,680.44
5. HEPA Vacuuming - Light - (PER SF)	2,142.64 SF	0.00	0.46	0.00	985.61
6. Apply anti-microbial agent to the floor	401.21 SF	0.00	0.33	0.00	132.40
Totals: FS#7 Lobby				0.00	9,145.93



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RM 100 Training Room

Height: Tray

693.33 SF Walls
 1,044.15 SF Walls & Ceiling
 36.19 SY Flooring
 72.67 LF Ceil. Perimeter

350.82 SF Ceiling
 325.69 SF Floor
 67.67 LF Floor Perimeter

Door

2' 6" X 6' 8"

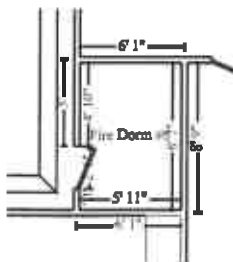
Opens into FS7_LOBBY

Door

2' 6" X 6' 8"

Opens into FIRE_DORM_6

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
7. Tear out wet drywall, cleanup, bag - Cat 3	432.00 SF	1.50	0.00	0.00	648.00
8. Tear out and bag wet insulation - Category 3 water	432.00 SF	1.49	0.00	0.00	643.68
9. Tear out baseboard and bag for disposal - up to Cat 3	67.67 LF	0.95	0.00	0.00	64.29
10. Tear out wet non-salv. gluedn. cpt, cut/bag - Cat 3 water	325.69 SF	1.90	0.00	0.00	618.81
11. Sand exposed framing - Walls	432.00 SF	0.00	1.00	0.00	432.00
12. Seal floor/ceiling joist system (anti-microbial coating)	432.00 SF	0.00	2.00	0.00	864.00
13. HEPA Vacuuming - Light - (PER SF)	1,369.84 SF	0.00	0.46	0.00	630.13
14. Apply anti-microbial agent to the floor	325.69 SF	0.00	0.33	0.00	107.48
Totals: RM 100 Training Room				0.00	4,008.39



Fire Dorm #6

Height: 12' 5"

343.42 SF Walls
 394.20 SF Walls & Ceiling
 5.64 SY Flooring
 29.00 LF Ceil. Perimeter

50.78 SF Ceiling
 50.78 SF Floor
 26.50 LF Floor Perimeter

Door

2' 6" X 6' 8"

Opens into RM_100_TRAIN

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
15. Tear out wet drywall, cleanup, bag - Cat 3	171.71 SF	1.50	0.00	0.00	257.57

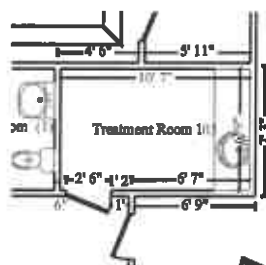


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CONTINUED - Fire Dorm #6

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
16. Tear out and bag wet insulation - Category 3 water	171.71 SF	1.49	0.00	0.00	255.85
17. Sand exposed framing - Walls	171.71 SF	0.00	1.00	0.00	171.71
18. Seal floor/ceiling joist system (anti-microbial coating)	171.71 SF	0.00	2.00	0.00	343.42
19. HEPA Vacuuming - Light - (PER SF)	444.99 SF	0.00	0.46	0.00	204.70
20. Apply anti-microbial agent to the floor	50.78 SF	0.00	0.33	0.00	16.76
Totals: Fire Dorm #6				0.00	1,250.01



Treatment Room 103

Height: 9'

263.08 SF Walls	71.44 SF Ceiling
334.52 SF Walls & Ceiling	57.94 SF Floor
6.44 SY Flooring	21.42 LF Floor Perimeter
34.67 LF Ceil. Perimeter	

Door

2' 6" X 6' 8"

Opens into FS7_LOBBY

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
21. Tear out wet drywall, cleanup, bag - Cat 3	267.08 SF	1.50	0.00	0.00	400.62
22. Tear out and bag wet insulation - Category 3 water	267.08 SF	1.49	0.00	0.00	397.95
23. Tear out cabinetry - vanity and countertop	7.00 LF	11.51	0.00	0.00	80.57
24. Tear out cabinetry - upper (wall) units	7.00 LF	9.23	0.00	0.00	64.61
25. Sink - single bowl - Detach	1.00 EA	0.00	29.71	0.00	29.71
26. Sand exposed framing - Walls	267.08 SF	0.00	1.00	0.00	267.08
27. Seal floor/ceiling joist system (anti-microbial coating)	267.08 SF	0.00	2.00	0.00	534.16
28. HEPA Vacuuming - Light - (PER SF)	392.46 SF	0.00	0.46	0.00	180.53
29. Apply anti-microbial agent to the floor	57.94 SF	0.00	0.33	0.00	19.12
Totals: Treatment Room 103				0.00	1,974.35

FS#7_PHASE-ALL

8/16/2021

Page: 4



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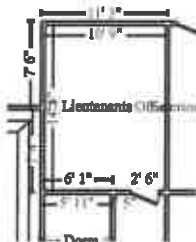


RM 105 - Report / Watch

Height: 10'

568.33 SF Walls	187.50 SF Ceiling
755.83 SF Walls & Ceiling	187.50 SF Floor
20.83 SY Flooring	56.83 LF Floor Perimeter
56.83 LF Ceil. Perimeter	

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
30. Tear out wet drywall, cleanup, bag - Cat 3	18.00 SF	1.50	0.00	0.00	27.00
31. Tear out and bag wet insulation - Category 3 water	18.00 SF	1.49	0.00	0.00	26.82
32. Tear out cabinetry - vanity and countertop	6.00 LF	11.51	0.00	0.00	69.06
33. Tear out baseboard and bag for disposal - up to Cat 3	56.83 LF	0.95	0.00	0.00	53.99
34. Tear out wet non-salv. gluedn. opt, cut/bag - Cat 3 water	187.50 SF	1.90	0.00	0.00	356.25
35. Sand exposed framing - Walls	18.00 SF	0.00	1.00	0.00	18.00
36. Seal floor/ceiling joist system (anti-microbial coating)	18.00 SF	0.00	2.00	0.00	36.00
37. HEPA Vacuuming - Light - (PER SF)	943.33 SF	0.00	0.46	0.00	433.93
38. Apply anti-microbial agent to the floor	187.50 SF	0.00	0.33	0.00	61.88
Totals: RM 105 - Report / Watch				0.00	1,082.93



107 Lieutenants Office

Height: 10'

491.67 SF Walls	157.67 SF Ceiling
649.33 SF Walls & Ceiling	157.67 SF Floor
17.52 SY Flooring	48.33 LF Floor Perimeter
50.83 LF Ceil. Perimeter	

Door

2' 6" X 6' 8"

Opens into HALLWAY

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
39. Tear out wet drywall, cleanup, bag - Cat 3	407.67 SF	1.50	0.00	0.00	611.51
40. Tear out and bag wet insulation - Category 3 water	407.67 SF	1.49	0.00	0.00	607.43
FS#7_PHASE-ALL				8/16/2021	Page: 5

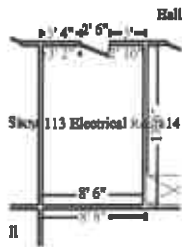


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CONTINUED - 107 Lieutenants Office

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
41. Tear out baseboard and bag for disposal - up to Cat 3	36.33 LF	0.95	0.00	0.00	34.51
42. Tear out wet non-salv. gluedn. opt, cut/bag - Cat 3 water	157.67 SF	1.90	0.00	0.00	299.57
43. Sand exposed framing - Walls	407.67 SF	0.00	1.00	0.00	407.67
44. Seal floor/ceiling joist system (anti-microbial coating)	407.67 SF	0.00	2.00	0.00	815.34
45. HEPA Vacuuming - Light - (PER SF)	807.00 SF	0.00	0.46	0.00	371.22
46. Apply anti-microbial agent to the floor	157.67 SF	0.00	0.33	0.00	52.03
Totals: 107 Lieutenants Office				0.00	3,199.28



RM 113 Electrical Room

Height: 9'

379.33 SF Walls	114.75 SF Ceiling
494.08 SF Walls & Ceiling	114.75 SF Floor
12.75 SY Flooring	41.50 LF Floor Perimeter
44.00 LF Ceil. Perimeter	

Door

2' 6" X 6' 8"

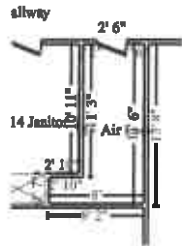
Opens into HALLWAY

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
47. HEPA Vacuuming - Light - (PER SF)	608.83 SF	0.00	0.46	0.00	280.06
48. Apply anti-microbial agent to the floor	114.75 SF	0.00	0.33	0.00	37.87
Totals: RM 113 Electrical Room				0.00	317.93



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115 Air Lock

Height: 9'

370.33 SF Walls	76.13 SF Ceiling
446.46 SF Walls & Ceiling	76.13 SF Floor
8.46 SY Flooring	40.50 LF Floor Perimeter
43.00 LF Ceil. Perimeter	

Door

2' 6" X 6' 8"

Opens into HALLWAY

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
49. HEPA Vacuuming - Light - (PER SF)	522.58 SF	0.00	0.46	0.00	240.39
50. Apply anti-microbial agent to the floor	76.13 SF	0.00	0.33	0.00	25.12
Totals: 115 Air Lock				0.00	265.51



Hallway

Height: 9'

1,217.92 SF Walls	334.88 SF Ceiling
1,552.79 SF Walls & Ceiling	334.88 SF Floor
37.21 SY Flooring	128.58 LF Floor Perimeter
154.58 LF Ceil. Perimeter	

Door	2' 6" X 6' 8"	Opens into RM_108_AIR_L
Door	2' 6" X 6' 8"	Opens into ROOM_110_SHO
Door	2' 6" X 6' 8"	Opens into RM_113_ELECT
Door	2' 6" X 6' 8"	Opens into DEF_114_JANI
Door	2' 6" X 6' 8"	Opens into DEF_115_AIR_
Door	2' 6" X 6' 8"	Opens into BACK_HALL
Missing Wall	4' 11" X 9'	Opens into KITCHEN
Door	6' X 6' 8"	Opens into DEF_106A_STO
Door	2' 6" X 6' 8"	Opens into DEF_107_LIEU
Door	2' 6" X 6' 8"	Opens into FS7_LOBBY

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
51. Tear out wet drywall, cleanup, bag - Cat 3	171.00 SF	1.50	0.00	0.00	256.50
52. Tear out and bag wet insulation - Category 3 water	171.00 SF	1.49	0.00	0.00	254.79

FS#7_PHASE-ALL

8/16/2021

Page: 7



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CONTINUED - Hallway

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
53. Tear out baseboard and bag for disposal - up to Cat 3	24.00 LF	0.95	0.00	0.00	22.80
54. Sand exposed framing - Walls	171.00 SF	0.00	1.00	0.00	171.00
55. Seal floor/ceiling joist system (anti-microbial coating)	171.00 SF	0.00	2.00	0.00	342.00
56. HEPA Vacuuming - Light - (PER SF)	1,887.67 SF	0.00	0.46	0.00	868.33
57. Apply anti-microbial agent to the floor	334.88 SF	0.00	0.33	0.00	110.51
Totals: Hallway				0.00	2,025.93



Day Room

Height: Tray

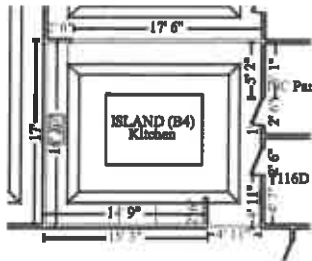
1,025.00 SF Walls	665.39 SF Ceiling
1,690.39 SF Walls & Ceiling	631.22 SF Floor
70.14 SY Flooring	102.50 LF Floor Perimeter
102.50 LF Ceil. Perimeter	

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
58. Tear out wet drywall, cleanup, bag - Cat 3	180.00 SF	1.50	0.00	0.00	270.00
59. Tear out and bag wet insulation - Category 3 water	180.00 SF	1.49	0.00	0.00	268.20
60. Remove Wallpaper	72.00 SF	0.91	0.00	0.00	65.52
61. Tear out baseboard and bag for disposal - up to Cat 3	102.50 LF	0.95	0.00	0.00	97.38
62. Tear out wet non-salv. gluedn. opt, cut/bag - Cat 3 water	631.22 SF	1.90	0.00	0.00	1,199.32
63. Sand exposed framing - Walls	180.00 SF	0.00	1.00	0.00	180.00
64. Seal floor/ceiling joist system (anti-microbial coating)	180.00 SF	0.00	2.00	0.00	360.00
65. HEPA Vacuuming - Light - (PER SF)	2,321.62 SF	0.00	0.46	0.00	1,067.95
66. Apply anti-microbial agent to the floor	631.22 SF	0.00	0.33	0.00	208.30
Totals: Day Room				0.00	3,716.67



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Kitchen

Height: Tray

498.70 SF Walls	358.88 SF Ceiling
857.58 SF Walls & Ceiling	219.50 SF Floor
24.39 SY Flooring	18.43 LF Floor Perimeter
74.43 LF Ceil. Perimeter	

Missing Wall

4' 11" X 10'

Opens into HALLWAY

Door

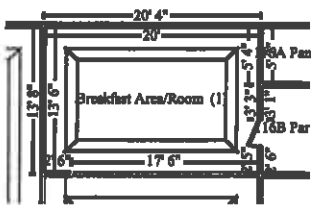
2' 6" X 6' 8"

Opens into DEF_116C_PAN

Door

2' 6" X 6' 8"

Opens into DEF_116D_PAN



Subroom: Breakfast Area/Room (1)

Height: Tray

536.67 SF Walls	289.47 SF Ceiling
826.13 SF Walls & Ceiling	270.00 SF Floor
30.00 SY Flooring	47.00 LF Floor Perimeter
67.00 LF Ceil. Perimeter	

Door

2' 6" X 6' 8"

Opens into DEF_116B_PAN

Missing Wall - Goes to Floor

17' 6" X 6' 8"

Opens into KITCHEN

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
67. Tear out wet drywall, cleanup, bag - Cat 3	700.00 SF	1.50	0.00	0.00	1,050.00
68. Tear out and bag wet insulation - Category 3 water	700.00 SF	1.49	0.00	0.00	1,043.00
69. Tear out toe kick and bag for disposal - Category 3	40.00 LF	3.87	0.00	0.00	154.80
70. Tear out cabinetry - upper (wall) units	17.00 LF	9.23	0.00	0.00	156.91
71. Tear out cabinetry - lower (base) units	26.00 LF	9.23	0.00	0.00	239.98
72. Sink - double bowl - Detach	1.00 EA	0.00	31.74	0.00	31.74
73. Built-in oven - Detach	1.00 EA	0.00	269.92	0.00	269.92
74. Dishwasher - Detach	2.00 EA	0.00	55.65	0.00	111.30
75. Range hood - Detach	1.00 EA	0.00	116.79	0.00	116.79
76. Range - gas - Remove	1.00 EA	0.00	181.70	0.00	181.70
77. Tear out baseboard and bag for disposal - up to Cat 3	65.43 LF	0.95	0.00	0.00	62.16
78. Sand exposed framing - Walls	700.00 SF	0.00	1.00	0.00	700.00

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8/16/2021

Page: 9

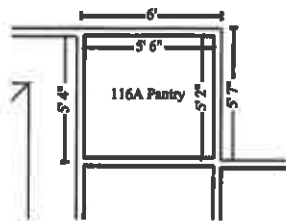


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CONTINUED - Kitchen

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
79. Seal floor/ceiling joist system (anti-microbial coating)	700.00 SF	0.00	2.00	0.00	1,400.00
80. HEPA Vacuuming - Light - (PER SF)	2,173.22 SF	0.00	0.46	0.00	999.68
81. Apply anti-microbial agent to the floor	489.50 SF	0.00	0.33	0.00	161.54
Totals: Kitchen				0.00	6,679.52

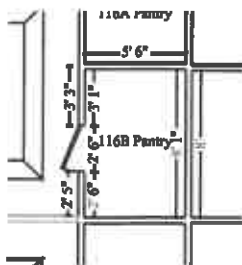


116A Pantry

Height: 9'

192.00 SF Walls	28.42 SF Ceiling
220.42 SF Walls & Ceiling	28.42 SF Floor
3.16 SY Flooring	21.33 LF Floor Perimeter
21.33 LF Ceil. Perimeter	

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
82. Tear out wet drywall, cleanup, bag - Cat 3	4.00 SF	1.50	0.00	0.00	6.00
83. Sand exposed framing - Walls	4.00 SF	0.00	1.00	0.00	4.00
84. Seal floor/ceiling joist system (anti-microbial coating)	4.00 SF	0.00	2.00	0.00	8.00
85. HEPA Vacuuming - Light - (PER SF)	248.83 SF	0.00	0.46	0.00	114.46
86. Apply anti-microbial agent to the floor	28.42 SF	0.00	0.33	0.00	9.38
Totals: 116A Pantry				0.00	141.84



116B Pantry

Height: 9'

227.83 SF Walls	44.46 SF Ceiling
272.29 SF Walls & Ceiling	44.46 SF Floor
4.94 SY Flooring	24.67 LF Floor Perimeter
27.17 LF Ceil. Perimeter	

Door

2' 6" X 6' 8"

Opens into BREAKFAST_AR

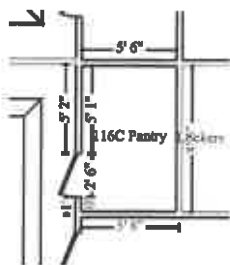


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CONTINUED - 116B Pantry

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
87. Tear out wet drywall, cleanup, bag - Cat 3	4.00 SF	1.50	0.00	0.00	6.00
88. Sand exposed framing - Walls	4.00 SF	0.00	1.00	0.00	4.00
89. Seal floor/ceiling joist system (anti-microbial coating)	4.00 SF	0.00	2.00	0.00	8.00
90. HEPA Vacuuming - Light - (PER SF)	316.75 SF	0.00	0.46	0.00	145.71
91. Apply anti-microbial agent to the floor	44.46 SF	0.00	0.33	0.00	14.67
Totals: 116B Pantry				0.00	178.38



116C Pantry

Height: 9'

233.83 SF Walls	46.29 SF Ceiling
280.12 SF Walls & Ceiling	46.29 SF Floor
5.14 SY Flooring	25.33 LF Floor Perimeter
27.83 LF Ceil. Perimeter	

Door

2' 6" X 6' 8"

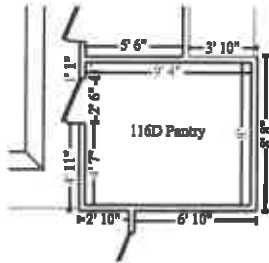
Opens into KITCHEN

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
92. Tear out wet drywall, cleanup, bag - Cat 3	4.00 SF	1.50	0.00	0.00	6.00
93. Sand exposed framing - Walls	4.00 SF	0.00	1.00	0.00	4.00
94. Seal floor/ceiling joist system (anti-microbial coating)	4.00 SF	0.00	2.00	0.00	8.00
95. HEPA Vacuuming - Light - (PER SF)	326.42 SF	0.00	0.46	0.00	150.15
96. Apply anti-microbial agent to the floor	46.29 SF	0.00	0.33	0.00	15.28
Totals: 116C Pantry				0.00	183.43



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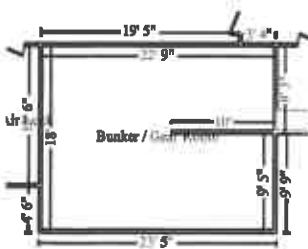


116D Pantry

Height: 9'

295.33 SF Walls	74.67 SF Ceiling
370.00 SF Walls & Ceiling	74.67 SF Floor
8.30 SY Flooring	32.17 LF Floor Perimeter
34.67 LF Ceil. Perimeter	

Door	2' 6" X 6' 8"		Opens into KITCHEN		
DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
97. Tear out wet drywall, cleanup, bag - Cat 3	147.67 SF	1.50	0.00	0.00	221.51
98. Sand exposed framing - Walls	147.67 SF	0.00	1.00	0.00	147.67
99. Seal floor/ceiling joist system (anti-microbial coating)	147.67 SF	0.00	2.00	0.00	295.34
100. HEPA Vacuuming - Light - (PER SF)	444.67 SF	0.00	0.46	0.00	204.55
101. Apply anti-microbial agent to the floor	74.67 SF	0.00	0.33	0.00	24.64
Totals: 116D Pantry				0.00	893.71



Bunker / Gear Room

Height: 9'

913.50 SF Walls	406.11 SF Ceiling
1,319.61 SF Walls & Ceiling	406.11 SF Floor
45.12 SY Flooring	101.50 LF Floor Perimeter
101.50 LF Ceil. Perimeter	

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
102. Tear out wet drywall, cleanup, bag - Cat 3	400.00 SF	1.50	0.00	0.00	600.00
103. Tear out and bag wet insulation - Category 3 water	400.00 SF	1.49	0.00	0.00	596.00
104. Sand exposed framing - Walls	400.00 SF	0.00	1.00	0.00	400.00
105. Seal floor/ceiling joist system (anti-microbial coating)	400.00 SF	0.00	2.00	0.00	800.00
106. HEPA Vacuuming - Light - (PER SF)	1,725.72 SF	0.00	0.46	0.00	793.83
107. Apply anti-microbial agent to the floor	406.11 SF	0.00	0.33	0.00	134.02

FS#7_PHASE-ALL

8/16/2021

Page: 12



Blackmon Mooring of Houston

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 10511 Kipp Way #400
 Houston, TX 77099
 FED ID #74-1594628 / PSP #819202
 877-730-1948
 TACLA41670E

CONTINUED - Bunker / Gear Room

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
Totals: Bunker / Gear Room				0.00	3,323.85



RM 108 Air Lock

Height: 10'

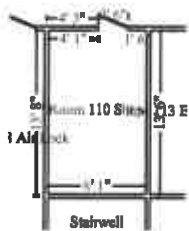
431.67 SF Walls	79.50 SF Ceiling
511.17 SF Walls & Ceiling	79.50 SF Floor
8.83 SY Flooring	42.33 LF Floor Perimeter
44.83 LF Ceil. Perimeter	

Door

2' 6" X 6' 8"

Opens into HALLWAY

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
108. HEPA Vacuuming - Light - (PER SF)	590.67 SF	0.00	0.46	0.00	271.71
109. Apply anti-microbial agent to the floor	79.50 SF	0.00	0.33	0.00	26.24
Totals: RM 108 Air Lock				0.00	297.95



Room 110 Shop

Height: 9'

371.83 SF Walls	109.13 SF Ceiling
480.96 SF Walls & Ceiling	109.13 SF Floor
12.13 SY Flooring	40.67 LF Floor Perimeter
43.17 LF Ceil. Perimeter	

Door

2' 6" X 6' 8"

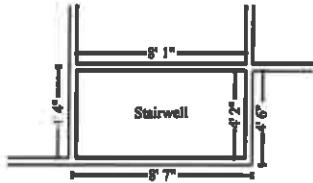
Opens into HALLWAY

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
110. HEPA Vacuuming - Light - (PER SF)	590.08 SF	0.00	0.46	0.00	271.44
111. Apply anti-microbial agent to the floor	109.13 SF	0.00	0.33	0.00	36.01
Totals: Room 110 Shop				0.00	307.45



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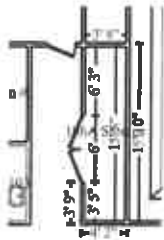


Stairwell

Height: 25'

612.50 SF Walls	33.68 SF Ceiling
646.18 SF Walls & Ceiling	33.68 SF Floor
3.74 SY Flooring	24.50 LF Floor Perimeter
24.50 LF Ceil. Perimeter	

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
112. HEPA Vacuuming - Light - (PER SF)	679.86 SF	0.00	0.46	0.00	312.74
113. Apply anti-microbial agent to the floor	33.68 SF	0.00	0.33	0.00	11.11
Totals: Stairwell				0.00	323.85



106A Storage

Height: 9'

308.00 SF Walls	57.44 SF Ceiling
365.44 SF Walls & Ceiling	57.44 SF Floor
6.38 SY Flooring	32.67 LF Floor Perimeter
38.67 LF Ceil. Perimeter	

Door

6' X 6' 8"

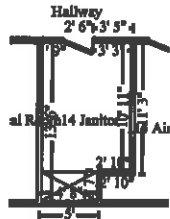
Opens into HALLWAY

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
114. Tear out baseboard and bag for disposal - up to Cat 3	32.67 LF	0.95	0.00	0.00	31.04
115. Tear out wet non-salv. gluedn. cpt, cut/bag - Cat 3 water	132.44 SF	1.90	0.00	0.00	251.64
116. HEPA Vacuuming - Light - (PER SF)	422.89 SF	0.00	0.46	0.00	194.53
117. Apply anti-microbial agent to the floor	57.44 SF	0.00	0.33	0.00	18.96
Totals: 106A Storage				0.00	496.17



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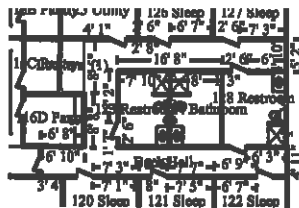


114 Janitor

Height: 9'

361.33 SF Walls	93.93 SF Ceiling
455.26 SF Walls & Ceiling	93.93 SF Floor
10.44 SY Flooring	39.50 LF Floor Perimeter
42.00 LF Ceil. Perimeter	

Door	2' 6" X 6' 8"		Opens into HALLWAY		
DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
118. HEPA Vacuuming - Light - (PER SF)	549.19 SF	0.00	0.46	0.00	252.63
119. Apply anti-microbial agent to the floor	93.93 SF	0.00	0.33	0.00	31.00
Totals: 114 Janitor				0.00	283.63



Back Hall

Height: 9'

1,320.58 SF Walls	386.08 SF Ceiling
1,706.67 SF Walls & Ceiling	386.08 SF Floor
42.90 SY Flooring	140.25 LF Floor Perimeter
165.25 LF Ceil. Perimeter	

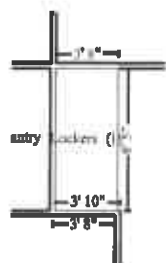
Door	2' 6" X 6' 8"	Opens into DEF_128_REST
Door	2' 6" X 6' 8"	Opens into DEF_123_REST
Door	2' 6" X 6' 8"	Opens into DEF_128_REST
Door	2' 6" X 6' 8"	Opens into DEF_127_SLEE
Door	2' 6" X 6' 8"	Opens into DEF_126_SLEE
Door	2' 6" X 6' 8"	Opens into DEF_125_UTIL
Door	2' 6" X 6' 8"	Opens into HALLWAY
Door	2' 6" X 6' 8"	Opens into DEF_120_SLEE
Door	2' 6" X 6' 8"	Opens into DEF_121_SLEE
Door	2' 6" X 6' 8"	Opens into DEF_122_SLEE



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CONTINUED - Back Hall



Subroom: Lockers (1)

Height: 9'

96.00 SF Walls
 126.86 SF Walls & Ceiling
 3.43 SY Flooring
 15.92 LF Ceil. Perimeter

30.86 SF Ceiling

30.86 SF Floor

0.17 LF Floor Perimeter

Missing Wall

8' 5" X 9'

Opens into BACK_HALL

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
120. Tear out wet drywall, cleanup, bag - Cat 3	1,183.00 SF	1.50	0.00	0.00	1,774.50
121. Tear out and bag wet insulation - Category 3 water	1,183.00 SF	1.49	0.00	0.00	1,762.67
122. Tear out wet non-salv. gluedn. cpt, cut/bag - Cat 3 water	416.94 SF	1.90	0.00	0.00	792.19
123. Sand exposed framing - Walls	1,183.00 SF	0.00	1.00	0.00	1,183.00
124. Seal floor/ceiling joist system (anti-microbial coating)	1,183.00 SF	0.00	2.00	0.00	2,366.00
125. HEPA Vacuuming - Light - (PER SF)	2,250.47 SF	0.00	0.46	0.00	1,035.22
126. Apply anti-microbial agent to the floor	416.94 SF	0.00	0.33	0.00	137.59
Totals: Back Hall				0.00	9,051.17



120 Sleep

Height: 9'

301.28 SF Walls
 396.81 SF Walls & Ceiling
 8.93 SY Flooring
 43.85 LF Ceil. Perimeter

95.53 SF Ceiling

80.36 SF Floor

31.76 LF Floor Perimeter

Door

2' 6" X 6' 8"

Opens into BACK_HALL

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
127. Tear out wet drywall, cleanup, bag - Cat 3	201.28 SF	1.50	0.00	0.00	301.92
128. Tear out and bag wet insulation - Category 3 water	201.28 SF	1.49	0.00	0.00	299.91

FS#7_PHASE-ALL

8/16/2021

Page: 16



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CONTINUED - 120 Sleep

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
129. Remove Countertop - solid surface	6.00 SF	4.94	0.00	0.00	29.64
130. Tear out wet non-salv. gluedn. cpt, cut/bag - Cat 3 water	80.36 SF	1.90	0.00	0.00	152.68
131. Sand exposed framing - Walls	201.28 SF	0.00	1.00	0.00	201.28
132. Seal floor/ceiling joist system (anti-microbial coating)	201.28 SF	0.00	2.00	0.00	402.56
133. HEPA Vacuuming - Light - (PER SF)	477.17 SF	0.00	0.46	0.00	219.50
134. Apply anti-microbial agent to the floor	80.36 SF	0.00	0.33	0.00	26.52
Totals: 120 Sleep				0.00	1,634.01



121 Sleep

Height: 9'

284.00 SF Walls	94.84 SF Ceiling
378.84 SF Walls & Ceiling	79.73 SF Floor
8.86 SY Flooring	29.62 LF Floor Perimeter
43.68 LF Ceil. Perimeter	

Door

2' 6" X 6' 8"

Opens into BACK_HALL

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
135. Tear out wet drywall, cleanup, bag - Cat 3	284.00 SF	1.50	0.00	0.00	426.00
136. Tear out and bag wet insulation - Category 3 water	284.00 SF	1.49	0.00	0.00	423.16
137. Tear out wet non-salv. gluedn. cpt, cut/bag - Cat 3 water	79.73 SF	1.90	0.00	0.00	151.49
138. Remove Countertop - solid surface	6.00 SF	4.94	0.00	0.00	29.64
139. Tear out cabinetry - full height unit	8.00 LF	11.07	0.00	0.00	88.56
140. Sand exposed framing - Walls	284.00 SF	0.00	1.00	0.00	284.00
141. Seal floor/ceiling joist system (anti-microbial coating)	284.00 SF	0.00	2.00	0.00	568.00
142. HEPA Vacuuming - Light - (PER SF)	458.57 SF	0.00	0.46	0.00	210.94
143. Apply anti-microbial agent to the floor	79.73 SF	0.00	0.33	0.00	26.31

FS#7_PHASE-ALL

8/16/2021

Page: 17

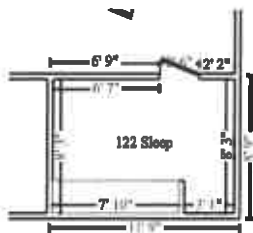


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CONTINUED - 121 Sleep

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
Totals: 121 Sleep				0.00	2,208.10



122 Sleep

Height: 9'

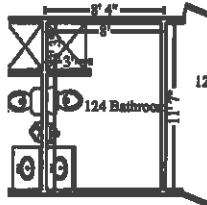
275.78 SF Walls	92.09 SF Ceiling
367.87 SF Walls & Ceiling	76.42 SF Floor
8.49 SY Flooring	28.68 LF Floor Perimeter
43.01 LF Ceil. Perimeter	

Door	2' 6" X 6' 8"	Opens into BACK_HALL			
DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
144. Tear out wet drywall, cleanup, bag - Cat 3	185.78 SF	1.50	0.00	0.00	278.67
145. Tear out and bag wet insulation - Category 3 water	185.78 SF	1.49	0.00	0.00	276.81
146. Remove Countertop - solid surface	6.00 SF	4.94	0.00	0.00	29.64
147. Tear out cabinetry - full height unit	8.00 LF	11.07	0.00	0.00	88.56
148. Tear out wet non-salv. gluedn. cpt, cut/bag - Cat 3 water	76.42 SF	1.90	0.00	0.00	145.20
149. Sand exposed framing - Walls	185.78 SF	0.00	1.00	0.00	185.78
150. Seal floor/ceiling joist system (anti-microbial coating)	185.78 SF	0.00	2.00	0.00	371.56
151. HEPA Vacuuming - Light - (PER SF)	444.29 SF	0.00	0.46	0.00	204.37
152. Apply anti-microbial agent to the floor	76.42 SF	0.00	0.33	0.00	25.22
Totals: 122 Sleep				0.00	1,605.81



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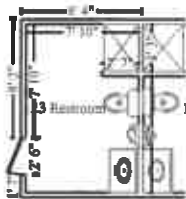
back Hall

124 Bathroom

Height: 9'

406.52 SF Walls	91.61 SF Ceiling
498.13 SF Walls & Ceiling	91.61 SF Floor
10.18 SY Flooring	45.17 LF Floor Perimeter
45.17 LF Ceil. Perimeter	

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
153. Tear out wet drywall, cleanup, bag - Cat 3	406.52 SF	1.50	0.00	0.00	609.78
154. Tear out and bag wet insulation - Category 3 water	406.52 SF	1.49	0.00	0.00	605.71
155. Toilet - Detach	1.00 EA	0.00	49.22	0.00	49.22
156. Urinal - Detach	1.00 EA	0.00	399.09	0.00	399.09
157. Fiberglass shower unit - Detach	1.00 EA	0.00	568.70	0.00	568.70
158. Tear out cabinetry - vanity and countertop	4.00 LF	11.51	0.00	0.00	46.04
159. Sand exposed framing - Walls	406.52 SF	0.00	1.00	0.00	406.52
160. Seal floor/ceiling joist system (anti-microbial coating)	406.52 SF	0.00	2.00	0.00	813.04
161. HEPA Vacuuming - Light - (PER SF)	589.74 SF	0.00	0.46	0.00	271.28
162. Apply anti-microbial agent to the floor	91.61 SF	0.00	0.33	0.00	30.23
Totals: 124 Bathroom				0.00	3,799.61



Back Hall

123 Restroom

Height: 9'

379.33 SF Walls	89.82 SF Ceiling
469.15 SF Walls & Ceiling	89.82 SF Floor
9.98 SY Flooring	41.50 LF Floor Perimeter
44.00 LF Ceil. Perimeter	

Door	2' 6" X 6' 8"	Opens into BACK_HALL			
DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
163. Tear out wet drywall, cleanup, bag - Cat 3	379.33 SF	1.50	0.00	0.00	569.00



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CONTINUED - 123 Restroom

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
164. Tear out and bag wet insulation - Category 3 water	379.33 SF	1.49	0.00	0.00	565.20
165. Toilet - Detach	1.00 EA	0.00	49.22	0.00	49.22
166. Urinal - Detach	1.00 EA	0.00	399.09	0.00	399.09
167. Fiberglass shower unit - Detach	1.00 EA	0.00	568.70	0.00	568.70
168. Tear out cabinetry - vanity and countertop	4.00 LF	11.51	0.00	0.00	46.04
169. Sand exposed framing - Walls	379.33 SF	0.00	1.00	0.00	379.33
170. Seal floor/ceiling joist system (anti-microbial coating)	379.33 SF	0.00	2.00	0.00	758.66
171. HEPA Vacuuming - Light - (PER SF)	558.97 SF	0.00	0.46	0.00	257.13
172. Apply anti-microbial agent to the floor	89.82 SF	0.00	0.33	0.00	29.64

Totals: 123 Restroom 0.00 3,622.01



125 Utility

Height: 9'

340.33 SF Walls	94.67 SF Ceiling
435.00 SF Walls & Ceiling	94.67 SF Floor
10.52 SY Flooring	37.17 LF Floor Perimeter
39.67 LF Ceil. Perimeter	

Door

2' 6" X 6' 8"

Opens into BACK_HALL

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
173. Tear out wet drywall, cleanup, bag - Cat 3	72.00 SF	1.50	0.00	0.00	108.00
174. Tear out and bag wet insulation - Category 3 water	72.00 SF	1.49	0.00	0.00	107.28
175. Tear out cabinetry - upper (wall) units	12.00 LF	9.23	0.00	0.00	110.76
176. Sand exposed framing - Walls	72.00 SF	0.00	1.00	0.00	72.00
177. Seal floor/ceiling joist system (anti-microbial coating)	72.00 SF	0.00	2.00	0.00	144.00
178. HEPA Vacuuming - Light - (PER SF)	529.67 SF	0.00	0.46	0.00	243.65
179. Apply anti-microbial agent to the floor	94.67 SF	0.00	0.33	0.00	31.24

FS#7_PHASE-ALL

8/16/2021

Page: 20

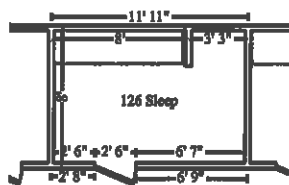


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CONTINUED - 125 Utility

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
Totals: 125 Utility				0.00	816.93

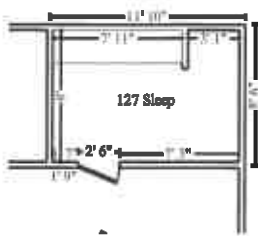


126 Sleep

Height: 9'

296.07 SF Walls	91.89 SF Ceiling
387.96 SF Walls & Ceiling	76.22 SF Floor
8.47 SY Flooring	31.16 LF Floor Perimeter
43.49 LF Ceil. Perimeter	

Door	2' 6" X 6' 8"		Opens into BACK_HALL		
DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
180. Tear out wet drywall, cleanup, bag - Cat 3	134.00 SF	1.50	0.00	0.00	201.00
181. Tear out and bag wet insulation - Category 3 water	134.00 SF	1.49	0.00	0.00	199.66
182. Tear out wet non-salv. gluedn. cpt, cut/bag - Cat 3 water	76.22 SF	1.90	0.00	0.00	144.82
183. Sand exposed framing - Walls	134.00 SF	0.00	1.00	0.00	134.00
184. Seal floor/ceiling joist system (anti-microbial coating)	134.00 SF	0.00	2.00	0.00	268.00
185. HEPA Vacuuming - Light - (PER SF)	464.18 SF	0.00	0.46	0.00	213.52
186. Apply anti-microbial agent to the floor	76.22 SF	0.00	0.33	0.00	25.15
Totals: 126 Sleep				0.00	1,186.15



127 Sleep

Height: 9'

294.86 SF Walls	89.83 SF Ceiling
384.69 SF Walls & Ceiling	74.16 SF Floor
8.24 SY Flooring	31.02 LF Floor Perimeter
43.35 LF Ceil. Perimeter	

Door	2' 6" X 6' 8"		Opens into BACK_HALL		
DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
FS#7 PHASE-ALL				8/16/2021	Page: 21



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CONTINUED - 127 Sleep

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
187. Tear out wet drywall, cleanup, bag - Cat 3	200.00 SF	1.50	0.00	0.00	300.00
188. Tear out and bag wet insulation - Category 3 water	200.00 SF	1.49	0.00	0.00	298.00
189. Remove Countertop - solid surface	6.00 SF	4.94	0.00	0.00	29.64
190. Tear out cabinetry - full height unit	8.00 LF	11.07	0.00	0.00	88.56
191. Tear out wet non-salv. gluedn. cpt, cut/bag - Cat 3 water	74.16 SF	1.90	0.00	0.00	140.90
192. Sand exposed framing - Walls	200.00 SF	0.00	1.00	0.00	200.00
193. Seal floor/ceiling joist system (anti-microbial coating)	200.00 SF	0.00	2.00	0.00	400.00
194. HEPA Vacuuming - Light - (PER SF)	458.85 SF	0.00	0.46	0.00	211.07
195. Apply anti-microbial agent to the floor	74.16 SF	0.00	0.33	0.00	24.47
Totals: 127 Sleep				0.00	1,692.64



128 Restroom

Height: 9'

398.67 SF Walls	111.99 SF Ceiling
510.66 SF Walls & Ceiling	111.99 SF Floor
12.44 SY Flooring	43.00 LF Floor Perimeter
48.00 LF Ceil. Perimeter	

Door 2' 6" X 6' 8"

Opens into BACK_HALL

Door 2' 6" X 6' 8"

Opens into BACK_HALL

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
196. Tear out wet drywall, cleanup, bag - Cat 3	398.67 SF	1.50	0.00	0.00	598.01
197. Tear out and bag wet insulation - Category 3 water	398.67 SF	1.49	0.00	0.00	594.02
198. Toilet - Detach	1.00 EA	0.00	49.22	0.00	49.22
199. Urinal - Detach	1.00 EA	0.00	399.09	0.00	399.09
200. Fiberglass shower unit - Detach	1.00 EA	0.00	568.70	0.00	568.70
201. Tear out cabinetry - vanity and countertop	4.00 LF	11.51	0.00	0.00	46.04

FS#7_PHASE-ALL

8/16/2021

Page: 22



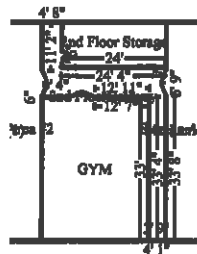
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CONTINUED - 128 Restroom

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
202. Sand exposed framing - Walls	398.67 SF	0.00	1.00	0.00	398.67
203. Seal floor/ceiling joist system (anti-microbial coating)	398.67 SF	0.00	2.00	0.00	797.34
204. HEPA Vacuuming - Light - (PER SF)	622.65 SF	0.00	0.46	0.00	286.42
205. Apply anti-microbial agent to the floor	111.99 SF	0.00	0.33	0.00	36.96
Totals: 128 Restroom				0.00	3,774.47
Total: Main Level				0.00	69,487.61

2nd Floor



2nd FloorHallway

Height: 9'

1,293.33 SF Walls	362.09 SF Ceiling
1,655.42 SF Walls & Ceiling	362.09 SF Floor
40.23 SY Flooring	138.58 LF Floor Perimeter
158.33 LF Ceil. Perimeter	

Door	5' 9" X 6' 8"	Opens into STORAGE_AREA
Door	5' 9" X 6' 8"	Opens into GYM
Door	5' 9" X 6' 8"	Opens into ROOM2
Door	2' 6" X 6' 8"	Opens into DEF_2ND_FLOO

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
206. Tear out wet drywall, cleanup, bag - Cat 3	468.00 SF	1.50	0.00	0.00	702.00
207. Tear out and bag wet insulation - Category 3 water	468.00 SF	1.49	0.00	0.00	697.32
208. Sand exposed framing - Walls	468.00 SF	0.00	1.00	0.00	468.00
209. Seal floor/ceiling joist system (anti-microbial coating)	468.00 SF	0.00	2.00	0.00	936.00
210. HEPA Vacuuming - Light - (PER SF)	2,017.51 SF	0.00	0.46	0.00	928.05
211. Apply anti-microbial agent to the floor	362.09 SF	0.00	0.33	0.00	119.49
Totals: 2nd FloorHallway				0.00	3,850.86

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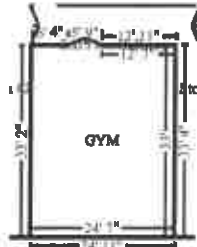
8/16/2021

Page: 23



Blackmon Mooring of Houston

gwilson@bmsmanagement.com
 10511 Kipp Way #400
 Houston, TX 77099
 FED ID #74-1594628 / PSP #819202
 877-730-1948
 TACLA41670E



GYM

Height: 14'

1,574.00 SF Walls	811.25 SF Ceiling
2,385.25 SF Walls & Ceiling	811.25 SF Floor
90.14 SY Flooring	109.42 LF Floor Perimeter
115.17 LF Ceil. Perimeter	

Door	5' 9" X 6' 8"		Opens into HALLWAY		
DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
212. Tear out wet drywall, cleanup, bag - Cat 3	1,574.00 SF	1.50	0.00	0.00	2,361.00
213. Tear out and bag wet insulation - Category 3 water	1,574.00 SF	1.49	0.00	0.00	2,345.26
214. Remove Rubberized floor surface - glued sheets, poured, or rolled	811.25 SF	1.06	0.00	0.00	859.93
215. Sand exposed framing - Walls	1,574.00 SF	0.00	1.00	0.00	1,574.00
216. Seal floor/ceiling joist system (anti-microbial coating)	1,574.00 SF	0.00	2.00	0.00	3,148.00
217. HEPA Vacuuming - Light - (PER SF)	3,196.50 SF	0.00	0.46	0.00	1,470.39
218. Apply anti-microbial agent to the floor	811.25 SF	0.00	0.33	0.00	267.71
Totals: GYM				0.00	12,026.29



2nd Floor Storage

Height: 9'

597.98 SF Walls	243.53 SF Ceiling
841.51 SF Walls & Ceiling	243.53 SF Floor
27.06 SY Flooring	65.79 LF Floor Perimeter
68.29 LF Ceil. Perimeter	

Door	2' 6" X 6' 8"		Opens into HALLWAY		
DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
219. Tear out wet drywall, cleanup, bag - Cat 3	597.98 SF	1.50	0.00	0.00	896.97
220. Tear out and bag wet insulation - Category 3 water	597.98 SF	1.49	0.00	0.00	890.99
221. Sand exposed framing - Walls	597.98 SF	0.00	1.00	0.00	597.98

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8/16/2021

Page: 24

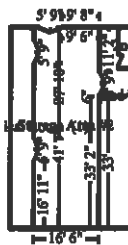


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CONTINUED - 2nd Floor Storage

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
222. Seal floor/ceiling joist system (anti-microbial coating)	597.98 SF	0.00	2.00	0.00	1,195.96
223. HEPA Vacuuming - Light - (PER SF)	1,085.04 SF	0.00	0.46	0.00	499.12
224. Apply anti-microbial agent to the floor	243.53 SF	0.00	0.33	0.00	80.36
Totals: 2nd Floor Storage				0.00	4,161.38



Storage Area #2

Height: 9'

1,046.67 SF Walls	816.42 SF Ceiling
1,863.08 SF Walls & Ceiling	816.42 SF Floor
90.71 SY Flooring	110.33 LF Floor Perimeter
133.33 LF Ceil. Perimeter	

Door
 Door

5' 9" X 6' 8"
 5' 9" X 6' 8"

Opens into HALLWAY
 Opens into Exterior



Subroom: Mechanical Room (1)

Height: 9'

932.83 SF Walls	281.96 SF Ceiling
1,214.79 SF Walls & Ceiling	281.96 SF Floor
31.33 SY Flooring	100.67 LF Floor Perimeter
112.17 LF Ceil. Perimeter	

Door
 Door

5' 9" X 6' 8"
 5' 9" X 6' 8"

Opens into STORAGE_AREA
 Opens into STORAGE_AREA

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
225. Sand exposed framing - floors	1,098.38 SF	0.00	1.46	0.00	1,603.63
226. Clean water heater - Heavy	1.00 EA	0.00	29.10	0.00	29.10
227. HEPA Vacuuming - Light - (PER SF)	4,176.25 SF	0.00	0.46	0.00	1,921.08
228. Apply anti-microbial agent to the floor	1,098.38 SF	0.00	0.33	0.00	362.47
Totals: Storage Area #2				0.00	3,916.28

FS#7_PHASE-ALL

8/16/2021

Page: 25



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Storage Area #1

Height: 9'

1,004.83 SF Walls	483.96 SF Ceiling
1,488.79 SF Walls & Ceiling	483.96 SF Floor
53.77 SY Flooring	108.67 LF Floor Perimeter
120.17 LF Ceil. Perimeter	

Door

5' 9" X 6' 8"

Opens into HALLWAY



Subroom: Mechanical Room #2 (1)

Height: 9'

966.67 SF Walls	269.33 SF Ceiling
1,236.00 SF Walls & Ceiling	269.33 SF Floor
29.93 SY Flooring	105.92 LF Floor Perimeter
111.67 LF Ceil. Perimeter	

Door

5' 9" X 6' 8"

Opens into ROOM2

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
229. HEPA Vacuuming - Light - (PER SF)	3,478.08 SF	0.00	0.46	0.00	1,599.92
230. Apply anti-microbial agent to the surface area	1.00 LO	0.00	248.60	0.00	248.60
Totals: Storage Area #1				0.00	1,848.52
Total: 2nd Floor				0.00	25,803.33

HVAC

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
231. Furnace - heavy clean, replace filters and service - w/ AC	3.00 EA	0.00	350.95	0.00	1,052.85
232. Small Package Furnace Units - check, clean all componets	8.00 EA	0.00	140.14	0.00	1,121.12
233. Clean evaporator coil	3.00 EA	0.00	63.14	0.00	189.42
234. Clean ductwork - Interior - Heavy clean (PER REGISTER)	47.00 EA	0.00	43.55	0.00	2,046.85
235. Clean register - heat / AC	39.00 EA	0.00	5.82	0.00	226.98
236. Clean cold air return cover	8.00 EA	0.00	8.98	0.00	71.84

FS#7_PHASE-ALL

8/16/2021

Page: 26

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CONTINUED - HVAC

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
Totals: HVAC				0.00	4,709.06

Containment & Materials

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
237. Containment Barrier/Airlock/Decon. Chamber	1,200.00 SF	0.00	1.07	0.00	1,284.00
238. 1" x 3" lumber (.25 BF per LF)	101.00 LF	0.00	2.46	0.00	248.46
239. Peel & seal zipper	1.00 LO	0.00	141.62	0.00	141.62
240. Add for personal protective equipment - Heavy duty	48.00 EA	0.00	38.48	0.00	1,847.04
241. Floor protection - corrugated cardboard and tape	975.00 SF	0.53	0.00	0.00	516.75

Totals: Containment & Materials				0.00	4,037.87
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Debris Removal

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
242. Dumpster load - Approx. 40 yards, 7-8 tons of debris	1.00 EA	705.61	0.00	0.00	705.61
243. General Laborer - per hour	24.50 HR	0.00	39.02	0.00	955.99

General Labor - (2) Men to run debris from inside Fire Station outside and placed in debris container.

(2) Men @ (6) Days - (2) HRS Per Day

Totals: Debris Removal				0.00	1,661.60
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Equipment

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
244. Negative air fan/Air scrubber (24 hr period) - No monit. (12) Units @ (10) Days	120.00 DA	0.00	74.43	0.00	8,931.60
245. Dehumidifier (per 24 hour period) - Large - No monitoring (8) Units @ (10) Days	80.00 EA	0.00	81.69	0.00	6,535.20

FS#7_PHASE-ALL

8/16/2021

Page: 27

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CONTINUED - Equipment

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
246. Equipment setup, take down, and monitoring (hourly charge)	17.50 HR	0.00	55.67	0.00	974.23
247. Equipment decontamination charge - per piece of equipment	20.00 EA	0.00	39.55	0.00	791.00
Totals: Equipment				0.00	17,232.03

Storage Pod

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
POD - To be used to store kitchen appliances & bathroom fixtures. Also fronts to cabinets and other structural fixtures as needed.					
248. Job-site cargo/storage container - 40' long - per month	1.00 MO	0.00	115.84	0.00	115.84
249. Job-site cargo container - pick up/del. (each way) 16'-40'	2.00 EA	0.00	99.40	0.00	198.80
250. Padlock/disc lock	1.00 EA	0.00	13.86	0.00	13.86
Totals: Storage Pod				0.00	328.50

Project Management

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
251. Commercial Supervision / Project Management - per hour (12) Days - 2HRS per Day	24.00 HR	0.00	72.50	0.00	1,740.00
Totals: Project Management				0.00	1,740.00
Line Item Totals: FS#7_PHASE-ALL				0.00	125,000.00



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Grand Total Areas:

23,924.20	SF Walls	8,624.05	SF Ceiling	32,548.25	SF Walls and Ceiling
8,315.13	SF Floor	923.90	SY Flooring	2,316.80	LF Floor Perimeter
0.00	SF Long Wall	0.00	SF Short Wall	2,683.69	LF Ceil. Perimeter
8,315.13	Floor Area	9,075.64	Total Area	24,477.95	Interior Wall Area
6,564.49	Exterior Wall Area	603.50	Exterior Perimeter of Walls		
0.00	Surface Area	0.00	Number of Squares	0.00	Total Perimeter Length
0.00	Total Ridge Length	0.00	Total Hip Length		



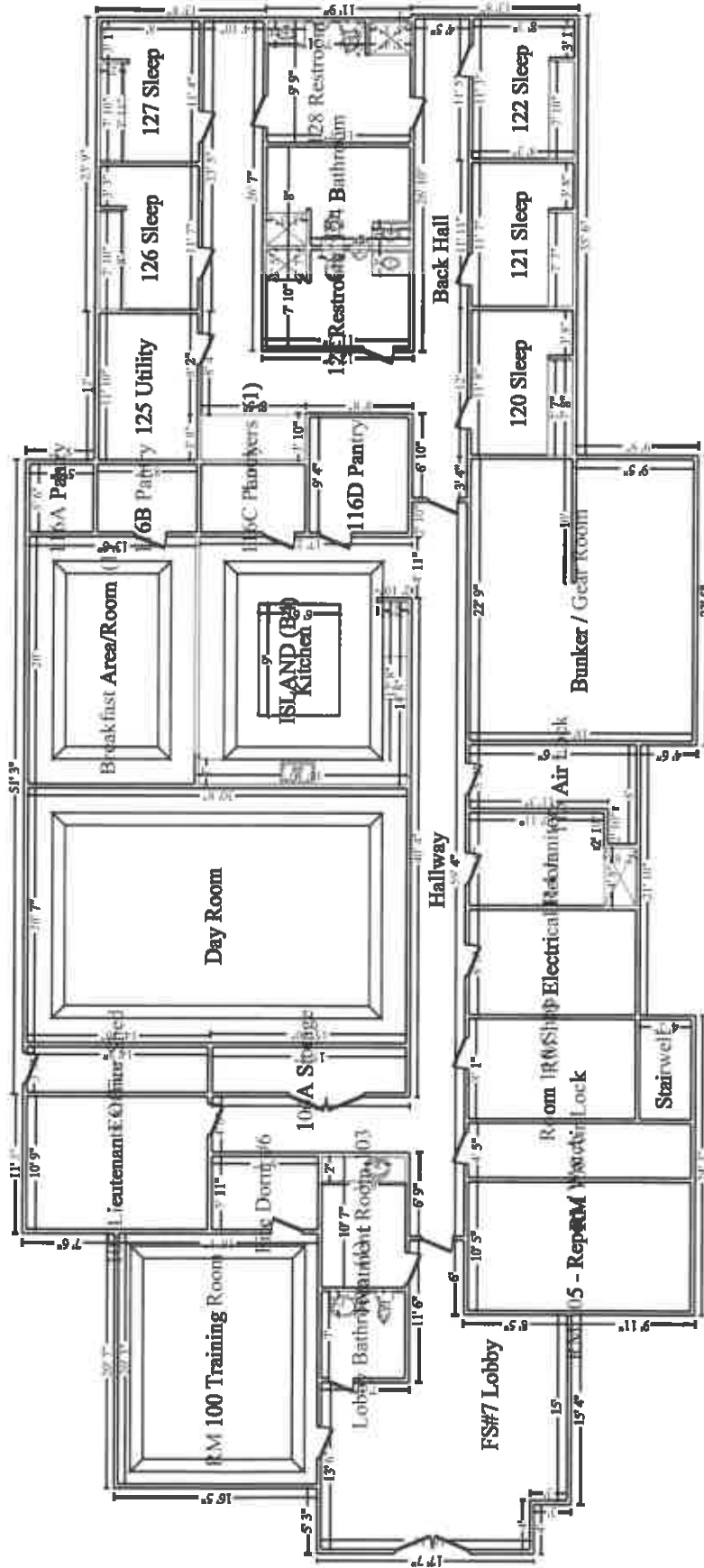
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Summary for Dwelling

Line Item Total	125,000.00
Replacement Cost Value	\$125,000.00
Net Claim	\$125,000.00

Gene Wilson
Project Coordinator



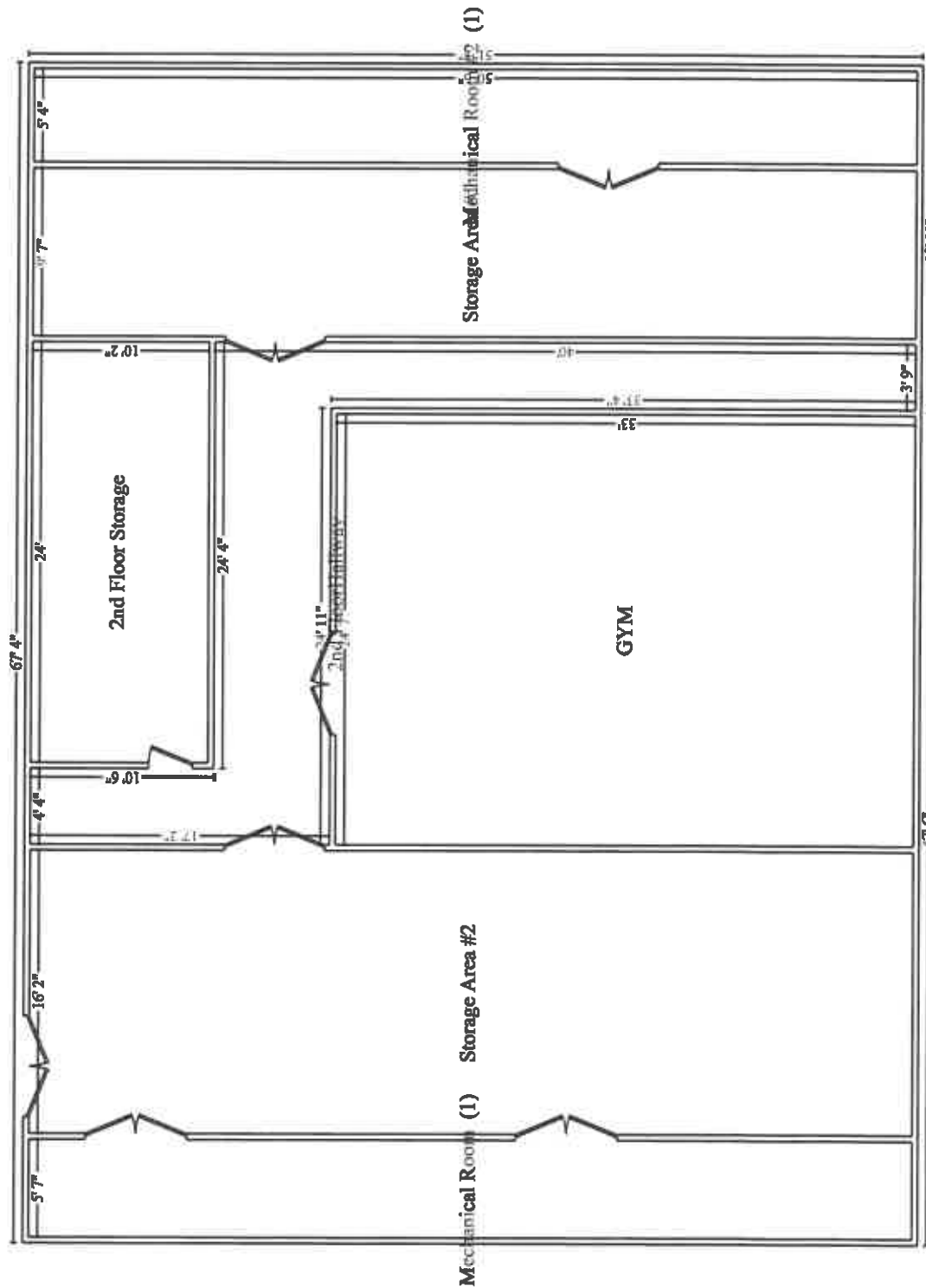


EXHIBIT B-1

REQUIREMENTS FOR GENERAL SERVICES CONTRACT

The Contractor shall comply with each and every condition contained herein. The Contractor shall provide and maintain the minimum insurance coverage set forth below during the term of its agreement with the City. Any Subcontractor(s) hired by the Contractor shall maintain insurance coverage equal to that required of the Contractor. It is the responsibility of the Contractor to assure compliance with this provision. The City of Sugar Land accepts no responsibility arising from the conduct, or lack of conduct, of the Subcontractor.

INSTRUCTIONS FOR COMPLETION OF INSURANCE DOCUMENT

With reference to the foregoing insurance requirements, Contractor shall specifically endorse applicable insurance policies as follows:

- A. The City of Sugar Land shall be named as an additional insured with respect to General Liability and Automobile Liability on a separate endorsement
- B. A waiver of subrogation in favor of The City of Sugar Land shall be contained in the Workers Compensation and all liability policies and must be provided on a separate endorsement.
- C. All insurance policies shall be endorsed to the effect that The City of Sugar Land will receive at least thirty (30) days' written notice prior to cancellation or non-renewal of the insurance.
- D. All insurance policies, which name The City of Sugar Land as an additional insured, must be endorsed to read as primary and non-contributory coverage regardless of the application of other insurance.
- E. Chapter 1811 of the Texas Insurance Code, Senate Bill 425 82(R) of 2011, states that the above endorsements cannot be on the certificate of insurance. Separate endorsements must be provided for each of the above.
- F. All insurance policies shall be endorsed to require the insurer to immediately notify The City of Sugar Land of any material change in the insurance coverage.
- G. All liability policies shall contain no cross liability exclusions or insured versus insured restrictions.
- H. Required limits may be satisfied by any combination of primary and umbrella liability insurances.
- I. Contractor may maintain reasonable and customary deductibles, subject to approval by The City of Sugar Land.
- J. Insurance must be purchased from insurers having a minimum AmBest rating of B+.
- K. All insurance must be written on forms filed with and approved by the Texas Department of Insurance. (ACORD 25 2016/03) Coverage must be written on an occurrence form.
- L. Contractual Liability must be maintained covering the Contractors obligations contained in the contract. Certificates of Insurance shall be prepared and executed by the insurance company or its authorized agent and shall contain provisions representing and warranting all endorsements and insurance coverages according to requirements and instructions contained herein.
- M. Upon request, Contractor shall furnish The City of Sugar Land with certified copies of all insurance policies.
- N. A valid certificate of insurance verifying each of the coverages required above shall be issued directly to the City of Sugar Land within ten (10) business days after contract award and prior to starting any work by the successful contractor's insurance agent of record or insurance company. Also, prior to the start of any work and at the same time that the Certificate of Insurance is issued and sent to the City of Sugar Land, all required endorsements identified in sections A, B, C and D, above shall be sent to the City of Sugar Land. The certificate of insurance and endorsements shall be sent to:

**City of Sugar Land
Purchasing Office
P. O. Box 110
Sugar Land, TX 77487-0110**

**emailed to: purchasing@sugarlandtx.gov
Faxed to: 281 275-2741**

INSURANCE REQUIREMENTS

Items marked "X" are required to be provided if award is made to your firm.

Coverages Required & Limits (Figures Denote Minimums)

☒ **Workers' Compensation** Statutory limits, State of TX.

☒ **Employers' Liability** \$500,000 per employee per disease / \$500,000 per employee per accident / \$500,000 by disease aggregate

☐ **Commercial General Liability:**

	<input checked="" type="checkbox"/> Very High/High Risk	<input type="checkbox"/> Medium Risk	<input type="checkbox"/> Low Risk
Each Occurrence	\$1,000,000	\$500,000	\$300,000
Fire Damage	\$300,000	\$100,000	\$100,000
Personal & ADV Injury	\$1,000,000	\$1,000,000	\$600,000
General Aggregate	\$2,000,000	\$1,000,000	\$600,000
Products/Compl Op	\$2,000,000	\$500,000	\$300,000
XCU	\$2,000,000	\$500,000	\$300,000

☐ **Automobile Liability:** (Owned, Non-Owned, Hired and Injury & Property coverage for all)

<input checked="" type="checkbox"/> Very High/High Risk	<input type="checkbox"/> Medium Risk	<input type="checkbox"/> Low Risk
Combined Single Limits	Combined Single Limits	Combined Single Limits
\$1,000,000 Bodily	\$500,000 Bodily	\$300,000 Bodily

☐ **Garage Liability for BI & PD**

\$1,000,000 each accident for Auto, \$1,000,000 each accident Non-Auto

\$2,000,000 General Aggregate

☐ **Garage Keepers Coverage (for Auto Body & Repair Shops)**

\$500,000 any one unit/any loss and \$200,000 for contents

☐ **Umbrella each-occurrence with respect to primary Commercial General Liability, Automobile Liability, and Employers Liability policies at minimum limits as follows:**

Contract value less than \$1,000,000: **not required**

Contract value between \$1,000,000 and \$5,000,000: **\$4,000,000 is required**

Contract value between \$5,000,000 and \$10,000,000: **\$9,000,000 is required**

Contract value between \$10,000,000 and \$15,000,000: **\$15,000,000 is required**

Contract value above \$15,000,000: **\$20,000,000 is required**

Excess coverage over \$10,000,000 can be provided on "following form" type to the underlying coverages to the extent of liability coverage as determined by the City.

☒ **Professional Liability**, including, but not limited to services for Accountant, Appraiser, Architecture, Consultant, Engineering, Insurance Broker, Legal, Medical, Surveying, construction/renovation contracts for engineers, architects, constructions managers, including design/build Contractors.

Minimum limits of \$1,000,000 per claim/aggregate. This coverage must be maintained for at least two (2) years after the project is completed.

☐ **Builder's Risk** (if project entails vertical construction, including but not limited to bridges and tunnels or as determined by the City of Sugar Land) Limit is 100% of insurable value, replacement cost basis

☒ **Pollution Liability** for property damage, bodily injury and clean up (if project entails possible contamination of air, soil or ground or as determined by the City of Sugar Land)

\$1,000,000 each occurrence

\$2,000,000 aggregate

☐ **Other Insurance Required:** _____

NOTE: The nature/size of a contract/agreement may necessitate higher limits than shown above. These requirements are only meant as a guide, but in any event, should cover most situations. Check with Purchasing & Risk Management if you need assistance or need additional information.



City Council Agenda Request

SEPTEMBER 21, 2021

AGENDA REQUEST NO: III.G.

AGENDA OF: City Council Meeting

INITIATED BY: *Jennifer Brown, Director of Finance*

PRESENTED BY: *Jennifer Brown, Director of Finance*

RESPONSIBLE DEPARTMENT: Finance

AGENDA CAPTION:

Consideration of and action on authorization of a Contract with RubinBrown LLP, in the amount of \$89,900.00, for consulting services related to the City of Sugar Land's conversion to Tyler Munis.

RECOMMENDED ACTION:

Consideration and approval of a contract with RubinBrown, LLP, for consulting services related to the conversion to Tyler Munis not to exceed \$89,900.00.

EXECUTIVE SUMMARY:

As discussed in the September 7, 2021 Executive Session, staff recommends engaging with RubinBrown, LLP, for consulting services related to the City's transition to Tyler Munis.

Services will be charged on an hourly basis and invoiced monthly as work is completed, with a maximum amount of \$89,900.00.

Staff recommends approval of the contract with RubinBrown, LLP.

BUDGET

EXPENDITURE REQUIRED: \$89,900.00

CURRENT BUDGET: \$89,900.00

ADDITIONAL FUNDING: n/a

FUNDING SOURCE:Contingency

ATTACHMENTS:

Description	Type
☐ Contract	Contracts

CITY OF SUGAR LAND
CONTRACT FOR GENERAL SERVICES
\$50,000.01 to \$99,999.99

4

I. Signatures. By signing below, the parties agree to the terms of this Contract:

CITY OF SUGAR LAND

CONTRACTOR:

By:

By:

Date:

Date:

Title:

Title:

Company:

APPROVED AS TO FORM:

II. General Information and Terms.

Contractor's Name and Address:

RubinBrown LLP
1900 16th Street, Suite 300
Denver, Colorado 80202

Description of Services:

Consulting services related to the City's conversion to Tyler Munis

Maximum Contract Amount:

\$89,900

Effective Date:

On the latest of the dates signed by both parties.

Termination Date:

See III.C.

Contract Parts: This Contract consists of the following parts:



City Council Agenda Request

SEPTEMBER 21, 2021

AGENDA REQUEST NO: III.H.

AGENDA OF: City Council Meeting

INITIATED BY: *Thomas Harris III, City Secretary*

PRESENTED BY: *Thomas Harris III, City Secretary*

RESPONSIBLE DEPARTMENT: City Secretary

AGENDA CAPTION:

Consideration of and action on the minutes of the September 7, 2021 meeting.

RECOMMENDED ACTION:

Consider the minutes of the September 7, 2021 meeting.

EXECUTIVE SUMMARY:

Consider the minutes of the September 7, 2021 meeting.

BUDGET

EXPENDITURE REQUIRED:

CURRENT BUDGET:

ADDITIONAL FUNDING:

FUNDING SOURCE:

ATTACHMENTS:

Description	Type
<div data-bbox="154 180 186 222">  </div> <div data-bbox="224 180 446 222">090721cc_minutes</div>	Other Supporting Documents



CITY OF SUGAR LAND

CITY COUNCIL MINUTES

Sugar Land City Hall
2700 Town Center Boulevard North
Sugar Land, Texas 77479

CITY OF SUGAR LAND

TUESDAY, SEPTEMBER 7, 2021

CITY COUNCIL MEETING MINUTES

5:30 PM

City Council Chamber

I. ATTENTION:

- A.** *Members of the City Council, Board and/or Commission may participate in deliberations of posted agenda items through videoconferencing means. A quorum of the City Council, Board and/or Commission will be physically present at the above-stated location, and said location is open to the public. Audio/Video of open deliberations will be available for the public to hear/view, and are recorded as per the Texas Open Meetings Act.*

The meeting will live stream at <https://www.sugarlandtx.gov/1238/SLTV-16-Live-Video> or <https://www.youtube.com/user/SugarLandTXgov/live>. Sugar Land Comcast Cable Subscribers can also tune-in on Channel 16.

QUORUM PRESENT

INVOCATION

Council Member William Ferguson

PLEDGE OF ALLEGIANCE TO THE FLAG

Council Member William Ferguson

RECOGNITION

**MUBASHIR CHAUDHRY, DRPH
FOUNDER OF PATIENT BENEFIT FOUNDATION**

Joe Zimmerman, Mayor

**NATIONAL SUICIDE PREVENTION MONTH
SEPTEMBER 2021**

*Star Gilani, Economic Development Liaison
Suzanne Gray, Cultural Arts Manager*

**PAULA KUTCHKA
RECOGNITION OF SERVICE
TEXAS MUNICIPAL HUMAN RESOURCES ASSOCIATION PRESIDENT
*Douglas Brinkley, Assistant City Manager***

II. PUBLIC COMMENT / PUBLIC HEARING

- A. Option 1:** Members of the public desiring to submit written comments to be read during the Public Comment or Public Hearing portions of the meeting, will be allowed to submit their comments to the Office of the City Secretary (citysec@sugarlandtx.gov). Written/e-mailed comments must be received by 3:00 p.m., Tuesday, September 7, 2021.

Option 2: Members of the public desiring to participate virtually during the set/posted time of the Public Comment or Public Hearing must e-mail (citysec@sugarlandtx.gov) or call ((281) 275-2730) the Office of the City Secretary by 3:00 p.m., Tuesday, September 7, 2021. Once properly registered, the Office of the City Secretary will provide instructions for direct participation during the Public Hearing.

Option 3: Members of the public desiring to address the City Council, Board and/or Commission in person with regard to matters on the agenda must complete a "Request to Speak" form and give it to the City Secretary, or designee, prior to the beginning of the meeting.

Each speaker is limited to three (3) minutes, and speakers requiring a translator will have six minutes, regardless of the number of agenda items to be addressed. Comments or discussion by the City Council, Board, and/or Commission Members, will only be made at the time the subject is scheduled for consideration.

The City of Sugar Land reserves the right to remove any written/mailed comments deemed inappropriate or not adhering to the public comment rules outlined in this notice. The City reserves the right to not read any comments containing -

- Links to for-profit sites
- Advertising

- Promotion of illegal activities
- Sexual oriented/explicit comments and sites
- Information promoting discrimination/harassment
- Political/religious rhetoric, advocacy, or commentary

For questions or assistance, please contact the Office of the City Secretary (281) 275-2730.

No one appeared before the Council.

III. CONSENT AGENDA

- A. SECOND CONSIDERATION:** Consideration of and action on **CITY OF SUGAR LAND ORDINANCE NO. 2239:** AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, CREATING REINVESTMENT ZONE NO. 2021-01 FOR A 7.4447 ACRE TRACT OF LAND LOCATED IN SUGAR LAND, TEXAS AT 12639 W. AIRPORT BLVD., SUGAR LAND, TEXAS.

Alba Penate-Johnson, Business Development Manager

- B.** Consideration of and action on authorization of a Contract with Recs Signs, LLC, DBA Signarama, in the amount of \$194,700.00, for Phase III of the Comprehensive Wayfinding Signs Program, CIP CST1802.

Greg Nichols, Senior Project Manager

- C.** Consideration of and action on authorization of a Professional Services Contract with Kimley-Horn and Associates, Inc., in the amount of \$106,000.00, for the Brazos River Turnaround Alternate Traffic Study, CIP CST2103.

Monique Johnson, Transportation & Mobility Innovation Manager

- D.** Consideration of and action on authorization of a Memorandum of Understanding between the 1) Woody Williams Foundation; 2) the Sugar Land Texas Gold Star Families Memorial Monument Committee; 3) the Sugar Land Legacy Foundation; and 4) the City of Sugar Land, Texas, for the establishment of a Gold Star Families Memorial Monument and monument site to be located in Sugar Land Memorial Park.

Daphne McKinney, Strategic Planning & Philanthropy Manager

- E.** Consideration of an action on the appointment of Don Specks as the Animal Shelter Employee to the Animal Advisory Board.

Joe Zimmerman, Mayor

- F.** Consideration of and action on minutes of the August 6, 2021, August 12, 2021, August 19, 2021, and August 26, 2021 Budget Meetings; and August 17, 2021 and August 24, 2021 regular meetings.

Thomas Harris III, City Secretary

All Consent Agenda items listed are considered to be routine by the City Council and enacted by one motion.

A motion to **Approve**, Items III-A through III-F, Consent Agenda, was made by Carol McCutcheon and seconded by Naushad Kermally, the motion **Passed**.

Ayes: Ferguson, Jacobson, Kermally, Lane, McCutcheon, Whatley, Zimmerman

IV. PUBLIC HEARINGS

A. PUBLIC HEARING 5:30 P.M.: To receive and hear all persons desiring to be heard on the Fiscal Year 2022 proposed budget.

Consideration of and action on setting a date for deliberation and adoption of the Fiscal Year 2022 Budget.

Jennifer Brown, Director of Finance

Jennifer Brown, Director of Finance, gave a presentation, comments, and answered questions from the Board.

Mayor Zimmerman opened the Public Hearing at 6:07 p.m.

No one appeared in favor or opposition.

Mayor Zimmerman closed the Public Hearing at 6:08 p.m.

A motion to **Approve**, Item IV-A, setting a date of September 21, 2021 for Deliberation and Adoption of the Fiscal Year 2022 Budget, was made by Stewart Jacobson and seconded by Naushad Kermally, the motion **Passed**.

Ayes: Ferguson, Jacobson, Kermally, Lane, McCutcheon, Whatley, Zimmerman

V. CONTRACTS AND AGREEMENTS

A. Consideration of and action on authorizing the execution of a Standard Tax Abatement Agreement by and between the City of Sugar Land, Texas, and Bluebonnet Nutrition Corporation, as Owner, pertaining to:

(1) Reinvestment Zone No. 2021-01 a 7.4447 Acre Tract of Land Located In Sugar Land, Texas At 12639 W. Airport Blvd., Sugar Land, Texas: and

(2) Development of a two-story 128,000 square foot building, with a total estimated cost of \$18,000,000.

Alba Penate-Johnson, Business Development Manager

Alba Penate-Johnson, Business Development Manager, gave a presentation, comments, and answered questions from the Council.

A motion to **Approve**, Item V-A, a Standard Tax Abatement Agreement by and between the City of Sugar Land, Texas, and Bluebonnet Nutrition Corporation, as Owner, pertaining to: (1) Reinvestment Zone No. 2021-01 a 7.4447 Acre Tract of Land Located In Sugar Land, Texas At 12639 W. Airport Blvd., Sugar Land, Texas: and (2) Development of a two-story 128,000 square foot building, with a total estimated cost of \$18,000,000, was made by Suzanne Whatley and seconded by Jennifer Lane, the motion **Passed**.

Ayes: Ferguson, Jacobson, Kermally, Lane, McCutcheon, Whatley, Zimmerman

- B.** Consideration of and action on authorization of an Interlocal Agreement by and between Fort Bend County, Texas, and the City of Sugar Land, Texas, in the amount of \$3,168,000 from the voter approved 2020 Fort Bend County Park Bond Funds, for the Ditch H Trail Project, CIP CPK1702.

Monique Johnson, Transportation & Mobility Innovation Manager

Monique Johnson, Transportation & Mobility Innovation Manager, gave a presentation, comments, and answered questions from the Council.

A motion to **Approve**, Item VB, an Interlocal Agreement by and between Fort Bend County, Texas, and the City of Sugar Land, Texas, in the amount of \$3,168,000 from the voter approved 2020 Fort Bend County Park Bond Funds, for the Ditch H Trail Project, CIP CPK1702, was made by Carol McCutcheon and seconded by Suzanne Whatley, the motion **Passed**.

Ayes: Ferguson, Jacobson, Kermally, Lane, McCutcheon, Whatley, Zimmerman

- C.** Consideration of and action on authorization of an Interlocal Agreement by and between Fort Bend County, Texas, and the City of Sugar Land, Texas, in the amount of \$1,485,000 from the voter approved 2020 Fort Bend County Park Bond Funds, for the First Colony Trail Project, CIP CPK1506.

Monique Johnson, Transportation & Mobility Innovation Manager

Monique Johnson, Transportation & Mobility Innovation Manager, gave a presentation, comments, and answered questions from the Council.

A motion to **Approve**, Item V-C, an Interlocal Agreement by and between Fort Bend County, Texas, and the City of Sugar Land, Texas, in the amount of \$1,485,000 from the voter approved 2020 Fort Bend County Park Bond Funds, for the First Colony Trail Project, CIP CPK1506, was made by Carol McCutcheon and seconded by Naushad Kermally, the motion **Passed**.

Ayes: Ferguson, Jacobson, Kermally, Lane, McCutcheon, Whatley, Zimmerman

- D.** Consideration of and action on authorization of an Agreement by and between New Territory Residential Community Association, and the City of Sugar Land, Texas, for additional law enforcement services.

Eric Robins, Chief of Police

Eric Robins, Chief of Police, gave a presentation, comments, and answered questions from the Council.

A motion to **Approve**, Item V-D, an Agreement by and between New Territory Residential Community Association, and the City of Sugar Land, Texas, for additional law enforcement services, was made by Naushad Kermally and seconded by Jennifer Lane, the motion **Passed**.

Ayes: Ferguson, Jacobson, Kermally, Lane, McCutcheon, Whatley, Zimmerman

- E.** Consideration of and action on authorization of an Agreement by and between Greatwood Community Association, and the City of Sugar Land, Texas, for additional law enforcement services.

Eric Robins, Chief of Police

Council Member Ferguson recused himself from this item.

Eric Robins, Chief of Police, gave a presentation, comments, and answered questions from the Council.

A motion to **Approve**, Item V-E, an Agreement by and between Greatwood Community Association, and the City of Sugar Land, Texas, for additional law enforcement services, was made by Carol McCutcheon and seconded by Suzanne Whatley, the motion **Passed**.

Ayes: Jacobson, Kermally, Lane, McCutcheon, Whatley, Zimmerman

Abstain: Ferguson

VI. ORDINANCES AND RESOLUTIONS

- A. FIRST CONSIDERATION:** Consideration of and action on **CITY OF SUGAR LAND ORDINANCE NO. 2241: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, AMENDING CHAPTER FIVE, ARTICLE XIII OF THE CODE OF ORDINANCES REGARDING SPECIAL EVENTS BY ADDING A DEFINITION FOR AMPLIFICATION DEVICES TO SECTION 5-501 AND AMENDING THE NOISE REGULATIONS IN SECTION 5-506.**

Jessica Huble, Interim Public Private Partnership Manager

Jessica Huble, Interim Public Private Partnership Manager, gave a presentation, comments, and answered questions from the Council.

A motion to **Approve**, Item VI-A, City of Sugar Land Ordinance No. 2241 amending Chapter Five, Article XIII of the Code of Ordinances regarding Special Events by adding a definition for amplification devices to Section 5-501 and amending the noise regulations in Section 5-506, was made by Naushad Kermally and seconded by Jennifer Lane, the motion **Passed**.

Ayes: Ferguson, Jacobson, Kermally, Lane, McCutcheon, Whatley, Zimmerman

B. FIRST CONSIDERATION: Consideration of and action on **CITY OF SUGAR LAND ORDINANCE NO. 2243:** AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, APPROVING AND ADOPTING THE 2022 SERVICE PLAN; THE 2021 ASSESSMENT ROLL; AND LEVYING ASSESSMENTS FOR THE 2021 CALENDAR YEAR FOR PROPERTY LOCATED IN THE ENCLAVE AT RIVER PARK PUBLIC IMPROVEMENT DISTRICT.

Jennifer Brown, Director of Finance

Jennifer Brown, Director of Finance, gave a presentation, comments, and answered questions from the Council.

A motion to **Approve**, Item VI-B, City of Sugar Land Ordinance No. 2243 approving and adopting the 2022 Service Plan; the 2021 Assessment Roll; and levying assessments for the 2021 calendar year for property located in the Enclave at River Park Public Improvement District, was made by Stewart Jacobson and seconded by Naushad Kermally, the motion **Passed**.

Ayes: Ferguson, Jacobson, Kermally, Lane, McCutcheon, Whatley, Zimmerman

C. FIRST CONSIDERATION: Consideration of and action on **CITY OF SUGAR LAND ORDINANCE NO. 2246:** AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, AMENDING THE CODE OF ORDINANCES BY AMENDING CHAPTER 2, ARTICLE V, DIVISION 4 (FEES FOR VARIOUS CITY SERVICES) AND CHAPTER 5, ARTICLE VIII, DIVISION 3 (RATES AND CHARGES), SECTIONS 5-246-5-265, BY REVISING CITY SERVICE FEES AND OTHER MATTERS RELATED THERETO.

Scott Butler, Director of Budget & Strategy

Scott Butler, Director of Budget & Strategy, gave a presentation, comments, and answered questions from the Council.

A motion to **Approve**, Item VI-C, City of Sugar Land Ordinance No. 2246 amending the Code of Ordinances by amending Chapter 2, Article V, Division 4 (Fees for Various City Services) and Chapter 5, Article VIII, Division 3 (Rates and

Charges), Section 5-246-5-265, by revising City Service Fees and other matters related thereto, was made by Naushad Kermally and seconded by Joe Zimmerman, the motion **Passed**.

Ayes: Ferguson, Jacobson, Kermally, Lane, McCutcheon, Whatley, Zimmerman

VII. CITY COUNCIL CITY MANAGER REPORTS

A. City Council Member Reports

- Community Events Attended or Scheduled

Mayor Zimmerman and Council Members gave comments and reported on events and activities attended.

B. City Manager Report

- Community Events Attended or Scheduled
- Other Governmental Meetings Attended or Scheduled
- Council Meeting Schedule

Michael W. Goodrum, City Manager, gave comments and reported on events and activities attended.

RECESS: Mayor Zimmerman recessed the meeting into Closed Executive Session at 7:06 p.m.

VIII. CLOSED EXECUTIVE SESSION

- ### **A. Closed Executive Session as authorized by Chapter 551, Texas Government Code in accordance with:**

Section 551.071. Consultation with Attorney

To receive legal advice related to the City's transition from Central Square to Tyler Munis.

Meredith Riede, City Attorney

RECONVENE: Mayor Zimmerman reconvened the meeting at 7:44 p.m.

IX. ADJOURNMENT

There being no further business to come before the Council, Mayor Zimmerman adjourned the meeting at 7:44 p.m.

Thomas Harris III, City Secretary





City Council Agenda Request

SEPTEMBER 21, 2021

AGENDA REQUEST NO: IV.A.

AGENDA OF: City Council Meeting

INITIATED BY: *Laura Waller, Planner II*

PRESENTED BY:
Laura Waller, Planner II

RESPONSIBLE DEPARTMENT: Planning and Zoning

AGENDA CAPTION:

PUBLIC HEARING 5:30 P.M.: Receive and hear all persons desiring to be heard on proposed amendments to Chapter 2, Article IV, Section 2-192 Accessory Structures and Chapter 10, Section 10-3 Definitions Letter P of the Sugar Land Development Code.

FIRST CONSIDERATION: Consideration of and action on **CITY OF SUGAR LAND ORDINANCE NO. 2247:** AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, AMENDING THE SUGAR LAND DEVELOPMENT CODE TO ALLOW FOR ADMINISTRATIVE APPROVAL OF UNENCLOSED PATIO COVERS BETWEEN PRIMARY AND ACCESSORY STRUCTURES BY AMENDING CHAPTER 2, SECTION 2-192, AND CHAPTER 10, SECTION 10-3; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HERewith; AND PROVIDING AN EFFECTIVE DATE.

RECOMMENDED ACTION:

Staff and the Planning & Zoning Commission recommend approval of Ordinance No. 2247, amending Chapter 2 and Chapter 10 of the Development Code.

EXECUTIVE SUMMARY:

This is a City-initiated request for an amendment to Chapter 2, Article IV Section 2-192 and Chapter 10 of the Development Code, allowing for administrative approval of unenclosed connections between residential primary and accessory structures. Under the current provisions in the Development Code, the only connection permitted per zoning between a house and a detached garage is a maximum 6-foot wide breezeway; defined in the code as ‘a porch or roofed passageway open on the sides, for connecting 2 buildings, as a house and a garage’. However, there has been an increasing trend in adding a patio cover between the rear of the home and the front of the detached garage that effectively widens that breezeway in order to have a private, shaded outdoor space. This increase has been even more noticeable since the start of the pandemic and the transition to more at-home activities rather than public. Staff believes that it is prudent to move forward with the simple update to allow for patio cover additions to be reviewed and approved administratively through the building permit process.

Under current processes, unless the property owner has an unusually deep lot (with a large rear yard), the only path forward in order to place a patio cover in between the home and detached garage is through requesting a Special Exception through the Zoning Board of Adjustment (ZBA), if qualified, since the Special Exception process is only available to property owners with neighborhoods platted prior to City incorporation or annexation. At the same time, the ZBA has consistently granted the Special Exceptions for these types of scenarios, although an applicant spends significant time and funds to go through the process. Additionally, historically, these types of requests result in very few neighboring property owners expressing concerns during the public hearing process since the existing detached garage is not getting closer to their property. According to Planning records, every Special Exception case for a patio cover addition (between house and detached garage) has been approved by the Zoning Board of Adjustment since the Special Exception process was initiated. Staff has studied these cases and believes that it is prudent to move forward with increased customer service for Sugar Land residents on these projects (in both timing and cost savings). It is also important to note that the amendment would only apply to unenclosed patio cover connections associated with detached garages and not room additions between the two existing structures. Those types of improvements would still need to go through the ZBA, if qualified, when there is a setback/placement issue under Chapter 2 of the Development Code.

The Planning & Zoning Commission held a Public Hearing regarding the Development Code amendments on July 22, 2021, at which no speakers were present. Discussion and Direction from the Commission were to move forward with the amendment and add formal definitions for Unenclosed and Patio Cover. In order to avoid unintended conflicts with commercial areas, the definition for "unenclosed" is included in Sec 2-192, and "Patio Cover" is in Section 10-3 with the rest of the standard definitions. The Commission reviewed the updates and unanimously gave a Recommendation of Approval to Mayor and City Council at their August 10, 2021 meeting. Documents included in the attached materials are Ordinance No. 2247, the redlined version of Chapter 2, Article IV, Section 2-192, and Chapter 10, Section

10-3 showing both the old text in red with strikethroughs and new text that is red and underlined. There are also several example plot plans that show what would and would not still require review by the Zoning Board of Adjustment. Staff has also created a webpage with this information to assist with any questions from the public at www.SugarLandTX.gov/DevCodeUpdate. To date, Staff has not received any inquiries or comments since the posting of this item for public hearing. Staff and the Planning and Zoning Commission believe that this amendment will provide long-term benefits to the citizens of the City and still leave in place adequate safeguards for residential development.

BUDGET

EXPENDITURE REQUIRED: n/a

CURRENT BUDGET: n/a

ADDITIONAL FUNDING: n/a

FUNDING SOURCE:n/a

ATTACHMENTS:

Description	Type
▣ Ordinance No. 2247	Ordinances
▣ Redlined Code Updates & Public Hearing Notice	Other Supporting Documents
▣ Example Plot Plans	Other Supporting Documents
▣ PowerPoint	Presentation

ORDINANCE NO. 2247

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, AMENDING THE SUGAR LAND DEVELOPMENT CODE TO ALLOW FOR ADMINISTRATIVE APPROVAL OF UNENCLOSED PATIO COVERS BETWEEN PRIMARY AND ACCESSORY STRUCTURES BY AMENDING CHAPTER 2, SECTION 2-192, AND CHAPTER 10, SECTION 10-3; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HERewith; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, under the Development Code, homeowners desiring to add an unenclosed patio cover between their home and garage are generally required to seek a Special Exception from the Zoning Board of Adjustment; and

WHEREAS, in order to save homeowners time and costs associated with seeking a Special Exception, City staff recommended revisions to the Development Code to allow for administrative approval of unenclosed structures between primary and accessory structures; and

WHEREAS, the revisions will permit patio cover additions and reduce the required separation between the home and the accessory structure to a minimum of five (5) feet; and

WHEREAS, the Planning and Zoning Commission held a public hearing on these revisions on July 22, 2021, for which notice was given as required by law; and

WHEREAS, after the public hearing and further discussion at its August 10, 2021 meeting, the Planning and Zoning Commission reviewed and unanimously recommended approval to City Council for the adoption of these revisions; and

WHEREAS, after receiving the final report of the Planning and Zoning Commission, the City Council held a public hearing on these revisions, for which notice was given as required by law; NOW THEREFORE:

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS:

Section 1. That Article IV of Chapter 2 (Zoning Regulations) is revised by amending section 2-192 to add new subsection B, to read as follows:

B. For the purposes of this section only, an unenclosed structure is one that is walled along less than 50% of the perimeter.

Section 2. That Article IV of Chapter 2 (Zoning Regulations) is revised by amending section 2-192 to renumber existing subsection “B” as “C”, “C” as “D”, “D” as “E”, “E” as “F”, and “F” as “G.”

Section 3. That Article IV of Chapter 2 (Zoning Regulations) is revised by amending section 2-192, renumbered subsection G, to read as follows:

G. In Residential Districts, Accessory Structures must comply with the following additional regulations:

1. An Accessory Structure must comply with Rear and Side Yard setbacks with the following exception.

An Accessory Structure may be located up to 5 feet from any Rear or Side Lot Line if the structure meets the following requirements:

- a. It has a maximum height of 1 ½ stories, but no more than 20 feet as measured from finished grade to the highest point of the Structure;
- b. It does not have a Rear Lot Line facing balcony or window above the first story;
- c. It is Detached and located at least 5 feet from the Principal Building; and
- d. It may be connected by a Breezeway or Patio Cover to the Principal Building if the following requirements are met (See Figure 2-192.A&B):

- (1) The Accessory Structure is located at least 5 feet from the Principal Building;
- (2) The Breezeway or Patio Cover is unenclosed; and
- (3) The Breezeway or Patio Cover is no more than 20 feet in height as measured from finished grade to the highest point of the structure.

Section 4. That Article IV of Chapter 2 (Zoning Regulations) is revised by amending Figure 2-192.A to read as follows:

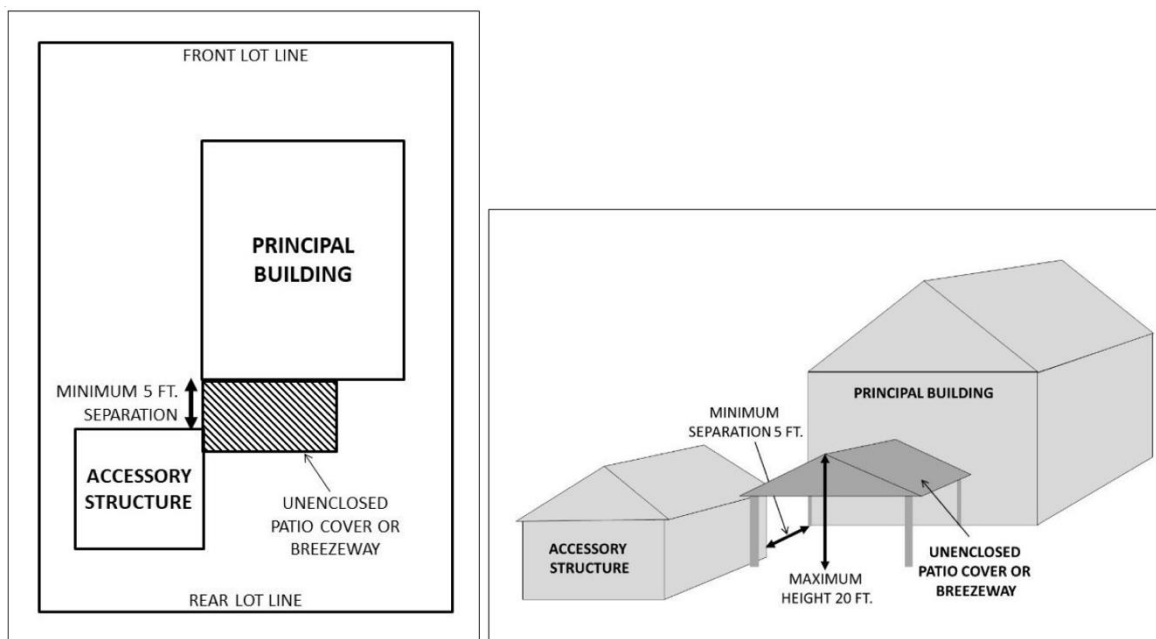


Figure 2-192.A

Section 5. That Chapter 10 (Definitions) is revised by amending section 10-3 to add a new definition for Patio Cover, to read as follows:

Patio Cover means a structure with a solid roof that is unenclosed and not climate controlled.

Section 6. That all ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict.

Section 7. That the provisions of this ordinance are severable and the invalidity of any part of this ordinance does not affect the validity of the remainder of the ordinance.

Section 8. That this ordinance is effective on second reading.

APPROVED on first consideration on _____, 2021.

ADOPTED on second consideration on _____, 2021.

Joe R. Zimmerman, Mayor

ATTEST:

Thomas Harris, III, City Secretary

APPROVED AS TO FORM:



Proposed Development Code Changes (Redlined)

Sec. 2-192. - Accessory Structures.

A. Accessory Structures are subject to the same regulations as apply to Principal Buildings in each district, except as otherwise specified in this Section.

B. ~~For the purposes of this section only, an unenclosed structure is one that is walled along less than 50% of the perimeter.~~

CB. An Accessory Structure must not be established on any Lot prior to the establishment of the Principal Building.

DG. An Accessory Structure must comply with Front and Street Side Yard setbacks.

ED. Accessory Structures must not be located within a parking lot setback as identified in Article V: Off Street Parking and Loading Regulations.

FE. In Nonresidential Districts, Accessory Structures must not be more than 20 feet in height as measured from finished grade to the highest point of the Structure.

GF. In Residential Districts, Accessory Structures must comply with the following additional regulations:

1. An Accessory Structure must comply with Rear and Side Yard setbacks with the following exception.

An Accessory Structure may be located up to 5 feet from any Rear or Side Lot Line if the structure meets the following requirements:

- a. It has a maximum height of 1½ stories, but no more than 20 feet as measured from finished grade to the highest point of the Structure;
- b. It does not have a Rear Lot Line facing balcony or window above the first story;
- c. It is Detached and located at least ~~540~~ feet from the Principal Building; and
- d. It may be connected by a Breezeway or Patio Cover to the Principal Building if the following requirements are met (See Figure 2-192.A&B):
 - (1) The Accessory Structure is located at least ~~540~~ feet from the Principal Building;
 - (2) The Breezeway or Patio Cover is unenclosed; and
 - (3) The Breezeway or Patio Cover is no more than 20 feet in height as measured from finished grade to the highest point of the structure.~~is not wider than 6 feet as measured from edge-of-eave to edge-of-eave.~~

Figure 2-192.A: Breezeway Connecting Garage and Principal Building

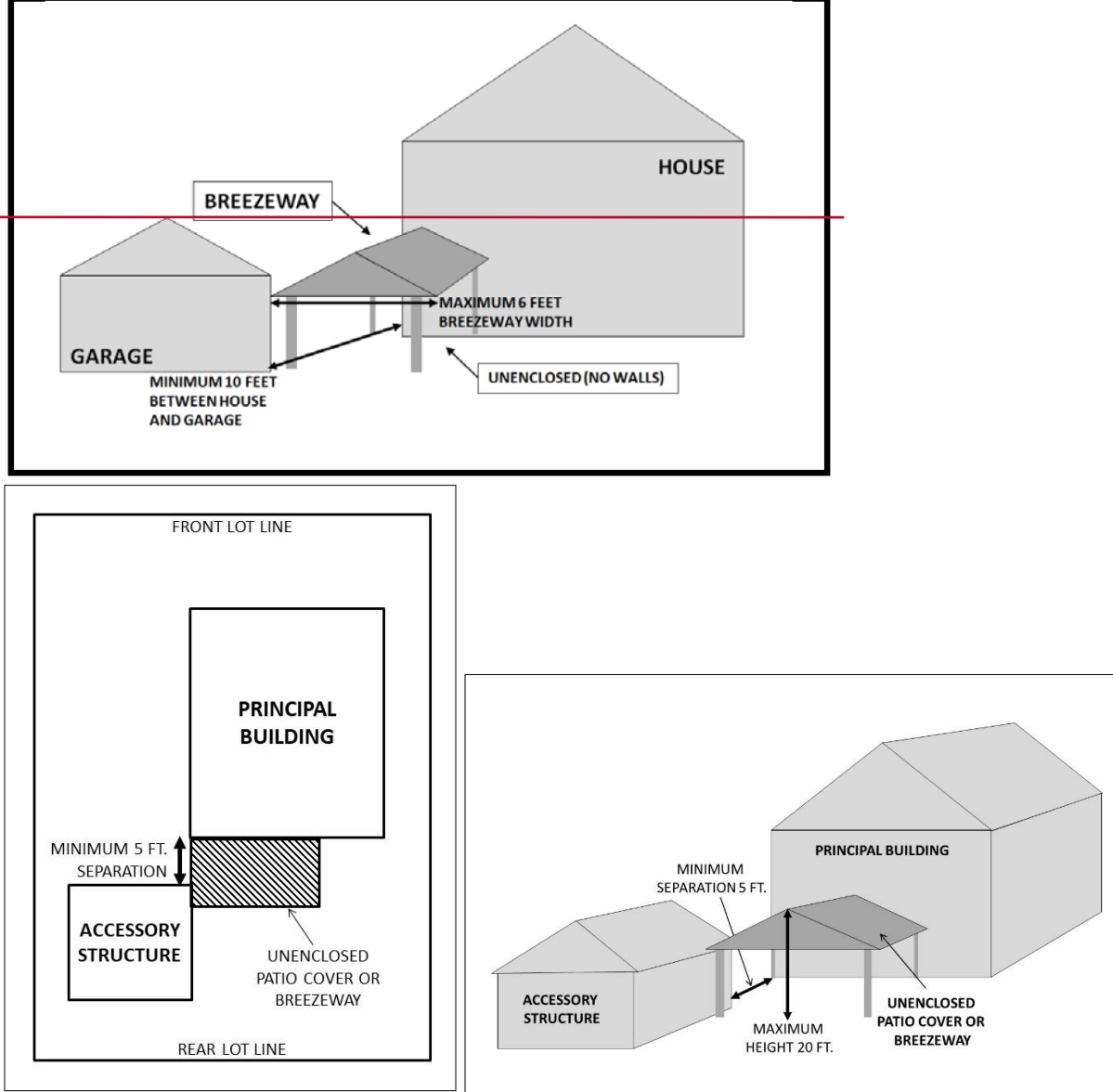


Figure 2-192.A&B

2. The total square footage of all Accessory Structures located in a required Rear Yard shall not be larger than:
 - a. R-1E district: 1,563 square feet or 25% of the required Rear Yard, whichever is greater
 - b. R-1R district: 563 square feet or 25% of the required Rear Yard, whichever is greater
 - c. R-1 district: 225 square feet or 25% of the required Rear Yard, whichever is greater
 - d. R-1Z district: 125 square feet or 25% of the required Rear Yard, whichever is greater
 - e. R-2 district: 500 square feet or 25% of the required Rear Yard, whichever is greater
 - f. R-3 & R-4 district: 25% of the required Rear Yard

3. *Sheds.* Lots 6,600 square feet or less may have a shed that is up to 200 square feet. Lots greater than 6,600 square feet may have a shed that does not exceed 3% of the lot area. If more than 1 shed is provided, this requirement applies to the total square feet of all sheds.
4. *Private Garage or Carport.* Lots 6,000 square feet or less may have a Private Garage or Carport that is up to 600 square feet. Lots greater than 6,000 square feet may have a Private Garage or Carport that does not exceed 10% of the Lot area. If more than 1 garage is provided, this requirement applies to the total square feet of all garages.
5. The provisions of this Section 2-192 do not apply to The Hill Residential Zoning District (HR-1).

(Ord. No. 2149, § 7, 2-19-2019; Ord. No. [2201](#), §§ 7, 8, 7-21-20)

Sec. 10-3. - Definitions.

P

Park means an area developed for active play and recreation that may include, but is not limited to, open space, sports courts, play equipment, trails, restrooms, and maintenance structures. The area may be owned by a public entity and used to provide recreational activities to the general public; or the area may be owned by a private, nonprofit, or homeowner's association and used to provide recreational activities to the members of the association.

Parking Lot means an off-street portion of a lot designed and used for the temporary parking or storage of motor vehicles, but not including the driveways and Private Garages serving single-family or two-family dwellings.

Parking Space means an area on a lot or site or within a building, other than on a public street or alley, used or intended for use for parking a motor vehicle.

Patio Cover means a structure with a solid roof that is unenclosed and not climate controlled.

Pedestrian Realm means the space behind the curb of the street that provides physical space for pedestrian activity, buffering from the vehicular and bicycle traffic along the street, and space for shade and other elements that affect pedestrian comfort.

Pergola or Arbor means a permanent structure consisting of vertical posts with connected crossbeams at the top providing an open framework. Pergolas may extend from a building or be freestanding, and are typically constructed of wood, metal or similar material and are typically covered with trained climbing plants to provide shade.

Planned Development (PD) District means a customized zoning district that allows a specific set of uses, bulk regulations, and alternative standards that would not otherwise comply with the regulations of the primary zoning districts, but offer special benefits to the community.

Plat means a plan creating 1 or more lots that has been approved by the City as required by law and filed in the plat records of Fort Bend County.

Porch means a covered platform extending from a building, typically at an entrance with a separate roof. Porches may be an open or enclosed room attached to the outside of a building. A covered walkway or breezeway is not a porch.

Premises means a tract of land, including any building or structure on that tract.

Principal Building or Use means the primary use and chief purpose of a premises or building.

Protected Tree means a hardwood tree having a minimum caliper size of 8 inches or greater, as measured 4½ feet above ground level.

Public Utility means an entity engaged in the business of providing water, sewer, telephone, communication, cable television, natural gas, or electric services to the general public.

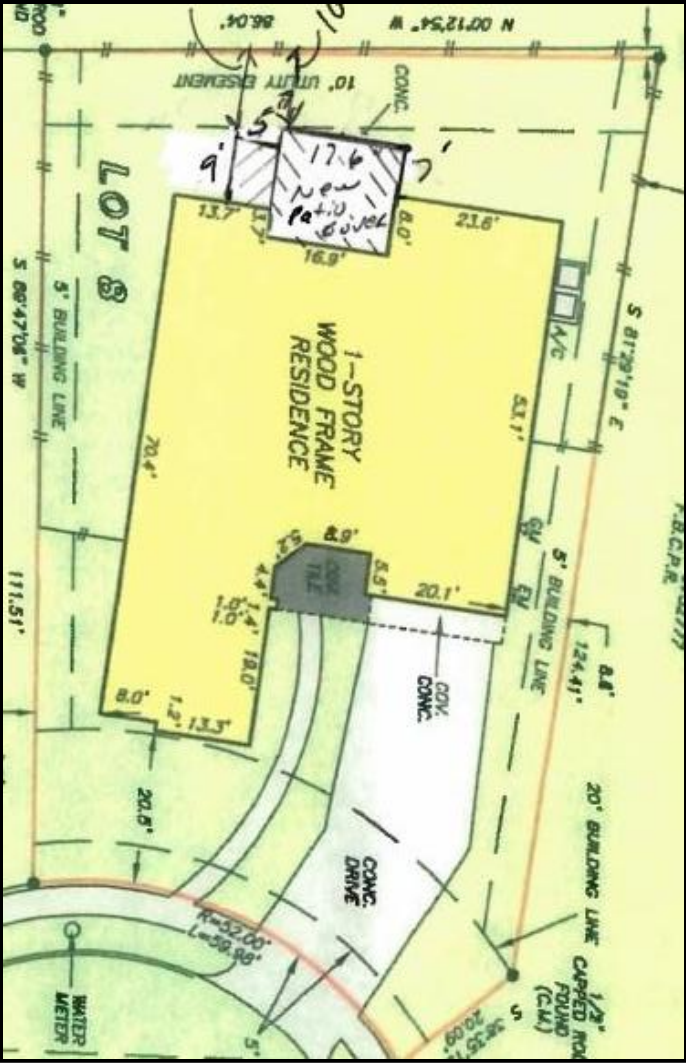


NOTICE OF PUBLIC HEARING

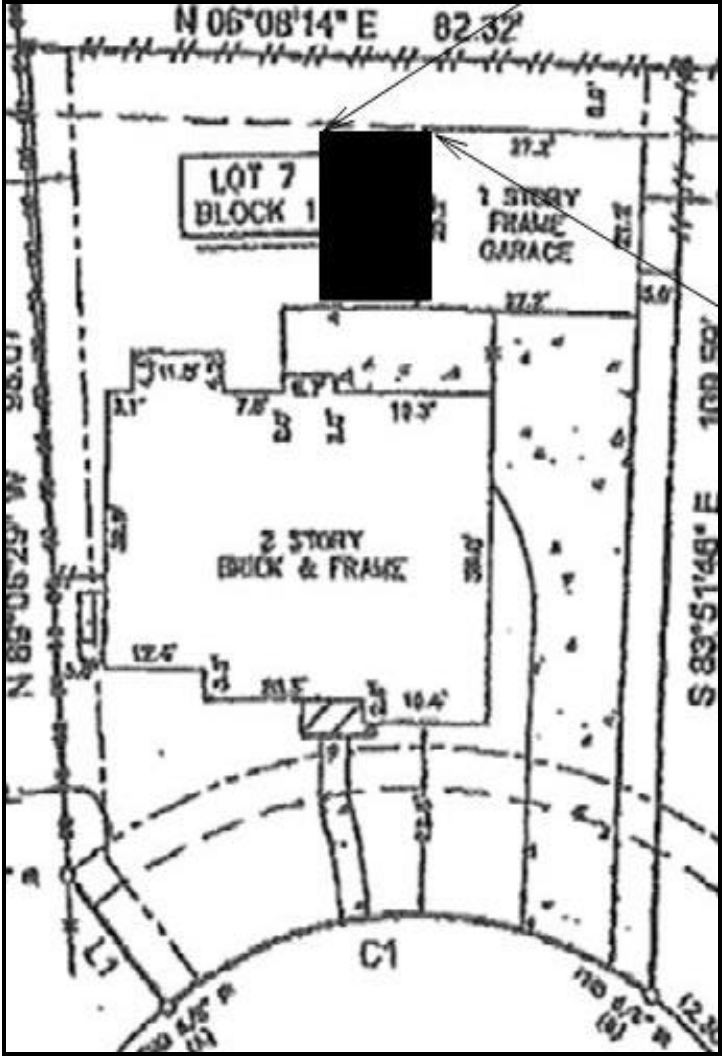
DEVELOPMENT CODE AMENDMENTS TO CHAPTER 2, ZONING REGULATIONS FOR ACCESSORY STRUCTURES AND CHAPTER 10, DEFINITIONS

City Council Public Hearing 5:30 p.m., September 21, 2021, City of Sugar Land City Council Chamber, 2700 Town Center Boulevard North to hear all persons interested in the proposed amendments to Chapter 2, Article IV, Section 2-192 Accessory Structures and Chapter 10, Section 10-3 Definitions Letter P of the Sugar Land Development Code. The amendments address additions of patio covers between the home and accessory structures such as the garage and associated definitions.

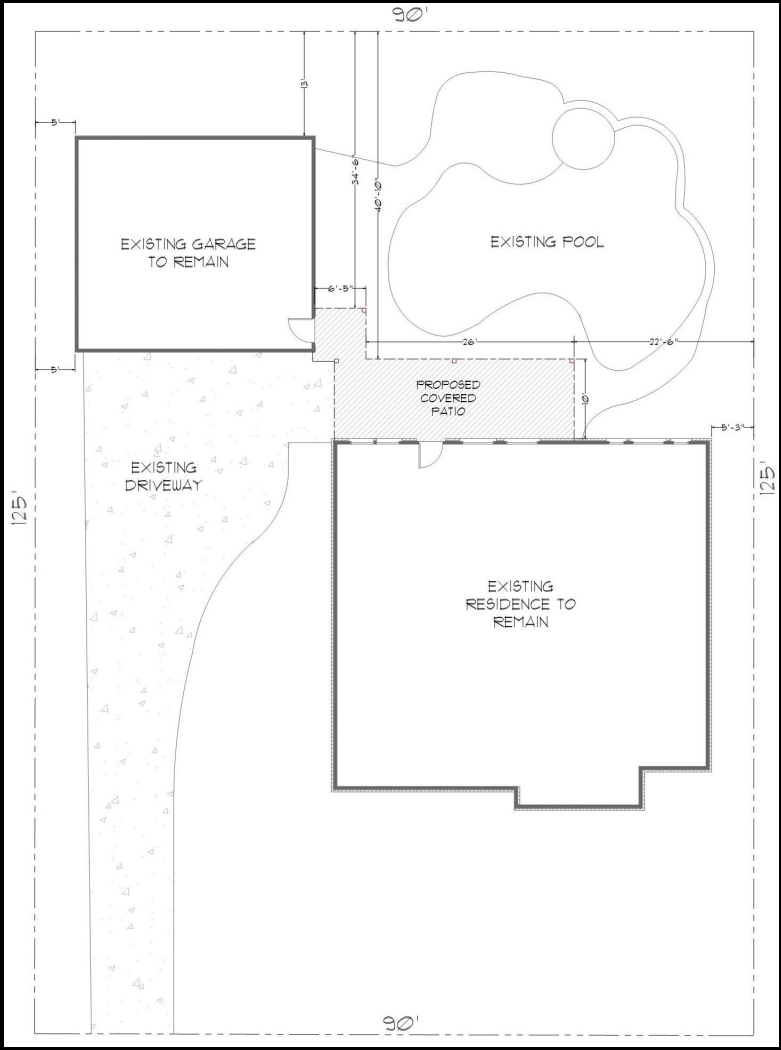
Learn more about the proposed changes by visiting the project webpage at www.sugarlandtx.gov/DevCodeUpdate, or by contacting the City of Sugar Land Planning & Development Services Department at (281) 275-2218. The agenda item for this meeting will be placed on the City of Sugar Land website at www.sugarlandtx.gov under “Meeting Agendas” City Council no later than Friday, September 17, 2021. Request details or provide feedback on the proposed Development Code Amendment at www.sugarlandtx.gov/PublicHearingComment.



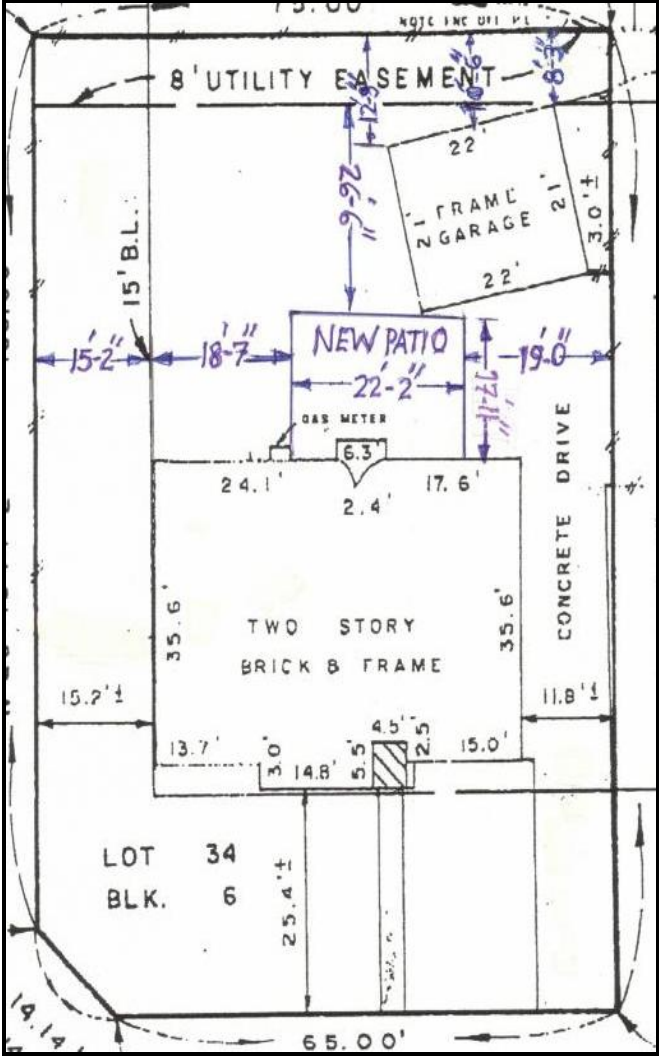
This planned addition would still need Zoning Board Approval because the addition is extending the rear of the house into the 15' Rear Yard Setback.



This planned addition would still need Zoning Board Approval because the addition is connecting the house to the garage and is in the 15' Rear Yard Setback.



This planned addition would be approved administratively because it is only connecting the house and garage and is not in the 15' Rear Yard Setback.



This planned addition would be approved administratively because it is only connecting the house and garage and is not in the 15' Rear Yard Setback.



City Council Agenda Request

SEPTEMBER 21, 2021

AGENDA REQUEST NO: V.A.

AGENDA OF: City Council Meeting

INITIATED BY: *Scott Butler, Director of Budget & Strategy*

PRESENTED BY: *Scott Butler, Director of Budget & Strategy*

RESPONSIBLE DEPARTMENT: Budget

AGENDA CAPTION:

FIRST & FINAL CONSIDERATION: Consideration of and action on **CITY OF SUGAR LAND ORDINANCE NO. 2245:** AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, AMENDING THE FISCAL YEAR 2020-2021 BUDGET FOR THE CITY OF SUGAR LAND, TEXAS, TO PROVIDE THAT THE REVISED BUDGET ADDRESS FUNDS RELATING TO CERTAIN CAPITAL AND OPERATING BUDGET MATTERS AND THAT THIS AMENDMENT BE ADOPTED AS THE BUDGETED AMOUNT FOR THOSE FUNDS.

RECOMMENDED ACTION:

Approve first and final reading of Ordinance No. 2245 amending the FY21 budget to projections.

EXECUTIVE SUMMARY:

Executive Summary

The City's budget is adopted by one reading of an ordinance each year by City Council as stipulated by the City Charter. After the budget is adopted, additional appropriations that are needed require City Council approval through a budget ordinance. To streamline the process, the Budget Office consolidates amendment requests into a single budget ordinance and brings

them forward on a semi-annual basis, or as needed. The final amendment is to reflect the year-end projections as the revised budget for the year.

The City continues to be recognized as a leader in financial stewardship with its strategies focused on balancing between financial conservancy and limiting the residential tax burden. As a result of these initiatives, the City is anticipating to end the year in a better financial position than originally estimated.

This action will amend the FY21 Budget to projections. The benefits of amending the current year's budget include adjusting revenue streams to reflect anticipated collections, as well as capturing savings in the estimated fund balance so they can be appropriated in the following year's budget. Fund balance in excess of policy requirement is considered a one-time funding source and can be used to fund one-time or non-recurring expenditures in FY22 as outlined in the Financial Management Policy Statements. Amending the budget helps to give a more accurate picture of the City's financial position at year-end.

The following information provides an overview of changes to the operating funds.

General Fund

- The net impact of revenue and expenditure projections results in the fund ending the year \$6.06M better than expected, mainly due to actual sales tax performance compared to the conservatively estimated budget. The fund is anticipated to end FY21 with a balance of \$35.81M, which is \$14.86M higher than the fund balance policy requirement.

Revenues in the fund are higher than budget by \$4.03M. Property tax revenues are expected to come in lower than anticipated due to supplemental changes to the tax roll, which reflect the settlement of lawsuits. Sales tax recovery and the conservative estimation has lead the revenue stream to outperform the budget. However, other revenues such as charges for services, fines and forfeitures, and interest income continued to be affected by the pandemic in FY21. Transfers into the fund are being reduced, as the \$1.5M interfund-loan strategy was not needed with the performance of other revenues and the success of expenditure strategies. Revenue projections are based on year-to-date actuals plus trends for the rest of the year.

General Fund expenditures are projected with a decrease of \$2.04M compared to the current budget, which plans to utilize remaining emergency reserve funding as one-time funding capacity in FY22.

Debt Service Fund

- The net impact of revenue and expenditure projections in this fund results in an increase in the ending fund balance of \$0.74 to \$6.15M. Revenues are higher than budget by \$1.98M due to bond proceeds. Expenditures are higher than budget by \$1.24M.

Debt Service Fund – Taxable CO's

- The net impact of revenue and expenditure projections in this fund results in a decrease of \$6,183 to the ending fund balance of \$876,396. There is a decrease in interest income of \$7,250. In accordance with the lease agreement, the debt service reserve is being built up over a period of 12 years through an additional 25% of the monthly lease payment until the reserve is equal to the last three years' debt service payments.

Court Security Fund

- The impact of projected revenues in the fund result in an ending balance that is \$13,425 lower than budgeted, which is the result of lower than anticipated Security Fees, impacted by the pandemic's effect on court activity.

Court Technology Fund

The net impact of revenue and expenditure projections in the fund result in an ending balance that is \$9,793 lower than budgeted. Revenues are projected to be \$9,793 lower than budget as a result of lower technology fees, which have been impacted by the pandemic's effect on court activity.

Tourism Fund

- Revenue in the fund is projected \$271,738 lower due to a decrease in Hotel Occupancy Tax revenue. The ending balance in the fund is estimated to be \$655,646.

Special Revenue – State Seizures

- Revenue in the fund is projected \$2,650 lower due to lower than budgeted interest income. The ending balance in the fund is estimated to be \$70,450.

Special Revenue – Federal Seizures

- Revenue in the fund is projected \$395 lower due to lower than anticipated interest income. The ending balance for this fund is \$38,388.

Special Revenue – Law Enforcement Fund

- Revenue in the fund is projected \$120 lower due to lower than anticipated interest income. The ending balance for this fund is \$4,734.

SPA Debt Reduction Fund – Tara Plantation

-

The net impact of revenue and expenditure projections results in the fund ending the year \$3,254 lower than budget as a result of lower revenues from Out of City Service Fees. The ending fund balance in this fund is projected at \$492,705.

SPA Debt Reduction Fund – Riverstone

- The net impact of revenue and expenditure projections results in the fund ending the year \$88,065 higher than budget as a result of higher revenues from Out of City Service Fees. The ending fund balance in this fund is projected at \$1,280,734.

Enclave at River Park PID

- There is a decrease in revenue totaling \$390 due to lower interest income and a decrease in expenditures of \$25. The ending fund balance is projected at \$64,587. The fund balance will be utilized to stabilize the assessments made by property owners in the future.

Special Events Fund

- There is an increase in revenues of \$28,429 due to increase in parking revenues at Smart Financial Centre. The impact of projected revenues in the fund result in an ending fund balance that is \$28,429 higher than budgeted.

Public Education Grant (PEG) Fund

- Revenue in the fund is projected \$10,000 lower due to lower than anticipated PEG funds. The ending balance for this fund is \$53,087.

American Rescue Plan Act (ARPA) Fund

- Revenue in the fund is projected at \$5.56M. The ending balance for this fund is \$5.56M.

Utility Fund

- The net impact of revenue and expenditure projections results in a decrease to the FY21 ending balance of \$3.15M compared to the current budgeted ending balance. Revenues are projected to be \$14.38M higher than budget due to bond proceeds for bond refunding. Lower than budgeted charges for services are seen in water/wastewater charges and surface water charges- which can fluctuate significantly in very wet or dry years. Interest income is lower than anticipated with the changes in interest rates.

There is an increase in expenses of \$16.66M compared to budget due to payment to escrow agent for bond refunding. The fund has sufficient cash equivalent balance compared to policy and is anticipated to have an ending fund balance of \$10.01M.

Airport Fund

- The net impact of projections results in the fund ending the year with a balance of \$2.90M, which is lower than budget by \$281,056 primarily as a result of decreased fuel sales due to the drop in volume as a result of COVID-19 and the Winter Storm. Hangar leases and charges for services are projected higher than budgeted. Interest income is projected \$80,490 lower than budget. Expenditures within this fund are anticipated to increase compared to budgeted amounts by \$1.34M for Debt Service.

Solid Waste

- The net impact of revenue and expenditure projections results in the fund ending the year \$1,226 lower than budget. Revenues are higher by \$99,263 due to higher than budgeted solid waste collections. Expenditures are higher by \$100,489 and include increases in contractual services and operations and maintenance.

Employee Benefits Fund

- The Employee Benefits fund has experienced a lower claims this year with expenditures projected at \$13.86M which is \$0.41M lower than budgeted. The net impact of revenue and expenditure projections result in an ending cash equivalents balance of \$1.06M after a \$2.33M reserve for claims, which is \$723,082 higher than the budgeted ending balance.

Fleet Replacement Fund

- The net impact of revenue and expenditure projections in this fund result in an increase to the ending fund balance of \$1.36M. There is a decrease in revenues of \$78,392 compared to budget and a decrease in anticipated expenditures of \$1.44M due to a budgeted interfund loan that is no longer needed. This fund will have an ending cash equivalent balance of \$3.20M.

Hi-Tech Replacement Fund

- The net impact of revenue and expenditure projections in this fund result a decrease to the ending balance of \$51,500. There is decrease in interest income revenue of \$51,500. There were no changes to the fund's expenditure budget. This fund will have an ending cash equivalent balance of \$2.00M.

Sugar Land Development Corporation

- The impact of projections results in the SLDC ending the year \$2.03M higher than budgeted. The SLDC is anticipated to have revenues \$0.95M higher than budgeted which is a result of

higher sales tax collections. Expenditures are projected \$1.09M lower than budget, due to Economic Development Incentives.

Sugar Land 4B Corporation (SL4B)

- The impact of projections results in the SL4B ending the year \$1.10M higher than budget. The SL4B is anticipated to have anticipated revenues \$1.06M higher than budgeted. A decrease of \$37,500 is projected in incentive expenditures, as the performance agreement with First Colony Mall Lifestyle Center was not met in FY21. A total of \$4.9M was allocated from the Reserve for Opportunities, including \$3.5M for Constellation Field and \$1.4M for #AllInForSLTX initiatives.

CIP Budget Amendments

CMU1905 – Fuel Tank Replacement Phase I

- The project expenditure budget was amended by \$75,000 from the General CIP fund balance for shoring and project contingency with the use of CIP fund balance.

CWW2101 – Lift Station No. 60, 52, and 48 Capacity Analysis Project

- The project expenditure budget was amended by \$89,227 from Utility CIP Fund Balance for Preliminary Engineering Report.

CWA2101 – Greatwood West Ground Water Treatment Plant

- The project expenditure budget was amended by \$130,000 for repairs to the Greatwood West Groundwater Treatment Plant generator.

SW2002 – Surface Water Transmission Line

- The project amendment of \$155,800 was originally shown in the filed budget in FY25 and moved to FY21 at budget adoption.

CPK2105 – Sugar Land Memorial Park Eagle Plaza \$131,864

- Consolidation of funding for the project and remaining funds need for completion. Funding includes \$123,554 transferred from General Fund, representing donations of \$111,690 and \$11,864 in Parks O&M funding. Additionally, \$20,000 in SL4B funding will be transferred to help meet the base needs of the project.

Recommended Action

Staff recommends approval of first and final reading of Ordinance No. 2245 amending the

FY2021 budget.

BUDGET

EXPENDITURE REQUIRED: N/A

CURRENT BUDGET: N/A

ADDITIONAL FUNDING: N/A

FUNDING SOURCE:N/A

ATTACHMENTS:

Description	Type
▣ Ordinance No. 2245 to Amend FY21 Budget to Projections	Ordinances
▣ FY21 Projection Income Statements	Contracts
▣ PowerPoint	Presentation

ORDINANCE NO. 2245

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS AMENDING THE FISCAL YEAR 2020-2021 BUDGET FOR THE CITY OF SUGAR LAND, TEXAS TO PROVIDE THAT THE REVISED BUDGET ADDRESS FUNDS RELATING TO CERTAIN CAPITAL AND OPERATING BUDGET MATTERS AND THAT THIS AMENDMENT BE ADOPTED AS THE BUDGETED AMOUNT FOR THOSE FUNDS.

**BE IT ORDAINED BY THE CITY COUNCIL
OF THE CITY OF SUGAR LAND, TEXAS:**

Section 1. That the budget of the City of Sugar Land, Texas for the fiscal year ending September 30, 2021, as adopted by Ordinance No. 2214, and amended by Ordinance No. 2220, is amended to reflect the revised amount for certain funds, as shown in the attached Exhibit A.

Section 2. That this ordinance is adopted upon one reading in compliance with Section 6.03 of the City Charter.

APPROVED on _____, 2021.

Joe R. Zimmerman, Mayor

ATTEST:

APPROVED AS TO FORM:

Meredith Riedel

Thomas Harris III, City Secretary

Attachment: Exhibit A – Income Statements

**CITY OF SUGAR LAND
GENERAL FUND
INCOME STATEMENT**

	FY21 Current Budget	Adjustment from Current Budget	FY21 Projections
REVENUES			
Property Taxes	\$ 32,598,194	\$ (222,816)	\$ 32,375,378
Sales Tax	33,270,851	7,031,733	40,302,584
Other Taxes	6,384,068	(122,307)	6,261,761
Licenses & Permits	3,326,853	(7,970)	3,318,883
Charges for Services	3,671,098	(394,873)	3,276,225
Fines & Forfeitures	1,577,979	(432,737)	1,145,242
Other	1,000,809	(169,691)	831,118
Intergovernmental	9,602,765	155,969	9,758,734
Interest Income	450,000	(300,000)	150,000
Operating Revenues	91,882,617	5,537,308	97,419,925
Transfers In	7,640,543	(1,499,999)	6,140,544
Non-operating Revenues	7,640,543	(1,499,999)	6,140,544
Total Revenues	99,523,160	4,037,309	103,560,469
EXPENDITURES			
General Government	17,705,098	-	17,705,098
Finance	4,974,650	-	4,974,650
Public Works	13,968,440	-	13,968,440
Parks & Recreation	5,340,742	(106,864)	5,233,878
Community Development	6,050,040	-	6,050,040
Environmental & Neighborhood SVC	6,681,866	-	6,681,866
Police Department	25,698,566	-	25,698,566
Fire Department	16,848,731	-	16,848,731
Departmental Expenditures	97,268,133	(106,864)	97,161,269
Transfers to other Funds	1,122,471	133,554	1,256,025
Miscellaneous	1,639,567	(2,039,466)	(399,899)
Rebates & Assignments	2,719,531	(12,871)	2,706,660
Non-departmental Expenditures	5,481,569	(1,918,783)	3,562,786
Total Expenditures	102,749,703	(2,025,647)	100,724,055
Revenues Over/(Under) Expenditures	(3,226,542)	6,062,956	2,836,414
Fund Balance - Beginning	39,539,612	-	39,539,612
Accrued Sales/Franchise Taxes	(6,565,945)	-	(6,565,945)
Fund Balance - Ending	\$ 29,747,125	\$ 6,062,956	\$ 35,810,081
Ending Fund Balance- % of Oper Exp	35%		43%
Fund Balance - Requirement	\$ 21,462,507		\$ 20,953,891
Over / (Under) Policy	8,284,617		14,856,189

CITY OF SUGAR LAND
DEBT SERVICE FUND
INCOME STATEMENT

	FY21 Current Budget	Adjustment from Current Budget	FY21 Projections
REVENUES			
Current Property Tax	\$ 21,375,179	\$ (311,268)	\$ 21,063,911
Delinquent Property Taxes	53,391	22,006	75,397
Interest on Investments	50,000	(30,000)	20,000
Miscellaneous	-	-	-
Bond Proceeds	-	2,298,682	2,298,682
Operating Revenues	21,478,570	1,979,420	23,457,990
Total Transfers In	7,319,344	-	7,319,344
Non-operating Revenues	7,319,344	-	7,319,344
Total Revenues	28,797,914	1,979,420	30,777,334
EXPENDITURES			
Current Outstanding & New Debt	28,688,739	(1,060,040)	27,628,699
Issuance Costs/Fiscal Fees/Other	25,758	-	25,758
Refunding Payment to Escrow	-	2,298,682	2,298,682
Total Debt Service	28,714,497	1,238,642	29,953,139
Rebates & Assignments	1,777,268	-	1,777,268
Transfers to Other Funds	87,154	-	87,154
Total Other Expenditures	1,864,422	-	1,864,422
Total Expenditures	30,578,919	1,238,642	31,817,561
CHANGE IN FUND BALANCE	(1,781,005)	740,778	(1,040,227)
FUND BALANCE - BEGINNING	7,190,860	-	7,190,860
FUND BALANCE - ENDING	\$ 5,409,855	\$ 740,778	\$ 6,150,633

CITY OF SUGAR LAND
DEBT SERVICE FUND - TAXABLE CO'S
INCOME STATEMENT

	FY21 Current Budget	Adjustment from Current Budget	FY21 Projections
REVENUES			
Rent	\$ 1,770,086	\$ 817	\$ 1,770,903
Interest Income	7,500	(7,250)	250
Total Revenues	1,777,586	(6,433)	1,771,153
EXPENDITURES			
Current Outstanding & New Debt	1,593,699	-	1,593,699
Fiscal Fees/Other	1,000	(250)	750
Total Expenditures	1,594,699	(250)	1,594,449
Change in Fund Balance	182,887	(6,183)	176,704
Fund Balance - Beginning	699,692	-	699,692
Fund Balance - Ending	\$ 882,579	\$ (6,183)	\$ 876,396

CITY OF SUGAR LAND
SPECIAL REVENUE FUND - COURT SECURITY FUND
INCOME STATEMENT

	FY21 Current Budget	Adjustment from Current Budget	FY21 Projections
REVENUES			
Security Fees	\$ 43,175	\$ (13,080)	\$ 30,095
Interest Income	350	(345)	5
Total Revenues	43,525	(13,425)	30,100
EXPENDITURES			
Personnel	40,636	-	40,636
Operations & Maintenance	-	-	-
Capital	-	-	-
Total Expenditures	40,636	-	40,636
Revenues Over/(Under) Expenditures	2,889	(13,425)	(10,536)
Fund Balance - Beginning	14,807	-	14,807
Fund Balance - Ending	\$ 17,696	\$ (13,425)	\$ 4,271

CITY OF SUGAR LAND
SPECIAL REVENUE FUND - COURT TECHNOLOGY FUND
INCOME STATEMENT

	FY21 Current Budget	Adjustment from Current Budget	FY21 Projections
REVENUES			
Technology Fees	\$ 35,245	\$ (9,143)	\$ 26,102
Interest Income	675	(650)	25
Miscellaneous	-	-	-
Transfers in	-	-	-
Total Revenues	35,920	(9,793)	26,127
EXPENDITURES			
Operations & Maintenance	34,138	-	34,138
Total Expenditures	34,138	-	34,138
Revenues Over/(Under) Expenditures	1,782	(9,793)	(8,011)
Fund Balance - Beginning	14,118	-	14,118
Fund Balance - Ending	\$ 15,900	\$ (9,793)	\$ 6,107

CITY OF SUGAR LAND
SPECIAL REVENUE FUND - TOURISM
INCOME STATEMENT

	FY21 Current Budget	Adjustment from Current Budget	FY21 Projections
REVENUES			
Hotel/Motel Occupancy Tax	\$ 1,571,400	\$ (252,758)	\$ 1,318,642
Interest Income	15,000	(14,880)	120
Miscellaneous	29,100	(4,100)	25,000
Total Revenues	1,615,500	(271,738)	1,343,762
EXPENDITURES			
Tourism Program	388,284	(100,577)	287,707
Visitor Center	264,489	(13,254)	251,235
Total Operating Expenditures	652,773	(113,831)	538,942
Transfer Out - Debt Service Fund	1,341,100	-	1,341,100
Transfer Out - Others	550	-	550
Total Non-Operating Expenditures	1,341,650	-	1,341,650
Total Expenditures	1,994,423	(113,831)	1,880,592
Revenues Over/(Under) Expenditures	(378,923)	(157,907)	(536,830)
Fund Balance - Beginning	1,639,567	(117,333)	1,522,234
GAAP Adjustments	(329,758)	-	(329,758)
Fund Balance - Ending	\$ 813,553	\$ (275,241)	\$ 655,646

CITY OF SUGAR LAND
SPECIAL REVENUE FUNDS - STATE SEIZURES
INCOME STATEMENT

	FY21 Current Budget	Adjustment from Current Budget	FY21 Projections
REVENUES			
Other Income	\$ -	\$ -	\$ -
Interest Income	2,700	(2,650)	50
Transfers In	-	-	-
Total Revenues	2,700	(2,650)	50
EXPENDITURES			
Maintenance and Operations	-	23,996	23,996
Capital	410,000	-	410,000
Transfers to other funds	-	-	-
Total Expenditures	410,000	23,996	433,996
Revenues Over/(Under) Expenditures	(407,300)	(26,646)	(433,946)
Fund Balance - Beginning	504,396	-	504,396
Fund Balance - Ending	\$ 97,096	\$ (26,646)	\$ 70,450

CITY OF SUGAR LAND
SPECIAL REVENUE FUNDS - FEDERAL SEIZURES
INCOME STATEMENT

	FY21 Current Budget	Adjustment from Current Budget	FY21 Projections
REVENUES			
Other Income	\$ -	\$ -	\$ -
Interest Income	400	(395)	5
Transfers In	-	-	-
Total Revenues	400	(395)	5
EXPENDITURES			
Maintenance and Operations	-	-	-
Transfers to other funds	-	-	-
Total Expenditures	-	-	-
Revenues Over/(Under) Expenditures	400	(395)	5
Fund Balance - Beginning	38,383	-	38,383
Fund Balance - Ending	\$ 38,783	\$ (395)	\$ 38,388

CITY OF SUGAR LAND
SPECIAL REVENUE FUNDS - LAW ENFORCEMENT
INCOME STATEMENT

	FY21 Current Budget	Adjustment from Current Budget	FY21 Projections
REVENUES			
Other Income	\$ -	\$ -	\$ -
Interest Income	125	(120)	5
Transfers In	-	-	-
Total Revenues	125	(120)	5
EXPENDITURES			
Maintenance and Operations	-	-	-
Transfers to other funds	-	-	-
Total Expenditures	-	-	-
Revenues Over/(Under) Expenditures	125	(120)	5
Fund Balance - Beginning	4,729	-	4,729
Fund Balance - Ending	\$ 4,854	\$ (120)	\$ 4,734

CITY OF SUGAR LAND
SPECIAL REVENUE FUND - SPA DEBT REDUCTION FUND - TARA PLANTATION
INCOME STATEMENT

	FY21 Current Budget	Adjustment from Current Budget	FY21 Projections
REVENUES			
Out of City Service Fees	\$ 55,823	\$ (3,254)	\$ 52,569
Interest Income	3,200	-	3,200
Transfers In	-	-	-
Total Revenues	59,023	(3,254)	55,769
EXPENDITURES			
Operations & Maintenance	-	-	-
Total Expenditures	-	-	-
Revenues Over/(Under) Expenditures	59,023	(3,254)	55,769
Fund Balance - Beginning	436,936	-	436,936
Fund Balance - Ending	\$ 495,959	\$ (3,254)	\$ 492,705

CITY OF SUGAR LAND
SPECIAL REVENUE FUND - SPA DEBT REDUCTION FUND - RIVERSTONE
INCOME STATEMENT

	FY21 Current Budget	Adjustment from Current Budget	FY21 Projections
REVENUES			
Out of City Service Fees	\$ 162,462	\$ 97,120	\$ 259,582
Interest Income	9,500	(9,055)	445
Transfers In	-	-	-
Total Revenues	171,962	88,065	260,027
EXPENDITURES			
Operations & Maintenance	-	-	-
Total Expenditures	-	-	-
Revenues Over/(Under) Expenditures	171,962	88,065	260,027
Fund Balance - Beginning	1,020,707	-	1,020,707
Fund Balance - Ending	\$ 1,192,669	\$ 88,065	\$ 1,280,734

CITY OF SUGAR LAND
SPECIAL REVENUE FUND - ENCLAVE AT RIVER PARK PID
INCOME STATEMENT

	FY21 Current Budget	Adjustment from Current Budget	FY21 Projections
REVENUES			
PID Assessment Fees	\$ 76,104	\$ -	\$ 76,104
Interest Income	400	(390)	10
Transfers In	80,494	-	80,494
Total Revenues	156,998	(390)	156,608
EXPENDITURES			
Miscellaneous	75	(25)	50
Transfers to Other Funds	161,144	-	161,144
Total Expenditures	161,219	(25)	161,194
Revenues Over/(Under) Expenditures	(4,221)	(365)	(4,586)
Fund Balance - Beginning	69,173	-	69,173
Fund Balance - Ending	\$ 64,952	\$ (365)	\$ 64,587

CITY OF SUGAR LAND
SPECIAL REVENUE FUND - SPECIAL EVENTS
INCOME STATEMENT

	FY21 Current Budget	Adjustment from Current Budget	FY21 Projections
REVENUES			
Rental Fees	\$ 17,200	\$ (12,200)	\$ 5,000
Interest Income	200	(190)	10
Miscellaneous	-	40,819	40,819
Transfers In	91,443	-	91,443
Total Revenues	108,843	28,429	137,272
EXPENDITURES			
Personnel Costs	91,443	-	91,443
Operations & Maintenance	130,000	-	130,000
Total Expenditures	221,443	-	221,443
Revenues Over/(Under) Expenditures	(112,600)	28,429	(84,171)
Fund Balance - Beginning	127,021	-	127,021
Fund Balance - Ending	\$ 14,421	\$ 28,429	\$ 42,850

**CITY OF SUGAR LAND
PUBLIC EDUCATION GRANT
INCOME STATEMENT**

	FY21 Current Budget	Adjustment from Current Budget	FY21 Projections
REVENUES			
PEG Funds	\$ 170,000	\$ (10,000)	\$ 160,000
Interest Income	-	-	-
Transfers In	8,087	-	8,087
Total Revenues	178,087	(10,000)	168,087
EXPENDITURES			
Maintenance and Operations	178,087	(63,087)	115,000
Total Expenditures	178,087	(63,087)	115,000
Revenues Over/(Under) Expenditures	-	53,087	53,087
Fund Balance - Beginning	-	-	-
Fund Balance - Ending	\$ -	\$ 53,087	\$ 53,087

CITY OF SUGAR LAND
SPECIAL REVENUE FUND- AMERICAN RESCUE PLAN ACT (ARPA) FUND
INCOME STATEMENT

	FY21 Current Budget	Adjustment from Current Budget	FY21 Projections
REVENUES			
Federal Funds	\$ -	\$ 5,557,979	\$ 5,557,979
Interest Income	-	-	-
Total Revenues	-	5,557,979	5,557,979
EXPENDITURES			
Operations & Maintenance	-	-	-
Total Expenditures	-	-	-
Revenues Over/(Under) Expenditures	-	5,557,979	5,557,979
Fund Balance - Beginning	-	-	-
Fund Balance - Ending	\$ -	\$ 5,557,979	\$ 5,557,979

CITY OF SUGAR LAND
ENTERPRISE FUND - UTILITY SYSTEM
INCOME STATEMENT

	FY21 Current Budget	Adjustment from Current Budget	FY21 Projections
REVENUES			
Charges for Services	\$ 36,484,590	\$ (2,954,438)	\$ 33,530,152
Surface Water Fees	17,609,959	(411,529)	17,198,430
Tap Fees	106,620	8,380	115,000
Interest Income	131,001	(76,001)	55,000
Miscellaneous	739,426	992,979	1,732,405
Operating Revenues	55,071,596	(2,440,609)	52,630,987
Bond Proceeds	11,321,700	16,822,981	28,144,681
Transfers In - PID	42,981	-	42,981
Transfers In - Connection Fees	868,019	-	868,019
Non-operating Revenues	12,232,700	16,822,981	29,055,681
Total Revenues	67,304,296	14,382,372	81,686,668
EXPENDITURES			
Utility Administration	1,201,001	-	1,201,001
Water Distribution	2,652,025	-	2,652,025
Water Production	2,883,143	-	2,883,143
Wastewater Collection	1,731,053	-	1,731,053
Wastewater Treatment	6,407,901	-	6,407,901
Customer Service	2,073,041	-	2,073,041
Water Quality	722,752	-	722,752
Water Conservation	308,459	-	308,459
Treasury	1,765,065	-	1,765,065
Surface Water	7,867,182	-	7,867,182
Total Operating Expenditures	27,611,622	-	27,611,622
Debt Service	17,967,289	(143,454)	17,823,835
Payment to Escrow Account	-	16,641,494	16,641,494
Transfers Out	10,025,942	-	10,025,942
Miscellaneous	395,912	2,300	398,212
Contingency	534,830	-	534,830
CIP Transfers	11,321,700	155,800	11,477,500
PAYG - CIP	2,000,000	-	2,000,000
Total Non-Operating Expenditures	42,245,673	16,656,140	58,901,813
Total Expenditures	69,857,295	16,656,140	86,513,435
Revenues Over/(Under) Expenditures	(2,552,999)	(2,273,769)	(4,826,768)
Fund Balance - Beginning	21,906,897	-	21,906,897
Reserve - Debt Service	(6,200,539)	(874,360)	(7,074,899)
Fund Balance - Ending	\$ 13,153,359	\$ (3,148,129)	\$ 10,005,230

CITY OF SUGAR LAND
ENTERPRISE FUND - AIRPORT
INCOME STATEMENT

	FY21 Current Budget	Adjustment from Current Budget	FY21 Projections
REVENUES			
Fuel Sales	\$ 11,880,383	\$ 284,753	\$ 12,165,136
Hangar Leases	1,751,477	44,058	1,795,535
Charges for Services	303,271	180,807	484,078
Interest Income	102,000	(80,490)	21,510
Other Revenues	354,971	(62,761)	292,210
Miscellaneous	172,622	28,527	201,149
Operating Revenues	14,564,724	394,894	14,959,618
Bond Proceeds	765,000	1,373,089	2,138,089
Grant Proceeds	50,000	-	50,000
Transfer from Other Funds	179,435	10,000	189,435
Non-Operating Revenues	994,435	1,383,089	2,377,524
Total Revenues	15,559,159	1,777,983	17,337,142
EXPENDITURES			
Airport Administration	1,219,496	-	1,219,496
Airfield Operations	301,674	-	301,674
FBO Services	8,649,458	707,000	9,356,458
Café Select	267,239	-	267,239
Maintenance and Operations	1,136,689	-	1,136,689
U.S. Customs	442,890	-	442,890
Total Operating Expenditures	12,017,446	707,000	12,724,446
Operating Transfers Out	1,240,949	-	1,240,949
Transfers Out - Bond CIP	750,000	-	750,000
Debt Service	1,412,923	1,342,489	2,755,412
Miscellaneous	192,251	9,550	201,801
Total Non-Operating Expenditures	3,596,123	1,352,039	4,948,162
Total Expenditures	15,613,569	2,059,039	17,672,608
Revenues Over/(Under) Expenditures	(54,410)	(281,056)	(335,466)
Fund Balance - Beginning	4,079,185	-	4,079,185
Debt Service Reserve	(841,145)	-	(841,145)
Fund Balance - Ending	\$ 3,183,630	\$ (281,056)	2,902,574

CITY OF SUGAR LAND
ENTERPRISE FUND - SOLID WASTE
INCOME STATEMENT

	FY21 Current Budget	Adjustment from Current Budget	FY21 Projections
REVENUES			
Solid Waste Collections	\$ 8,319,192	\$ 35,000	\$ 8,354,192
Franchise Fees	717,164	1,143	718,307
Commercial SW License	13,200	-	13,200
Miscellaneous	63,831	69,248	133,079
Recycling Programs	228	(228)	-
Interest Income	6,000	(5,900)	100
Total Revenues	9,119,615	99,263	9,218,878
EXPENDITURES			
Contractual Services	8,137,684	11,641	8,149,325
Salary & Benefits	271,175	-	271,175
Education Programs	20,502	-	20,502
Operations & Maintenance	835,287	88,848	924,134
Total Operating Expenditures	9,264,648	100,489	9,365,137
Miscellaneous	20,000	-	20,000
Transfers Out	456,745	-	456,745
Total Non-Operating Expenditures	476,745	-	476,745
Total Expenditures	9,741,393	100,489	9,841,882
 Revenues Over/(Under) Expenditures	 (621,778)	 (1,226)	 (623,004)
Fund Balance - Beginning	782,543	-	782,543
Fund Balance - Ending	\$ 160,765	\$ (1,226)	\$ 159,539

CITY OF SUGAR LAND
INTERNAL SERVICE FUND - EMPLOYEE BENEFITS
INCOME STATEMENT

	FY21 Current Budget	Adjustment from Current Budget	FY21 Projections
REVENUES			
Contributions	\$ 12,000,036	\$ 608,888	\$ 12,608,924
Miscellaneous	2,219,853	(294,160)	1,925,693
Interest Income	5,000	(4,379)	621
Transfers in	-	-	-
Total Revenues	14,224,889	310,349	14,535,238
EXPENDITURES			
Premiums & Claims	13,540,937	(375,538)	13,165,399
Other	736,291	(37,195)	699,096
Total Expenditures	14,277,228	(412,733)	13,864,495
Revenues Over/(Under) Exp	(52,339)	723,082	670,743
Cash Equivalent Balance - Beginning	2,720,013	-	2,720,013
Reserve for Self Insurance	(2,328,237)	-	(2,328,237)
Cash Equivalent Balance - Ending	\$ 339,437	\$ 723,082	\$ 1,062,519

CITY OF SUGAR LAND
INTERNAL SERVICE FUND - FLEET REPLACEMENT FUND
INCOME STATEMENT

	FY21 Current Budget	Adjustment from Current Budget	FY21 Projections
REVENUES			
Sale of Property	\$ 125,000	\$ -	\$ 125,000
Interest Income	60,000	(55,000)	5,000
Transfers From Other Funds	731,636	-	731,636
Miscellaneous	70,000	(23,392)	46,608
Total Revenues	986,636	(78,392)	908,244
EXPENDITURES			
Vehicles & Contractual Service	1,110,224	63,659	1,173,883
Miscellaneous	1,500,000	(1,500,000)	-
Total Expenditures	2,610,224	(1,436,341)	1,173,883
Revenues Over/(Under) Expenditures	(1,623,588)	1,357,949	(265,639)
Fund Balance - Beginning	3,463,556	-	3,463,556
Fund Balance - Ending	\$ 1,839,968	\$ 1,357,949	\$ 3,197,917

CITY OF SUGAR LAND
INTERNAL SERVICE FUND - HIGH-TECH REPLACEMENT FUND
INCOME STATEMENT

	FY21 Current Budget	Adjustment from Current Budget	FY21 Projections
REVENUES			
Sale of Capital Property	\$ 2,170	\$ -	\$ 2,170
Interest Income	53,000	(51,500)	1,500
Transfers in	671,778	-	671,778
Miscellaneous	-	-	-
Total Revenues	726,948	(51,500)	675,448
EXPENDITURES			
Equipment & Contractual Services	2,010,472	-	2,010,472
Miscellaneous	-	-	-
Total Expenditures	2,010,472	-	2,010,472
Revenues Over/(Under) Expenditures	(1,283,522)	(51,500)	(1,335,022)
Fund Balance - Beginning	3,336,652	-	3,336,652
Fund Balance - Ending	\$ 2,053,130	\$ (51,500)	\$ 2,001,630

CITY OF SUGAR LAND
SUGAR LAND DEVELOPMENT CORPORATION
INCOME STATEMENT

	FY21 Current Budget	Adjustment from Current Budget	FY21 Projections
REVENUES			
Sales Tax	\$ 5,545,142	\$ 1,171,955	\$ 6,717,097
Interest Income	125,000	(100,000)	25,000
TIRZ#1	1,500,000	(125,000)	1,375,000
Total Revenues	7,170,142	946,955	8,117,097
EXPENDITURES			
Economic Development Program	649,317	-	649,317
Economic Development Incentives	1,775,000	(1,085,000)	690,000
Contractual Services	9,790	-	9,790
Total Operating Expenditures	2,434,107	(1,085,000)	1,349,107
Debt Service	4,053,721	-	4,053,721
Capital Projects Reimbursement	670,000	-	670,000
Transfers to Other Funds	764,123	-	764,123
Total Non-Operating Expenditures	5,487,844	-	5,487,844
Total Expenditures	7,921,951	(1,085,000)	6,836,951
Revenues Over/(Under) Expenditures	(751,809)	2,031,955	1,280,146
Fund Balance - Beginning	10,236,444	-	10,236,444
Accrued Sales Tax	(1,011,327)	-	(1,011,327)
Debt Service Reserve	(3,936,355)	-	(3,936,355)
Fund Balance - Ending	\$ 4,536,953	\$ 2,031,955	\$ 6,568,908

CITY OF SUGAR LAND
SUGAR LAND 4B CORPORATION
INCOME STATEMENT

	FY21 Current Budget	Adjustment from Current Budget	FY21 Projections
REVENUES			
Sales Tax	\$ 5,545,142	\$ 1,171,955	\$ 6,717,097
Interest Income	125,000	(110,000)	15,000
TIRZ#1	145,300	-	145,300
Miscellaneous	80,000	-	80,000
Total Revenues	5,895,442	1,061,955	6,957,397
EXPENDITURES			
Economic Development Program	874,670	(20,000)	854,670
Contractual Services	3,950	-	3,950
Total Operating Expenditures	878,620	(20,000)	858,620
Debt Service	3,020,625	-	3,020,625
Incentives	37,500	3,362,500	3,400,000
Reserve for Opportunities	4,981,886	(4,900,000)	81,886
Transfers to Capital Projects	650,000	1,520,000	2,170,000
Transfers to Other Funds	881,983	-	881,983
Total Non-Operating Expenditures	9,571,994	(17,500)	9,554,494
Total Expenditures	10,450,614	(37,500)	10,413,114
Revenues Over/(Under) Expenditures	(4,555,172)	1,099,455	(3,455,717)
Fund Balance - Beginning	10,415,398	-	10,415,398
Accrued Sales Tax	(1,011,327)	-	(1,011,327)
Debt Service Reserve	(2,441,009)	-	(2,441,009)
Fund Balance - Ending	\$ 2,407,890	\$ 1,099,455	\$ 3,507,345

CITY OF SUGAR LAND
CAPITAL PROJECTS FUNDS
SUMMARY SCHEDULE OF REVENUES AND EXPENDITURES

							Changes to Filed Budget			Revised Proposed Budget
	General CIP	Grants and Other Sources	Development Corporations	Utility CIP	Airport CIP	Total Capital Projects	General CIP	Development Corporations	Utility CIP	
Revenues										
Bond Proceeds	\$ 11,776,000	\$ -	\$ -	\$ 11,321,700	\$ 750,000	\$ 23,847,700	\$ -	\$ -	\$ -	\$ 23,847,700
Transfers In	-	-	650,000	2,000,000	-	2,650,000	143,554	-	-	2,793,554
Donations	1,000,000	-	-	-	-	1,000,000	-	-	-	1,000,000
Interest Income	300,000	-	-	200,000	2,000	502,000	-	-	-	502,000
Total Revenues	13,076,000	-	650,000	13,521,700	752,000	27,999,700	143,554	-	-	28,143,254
Expenditures										
Airport	-	-	-	-	750,000	750,000	-	-	-	750,000
Drainage	11,176,000	-	-	-	-	11,176,000	-	-	-	11,176,000
Municipal	-	-	250,000	-	-	250,000	75,000	-	-	325,000
Parks	1,000,000	-	200,000	-	-	1,200,000	143,554	-	-	1,200,000
Streets	600,000	-	-	-	-	600,000	-	-	-	600,000
Traffic	-	-	200,000	-	-	200,000	-	-	-	200,000
Surface Water	-	-	-	2,228,700	-	2,228,700	-	-	155,800	2,384,500
Water	-	-	-	7,732,000	-	7,732,000	-	-	130,000	7,862,000
Wastewater	-	-	-	3,361,000	-	3,361,000	-	-	89,227	3,450,227
Total CIP Expenditures	12,776,000	-	650,000	13,321,700	750,000	27,497,700	218,554	-	375,027	28,091,281
Issuance Costs	300,000	-	-	-	-	300,000	-	-	-	300,000
Transfers Out	-	-	-	-	-	-	-	-	-	-
Non-operating Expenditures	300,000	-	-	-	-	300,000	-	-	-	300,000
Total Expenditures	13,076,000	-	650,000	13,321,700	750,000	27,797,700	218,554	-	375,027	28,391,281
Revenues Over/(Under) Expenditures	-	-	-	200,000	2,000	202,000	(75,000)	-	(375,027)	(248,027)
Fund Balance - Beginning	4,384,054	-	-	8,685,924	143,054	13,213,032	-	-	-	13,213,032
Reserved Funds	(1,726,461)	-	-	-	-	(1,726,461)	-	-	-	(1,726,461)
Fund Balance - Ending	\$ 2,657,593	\$ -	\$ -	\$ 8,885,924	\$ 145,054	\$ 11,688,571	\$ (75,000)	\$ -	\$ (375,027)	\$ 11,238,544



City Council Agenda Request

SEPTEMBER 21, 2021

AGENDA REQUEST NO: V.B.

AGENDA OF: City Council Meeting

INITIATED BY: *Justyn Mejorado, Financial Analyst*

PRESENTED BY: *Scott Butler, Director of Budget & Strategy*

RESPONSIBLE DEPARTMENT: Budget

AGENDA CAPTION:

FIRST AND FINAL CONSIDERATION: Consideration of and action on **CITY OF SUGAR LAND ORDINANCE NO. 2249:** AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, ADOPTING THE ANNUAL BUDGET FOR THE CITY OF SUGAR LAND, TEXAS, FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2021 AND ENDING SEPTEMBER 30, 2022; APPROPRIATING THE SUMS AS SET FORTH THEREIN; ADOPTING THE CAPITAL IMPROVEMENTS PROGRAM 2022 – 2026; AND ADOPTING A COMPENSATION PLAN.

RECOMMENDED ACTION:

Approve first and final reading of Ordinance No. 2249 adopting the annual operating budget for fiscal year 2022, five-year capital improvement program 2022-2026, and compensation plan for 2022.

EXECUTIVE SUMMARY:

Background

The City has a long history of recognition as a leader in financial stewardship, with strategies specifically tailored to the community and designed to maximize both the conservative nature of the City's finances and to offset the residential tax burden. Because

of these practices, the City was in an excellent financial position as the country started to feel the effects of the novel coronavirus (COVID-19) and throughout the year.

The proposed Fiscal Year 2022 (FY22) budget and five-year Capital Improvement Program (CIP) follows guidelines in the City Council-adopted Financial Management Policy Statements and builds on the success of the strategies implemented in FY21 to withstand the economic impact of the COVID-19 pandemic. The focus on this year's budget is on continued leadership in conservative, resilient and responsible stewardship – balancing continued uncertainty regarding the economy with guarded optimism about recovery. The proposed budget ensures continued financial strength and resiliency by meeting all fund balance requirements, including the structural balance of the General Fund, and includes the first steps in beginning to restore the Sugar Land Way investments made in the FY20 budget that were delayed or reduced due to the pandemic.

For the FY22 budget, the focus is on balancing financial and operational stability – in essence, providing additional funding for the City's highest priorities while also protecting against continued downside risk and economic uncertainty. These efforts include a focus on the highest priorities identified by residents in the 2020 citizen survey; the second phase of meeting the City's commitment to voters to fulfill the 2019 bond election projects – with an emphasis on drainage and public safety; investments in the City's championship workforce; and further security of the long-term future of the City's utility system through the continued implementation of the citizen-led Integrated Water Resources Plan (IWRP). Additionally, staff has internally outlined priorities for a mid-year budget amendment should recovery occur more quickly than is anticipated in the budget, recognizing that the proposed budget as presented does not fully meet the Sugar Land Way – the result of a multi-year delay and reset of recurring revenues due to the economic impacts of the pandemic.

Priorities for funding in the proposed budget include base budget increases and limited restoration of funding levels for services to departments to allow provision of services to the public – with restoration primarily focused on infrastructure rehabilitation and investments in the fleet and high-tech replacement funds. Additionally, funding is also included for community priorities such as supplemental sidewalk rehabilitation, mobility and traffic safety, and special events; citizen engagement and customer service enhancements; public safety training, equipment, facilities, and operations; and efforts to further turn the disruptions over the past two years into opportunities – including citywide “better than before” planning efforts and increased innovation.

FY22 Budget

Accordingly, the Fiscal Year 2022 (FY22) proposed budget and five-year Capital Improvement Program (CIP) were presented to the City Council on July 20, 2021, in accordance with the City Charter. The proposed budget and five-year CIP were thoroughly reviewed with the City Council over a series of budget workshops and a public hearing was

held on September 7, 2021. There were no speakers at the public hearing, and no comments were submitted online on the proposed budget.

The focus on this year's budget is financial resiliency, responsible decision making, and flexibility for the City to respond to challenges that may result from the ongoing COVID-19 pandemic and economic recession. The budget ensures continued financial strength and resiliency by meeting all fund balance requirements, including the structural balance of the General Fund. Since the budget was filed, a few changes have been made to the operating and CIP budget. The changes are detailed in the exhibit attached to the agenda item. Based on the certified tax roll received in July, property tax revenues and MUD rebates have been revised to reflect certified values at the recommended tax rate, impacting both the General and Debt Service Funds.

The FY22 total budget, excluding transfers, totals \$300,053,087 million as shown below:

	FY22 Budget
General Fund	\$102,096,890
Debt Service Funds	30,099,480
Utility Fund	48,221,656
Airport Fund	15,764,159
Solid Waste Fund	8,764,587
Corporations	15,616,157
Other Funds	20,390,193
Total Operating Funds	\$240,953,122
Capital Projects	59,099,965
Total FY22 Budget	\$300,053,087

The attachment summarizes changes that have been made to the budget (both FY20 and FY21) since it was filed in July. Some of the FY21 changes affected beginning fund balances for FY22.

Exhibit A reflects the final FY22 income statements for each fund, including the Sugar Land Development and Sugar Land 4B Corporations.

Exhibit B reflects the final five-year capital improvement program. Funding is incorporated into the budget for all FY22 capital projects. FY22-26 projects are for planning purposes only and are subject to change based on priorities, timing and funding needs as future budgets are considered by City Council each year. The five-year CIP totals \$259.1 million.

Exhibit C reflects the compensation plan and reflects the organizational structure and titles as proposed for FY22. There are five compensation plans: Non-Exempt, Exempt, Management & Elected Officials, Police, Detention & Dispatch, and Fire.

The City Charter requires that the budget be adopted by ordinance no later than the 25th day of the last month of the fiscal year. The 2021 tax rate is scheduled for adoption on a separate agenda item at \$0.34650 per \$100.00, which is a one-cent increase from the current tax rate and 2.20% above the no-new-revenue tax rate. Overall, the recommended tax rate for 2021 results in an average residential tax bill impact of \$50 per year.

The one-cent tax increase is funding the second phase of the voter-approved GO bonds with \$29.964 million in projects funded in the FY22 budget. Building on the revised 2019 general obligation bond election implementation plan that was established last year due to the ongoing impacts of the pandemic, this increase represents a cumulative reduction to-date from the previously planned year-one tax rate increase of three cents. The remainder of the projects and increases are planned to occur in future years, with implementation of the projects now spread over five years instead of three.

The budget includes revenues based on the certified tax roll at the proposed tax rate. State law requires that the tax rate be adopted after the budget is approved, as property taxes can only be levied in accordance with the budget.

Since the budget includes more revenues from property taxes than the prior year, the Local Government Code requires a vote to be taken separately from the adoption of the budget and tax rate to ratify the tax revenues that are included in the budget. This vote has been placed on the agenda after the adoption of the budget and tax rate.

Recommended Action

It is recommended that the City Council approve Ordinance No. 2249, adopting the FY22 Annual Budget, FY22 - FY26 Capital Improvements Program, and the FY22 Compensation Plans.

BUDGET

EXPENDITURE REQUIRED: N/A

CURRENT BUDGET: N/A

ADDITIONAL FUNDING: N/A

FUNDING SOURCE:N/A

ATTACHMENTS:

Description	Type
▣ Ordinance No. 2249	Ordinances
▣ Exhibit A - Income Statements	Contracts
▣ Exhibit B - Five-Year Capital Improvement Program	Contracts
▣ Exhibit C - Compensation Plan	Contracts
▣ FY22 Budget Adoption - Filed to Adopted Changes	Contracts
▣ PowerPoint	Presentation

ORDINANCE NO. 2249

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND ADOPTING THE ANNUAL BUDGET FOR THE CITY OF SUGAR LAND, TEXAS, FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2021 AND ENDING SEPTEMBER 30, 2022; APPROPRIATING THE SUMS AS SET FORTH THEREIN; ADOPTING THE CAPITAL IMPROVEMENTS PROGRAM 2022 – 2026; AND ADOPTING A COMPENSATION PLAN.

WHEREAS, section 6.03 of the City Charter requires that the:

- (1) City manager prepare an annual budget for the ensuing fiscal year;
- (2) City manager submit to the city council for its review, consideration and revision, both a letter describing the proposed budget as well as a balanced budget for the forthcoming fiscal year, not later than sixty days prior to the end of the City's fiscal year;
- (3) Budget, as adopted, set forth the funding for services, programs, and activities of the various city departments and meet all fund requirements provided by law and required by bond covenants;
- (4) Budget include a multi-year capital improvement program and a current year capital budget;
- (5) Budget not be adopted or appropriations made unless the total of estimated revenues, income and funds available are equal to or in excess of the budget or appropriations, except as otherwise provided by the Charter; and
- (6) Budget be adopted by ordinance by one reading not later than the 25th day of the last month of the fiscal year; and

WHEREAS, Chapter 102 of the Texas Local Government Code requires that the:

- (1) City manager file the proposed budget with the city secretary before the 30th day before the date the city council makes its tax levy for the fiscal year; and
- (2) City council hold a public hearing on the proposed budget at least fifteen days after the date the budget is filed with the city secretary but before the date the city council makes its tax levy, notice of which hearing is to be published as required by law; and

WHEREAS, all the requirements of the City's Charter and State law have or will be met upon passage of this ordinance; NOW, THEREFORE,

**BE IT ORDAINED BY THE CITY COUNCIL
OF THE CITY OF SUGAR LAND, TEXAS:**

Section 1. That the budget of the City of Sugar Land, Texas, for the fiscal year beginning October 1, 2021, and ending September 30, 2022, as shown in attached Exhibit A, is adopted and the amounts specified therein for the programs, services, and activities of the City's various departments are appropriated as shown therein.

Section 2. That the Capital Improvements Program 2022-2026, as set forth in Exhibit B, is adopted.

Section 3. That the Compensation Plan, as set forth in Exhibit C, is adopted.

Section 4. That the budget as approved be filed with the City Secretary who in turn is authorized and directed to comply with all filing, publication and other requirements set forth in Chapter 102, Texas Local Government Code, including filing copies of this ordinance and the budget with the County Clerk of Fort Bend County, Texas, and including posting the cover page, record vote, property tax rates and such other information on the City's website as may be legally required.

APPROVED on one reading on _____, 2021, in compliance with section 6.03 (b) of the City's Charter.

Joe R. Zimmerman, Mayor

ATTEST:

APPROVED AS TO FORM:



Thomas Harris III, City Secretary

Attachments: Exhibit A – 2021-2022 Budget
Exhibit B – 2022-2026 Capital Improvements Program
Exhibit C – Compensation Plan



Annual Budget for October 1, 2021 - September 30, 2022

Adopted September 21, 2021

Ordinance No. 2249

This budget will raise more revenue from property taxes than last year's budget by an amount of \$1,186,435, which is a 2.13 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$223,364.

The members of the governing body voted on the budget as follows:

FOR:

AGAINST:

PRESENT and not voting:

ABSENT:

Property Tax Rate Comparison

	2021-2022	2020-2021
Property Tax Rate:	\$0.346500/\$100	\$0.336500/\$100
No-New-Revenue Tax Rate:	\$0.339025/\$100	\$0.324070/\$100
No-New-Revenue Maintenance & Operations Tax Rate:	\$0.208851/\$100	\$0.190620/\$100
Voter-Approval Tax Rate:	\$0.355394/\$100	\$0.350810/\$100
Debt Rate:	\$0.137649/\$100	\$0.133450/\$100

Total debt obligation for City of Sugar Land secured by property taxes: \$25,343,587

Exhibit A

**CITY OF SUGAR LAND
GENERAL FUND
INCOME STATEMENT**

	FY20 Actuals	FY21 Current Budget	FY21 Projections	FY22 Base Budget	FY22 Changes	FY22 Budget
REVENUES						
Property Taxes	\$ 30,936,982	\$ 32,598,194	\$ 32,375,378	\$ 34,164,356	\$ -	\$ 34,164,356
Sales Tax	38,080,526	33,270,851	40,302,584	39,273,423	-	39,273,423
Other Taxes	6,537,655	6,384,068	6,261,761	6,274,495	-	6,274,495
Licenses & Permits	4,048,651	3,326,853	3,318,883	3,628,653	-	3,628,653
Charges for Services	3,254,724	3,671,098	3,276,225	3,745,552	-	3,745,552
Fines & Forfeitures	1,318,397	1,577,979	1,145,242	1,590,504	-	1,590,504
Other	939,665	1,000,809	831,118	821,752	-	821,752
Intergovernmental	1,209,564	9,602,765	9,747,044	952,322	-	952,322
Interest Income	505,333	450,000	150,000	150,000	-	150,000
Operating Revenues	86,831,496	91,882,617	97,408,235	90,601,057	-	90,601,057
Transfers In	6,774,790	7,640,543	6,140,544	7,012,862	-	7,012,862
Non-operating Revenues	6,774,790	7,640,543	6,140,544	7,012,862	-	7,012,862
Total Revenues	93,606,286	99,523,160	103,548,779	97,613,919	-	97,613,919
EXPENDITURES						
General Government	14,553,846	17,705,098	17,705,098	15,305,543	895,941	16,201,484
Finance	4,378,231	4,784,650	4,974,650	5,168,606	159,980	5,328,586
Public Works	12,360,173	13,968,440	13,968,440	13,249,626	1,184,045	14,433,671
Parks & Recreation	4,684,227	5,340,742	5,233,878	5,191,541	260,000	5,451,541
Community Development	5,454,668	6,050,040	6,050,040	5,749,481	340,828	6,090,309
Environmental & Neighborhood SVC	6,180,022	6,681,866	6,681,866	6,437,619	393,244	6,830,863
Police Department	21,534,110	22,632,111	22,632,111	22,794,475	341,507	23,135,982
Public Safety Dispatch	2,585,042	3,066,455	3,066,455	2,960,539	8,600	2,969,139
Fire Department	16,102,307	16,848,731	16,848,731	17,487,069	193,466	17,680,535
Departmental Expenditures	87,832,627	97,078,133	97,161,269	94,344,499	3,777,611	98,122,110
Transfers to other Funds	2,929,456	1,122,471	1,244,335	1,448,983	-	1,448,983
Miscellaneous	1,122,288	1,829,567	(399,899)	923,224	345,000	1,268,224
Rebates & Assignments	2,457,474	2,719,531	2,706,660	2,706,556	-	2,706,556
Non-departmental Expenditures	6,509,218	5,671,569	3,551,096	5,078,763	345,000	5,423,763
Total Expenditures	94,341,845	102,749,703	100,712,366	99,423,262	4,122,611	103,545,873
Revenues Over/(Under) Expenditures	(735,559)	(3,226,542)	2,836,413	(1,809,343)	(4,122,611)	(5,931,954)
Fund Balance - Beginning	40,275,171	39,539,612	39,539,612	42,376,025	-	42,376,025
Accrued Sales/Franchise Taxes	(6,565,945)	(6,565,945)	(6,565,945)	(6,565,945)	-	(6,565,945)
Fund Balance - Ending	\$ 32,973,667	\$ 29,747,125	\$ 35,810,080	\$ 34,000,737	\$ (4,122,611)	\$ 29,878,126
Ending Fund Balance- % of Oper Exp		35%	43%	38%		33%
Fund Balance - Requirement		\$ 21,462,507	\$ 20,953,891	\$ 22,642,985		\$ 22,759,893
Over / (Under) Policy		8,284,617	14,856,189	11,357,752		7,118,233

The following information is included to comply with Local Government Code Section 140.004:

	FY20 Actual	FY21 Budget	FY21 Projection	FY22 Budget	FY22 Budget
Legal Notice Publication Expenditures	10,019	25,000	25,000	25,000	- 25,000
Legislative Consultant Expenditures	118,267	118,200	118,200	118,200	118,200

Exhibit A

CITY OF SUGAR LAND DEBT SERVICE FUND INCOME STATEMENT

	FY20 Actuals	FY21 Current Budget	FY21 Projections	FY22 Base Budget	FY22 Changes	FY22 Budget
REVENUES						
Current Property Tax	\$ 20,920,236	\$ 21,375,179	\$ 21,063,911	\$ 22,437,904	\$ -	\$ 22,437,904
Delinquent Property Taxes	142,477	53,391	75,397	56,095	-	56,095
Interest on Investments	97,631	50,000	20,000	20,000	-	20,000
Miscellaneous	2	-	-	-	-	-
Bond Proceeds	13,312,235	-	2,298,682	-	-	-
Operating Revenues	34,472,581	21,478,570	23,457,990	22,513,999	-	22,513,999
Total Transfers In	7,318,749	7,319,344	7,319,344	5,738,478	-	5,738,478
Non-operating Revenues	7,318,749	7,319,344	7,319,344	5,738,478	-	5,738,478
Total Revenues	41,791,330	28,797,914	30,777,334	28,252,477	-	28,252,477
EXPENDITURES						
Current Outstanding & New Debt	26,895,259	28,688,739	27,628,699	26,663,147	-	26,663,147
Issuance Costs/Fiscal Fees/Other	136,028	25,758	25,758	29,758	-	29,758
Refunding Payment to Escrow	13,716,083	-	2,298,682	-	-	-
Total Debt Service	40,747,370	28,714,497	29,953,139	26,692,905	-	26,692,905
Rebates & Assignments	1,684,724	1,777,268	1,777,268	1,814,726	-	1,814,726
Transfers to Other Funds	82,751	87,154	87,154	107,719	-	107,719
Total Other Expenditures	1,767,475	1,864,422	1,864,422	1,922,445	-	1,922,445
Total Expenditures	42,514,845	30,578,919	31,817,561	28,615,350	-	28,615,350
CHANGE IN FUND BALANCE	(723,515)	(1,781,005)	(1,040,227)	(362,873)	-	(362,873)
FUND BALANCE - BEGINNING	7,914,375	7,190,860	7,190,860	6,150,633	-	6,150,633
FUND BALANCE - ENDING	\$ 7,190,860	\$ 5,409,855	\$ 6,150,633	\$ 5,787,760	\$ -	\$ 5,787,760
Policy Requirement	\$ 2,689,526	\$ 2,868,874	\$ 2,762,870	\$ 2,666,315	\$ -	\$ 2,666,315
Over/(Under) Policy	4,501,334	2,540,981	3,387,763	3,121,445	-	3,121,445
Policy Requirement	10%	10%	10%	10%		10%

Exhibit A

**CITY OF SUGAR LAND
DEBT SERVICE FUND - TAXABLE CO'S
INCOME STATEMENT**

	FY20 Actuals	FY21 Current Budget	FY21 Projections	FY22 Base Budget	FY22 Changes	FY22 Budget
REVENUES						
Rent	\$ 1,352,228	\$ 1,770,086	\$ 1,770,903	\$ 2,005,123	\$ -	\$ 2,005,123
Interest Income	5,750	7,500	250	750	-	750
Total Revenues	1,357,978	1,777,586	1,771,153	2,005,873	-	2,005,873
EXPENDITURES						
Current Outstanding & New Debt	1,590,399	1,593,699	1,593,699	1,591,099	-	1,591,099
Fiscal Fees/Other	750	1,000	750	750	-	750
Total Expenditures	1,591,149	1,594,699	1,594,449	1,591,849	-	1,591,849
Change in Fund Balance	(233,170)	182,887	176,704	414,024	-	414,024
Fund Balance - Beginning	932,862	699,692	699,692	876,396	-	876,396
Fund Balance - Ending	\$ 699,692	\$ 882,579	\$ 876,396	\$ 1,290,420	\$ -	\$ 1,290,420

Exhibit A

CITY OF SUGAR LAND ENTERPRISE FUND - UTILITY SYSTEM INCOME STATEMENT

	FY20 Actuals	FY21 Current Budget	FY21 Projections	FY22 Base Budget	FY22 Changes	FY22 Budget
REVENUES						
Charges for Services	\$ 33,060,259	\$ 36,484,590	\$ 33,530,152	\$ 39,511,660	\$ -	\$ 39,511,660
Surface Water Fees	14,528,750	17,609,959	17,198,430	21,558,692	-	21,558,692
Tap Fees	165,875	106,620	115,000	106,620	-	106,620
Interest Income	282,434	131,001	55,000	115,628	-	115,628
Miscellaneous	1,948,428	739,426	1,732,405	739,426	-	739,426
Operating Revenues	49,985,747	55,071,596	52,630,987	62,032,025	-	62,032,025
Bond Proceeds	7,706,247	11,321,700	28,144,681	23,899,400	-	23,899,400
Transfers In - PID	43,881	42,981	42,981	42,081	-	42,081
Transfers In - Connection Fees	868,019	868,019	868,019	868,019	-	868,019
Non-operating Revenues	8,618,147	12,232,700	29,055,681	24,809,500	-	24,809,500
Total Revenues	58,603,893	67,304,296	81,686,668	86,841,525	-	86,841,525
EXPENDITURES						
Utility Administration	1,136,196	1,201,001	1,201,001	779,560	-	779,560
Water Distribution	2,440,204	2,652,025	2,652,025	2,721,271	68,750	2,790,021
Water Production	2,652,966	2,883,143	2,883,143	3,036,808	444,500	3,481,308
Wastewater Collection	1,290,869	1,731,053	1,731,053	1,503,932	6,750	1,510,682
Wastewater Treatment	6,251,714	6,407,901	6,407,901	6,409,670	206,750	6,616,420
Customer Service	1,307,496	2,073,041	2,073,041	1,509,959	57,500	1,567,459
Water Quality	611,227	722,752	722,752	720,162	2,500	722,662
Water Conservation	143,186	308,459	308,459	298,616	-	298,616
Treasury	1,691,261	1,765,065	1,765,065	1,843,337	-	1,843,337
Surface Water	6,420,910	7,867,182	7,867,182	7,653,711	140,750	7,794,461
Total Operating Expenditures	23,946,029	27,611,622	27,611,622	26,477,026	927,500	27,404,526
Debt Service	16,806,485	17,967,289	17,823,835	19,697,943	-	19,697,943
Payment to Escrow Account	-	-	16,641,494	-	-	-
Transfers Out	11,076,820	10,025,942	10,025,942	9,263,725	-	9,263,725
Miscellaneous	390,231	395,912	398,212	580,312	-	580,312
Contingency	-	534,830	534,830	538,875	-	538,875
CIP Transfers	7,048,250	11,321,700	11,477,500	23,899,400	-	23,899,400
PAYG - CIP	2,000,000	2,000,000	2,000,000	2,000,000	-	2,000,000
Total Non-Operating Expenditures	37,321,786	42,245,673	58,901,813	55,980,255	-	55,980,255
Total Expenditures	61,267,814	69,857,295	86,513,435	82,457,281	927,500.00	83,384,781
Revenues Over/(Under) Expenditures	(2,663,921)	(2,552,999)	(4,826,768)	4,384,244	(927,500)	3,456,744
Fund Balance - Beginning	24,570,818	21,906,897	21,906,897	17,080,129	-	17,080,129
Reserve - Debt Service	(9,157,288)	(6,200,539)	(7,074,899)	(7,462,777)	-	(7,462,777)
Fund Balance - Ending	\$ 12,749,609	\$ 13,153,359	\$ 10,005,230	\$ 14,001,596	\$ (927,500)	\$ 13,074,096
Bond Coverage	1.55	1.53	1.40	1.61		1.57
Target	1.25	1.25	1.25	1.25		1.25
Operating Reserves	53%	48%	36%	53%		48%
Target	25%	25%	25%	25%		25%

Exhibit A

CITY OF SUGAR LAND ENTERPRISE FUND - AIRPORT INCOME STATEMENT

	FY20 Actuals	FY21 Current Budget	FY21 Projections	FY22 Base Budget	FY22 Changes	FY22 Budget
REVENUES						
Fuel Sales	\$ 9,754,411	\$ 11,880,383	\$ 12,165,136	\$ 14,399,627	\$ -	\$ 14,399,627
Hangar Leases	1,772,212	1,751,477	1,795,535	1,739,535	-	1,739,535
Charges for Services	359,832	303,271	484,078	435,150	-	435,150
Interest Income	65,740	102,000	21,510	50,000	-	50,000
Other Revenues	370,339	354,971	292,210	425,000	-	425,000
Miscellaneous	211,660	172,622	201,149	210,000	-	210,000
Operating Revenues	12,534,195	14,564,724	14,959,618	17,259,312	-	17,259,312
Bond Proceeds	-	765,000	2,138,089	450,396	-	450,396
Grant Proceeds	174,204	50,000	50,000	50,000	-	50,000
Transfer from Other Funds	191,560	179,435	189,435	225,000	-	225,000
Non-Operating Revenues	365,764	994,435	2,377,524	725,396	-	725,396
Total Revenues	12,899,959	15,559,159	17,337,142	17,984,708	-	17,984,708
EXPENDITURES						
Airport Administration	885,755	1,219,496	1,219,496	1,050,471	-	1,050,471
Airfield Operations	194,101	301,674	301,674	305,349	-	305,349
FBO Services	7,159,925	8,649,458	9,356,458	10,888,644	16,500	10,905,144
Café Select	219,702	267,239	267,239	270,512	-	270,512
Maintenance and Operations	1,080,070	1,136,689	1,136,689	1,153,345	125,000	1,278,345
U.S. Customs	225,155	442,890	442,890	301,760	50,000	351,760
Total Operating Expenditures	9,764,709	12,017,446	12,724,446	13,970,081	191,500	14,161,581
Operating Transfers Out	1,107,354	1,240,949	1,240,949	1,284,208	-	1,284,208
Transfers Out - Bond CIP	1,800,000	750,000	750,000	441,565	-	441,565
Transfers Out - Non-Bond CIP	402,196	-	-	-	-	-
Debt Service	1,304,145	1,412,923	2,755,412	1,388,447	-	1,388,447
Miscellaneous	189,888	192,251	201,801	214,131	-	214,131
Total Non-Operating Expenditures	4,803,583	3,596,123	4,948,162	3,328,351	-	3,328,351
Total Expenditures	14,568,292	15,613,569	17,672,608	17,298,432	191,500	17,489,932
Revenues Over/(Under) Expenditures	(1,668,332)	(54,410)	(335,466)	686,276	(191,500)	494,776
Fund Balance - Beginning	3,887,117	4,079,185	4,079,185	3,743,719	-	3,743,719
Debt Service Reserve	(994,988)	(841,145)	(841,145)	(841,145)	-	(841,145)
Fund Balance - Ending	\$ 1,223,797	\$ 3,183,630	2,902,574	3,588,850	\$ (191,500)	\$ 3,397,350
CASH EQ. RESERVE RATIO (25% min)	32%	59%	47%	66%		61%
BOND COVERAGE (1.25x min)	1.26	2.11	1.89	2.43		2.30
FUEL GALLONS SOLD	2,694,631	2,951,075	3,025,431	3,269,707		3,269,707

Exhibit A

**CITY OF SUGAR LAND
ENTERPRISE FUND - SOLID WASTE
INCOME STATEMENT**

	FY20 Actuals	FY21 Current Budget	FY21 Projections	FY22 Base Budget	FY22 Changes	FY22 Budget
REVENUES						
Solid Waste Collections	\$ 8,165,005	\$ 8,319,192	\$ 8,354,192	\$ 8,532,543	\$ -	\$ 8,532,543
Franchise Fees	690,082	717,164	718,307	720,000	-	720,000
Commercial SW License	11,492	13,200	13,200	13,200	-	13,200
Miscellaneous	14,766	63,831	133,079	-	-	-
Recycling Programs	949	228	-	-	-	-
Interest Income	3,015	6,000	100	75	-	75
Total Revenues	8,885,309	9,119,615	9,218,878	9,265,818	-	9,265,818
EXPENDITURES						
Contractual Services	7,968,107	8,137,684	8,149,325	8,347,748	-	8,347,748
Salary & Benefits	266,809	271,175	271,175	273,502	-	273,502
Education Programs	14,184	20,502	20,502	-	-	-
Operations & Maintenance	70,921	835,287	924,134	71,537	1,800	73,337
Total Operating Expenditures	8,320,021	9,264,648	9,365,137	8,692,787	1,800	8,694,587
Miscellaneous	-	20,000	20,000	70,000	-	70,000
Transfers Out	418,491	456,745	456,745	503,257	-	503,257
Total Non-Operating Expenditures	418,491	476,745	476,745	573,257	-	573,257
Total Expenditures	8,738,512	9,741,393	9,841,882	9,266,044	1,800	9,267,844
Revenues Over/(Under) Expenditures	146,797	(621,778)	(623,004)	(226)	(1,800)	(2,026)
Fund Balance - Beginning	635,746	782,543	782,543	159,539		159,539
Fund Balance - Ending	\$ 782,543	\$ 160,765	\$ 159,539	\$ 159,313	\$ (1,800)	\$ 157,513

Exhibit A

**CITY OF SUGAR LAND
INTERNAL SERVICE FUND - EMPLOYEE BENEFITS
INCOME STATEMENT**

	FY20 Actuals	FY21 Current Budget	FY21 Projections	FY22 Base Budget	FY22 Changes	FY22 Budget
REVENUES						
Contributions	\$ 12,363,977	\$ 12,000,036	\$ 12,608,924	\$ 13,083,881	\$ -	\$ 13,083,881
Miscellaneous	950,995	2,219,853	1,925,693	1,954,394	-	1,954,394
Interest Income	5,187	5,000	621	621	-	621
Transfers in	183,155	-	-	-	-	-
Total Revenues	13,503,314	14,224,889	14,535,238	15,038,896	-	15,038,896
EXPENDITURES						
Premiums & Claims	11,588,459	13,540,937	13,165,400	14,127,767	-	14,127,767
Other	649,916	736,291	699,095	708,620	-	708,620
Total Operating Expenditures	12,238,376	14,277,228	13,864,495	14,836,387	-	14,836,387
Transfers to Other Funds	-	-	-	-	-	-
Miscellaneous	-	-	-	-	-	-
Total Non-Operating Expenditures	-	-	-	-	-	-
Total Expenditures	12,238,376	14,277,228	13,864,495	14,836,387	-	14,836,387
Revenues Over/(Under) Exp	1,264,939	(52,339)	670,743	202,509	-	202,509
Cash Equivalent Balance - Beginning	1,735,242	2,720,013	2,720,013	3,390,756		3,390,756
Reserve for Self Insurance	(1,745,656)	(2,328,237)	(2,328,237)	(2,420,562)		(2,420,562)
Cash Equivalent Balance - Ending	\$ 1,254,525	\$ 339,437	\$ 1,062,519	\$ 1,172,703	\$ -	\$ 1,172,703

Exhibit A

**CITY OF SUGAR LAND
INTERNAL SERVICE FUND - FLEET REPLACEMENT FUND
INCOME STATEMENT**

	FY20 Actuals	FY21 Current Budget	FY21 Projections	FY22 Base Budget	FY22 Changes	FY22 Budget
REVENUES						
Sale of Property	\$ 36,301	\$ 125,000	\$ 125,000	\$ 125,000	\$ -	\$ 125,000
Interest Income	40,965	60,000	5,000	5,000	-	5,000
Transfers From Other Funds	1,770,821	731,636	731,636	942,463	-	942,463
Miscellaneous	26,834	70,000	46,608	25,000	-	25,000
Total Revenues	1,874,921	986,636	908,244	1,097,463	-	1,097,463
EXPENDITURES						
Vehicles & Contractual Service	1,913,461	1,110,224	1,173,883	1,795,776	-	1,795,776
Miscellaneous	-	1,500,000	-	-	-	-
Total Expenditures	1,913,461	2,610,224	1,173,883	1,795,776	-	1,795,776
Revenues Over/(Under) Expenditures	(38,540)	(1,623,588)	(265,639)	(698,313)		(698,313)
Fund Balance - Beginning	3,502,096	3,463,556	3,463,556	3,197,917		3,197,917
Fund Balance - Ending	\$ 3,463,556	\$ 1,839,968	\$ 3,197,917	\$ 2,499,604	\$ -	\$ 2,499,604

Exhibit A

**CITY OF SUGAR LAND
INTERNAL SERVICE FUND - HIGH-TECH REPLACEMENT FUND
INCOME STATEMENT**

	FY20 Actuals	FY21 Current Budget	FY21 Projections	FY22 Base Budget	FY22 Changes	FY22 Budget
REVENUES						
Sale of Capital Property	\$ 3,704	\$ 2,170	\$ 2,170	\$ 2,170	\$ -	\$ 2,170
Interest Income	32,275	53,000	1,500	1,500	-	1,500
Transfers in	1,290,048	671,778	671,778	796,180	-	796,180
Total Revenues	1,326,027	726,948	675,448	799,850	-	799,850
EXPENDITURES						
Equipment & Contractual Services	631,293	2,010,472	2,010,472	1,910,005	-	1,910,005
Total Expenditures	631,293	2,010,472	2,010,472	1,910,005	-	1,910,005
Revenues Over/(Under) Expenditures	694,734	(1,283,524)	(1,335,024)	(1,110,155)	-	(1,110,155)
Fund Balance - Beginning	2,641,918	3,336,652	3,336,652	2,001,628	-	2,001,628
Fund Balance - Ending	\$ 3,336,652	\$ 2,053,128	\$ 2,001,628	\$ 891,473	\$ -	\$ 891,473

Exhibit A

CITY OF SUGAR LAND SPECIAL REVENUE FUND - TOURISM INCOME STATEMENT

	FY20	FY21	FY21	FY22	FY22	FY22
	Actuals	Current	Projections	Base	Changes	Budget
		Budget		Budget		
REVENUES						
Hotel/Motel Occupancy Tax	\$ 1,420,325	\$ 1,571,400	\$ 1,318,642	\$ 1,604,600	\$ -	\$ 1,604,600
Interest Income	13,059	15,000	120	150	-	150
Miscellaneous	35,818	29,100	25,000	29,100	-	29,100
Total Operating Revenues	1,469,202	1,615,500	1,343,762	1,633,850	-	1,633,850
Transfers In	164,504	-	-	-	-	-
Total Non-Operating Revenues	164,504	-	-	-	-	-
Total Revenues	1,633,706	1,615,500	1,343,762	1,633,850	-	1,633,850
EXPENDITURES						
Tourism Program	504,297	388,284	287,707	290,454	-	290,454
Visitor Center	202,835	264,489	251,235	253,411	-	253,411
Cultural/Public Arts	7,500	-	-	-	-	-
Total Operating Expenditures	714,632	652,773	538,942	543,865	-	543,865
Transfer Out - Debt Service Fund	1,350,238	1,341,100	1,341,100	1,342,343	-	1,342,343
Transfer Out - Others	902	550	550	550	-	550
Reserve for Opportunities	-	-	-	-	100,000	100,000
Total Non-Operating Expenditures	1,351,140	1,341,650	1,341,650	1,342,893	100,000	1,442,893
Total Expenditures	2,065,772	1,994,423	1,880,592	1,886,758	100,000	1,986,758
Revenues Over/(Under) Expenditures	(432,066)	(378,923)	(536,830)	(252,908)	(100,000)	(352,908)
Fund Balance - Beginning	1,954,300	1,522,234	1,522,234	985,404	-	985,404
GAAP Adjustments	(329,758)	(329,758)	(329,758)	(329,758)	-	(329,758)
Fund Balance - Ending	\$ 1,192,476	\$ 813,553	\$ 655,646	\$ 402,738	\$ (100,000)	\$ 302,738
Fund Balance Policy (10% of Budgeted HOT)	\$ 142,033	\$ 157,140	\$ 131,864	\$ 160,460		\$ 160,460
Over/Under Policy	1,050,444	656,413	523,782	242,278		142,278

Exhibit A

**CITY OF SUGAR LAND
SPECIAL REVENUE FUND - SPECIAL EVENTS
INCOME STATEMENT**

	FY20 Actuals	FY21 Current Budget	FY21 Projections	FY22 Base Budget	FY22 Changes	FY22 Budget
REVENUES						
Rental Fees	\$ 1,572	\$ 17,200	\$ 5,000	\$ 20,000	\$ -	\$ 20,000
Interest Income	228	200	10	25	-	25
Miscellaneous	131,874	-	40,819	-	-	-
Transfers In	50,000	91,443	91,443	98,537	-	98,537
Total Revenues	183,674	108,843	137,272	118,562	-	118,562
EXPENDITURES						
Personnel Costs	82,964	91,443	91,443	98,537	-	98,537
Operations & Maintenance	-	130,000	130,000	40,000	-	40,000
Total Expenditures	82,964	221,443	221,443	138,537	-	138,537
Revenues Over/(Under) Expenditures	100,710	(112,600)	(84,171)	(19,975)	-	(19,975)
Fund Balance - Beginning	26,311	127,021	127,021	42,850	-	42,850
Fund Balance - Ending	\$ 127,021	\$ 14,421	\$ 42,850	\$ 22,875	\$ -	\$ 22,875

Exhibit A

CITY OF SUGAR LAND ANIMAL SHELTER DONATIONS INCOME STATEMENT

	FY20 Actuals	FY21 Current Budget	FY21 Projections	FY22 Base Budget	FY22 Changes	FY22 Budget
REVENUES						
Donations	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	\$ 50,000
Interest Income	-	-	-	-	-	-
Transfers In	-	25,880	25,880	-	-	-
Total Revenues	-	75,880	75,880	50,000	-	50,000
EXPENDITURES						
Maintenance and Operations	-	75,880	75,880	50,000	-	50,000
Total Expenditures	-	75,880	75,880	50,000	-	50,000
Revenues Over/(Under) Expenditures	-	-	-	-	-	-
Fund Balance - Beginning	-	-	-	-	-	-
Fund Balance - Ending	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Exhibit A

**CITY OF SUGAR LAND
SPECIAL REVENUE FUND - COURT SECURITY FUND
INCOME STATEMENT**

	FY20 Actuals	FY21 Current Budget	FY21 Projections	FY22 Base Budget	FY22 Changes	FY22 Budget
REVENUES						
Security Fees	\$ 35,693	\$ 43,175	\$ 30,095	\$ 43,175	\$ -	\$ 43,175
Interest Income	136	350	5	10	-	10
Total Revenues	35,829	43,525	30,100	43,185	-	43,185
EXPENDITURES						
Personnel	39,724	40,636	40,636	41,161	-	41,161
Total Expenditures	39,724	40,636	40,636	41,161	-	41,161
Revenues Over/(Under) Expenditures	(3,895)	2,889	(10,536)	2,024	-	2,024
Fund Balance - Beginning	18,703	14,807	14,807	4,271	-	4,271
Fund Balance - Ending	\$ 14,807	\$ 17,696	\$ 4,271	\$ 6,295	\$ -	\$ 6,295

Exhibit A

**CITY OF SUGAR LAND
SPECIAL REVENUE FUND - COURT TECHNOLOGY FUND
INCOME STATEMENT**

	FY20 Actuals	FY21 Current Budget	FY21 Projections	FY22 Base Budget	FY22 Changes	FY22 Budget
REVENUES						
Technology Fees	\$ 36,576	\$ 35,245	\$ 26,102	\$ 35,245	\$ -	\$ 35,245
Interest Income	252	675	25	50	-	50
Total Revenues	36,828	35,920	26,127	35,295	-	35,295
EXPENDITURES						
Personnel Costs	-	-	-	-	-	-
Operations & Maintenance	49,020	34,138	34,138	35,295	-	35,295
Capital	-	-	-	-	-	-
Total Operating Expenditures	49,020	34,138	34,138	35,295	-	35,295
Transfers to Other Funds	-	-	-	-	-	-
Miscellaneous	-	-	-	-	-	-
Total Non-Operating Expenditures	-	-	-	-	-	-
Total Expenditures	49,020	34,138	34,138	35,295	-	35,295
Revenues Over/(Under) Expenditures	(12,192)	1,782	(8,011)	-	-	-
Fund Balance - Beginning	26,310	14,118	14,118	6,107	-	6,107
Fund Balance - Ending	\$ 14,118	\$ 15,900	\$ 6,107	\$ 6,107	\$ -	\$ 6,107

Exhibit A

**CITY OF SUGAR LAND
SPECIAL REVENUE FUND - ENCLAVE AT RIVER PARK PID
INCOME STATEMENT**

	FY20 Actuals	FY21 Current Budget	FY21 Projections	FY22 Base Budget	FY22 Changes	FY22 Budget
REVENUES						
PID Assessment Fees	\$ 103,559	\$ 76,104	\$ 76,104	\$ 61,589	\$ -	\$ 61,589
Interest Income	726	400	10	10	-	10
Transfers In	60,160	80,494	80,494	85,430	-	85,430
Total Revenues	164,445	156,998	156,608	147,029	-	147,029
EXPENDITURES						
Miscellaneous	49	75	50	50	-	50
Transfers to Other Funds	165,419	161,144	161,144	156,494	-	156,494
Total Expenditures	165,468	161,219	161,194	156,544	-	156,544
Revenues Over/(Under) Expenditures	(1,024)	(4,221)	(4,586)	(9,515)	-	(9,515)
Fund Balance - Beginning	70,197	69,173	69,173	64,587	-	64,587
Fund Balance - Ending	\$ 69,173	\$ 64,952	\$ 64,587	\$ 55,072	\$ -	\$ 55,072

Exhibit A

**CITY OF SUGAR LAND
SPECIAL REVENUE FUND - SPA DEBT REDUCTION FUND - RIVERSTONE
INCOME STATEMENT**

	FY20 Actuals	FY21 Current Budget	FY21 Projections	FY22 Base Budget	FY22 Changes	FY22 Budget
REVENUES						
Out of City Service Fees	\$ 222,480	\$ 162,462	\$ 259,582	\$ 328,873	\$ -	\$ 328,873
Interest Income	10,898	9,500	445	900	-	900
Total Revenues	233,379	171,962	260,027	329,773	-	329,773
EXPENDITURES						
Operations & Maintenance	-	-	-	-	-	-
Total Expenditures	-	-	-	-	-	-
Revenues Over/(Under) Expenditures	233,379	171,962	260,027	329,773	-	329,773
Fund Balance - Beginning	787,328	1,020,707	1,020,707	1,280,734	-	1,280,734
Fund Balance - Ending	\$ 1,020,707	\$ 1,192,669	\$ 1,280,734	\$ 1,610,507	\$ -	\$ 1,610,507

Exhibit A

**CITY OF SUGAR LAND
SPECIAL REVENUE FUND - SPA DEBT REDUCTION FUND - TARA PLANTATION
INCOME STATEMENT**

	FY20 Actuals	FY21 Current Budget	FY21 Projections	FY22 Base Budget	FY22 Changes	FY22 Budget
REVENUES						
Out of City Service Fees	\$ 40,601	\$ 55,823	\$ 52,569	\$ 67,260	\$ -	\$ 67,260
Interest Income	12,151	3,200	3,200	500	-	500
Transfers In	-	-	-	-	-	-
Total Revenues	52,752	59,023	55,769	67,760	-	67,760
EXPENDITURES						
Operations & Maintenance	-	-	-	-	-	-
Total Expenditures	-	-	-	-	-	-
Revenues Over/(Under) Expenditures	52,752	59,023	55,769	67,760	-	67,760
Fund Balance - Beginning	384,184	436,936	436,936	492,705	-	492,705
Fund Balance - Ending	\$ 436,936	\$ 495,959	\$ 492,705	\$ 560,465	\$ -	\$ 560,465

Exhibit A

**CITY OF SUGAR LAND
SPECIAL REVENUE FUNDS - FEDERAL SEIZURES
INCOME STATEMENT**

	FY20 Actuals	FY21 Current Budget	FY21 Projections	FY22 Base Budget	FY22 Changes	FY22 Budget
REVENUES						
Other Income	\$ 3,105	\$ -	\$ -	\$ -	\$ -	\$ -
Interest Income	254	400	5	25	-	25
Transfers In	-	-	-	-	-	-
Total Revenues	3,359	400	5	25	-	25
EXPENDITURES						
Maintenance and Operations	-	-	-	-	-	-
Total Expenditures	-	-	-	-	-	-
Revenues Over/(Under) Expenditures	3,359	400	5	25	-	25
Fund Balance - Beginning	35,024	38,383	38,383	38,388	-	38,388
Fund Balance - Ending	\$ 38,383	\$ 38,783	\$ 38,388	\$ 38,413	\$ -	\$ 38,413

Exhibit A

CITY OF SUGAR LAND SPECIAL REVENUE FUNDS - STATE SEIZURES INCOME STATEMENT

	FY20 Actuals	FY21 Current Budget	FY21 Projections	FY22 Base Budget	FY22 Changes	FY22 Budget
REVENUES						
Other Income	\$ 182,568	\$ -	\$ -	\$ -	\$ -	\$ -
Interest Income	2,329	2,700	50	25	-	25
Transfers In	-	-	-	-	-	-
Total Revenues	184,897	2,700	50	25	-	25
EXPENDITURES						
Maintenance and Operations	-	-	23,996	-	-	-
Capital	-	410,000	410,000	-	-	-
Total Expenditures	-	410,000	433,996	-	-	-
Revenues Over/(Under) Expenditures	184,897	(407,300)	(433,946)	25	-	25
Fund Balance - Beginning	319,499	504,396	504,396	70,450	-	70,450
Fund Balance - Ending	\$ 504,396	\$ 97,096	\$ 70,450	\$ 70,475	\$ -	\$ 70,475

Exhibit A

**CITY OF SUGAR LAND
SPECIAL REVENUE FUNDS - LAW ENFORCEMENT
INCOME STATEMENT**

	FY20 Actuals	FY21 Current Budget	FY21 Projections	FY22 Base Budget	FY22 Changes	FY22 Budget
REVENUES						
Other Income	\$ -	\$ -	\$ -	\$ -	\$ -	-
Interest Income	34	125	5	10	-	10
Transfers In	-	-	-	-	-	-
Total Revenues	34	125	5	10	-	10
EXPENDITURES						
Maintenance and Operations	-	-	-	-	-	-
Total Expenditures	-	-	-	-	-	-
Revenues Over/(Under) Expenditures	34	125	5	10	-	10
Fund Balance - Beginning	4,695	4,729	4,729	4,734	-	4,734
Fund Balance - Ending	\$ 4,729	\$ 4,854	\$ 4,734	\$ 4,744	\$ -	\$ 4,744

Exhibit A

CITY OF SUGAR LAND PUBLIC EDUCATION GRANT INCOME STATEMENT

	FY20 Actuals	FY21 Current Budget	FY21 Projections	FY22 Base Budget	FY22 Changes	FY22 Budget
REVENUES						
PEG Funds	\$ -	\$ 170,000	\$ 160,000	\$ 170,000	\$ -	\$ 170,000
Interest Income	-	-	-	-	-	-
Transfers In	-	8,087	8,087	-	-	-
Total Revenues	-	178,087	168,087	170,000	-	170,000
EXPENDITURES						
Maintenance and Operations	-	178,087	115,000	223,087	-	223,087
Total Expenditures	-	178,087	115,000	223,087	-	223,087
Revenues Over/(Under) Expenditures	-	-	53,087	(53,087)	-	(53,087)
Fund Balance - Beginning	-	-	-	53,087	-	53,087
Fund Balance - Ending	\$ -	\$ -	\$ 53,087	\$ -	\$ -	\$ -

Exhibit A

**CITY OF SUGAR LAND
SPECIAL REVENUE FUND- AMERICAN RESCUE PLAN ACT (ARPA) FUND
INCOME STATEMENT**

	FY20 Actuals	FY21 Current Budget	FY21 Projections	FY22 Base Budget	FY22 Changes	FY22 Budget
REVENUES						
Federal Funds	\$ -	\$ -	\$ 5,557,979	\$ 5,557,979	\$ -	\$ 5,557,979
Interest Income	-	-	-	-	-	-
Total Revenues	-	-	5,557,979	5,557,979	-	5,557,979
EXPENDITURES						
Operations & Maintenance	-	-	-	-	-	-
Total Expenditures	-	-	-	-	-	-
Revenues Over/(Under) Expenditures	-	-	5,557,979	5,557,979	-	5,557,979
Fund Balance - Beginning	-	-	-	5,557,979	-	5,557,979
Fund Balance - Ending	\$ -	\$ -	\$ 5,557,979	\$ 11,115,958	\$ -	\$ 11,115,958

Exhibit A

**CITY OF SUGAR LAND
SPECIAL REVENUE FUND - CONTRACT POLICING FUND
INCOME STATEMENT**

	FY20 Actuals	FY21 Current Budget	FY21 Projections	FY22 Base Budget	FY22 Changes	FY22 Budget
REVENUES						
Contracted Services	\$ -	\$ -	\$ -	\$ 716,030	\$ -	\$ 716,030
Interest Income	-	-	-	-	-	-
Total Revenues	-	-	-	716,030	-	716,030
EXPENDITURES						
Personnel Costs	-	-	-	716,030	-	716,030
Total Expenditures	-	-	-	716,030	-	716,030
Revenues Over/(Under) Expenditures	-	-	-	-	-	-
Fund Balance - Beginning	-	-	-	-	-	-
Fund Balance - Ending	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Exhibit A

**CITY OF SUGAR LAND
SUGAR LAND DEVELOPMENT CORPORATION
INCOME STATEMENT**

	FY20 Actuals	FY21 Current Budget	FY21 Projections	FY22 Base Budget	FY22 Changes	FY22 Budget
REVENUES						
Sales Tax	\$ 6,346,754	\$ 5,545,142	\$ 6,717,097	\$ 6,545,570	\$ -	\$ 6,545,570
Interest Income	108,015	125,000	25,000	25,000	-	25,000
Miscellaneous	52,589	-	-	-	-	-
TIRZ#1	1,250,000	1,500,000	1,375,000	1,500,000	-	1,500,000
Total Revenues	7,757,358	7,170,142	8,117,097	8,070,570	-	8,070,570
EXPENDITURES						
Economic Development Program	473,671	649,317	649,317	625,257	-	625,257
Economic Development Incentives	1,081,515	1,775,000	690,000	1,700,000	-	1,700,000
Contractual Services	17,490	9,790	9,790	9,790	-	9,790
Total Operating Expenditures	1,572,677	2,434,107	1,349,107	2,335,047	-	2,335,047
Debt Service	4,088,984	4,053,721	4,053,721	4,024,090	-	4,024,090
Reserve for Opportunities	-	-	-	2,000,000	-	2,000,000
Capital Projects Reimbursement	1,543,637	670,000	670,000	-	-	-
Transfers to Other Funds	618,985	764,123	764,123	732,467	-	732,467
Total Non-Operating Expenditures	6,251,605	5,487,844	5,487,844	6,756,557	-	6,756,557
Total Expenditures	7,824,282	7,921,951	6,836,951	9,091,604	-	9,091,604
Revenues Over/(Under) Expenditures	(66,924)	(751,809)	1,280,146	(1,021,034)	-	(1,021,034)
Fund Balance - Beginning	10,303,367	10,236,444	10,236,444	11,516,590	-	11,516,590
Accrued Sales Tax	(1,011,327)	(1,011,327)	(1,011,327)	(1,011,327)	-	(1,011,327)
Debt Service Reserve	(4,044,391)	(3,936,355)	(3,936,355)	(3,876,840)	-	(3,876,840)
Fund Balance - Ending	\$ 5,180,725	\$ 4,536,953	\$ 6,568,908	\$ 5,607,389	\$ -	\$ 5,607,389
Minimum Fund Balance (15%)	\$ 952,013	\$ 831,771	\$ 831,771	\$ 981,836	-	\$ 981,836
Over/Under Policy	4,228,712	3,705,182	5,737,137	4,625,554	-	4,625,554
Bond Coverage Ratio (>1.25x)	1.59	1.40	1.68	1.65	-	1.65

Exhibit A

**CITY OF SUGAR LAND
SUGAR LAND 4B CORPORATION
INCOME STATEMENT**

	FY20	FY21	FY21	FY22	FY22	FY22
	Actuals	Current Budget	Projections	Base Budget	Changes	Budget
REVENUES						
Sales Tax	\$ 6,346,754	\$ 5,545,142	\$ 6,717,097	\$ 6,545,570	\$ -	\$ 6,545,570
Interest Income	95,775	125,000	15,000	15,000	-	15,000
TIRZ#1	156,886	145,300	145,300	146,863	-	146,863
Miscellaneous	80,000	80,000	80,000	80,000	-	80,000
Operating Revenues	6,679,415	5,895,442	6,957,397	6,787,433	-	6,787,433
Bond Proceeds	27,157,311	-	-	-	-	-
Non-operating Revenues	27,157,311	-	-	-	-	-
Total Revenues	33,836,726	5,895,442	6,957,397	6,787,433	-	6,787,433
EXPENDITURES						
Economic Development Program	365,374	874,670	874,670	569,870	-	569,870
Contractual Services	13,789	3,950	3,950	3,950	-	3,950
Total Operating Expenditures	379,163	878,620	878,620	573,820	-	573,820
Debt Service	3,042,596	3,020,625	3,020,625	2,645,700	-	2,645,700
Incentives	766,322	37,500	3,400,000	2,537,500	-	2,537,500
Payment to Escrow Account	26,715,744	-	-	-	-	-
Issuance Costs	434,358	-	-	-	-	-
Reserve for Opportunities	-	4,981,886	81,886	500,000	-	500,000
Transfers to Capital Projects	763,200	650,000	2,150,000	1,000,000	-	1,000,000
Transfers to Other Funds	757,367	881,983	881,983	798,888	-	798,888
Total Non-Operating Expenditures	32,479,587	9,571,994	9,534,494	7,482,088	-	7,482,088
Total Expenditures	32,858,749	10,450,614	10,413,114	8,055,908	-	8,055,908
Revenues Over/(Under) Expenditures	977,977	(4,555,172)	(3,455,717)	(1,268,475)	-	(1,268,475)
Fund Balance - Beginning	9,437,421	10,415,398	10,415,398	6,959,681	-	6,959,681
Accrued Sales Tax	(1,011,327)	(1,011,327)	(1,011,327)	(1,011,327)	-	(1,011,327)
Debt Service Reserve	(2,811,500)	(2,441,009)	(2,441,009)	(2,211,500)	-	(2,211,500)
Fund Balance - Ending	\$ 6,592,571	\$ 2,407,890	\$ 3,507,345	\$ 2,468,379	\$ -	\$ 2,468,379
Minimum Fund Balance (15%)	\$ 952,013	\$ 831,771	\$ 831,771	\$ 981,836	\$	\$ 981,836
Over/Under Policy	5,640,558	1,576,119	2,675,574	1,486,544		1,486,544
Bond Coverage Ratio (>1.25x)	2.13	1.88	2.54	3.26		3.26

Exhibit A

CITY OF SUGAR LAND CAPITAL PROJECTS FUNDS SUMMARY SCHEDULE OF REVENUES AND EXPENDITURES

	General CIP	Development Corporations	Utility CIP	Airport CIP	Total Capital Projects
Revenues					
Bond Proceeds	\$ 30,264,000	\$ -	\$ 24,149,400	\$ 441,565	\$ 54,854,965
Transfers In	-	1,000,000	2,000,000	-	3,000,000
Mobility Bonds	-	-	-	-	-
Fort Bend County	-	-	-	-	-
Interest Income	5,000	-	5,000	500	10,500
Total Revenues	30,269,000	1,000,000	26,154,400	442,065	57,865,465
Expenditures					
Airport	-	-	-	441,565	441,565
Drainage	22,704,000	-	-	-	22,704,000
Municipal	3,800,000	250,000	-	-	4,050,000
Parks	-	350,000	-	-	350,000
Streets	3,550,000	200,000	-	-	3,750,000
Traffic	1,705,000	200,000	-	-	1,905,000
Surface Water	-	-	35,000	-	35,000
Water	-	-	15,844,400	-	15,844,400
Wastewater	-	-	10,020,000	-	10,020,000
Total CIP Expenditures	31,759,000	1,000,000	25,899,400	441,565	59,099,965
Issuance Costs	300,000	-	250,000	-	550,000
Transfers Out	-	-	-	-	-
Non-operating Expenditures	300,000	-	250,000	-	550,000
Total Expenditures	32,059,000	1,000,000	26,149,400	441,565	59,649,965
Revenues Over/(Under) Expenditures	(1,790,000)	-	5,000	500	(1,784,500)
Fund Balance - Beginning	4,384,054	-	8,885,924	-	13,269,978
Reserved Funds	(1,726,461)	-	-	-	(1,726,461)
Fund Balance - Ending	\$ 867,593	\$ -	\$ 8,890,924	\$ 500	\$ 9,759,017

CITY OF SUGAR LAND
2022 - 2026 CAPITAL IMPROVEMENT PROGRAM
TOTAL SUMMARY

PROJECT TYPE	2022 BUDGET	2023 ESTIMATE	2024 ESTIMATE	2025 ESTIMATE	2026 ESTIMATE	2022-2026 TOTAL
AIRPORT	\$ 441,565	\$ -	\$ -	\$ -	\$ 678,000	\$ 1,119,565
DRAINAGE	22,704,000	6,780,000	6,940,000	-	-	36,424,000
MUNICIPAL	4,050,000	10,750,000	1,250,000	20,500,000	250,000	36,800,000
PARKS	350,000	1,200,000	200,000	200,000	200,000	2,150,000
STREETS	3,750,000	9,500,000	2,700,000	-	-	15,950,000
SURFACE WATER	35,000	-	5,811,560	82,863,200	527,000	89,236,760
TRAFFIC	1,905,000	200,000	200,000	200,000	200,000	2,705,000
WASTEWATER	10,020,000	6,945,000	5,920,000	3,420,000	5,920,000	32,225,000
WATER	15,844,400	8,519,000	4,850,000	8,410,000	4,850,000	42,473,400
TOTAL	\$ 59,099,965	\$ 43,894,000	\$ 27,871,560	\$ 115,593,200	\$ 12,625,000	\$ 259,083,725

SOURCE OF FUNDS	2022 BUDGET	2023 ESTIMATE	2024 ESTIMATE	2025 ESTIMATE	2026 ESTIMATE	2022-2026 TOTAL
CO'S / AIRPORT	\$ 441,565	\$ -	\$ -	\$ -	\$ -	\$ 441,565
GO BONDS	29,964,000	20,530,000	10,640,000	17,850,000	-	78,984,000
REVENUE BONDS	23,899,400	13,464,000	14,581,560	72,693,200	9,297,000	133,935,160
SLDC	-	4,000,000	-	-	-	4,000,000
SL4B	1,000,000	2,900,000	650,000	650,000	650,000	5,850,000
AIRPORT REVENUES	-	-	-	-	678,000	678,000
SYSTEM REVENUES	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	10,000,000
CIP FUND BALANCE	1,795,000	-	-	20,000,000	-	21,795,000
OTHER FUNDING SOURCES	-	1,000,000	-	2,400,000	-	3,400,000
TOTAL	\$ 59,099,965	\$ 43,894,000	\$ 27,871,560	\$ 115,593,200	\$ 12,625,000	\$ 259,083,725

CITY OF SUGAR LAND
2022 - 2026 CAPITAL IMPROVEMENT PROGRAM
TOTAL SUMMARY

PROJECT TYPE	2022 BUDGET	2023 ESTIMATE	2024 ESTIMATE	2025 ESTIMATE	2026 ESTIMATE	2022-2026 TOTAL
AIRPORT	\$ 441,565	\$ -	\$ -	\$ -	\$ -	\$ 441,565
TOTAL - CERTIFICATES OF OBLIGATIONS / AIRPORT	\$ 441,565	\$ -	\$ -	\$ -	\$ -	\$ 441,565

PROJECT TYPE	2022 BUDGET	2023 ESTIMATE	2024 ESTIMATE	2025 ESTIMATE	2026 ESTIMATE	2022-2026 TOTAL
MUNICIPAL	\$ 3,800,000	\$ 10,250,000	\$ 1,000,000	\$ 17,850,000	\$ -	\$ 32,900,000
DRAINAGE	22,704,000	6,780,000	6,940,000	-	-	36,424,000
STREETS	3,460,000	3,500,000	2,700,000	-	-	9,660,000
TOTAL - GO BONDS	\$ 29,964,000	\$ 20,530,000	\$ 10,640,000	\$ 17,850,000	\$ -	\$ 78,984,000

PROJECT TYPE	2022 BUDGET	2023 ESTIMATE	2024 ESTIMATE	2025 ESTIMATE	2026 ESTIMATE	2022-2026 TOTAL
SURFACE WATER	\$ 35,000	\$ -	\$ 5,811,560	\$ 62,863,200	\$ 527,000	\$ 69,236,760
WASTEWATER	9,020,000	5,945,000	4,920,000	2,420,000	4,920,000	27,225,000
WATER	14,844,400	7,519,000	3,850,000	7,410,000	3,850,000	37,473,400
TOTAL - REVENUE BONDS	\$ 23,899,400	\$ 13,464,000	\$ 14,581,560	\$ 72,693,200	\$ 9,297,000	\$ 133,935,160

PROJECT TYPE	2022 BUDGET	2023 ESTIMATE	2024 ESTIMATE	2025 ESTIMATE	2026 ESTIMATE	2022-2026 TOTAL
STREETS	\$ -	\$ 4,000,000	\$ -	\$ -	\$ -	\$ 4,000,000
TOTAL - SUGAR LAND DEVELOPMENT CORPORATION	\$ -	\$ 4,000,000	\$ -	\$ -	\$ -	\$ 4,000,000

PROJECT TYPE	2022 BUDGET	2023 ESTIMATE	2024 ESTIMATE	2025 ESTIMATE	2026 ESTIMATE	2022-2026 TOTAL
MUNICIPAL	\$ 250,000	\$ 500,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,500,000
PARKS	350,000	200,000	200,000	200,000	200,000	1,150,000
STREETS	200,000	2,000,000	-	-	-	2,200,000
TRAFFIC	200,000	200,000	200,000	200,000	200,000	1,000,000
TOTAL - SUGAR LAND 4B CORPORATION	\$ 1,000,000	\$ 2,900,000	\$ 650,000	\$ 650,000	\$ 650,000	\$ 5,850,000

CITY OF SUGAR LAND
2022 - 2026 CAPITAL IMPROVEMENT PROGRAM
TOTAL SUMMARY

PROJECT TYPE	2022 BUDGET	2023 ESTIMATE	2024 ESTIMATE	2025 ESTIMATE	2026 ESTIMATE	2022-2026 TOTAL
AIRPORT	\$ -	\$ -	\$ -	\$ -	\$ 678,000	\$ 678,000
TOTAL - AIRPORT REVENUES	\$ -	\$ -	\$ -	\$ -	\$ 678,000	\$ 678,000

PROJECT TYPE	2022 BUDGET	2023 ESTIMATE	2024 ESTIMATE	2025 ESTIMATE	2026 ESTIMATE	2022-2026 TOTAL
WASTEWATER	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 5,000,000
WATER	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	5,000,000
TOTAL - SYSTEM REVENUES	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 10,000,000

PROJECT TYPE	2022 BUDGET	2023 ESTIMATE	2024 ESTIMATE	2025 ESTIMATE	2026 ESTIMATE	2022-2026 TOTAL
STREETS	\$ 90,000	\$ -	\$ -	\$ -	\$ -	90,000
TRAFFIC	1,705,000	-	-	-	-	1,705,000
SURFACE WATER	-	-	-	20,000,000	-	20,000,000
TOTAL - CIP FUND BALANCE	\$ 1,795,000	\$ -	\$ -	\$ 20,000,000	\$ -	\$ 21,795,000

PROJECT TYPE	2022 BUDGET	2023 ESTIMATE	2024 ESTIMATE	2025 ESTIMATE	2026 ESTIMATE	2022-2026 TOTAL
MUNICIPAL	\$ -	\$ -	\$ -	\$ 2,400,000	\$ -	\$ 2,400,000
PARKS	-	1,000,000	-	-	-	1,000,000
TOTAL - OTHER FUNDING SOURCES	\$ -	\$ 1,000,000	\$ -	\$ 2,400,000	\$ -	\$ 3,400,000

CITY OF SUGAR LAND
2022 - 2026 CAPITAL IMPROVEMENT PROGRAM
SUMMARY BY FUNDING SOURCES

PROJECT NO.	PROJECT NAME	2022 BUDGET	2023 ESTIMATE	2024 ESTIMATE	2025 ESTIMATE	2026 ESTIMATE	2022-2026 TOTAL
CAP1201	Parallel Taxiway Relocation & Hangars ALD#4 and ALD#11	\$ 441,565	\$ -	\$ -	\$ -	\$ -	\$ 441,565
	TOTAL - CERTIFICATES OF OBLIGATIONS/AIRPORT	\$ 441,565	\$ -	\$ -	\$ -	\$ -	\$ 441,565

PROJECT NO.	PROJECT NAME	2022 BUDGET	2023 ESTIMATE	2024 ESTIMATE	2025 ESTIMATE	2026 ESTIMATE	2022-2026 TOTAL
CDR1902	Riverbend Inlets and Pipes Replacement	\$ 3,250,000	\$ -	\$ -	\$ -	\$ -	\$ 3,250,000
CDR2101	Austin Park and Chimneystone Drainage Improvements	15,300,000	-	-	-	-	15,300,000
CDR2102	Sugar Creek Drainage Improvements - Montclair Drive	-	-	4,300,000	-	-	4,300,000
CDR2105	Avalon/Brazos Landing/Commonwealth Drainage Impr Phase I	1,000,000	-	-	-	-	1,000,000
CDR2107	Avalon/Brazos Landing/Commonwealth Drainage Impr Phase II	-	6,780,000	-	-	-	6,780,000
CDR2108	Telfair Drainage Improvements- New Territory & Chatham	2,794,000	-	-	-	-	2,794,000
CDR2201	Covington Woods Drainage Improvements-Covington W & Imperial Woods	360,000	-	2,640,000	-	-	3,000,000
CMU1908	Animal Shelter	-	250,000	-	6,350,000	-	6,600,000
CMU2202	Public Safety & Public Services Building Rehabilitation	1,000,000	1,000,000	1,000,000	-	-	3,000,000
CMU2203	Fire/EMS Apparatus Replacement	1,800,000	-	-	-	-	1,800,000
CMU2204	Public Safety Training Facility- Phase II	1,000,000	9,000,000	-	-	-	10,000,000
CMU2501	Emergency Operations Center/Public Safety Dispatch Building	-	-	-	11,500,000	-	11,500,000
CST1901	Brooks Street and First Colony Intersection Improvements at SH6	2,460,000	-	-	-	-	2,460,000
CST2102	University Blvd. Widening- Mobility Bond Project	-	1,500,000	-	-	-	1,500,000
CST2201	Major Street Rehabilitation	1,000,000	2,000,000	1,000,000	-	-	4,000,000
CST2401	Country Club Blvd Improvements from Sugar Creek to Chesterfield	-	-	1,700,000	-	-	1,700,000
	TOTAL - GO BONDS	\$ 29,964,000	\$ 20,530,000	\$ 10,640,000	\$ 17,850,000	\$ -	\$ 78,984,000

CITY OF SUGAR LAND
2022 - 2026 CAPITAL IMPROVEMENT PROGRAM
SUMMARY BY FUNDING SOURCES

PROJECT NO.	PROJECT NAME	2022 BUDGET	2023 ESTIMATE	2024 ESTIMATE	2025 ESTIMATE	2026 ESTIMATE	2022-2026 TOTAL
CSW2001	Surface Water Treatment Plant Expansion	\$ -	\$ -	\$ 3,500,000	\$ 39,805,000	\$ -	\$ 43,305,000
CSW2002	Surface Water Transmission Lines	-	-	1,816,560	12,630,200	-	14,446,760
CSW2101	Groundwater Plant Surface Water Conversion	35,000	-	495,000	10,428,000	-	10,958,000
CSW2601	North WWTP Reuse PER	-	-	-	-	527,000	527,000
CWW2001	Collection System (Project E)	4,400,000	-	-	-	-	4,400,000
CWW2101	Lift Station No. 60, 52, and 48 Capacity Analysis	250,000	-	-	-	-	250,000
CWW2201	Citywide WW Generator Assessment	150,000	-	-	-	-	150,000
CWW2202	Lift Station Rehabilitation	620,000	-	-	-	-	620,000
CWW2203	Wastewater Treatment Plants Improvements	3,500,000	-	-	-	-	3,500,000
CWW2204	West WWTP Expansion Study	100,000	-	-	-	-	100,000
CWW2301	Lift Station 48 (MUD 136 Reg. LS#1)	-	1,800,000	-	-	-	1,800,000
CWW2302	Lift Station Rehabilitation	-	620,000	620,000	620,000	620,000	2,480,000
CWW2303	Wastewater Treatment Plants Improvements	-	1,500,000	1,500,000	1,500,000	1,500,000	6,000,000
CWW2304	Collection System Rehabilitation Program	-	300,000	2,800,000	300,000	2,800,000	6,200,000
CWW2305	North WWTP Improvements	-	800,000	-	-	-	800,000
CWW2306	Regional WW Siting and Distribution Plan	-	225,000	-	-	-	225,000
CWW2307	Flow Monitoring and WW Modeling Study	-	600,000	-	-	-	600,000
CWW2308	Evaluation of Greatwood WWTP Rehabilitation Alternatives	-	100,000	-	-	-	100,000
CWA2201	Ground Storage Tank Rehabilitation	1,200,000	-	-	-	-	1,200,000
CWA2202	Distribution System Water Main Rehabilitation Program	300,000	-	-	-	-	300,000
CWA2203	SCADA Improvements	228,000	-	-	-	-	228,000
CWA2204	Citywide WA Generator Assessment	150,000	-	-	-	-	150,000
CWA2205	Main System Water Modeling and Capacity Recommendations	240,000	-	-	-	-	240,000
CWA2206	Utilities Costs for Soldiers Field Project	600,000	-	-	-	-	600,000
CWA2207	Utilities Costs for Ransom Road Project	500,000	-	-	-	-	500,000
CWA2208	Well Rehabilitation	870,000	-	-	-	-	870,000
CWA2209	Ground Water Plant Rehabilitation	1,100,000	-	-	-	-	1,100,000
CWA2210	Advanced Metering Infrastructure (AMI)	9,656,400	-	-	-	-	9,656,400
CWA2301	Distribution System Water Main Rehabilitation Program	-	2,800,000	300,000	2,800,000	300,000	6,200,000
CWA2302	Ground Storage Tank Rehabilitation	-	1,200,000	1,200,000	1,200,000	1,200,000	4,800,000
CWA2303	SCADA Improvements	-	304,000	380,000	380,000	380,000	1,444,000
CWA2304	Ground Water Plant Rehabilitation	-	2,160,000	1,100,000	2,160,000	1,100,000	6,520,000
CWA2305	Well Rehabilitation	-	870,000	870,000	870,000	870,000	3,480,000
CWA2306	Regional W Facility Siting and Conveyance Study	-	185,000	-	-	-	185,000
	TOTAL - REVENUE BONDS	\$ 23,899,400	\$ 13,464,000	\$ 14,581,560	\$ 72,693,200	\$ 9,297,000	\$ 133,935,160

CITY OF SUGAR LAND
2022 - 2026 CAPITAL IMPROVEMENT PROGRAM
SUMMARY BY FUNDING SOURCES

PROJECT NO.	PROJECT NAME	2022 BUDGET	2023 ESTIMATE	2024 ESTIMATE	2025 ESTIMATE	2026 ESTIMATE	2022-2026 TOTAL
CST2003	Owens Road Project - Mobility Bond Project	\$ -	\$ 2,000,000	\$ -	\$ -	\$ -	\$ 2,000,000
CST2103	Brazos River Turnaround Alternative – UHSL Roadway	-	2,000,000	-	-	-	2,000,000
	TOTAL - SUGAR LAND DEVELOPMENT CORPORATION	\$ -	\$ 4,000,000	\$ -	\$ -	\$ -	\$ 4,000,000

PROJECT NO.	PROJECT NAME	2022 BUDGET	2023 ESTIMATE	2024 ESTIMATE	2025 ESTIMATE	2026 ESTIMATE	2022-2026 TOTAL
CMU2003	Senior Center Study	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ 250,000
CMU2201	Public Arts Project	250,000	-	-	-	-	250,000
CMU2301	Public Arts Project	-	250,000	250,000	250,000	250,000	1,000,000
CPK2201	Joint Participation in CIP	200,000	-	-	-	-	200,000
CPK2202	Old Imperial Farm Cemetery Improvements	150,000	-	-	-	-	150,000
CPK2301	Joint Participation in CIP	-	200,000	200,000	200,000	200,000	800,000
CST2203	University Blvd. Widening- Mobility Bond Project (Intersection Improvements)	200,000	-	-	-	-	200,000
CST2103	Brazos River Turnaround Alternative – UHSL Roadway	-	2,000,000	-	-	-	2,000,000
CTR2201	Landscape Replacement for Major Roadway and Enhancement Projects	200,000	-	-	-	-	200,000
CTR2301	Landscape Replacement for Major Roadway and Enhancement Projects	-	200,000	200,000	200,000	200,000	800,000
	TOTAL - SUGAR LAND 4B CORPORATION	\$ 1,000,000	\$ 2,900,000	\$ 650,000	\$ 650,000	\$ 650,000	\$ 5,850,000

PROJECT NO.	PROJECT NAME	2022 BUDGET	2023 ESTIMATE	2024 ESTIMATE	2025 ESTIMATE	2026 ESTIMATE	2022-2026 TOTAL
CMU1908	Animal Shelter	\$ -	\$ -	\$ -	\$ 2,400,000	\$ -	\$ 2,400,000
CPK2302	Cullinan Park Improvements-Phase III	-	1,000,000	-	-	-	1,000,000
	TOTAL - OTHER FUNDS	\$ -	\$ 1,000,000	\$ -	\$ 2,400,000	\$ -	\$ 3,400,000

PROJECT NO.	PROJECT NAME	2022 BUDGET	2023 ESTIMATE	2024 ESTIMATE	2025 ESTIMATE	2026 ESTIMATE	2022-2026 TOTAL
CAP2601	Airport Terminal Ramp Expansion	\$ -	\$ -	\$ -	\$ -	\$ 678,000	\$ 678,000
	TOTAL - AIRPORT REVENUES	\$ -	\$ -	\$ -	\$ -	\$ 678,000	\$ 678,000

CITY OF SUGAR LAND
2022 - 2026 CAPITAL IMPROVEMENT PROGRAM
SUMMARY BY FUNDING SOURCES

PROJECT NO.	PROJECT NAME	2022 BUDGET	2023 ESTIMATE	2024 ESTIMATE	2025 ESTIMATE	2026 ESTIMATE	2022-2026 TOTAL
CST2202	Brooks Street and First Colony Intersection Improvements at SH6	\$ 90,000	\$ -	\$ -	\$ -	\$ -	\$ 90,000
CTR2202	Fiber Optic Cable Intallation	455,000	-	-	-	-	455,000
CTR2203	ITS-Railroad Monitoring, Communication and Notification System	1,250,000	-	-	-	-	1,250,000
CSW2001	Surface Water Treatment Plant Expansion	-	-	-	20,000,000	-	20,000,000
	TOTAL - CIP FUND BALANCE	\$ 1,795,000	\$ -	\$ -	\$ 20,000,000	\$ -	\$ 21,795,000

PROJECT NO.	PROJECT NAME	2022 BUDGET	2023 ESTIMATE	2024 ESTIMATE	2025 ESTIMATE	2026 ESTIMATE	2022-2026 TOTAL
CWW2202	Lift Station Rehabilitation	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000
CWW2302	Lift Station Rehabilitation	-	1,000,000	1,000,000	1,000,000	1,000,000	4,000,000
CWA2208	Well Rehabilitation	1,000,000	-	-	-	-	1,000,000
CWA2305	Well Rehabilitation	-	1,000,000	1,000,000	1,000,000	1,000,000	4,000,000
	TOTAL - SYSTEM REVENUES	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 10,000,000

**CITY OF SUGAR LAND
2022 - 2026 CAPITAL IMPROVEMENT PROGRAM
AIRPORT**

PROJECT NO.	PROJECT NAME	PRIOR FUNDING	2022 BUDGET	2023 ESTIMATE	2024 ESTIMATE	2025 ESTIMATE	2026 ESTIMATE	2022-2026 TOTAL
CAP1201	Parallel Taxiway Relocation & Hangars ALD#4 and ALD#11	\$ 5,968,980	\$ 441,565	\$ -	\$ -	\$ -	\$ -	\$ 441,565
CAP2601	Airport Terminal Ramp Expansion	-	-	-	-	-	678,000	678,000
	TOTAL FUNDING	\$ 5,968,980	\$ 441,565	\$ -	\$ -	\$ -	\$ 678,000	\$ 1,119,565

SOURCE OF FUNDS	PRIOR FUNDING	2022 BUDGET	2023 ESTIMATE	2024 ESTIMATE	2025 ESTIMATE	2026 ESTIMATE	2022-2026 TOTAL
General Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CO's	4,724,566	441,565	-	-	-	-	441,565
SLDC	-	-	-	-	-	-	-
SL4B	-	-	-	-	-	-	-
Airport Revenues	1,244,414	-	-	-	-	678,000	678,000
Systems Revenue	-	-	-	-	-	-	-
Tourism Fund	-	-	-	-	-	-	-
Other Funding	-	-	-	-	-	-	-
TOTAL	\$ 5,968,980	\$ 441,565	\$ -	\$ -	\$ -	\$ 678,000	\$ 1,119,565

CITY OF SUGAR LAND
2022 - 2026 CAPITAL IMPROVEMENT PROGRAM
SUMMARY BY FUNDING SOURCES - AIRPORT

PROJECT NAME	2022 BUDGET	2023 ESTIMATE	2024 ESTIMATE	2025 ESTIMATE	2026 ESTIMATE	2022-2026 TOTAL
Parallel Taxiway Relocation & Hangars ALD#4 and ALD#11	\$ 441,565	\$ -	\$ -	\$ -	\$ -	\$ 441,565
TOTAL - CERTIFICATES OF OBLIGATIONS/AIRPORT	\$ 441,565	\$ -	\$ -	\$ -	\$ -	\$ 441,565

PROJECT NAME	2022 BUDGET	2023 ESTIMATE	2024 ESTIMATE	2025 ESTIMATE	2026 ESTIMATE	2022-2026 TOTAL
Airport Terminal Ramp Expansion	\$ -	\$ -	\$ -	\$ -	\$ 678,000	\$ 678,000
TOTAL - AIRPORT REVENUES	\$ -	\$ -	\$ -	\$ -	\$ 678,000	\$ 678,000

CITY OF SUGAR LAND
2022 - 2026 CAPITAL IMPROVEMENT PROGRAM
MUNICIPAL

PROJECT NO.	PROJECT NAME	PRIOR FUNDING	2022 BUDGET	2023 ESTIMATE	2024 ESTIMATE	2025 ESTIMATE	2026 ESTIMATE	2022-2026 TOTAL
CMU1704	Hotel/Conference Center & Land Planning	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CMU1707	Central Unit Land Planning	550,000	-	-	-	-	-	-
CMU1808	Public Arts Project	215,000	-	-	-	-	-	-
CMU1901	Public Safety Training Facility	2,160,000	-	-	-	-	-	-
CMU1906	ERP Implementation-Phase II	3,585,000	-	-	-	-	-	-
CMU1907	Public Arts Project	260,000	-	-	-	-	-	-
CMU1908	Animal Shelter	500,000	-	250,000	-	8,750,000	-	9,000,000
CMU1909	EOC/Dispatch Building	700,000	-	-	-	-	-	-
CMU2002	Public Arts Project	220,000	-	-	-	-	-	-
CMU2003	Senior Center Study	100,000	-	250,000	-	-	-	250,000
CMU2004	High Site Communication Improvements	730,000	-	-	-	-	-	-
CMU2101	Public Arts Project	250,000	-	-	-	-	-	-
CMU2201	Public Arts Project	-	250,000	-	-	-	-	250,000
CMU2202	Public Safety & Public Services Building Rehabilitation	-	1,000,000	1,000,000	1,000,000	-	-	3,000,000
CMU2203	Fire/EMS Apparatus Replacement	-	1,800,000	-	-	-	-	1,800,000
CMU2204	Public Safety Training Facility- Phase II	-	1,000,000	9,000,000	-	-	-	10,000,000
CMU2301	Public Arts Project	-	-	250,000	250,000	250,000	250,000	1,000,000
CMU2501	Emergency Operations Center/Public Safety Dispatch Building	700,000	-	-	-	11,500,000	-	11,500,000
	TOTAL FUNDING	\$ 10,370,000	\$ 4,050,000	\$ 10,750,000	\$ 1,250,000	\$ 20,500,000	\$ 250,000	\$ 36,800,000

SOURCE OF FUNDS	PRIOR FUNDING	2022 BUDGET	2023 ESTIMATE	2024 ESTIMATE	2025 ESTIMATE	2026 ESTIMATE	2022-2026 TOTAL
General Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CO's	7,675,000	-	-	-	-	-	-
GO Bonds	-	3,800,000	10,250,000	1,000,000	17,850,000	-	32,900,000
SLDC	500,000	-	-	-	-	-	-
SL4B	1,360,000	250,000	500,000	250,000	250,000	250,000	1,500,000
Revenue Bonds	50,000	-	-	-	-	-	-
Airport Revenues	-	-	-	-	-	-	-
Systems Revenues	-	-	-	-	-	-	-
Tourism Fund	75,000	-	-	-	-	-	-
CIP Fund Balance	100,000	-	-	-	-	-	-
Other Funding Sources	610,000	-	-	-	2,400,000	-	2,400,000
TOTAL	\$ 10,370,000	\$ 4,050,000	\$ 10,750,000	\$ 1,250,000	\$ 20,500,000	\$ 250,000	\$ 36,800,000

CITY OF SUGAR LAND
2022 - 2026 CAPITAL IMPROVEMENT PROGRAM
SUMMARY BY FUNDING SOURCES - MUNICIPAL

PROJECT NAME	2022 BUDGET	2023 ESTIMATE	2024 ESTIMATE	2025 ESTIMATE	2026 ESTIMATE	2022-2026 TOTAL
Senior Center Study	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ 250,000
Public Arts Project	250,000	250,000	250,000	250,000	250,000	1,250,000
TOTAL - SL4B	\$ 250,000	\$ 500,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,500,000

PROJECT NAME	2022 BUDGET	2023 ESTIMATE	2024 ESTIMATE	2025 ESTIMATE	2026 ESTIMATE	2022-2026 TOTAL
Animal Shelter	\$ -	\$ 250,000	\$ -	\$ 6,350,000	\$ -	6,600,000
Public Safety & Public Services Building Rehabilitation	1,000,000	1,000,000	1,000,000	-	-	3,000,000
Fire/EMS Apparatus Replacement	1,800,000	-	-	-	-	1,800,000
Public Safety Training Facility- Phase II	1,000,000	9,000,000	-	-	-	10,000,000
Emergency Operations Center/Public Safety Dispatch Building	-	-	-	11,500,000	-	11,500,000
TOTAL - GO BONDS	\$ 3,800,000	\$ 10,250,000	\$ 1,000,000	\$ 17,850,000	\$ -	\$ 32,900,000

PROJECT NAME	2022 BUDGET	2023 ESTIMATE	2024 ESTIMATE	2025 ESTIMATE	2026 ESTIMATE	2022-2026 TOTAL
Animal Shelter Donations				\$ 2,400,000		2,400,000
TOTAL - OTHER FUNDS	\$ -	\$ -	\$ -	\$ 2,400,000	\$ -	\$ 2,400,000

CITY OF SUGAR LAND
2022 - 2026 CAPITAL IMPROVEMENT PROGRAM
DRAINAGE

PROJECT NO.	PROJECT NAME	PRIOR FUNDING	2022 BUDGET	2023 ESTIMATE	2024 ESTIMATE	2025 ESTIMATE	2026 ESTIMATE	2022-2026 TOTAL
CDR1902	Riverbend Inlets and Pipes Replacement	\$ 305,000	\$ 3,250,000	\$ -	\$ -	\$ -	\$ -	\$ 3,250,000
CDR2101	Austin Park and Chimneystone Drainage Improvements	1,200,000	15,300,000	-	-	-	-	15,300,000
CDR2102	Sugar Creek Drainage Improvements - Montclair Drive	4,500,000	-	-	4,300,000	-	-	4,300,000
CDR2104	Citywide Flood Prevention & Drainage Studies	600,000	-	-	-	-	-	-
CDR2105	Avalon/Brazos Landing/Commonwealth Drainage Impr Phase I	100,000	1,000,000	-	-	-	-	1,000,000
CDR2106	Greatwood Village Drainage Improvements	3,000,000	-	-	-	-	-	-
CDR2107	Avalon/Brazos Landing/Commonwealth Drainage Impr Phase II	520,000	-	6,780,000	-	-	-	6,780,000
CDR2108	Telfair Drainage Improvements- New Territory & Chatham	206,000	2,794,000	-	-	-	-	2,794,000
CDR2201	Covington Woods Drainage Improvements-Covington W & Imperial Woods	-	360,000	-	2,640,000	-	-	3,000,000
	TOTAL FUNDING	\$ 10,431,000	\$ 22,704,000	\$ 6,780,000	\$ 6,940,000	\$ -	\$ -	\$ 36,424,000

SOURCE OF FUNDS	PRIOR FUNDING	2022 BUDGET	2023 ESTIMATE	2024 ESTIMATE	2025 ESTIMATE	2026 ESTIMATE	2022-2026 TOTAL
General Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CO's	55,000	-	-	-	-	-	-
GO Bonds	10,376,000	22,704,000	6,780,000	6,940,000	-	-	36,424,000
SLDC	-	-	-	-	-	-	-
SL4B	-	-	-	-	-	-	-
Revenue Bonds	-	-	-	-	-	-	-
Tourism Fund	-	-	-	-	-	-	-
Other Funding	-	-	-	-	-	-	-
TOTAL	\$ 10,431,000	\$ 22,704,000	\$ 6,780,000	\$ 6,940,000	\$ -	\$ -	\$ 36,424,000

CITY OF SUGAR LAND
2022 - 2026 CAPITAL IMPROVEMENT PROGRAM
SUMMARY BY FUNDING SOURCES - DRAINAGE

PROJECT NAME	2022 BUDGET	2023 ESTIMATE	2024 ESTIMATE	2025 ESTIMATE	2026 ESTIMATE	2022-2026 TOTAL
Riverbend Inlets and Pipes Replacement	\$ 3,250,000	\$ -	\$ -	\$ -	\$ -	\$ 3,250,000
Austin Park and Chimneystone Drainage Improvements	15,300,000	-	-	-	-	15,300,000
Sugar Creek Drainage Improvements - Montclair Drive	-	-	4,300,000	-	-	4,300,000
Avalon/Brazos Landing/Commonwealth Drainage Impr Phase I	1,000,000	-	-	-	-	1,000,000
Avalon/Brazos Landing/Commonwealth Drainage Impr Phase II	-	6,780,000	-	-	-	6,780,000
Telfair Drainage Improvements- New Territory & Chatham	2,794,000	-	-	-	-	2,794,000
Covington Woods Drainage Improvements-Covington W & Imperial Woods	360,000	-	2,640,000	-	-	3,000,000
TOTAL - GO BONDS	\$ 22,704,000	\$ 6,780,000	\$ 6,940,000	\$ -	\$ -	\$ 36,424,000

CITY OF SUGAR LAND
2022 - 2026 CAPITAL IMPROVEMENT PROGRAM
PARKS

PROJECT NO.	PROJECT NAME	PRIOR FUNDING	2022 BUDGET	2023 ESTIMATE	2024 ESTIMATE	2025 ESTIMATE	2026 ESTIMATE	2022-2026 TOTAL
CPK1506	First Colony Trail	\$ 1,633,375	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CPK1606	Brazos River Park PH II	4,454,713	-	-	-	-	-	-
CPK1702	Ditch H Trail	7,097,665	-	-	-	-	-	-
CPK2001	Cullinan Park Improvements-Phase II	1,100,000	-	-	-	-	-	-
CPK2002	Joint Participation in CIP	200,000	-	-	-	-	-	-
CPK2101	Joint Participation in CIP	200,000	-	-	-	-	-	-
CPK2201	Joint Participation in CIP	-	200,000	-	-	-	-	200,000
CPK2202	Old Imperial Farm Cemetery Improvements	-	150,000	-	-	-	-	150,000
CPK2301	Joint Participation in CIP	-	-	200,000	200,000	200,000	200,000	800,000
CPK2302	Cullinan Park Improvements-Phase III	-	-	1,000,000	-	-	-	1,000,000
	TOTAL FUNDING	\$ 14,685,753	\$ 350,000	\$ 1,200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 2,150,000

SOURCE OF FUNDS	PRIOR FUNDING	2022 BUDGET	2023 ESTIMATE	2024 ESTIMATE	2025 ESTIMATE	2026 ESTIMATE	2022-2026 TOTAL
General Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CO's	-	-	-	-	-	-	-
CDBG	-	-	-	-	-	-	-
GO Bonds	13,185,753	-	-	-	-	-	-
SLDC	-	-	-	-	-	-	-
SL4B	400,000	350,000	200,000	200,000	200,000	200,000	1,150,000
Revenue Bonds	-	-	-	-	-	-	-
Airport Revenues	-	-	-	-	-	-	-
Tourism Fund	-	-	-	-	-	-	-
Other Funding (Donations)	1,100,000	-	1,000,000	-	-	-	1,000,000
TOTAL	\$ 14,685,753	\$ 350,000	\$ 1,200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 2,150,000

CITY OF SUGAR LAND
2022 - 2026 CAPITAL IMPROVEMENT PROGRAM
SUMMARY BY FUNDING SOURCES - PARKS

PROJECT NAME	2022 BUDGET	2023 ESTIMATE	2024 ESTIMATE	2025 ESTIMATE	2026 ESTIMATE	2022-2026 TOTAL
Joint Participation in CIP	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,000,000
Old Imperial Farm Cemetery Improvements	150,000	-	-	-	-	150,000
TOTAL - SL4B	\$ 350,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,150,000

PROJECT NAME	2022 BUDGET	2023 ESTIMATE	2024 ESTIMATE	2025 ESTIMATE	2026 ESTIMATE	2022-2026 TOTAL
Cullinan Park Improvements-Phase III	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 1,000,000
TOTAL - OTHER FUNDING	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 1,000,000

CITY OF SUGAR LAND
2022 - 2026 CAPITAL IMPROVEMENT PROGRAM
STREETS

PROJECT NO.	PROJECT NAME	PRIOR FUNDING	2022 BUDGET	2023 ESTIMATE	2024 ESTIMATE	2025 ESTIMATE	2026 ESTIMATE	2022-2026 TOTAL
CST1703	SH6 Beautification Planning	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CST1802	Wayfinding Signs	275,000	-	-	-	-	-	-
CST1901	Soldiers Field Ext to SH6/Roundabout @ First Colony Blvd. & Brooks St	328,500	-	-	-	-	-	-
CST2003	Owens Road Project - Mobility Bond Project	150,000	-	2,000,000	-	-	-	2,000,000
CST2101	Citywide Transportation & Mobility Studies	400,000	-	-	-	-	-	-
CST2102	University Blvd. Widening- Mobility Bond Project	200,000	-	1,500,000	-	-	-	1,500,000
CST2201	Major Street Rehabilitation	-	1,000,000	2,000,000	1,000,000	-	-	4,000,000
CST2202	Brooks Street and First Colony Intersection Improvements at SH6	-	2,550,000	-	-	-	-	2,550,000
CST2203	University Blvd. Widening- Mobility Bond Project (Intersection Improvements)	-	200,000	-	-	-	-	200,000
CST2103	Brazos River Turnaround Alternative – UHSL Roadway	-	-	4,000,000	-	-	-	4,000,000
CST2401	Country Club Blvd Improvements from Sugar Creek to Chesterfield	-	-	-	1,700,000	-	-	1,700,000
	TOTAL FUNDING	\$ 1,453,500	\$ 3,750,000	\$ 9,500,000	\$ 2,700,000	\$ -	\$ -	\$ 15,950,000

SOURCE OF FUNDS	PRIOR FUNDING	2022 BUDGET	2023 ESTIMATE	2024 ESTIMATE	2025 ESTIMATE	2026 ESTIMATE	2022-2026 TOTAL
General Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CO's	328,500	-	-	-	-	-	-
SLDC	150,000	-	4,000,000	-	-	-	4,000,000
SL4B	375,000	200,000	2,000,000	-	-	-	2,200,000
Revenue Bonds	-	-	-	-	-	-	-
GO Bonds	600,000	3,460,000	3,500,000	2,700,000	-	-	9,660,000
System Revenues	-	-	-	-	-	-	-
CIP Fund Balance		90,000					90,000
Other Funding	-	-	-	-	-	-	-
TOTAL	\$ 1,453,500	\$ 3,750,000	\$ 9,500,000	\$ 2,700,000	\$ -	\$ -	\$ 15,950,000

CITY OF SUGAR LAND
2022 - 2026 CAPITAL IMPROVEMENT PROGRAM
SUMMARY BY FUNDING SOURCES - STREETS

PROJECT NAME	2022 BUDGET	2023 ESTIMATE	2024 ESTIMATE	2025 ESTIMATE	2026 ESTIMATE	2022-2026 TOTAL
Brooks Street and First Colony Intersection Improvements at SH6	\$ 90,000	\$ -	\$ -	\$ -	\$ -	\$ 90,000
TOTAL - CIP Fund Balance	\$ 90,000	\$ -	\$ -	\$ -	\$ -	\$ 90,000

PROJECT NAME	2022 BUDGET	2023 ESTIMATE	2024 ESTIMATE	2025 ESTIMATE	2026 ESTIMATE	2022-2026 TOTAL
Owens Road Project - Mobility Bond Project	\$ -	\$ 2,000,000	\$ -	\$ -	\$ -	\$ 2,000,000
Brazos River Turnaround Alternative – UHSL Roadway	-	2,000,000				2,000,000
TOTAL - SLDC	\$ -	\$ 4,000,000	\$ -	\$ -	\$ -	\$ 4,000,000

PROJECT NAME	2022 BUDGET	2023 ESTIMATE	2024 ESTIMATE	2025 ESTIMATE	2026 ESTIMATE	2022-2026 TOTAL
University Blvd. Widening- Mobility Bond Project (Intersection Improvements)	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000
Brazos River Turnaround Alternative – UHSL Roadway	-	2,000,000	-	-	-	2,000,000
TOTAL - SL4B	\$ 200,000	\$ 2,000,000	\$ -	\$ -	\$ -	\$ 2,200,000

PROJECT NAME	2022 BUDGET	2023 ESTIMATE	2024 ESTIMATE	2025 ESTIMATE	2026 ESTIMATE	2022-2026 TOTAL
Brooks Street and First Colony Intersection Improvements at SH6	\$ 2,460,000	\$ -	\$ -	\$ -	\$ -	\$ 2,460,000
University Blvd. Widening- Mobility Bond Project	-	1,500,000	-	-	-	1,500,000
Major Street Rehabilitation	1,000,000	2,000,000	1,000,000	-	-	4,000,000
Country Club Blvd Improvements from Sugar Creek to Chesterfield	-	-	1,700,000	-	-	1,700,000
TOTAL - GO Bonds	\$ 3,460,000	\$ 3,500,000	\$ 2,700,000	\$ -	\$ -	\$ 9,660,000

CITY OF SUGAR LAND
2022 - 2026 CAPITAL IMPROVEMENT PROGRAM
TRAFFIC

PROJECT NO.	PROJECT NAME	PRIOR FUNDING	2022 BUDGET	2023 ESTIMATE	2024 ESTIMATE	2025 ESTIMATE	2026 ESTIMATE	2022-2026 TOTAL
CTR1503	Traffic Signal Management/Intelligent Transportation System (ITS)	\$ 4,263,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CTR1701	Wayfinding for Pedestrian and Bicycle Routes	115,000	-	-	-	-	-	-
CTR1702	SH6 North Bound at US59 Triple Left Turn Improvements and TxDOT Permit	550,000	-	-	-	-	-	-
CTR1902	SH6/Settlers Way Improvements	45,000	-	-	-	-	-	-
CTR2002	Traffic Evaluation and Safety Improvements	250,000	-	-	-	-	-	-
CTR2201	Landscape Replacement for Major Roadway and Enhancement Projects	-	200,000	-	-	-	-	200,000
CTR2202	Fiber Optic Cable Intallation	-	455,000	-	-	-	-	455,000
CTR2203	ITS-Railroad Monitoring, Communication and Notification System	-	1,250,000	-	-	-	-	1,250,000
CTR2301	Landscape Replacement for Major Roadway and Enhancement Projects	-	-	200,000	200,000	200,000	200,000	800,000
	TOTAL FUNDING	\$ 5,223,000	\$ 1,905,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 2,705,000

SOURCE OF FUNDS	PRIOR FUNDING	2022 BUDGET	2023 ESTIMATE	2024 ESTIMATE	2025 ESTIMATE	2026 ESTIMATE	2022-2026 TOTAL
General Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CO's	4,408,000	-	-	-	-	-	-
SLDC	-	-	-	-	-	-	-
SL4B	115,000	200,000	200,000	200,000	200,000	200,000	1,000,000
Revenue Bonds	-	-	-	-	-	-	-
Tourism Fund	-	-	-	-	-	-	-
CIP Fund Balance	-	1,705,000	-	-	-	-	1,705,000
Other Funding Sources	700,000	-	-	-	-	-	-
TOTAL	\$ 5,223,000	\$ 1,905,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 2,705,000

CITY OF SUGAR LAND
2022 - 2026 CAPITAL IMPROVEMENT PROGRAM
SUMMARY BY FUNDING SOURCES - TRAFFIC

PROJECT NAME	2022 BUDGET	2023 ESTIMATE	2024 ESTIMATE	2025 ESTIMATE	2026 ESTIMATE	2022-2026 TOTAL
Landscape Replacement for Major Roadway and Enhancement Projects	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,000,000
TOTAL - SL4B	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,000,000

PROJECT NAME	2022 BUDGET	2023 ESTIMATE	2024 ESTIMATE	2025 ESTIMATE	2026 ESTIMATE	2022-2026 TOTAL
Fiber Optic Cable Intallation	\$ 455,000	\$ -	\$ -	\$ -	\$ -	\$ 455,000
ITS-Railroad Monitoring, Communication and Notification System	1,250,000	-	-	-	-	1,250,000
TOTAL - CIP Fund Balance	\$ 1,705,000	\$ -	\$ -	\$ -	\$ -	\$ 1,705,000

CITY OF SUGAR LAND
2022 - 2026 CAPITAL IMPROVEMENT PROGRAM
SURFACE WATER

PROJECT NO.	PROJECT NAME	PRIOR FUNDING	2022 BUDGET	2023 ESTIMATE	2024 ESTIMATE	2025 ESTIMATE	2026 ESTIMATE	2022-2026 TOTAL
CSW2001	Surface Water Treatment Plant Expansion	\$ 796,250	\$ -	\$ -	\$ 3,500,000	\$ 59,805,000	\$ -	\$ 63,305,000
CSW2002	Surface Water Transmission Lines	477,800	-	-	1,816,560	12,630,200	-	14,446,760
CSW2101	Groundwater Plant Surface Water Conversion	165,000	35,000	-	495,000	10,428,000	-	10,958,000
CSW2601	North WWTP Reuse PER	-	-	-	-	-	527,000	527,000
	TOTAL FUNDING	\$ 1,439,050	\$ 35,000	\$ -	\$ 5,811,560	\$ 82,863,200	\$ 527,000	\$ 89,236,760

SOURCE OF FUNDS	PRIOR FUNDING	2022 BUDGET	2023 ESTIMATE	2024 ESTIMATE	2025 ESTIMATE	2026 ESTIMATE	2022-2026 TOTAL
General Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
CO's	-	-	-	-	-	-	-
SLDC	-	-	-	-	-	-	-
SL4B	-	-	-	-	-	-	-
Revenue Bonds	1,439,050	35,000	-	5,811,560	62,863,200	527,000	69,236,760
System Revenues	-	-	-	-	-	-	-
Other Funding	-	-	-	-	20,000,000	-	20,000,000
TOTAL	\$ 1,439,050	\$ 35,000	\$ -	\$ 5,811,560	\$ 82,863,200	\$ 527,000	\$ 89,236,760

CITY OF SUGAR LAND
2022 - 2026 CAPITAL IMPROVEMENT PROGRAM
SUMMARY BY FUNDING SOURCES - SURFACE WATER

PROJECT NAME	2022 BUDGET	2023 ESTIMATE	2024 ESTIMATE	2025 ESTIMATE	2026 ESTIMATE	2022-2026 TOTAL
Surface Water Treatment Plant Expansion	\$ -	\$ -	\$ 3,500,000	\$ 39,805,000	\$ -	\$ 43,305,000
Surface Water Transmission Lines	-	-	1,816,560	12,630,200	-	14,446,760
Groundwater Plant Surface Water Conversion	35,000	-	495,000	10,428,000	-	10,958,000
North WWTP Reuse PER	-	-	-	-	527,000	527,000
TOTAL - REVENUE BONDS	\$ 35,000	\$ -	\$ 5,811,560	\$ 62,863,200	\$ 527,000	\$ 69,236,760

PROJECT NAME	2022 BUDGET	2023 ESTIMATE	2024 ESTIMATE	2025 ESTIMATE	2026 ESTIMATE	2022-2026 TOTAL
Surface Water Treatment Plant Expansion				\$ 20,000,000		\$ 20,000,000
TOTAL - CIP Fund Balance	\$ -	\$ -	\$ -	\$ 20,000,000	\$ -	\$ 20,000,000

CITY OF SUGAR LAND
2022 - 2026 CAPITAL IMPROVEMENT PROGRAM
WASTEWATER

PROJECT NO.	PROJECT NAME	PRIOR FUNDING	2022 BUDGET	2023 ESTIMATE	2024 ESTIMATE	2025 ESTIMATE	2026 ESTIMATE	2022-2026 TOTAL
CWW2001	Collection System (Project E)	\$ 1,008,000	\$ 4,400,000	\$ -	\$ -	\$ -	\$ -	\$ 4,400,000
CWW2002	Lift Station Rehabilitation	3,240,000	-	-	-	-	-	-
CWW2003	Wastewater Treatment Plants Improvements (North Plant)	1,450,000	-	-	-	-	-	-
CWW2101	Lift Station No. 60, 52, and 48 Capacity Analysis	75,000	250,000	-	-	-	-	250,000
CWW2102	SWWTP Odor Control Study and PER	125,000	-	-	-	-	-	-
CWW2104	Lift Station Rehabilitation	1,350,000	-	-	-	-	-	-
CWW2201	Citywide WW Generator Assessment	-	150,000	-	-	-	-	150,000
CWW2202	Lift Station Rehabilitation	-	1,620,000	-	-	-	-	1,620,000
CWW2203	Wastewater Treatment Plants Improvements	-	3,500,000	-	-	-	-	3,500,000
CWW2204	West WWTP Expansion Study	-	100,000	-	-	-	-	100,000
CWW2301	Lift Station 48 (MUD 136 Reg. LS#1)	-	-	1,800,000	-	-	-	1,800,000
CWW2302	Lift Station Rehabilitation	-	-	1,620,000	1,620,000	1,620,000	1,620,000	6,480,000
CWW2303	Wastewater Treatment Plants Improvements	-	-	1,500,000	1,500,000	1,500,000	1,500,000	6,000,000
CWW2304	Collection System Rehabilitation Program	-	-	300,000	2,800,000	300,000	2,800,000	6,200,000
CWW2305	North WWTP Improvements	-	-	800,000	-	-	-	800,000
CWW2306	Regional WW Siting and Distribution Plan	-	-	225,000	-	-	-	225,000
CWW2307	Flow Monitoring and WW Modeling Study	-	-	600,000	-	-	-	600,000
CWW2308	Evaluation of Greatwood WWTP Rehabilitation Alternatives	-	-	100,000	-	-	-	100,000
	TOTAL FUNDING	\$ 7,248,000	\$ 10,020,000	\$ 6,945,000	\$ 5,920,000	\$ 3,420,000	\$ 5,920,000	\$ 32,225,000

SOURCE OF FUNDS	PRIOR FUNDING	2022 BUDGET	2023 ESTIMATE	2024 ESTIMATE	2025 ESTIMATE	2026 ESTIMATE	2022-2026 TOTAL
General Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CO's	-	-	-	-	-	-	-
SLDC	-	-	-	-	-	-	-
SL4B	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
Revenue Bonds	5,248,000	9,020,000	5,945,000	4,920,000	2,420,000	4,920,000	27,225,000
System Revenues	2,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	5,000,000
Other Funding	-	-	-	-	-	-	-
TOTAL	\$ 7,248,000	\$ 10,020,000	\$ 6,945,000	\$ 5,920,000	\$ 3,420,000	\$ 5,920,000	\$ 32,225,000

CITY OF SUGAR LAND
2022 - 2026 CAPITAL IMPROVEMENT PROGRAM
SUMMARY BY FUNDING SOURCES - WASTEWATER

PROJECT NAME	2022 BUDGET	2023 ESTIMATE	2024 ESTIMATE	2025 ESTIMATE	2026 ESTIMATE	2022-2026 TOTAL
Collection System (Project E)	\$ 4,400,000	\$ -	\$ -	\$ -	\$ -	\$ 4,400,000
Lift Station No. 60, 52, and 48 Capacity Analysis	250,000	-	-	-	-	250,000
Citywide WW Generator Assessment	150,000	-	-	-	-	150,000
Lift Station Rehabilitation	620,000	-	-	-	-	620,000
Wastewater Treatment Plants Improvements	3,500,000	-	-	-	-	3,500,000
West WWTP Expansion Study	100,000	-	-	-	-	100,000
Lift Station 48 (MUD 136 Reg. LS#1)	-	1,800,000	-	-	-	1,800,000
Lift Station Rehabilitation	-	620,000	620,000	620,000	620,000	2,480,000
Wastewater Treatment Plants Improvements	-	1,500,000	1,500,000	1,500,000	1,500,000	6,000,000
Collection System Rehabilitation Program	-	300,000	2,800,000	300,000	2,800,000	6,200,000
North WWTP Improvements	-	800,000	-	-	-	800,000
Regional WW Siting and Distribution Plan	-	225,000	-	-	-	225,000
Flow Monitoring and WW Modeling Study	-	600,000	-	-	-	600,000
Evaluation of Greatwood WWTP Rehabilitation Alternatives	-	100,000	-	-	-	100,000
TOTAL - REVENUE BONDS	\$ 9,020,000	\$ 5,945,000	\$ 4,920,000	\$ 2,420,000	\$ 4,920,000	\$ 27,225,000

PROJECT NAME	2022 BUDGET	2023 ESTIMATE	2024 ESTIMATE	2025 ESTIMATE	2026 ESTIMATE	2022-2026 TOTAL
Lift Station Rehabilitation	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 5,000,000
TOTAL - SYSTEM REVENUES	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 5,000,000

CITY OF SUGAR LAND
2022 - 2026 CAPITAL IMPROVEMENT PROGRAM
WATER

PROJECT NO.	PROJECT NAME	PRIOR FUNDING	2022 BUDGET	2023 ESTIMATE	2024 ESTIMATE	2025 ESTIMATE	2026 ESTIMATE	2022-2026 TOTAL
CWA1801	Distribution System Water Main Rehabilitation Program	\$ 2,535,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CWA2002	Distribution System Water Main Rehabilitation Program	3,150,000	-	-	-	-	-	-
CWA2003	Ground Storage Tank Rehabilitation	2,400,000	-	-	-	-	-	-
CWA2004	Ground Water Plant Rehabilitation	3,260,000	-	-	-	-	-	-
CWA2005	SCADA Improvements	228,000	-	-	-	-	-	-
CWA2201	Ground Storage Tank Rehabilitation	-	1,200,000	-	-	-	-	1,200,000
CWA2202	Distribution System Water Main Rehabilitation Program	-	300,000	-	-	-	-	300,000
CWA2203	SCADA Improvements	-	228,000	-	-	-	-	228,000
CWA2204	Citywide WA Generator Assessment	-	150,000	-	-	-	-	150,000
CWA2205	Main System Water Modeling and Capacity Recommendations	-	240,000	-	-	-	-	240,000
CWA2206	Utilities Costs for Soldiers Field Project	-	600,000	-	-	-	-	600,000
CWA2207	Utilities Costs for Ransom Road Project	-	500,000	-	-	-	-	500,000
CWA2208	Well Rehabilitation	-	1,870,000	-	-	-	-	1,870,000
CWA2209	Ground Water Plant Rehabilitation	-	1,100,000	-	-	-	-	1,100,000
CWA2210	Advanced Metering Infrastructure (AMI)	1,710,700	9,656,400	-	-	-	-	9,656,400
CWA2301	Distribution System Water Main Rehabilitation Program	-	-	2,800,000	300,000	2,800,000	300,000	6,200,000
CWA2302	Ground Storage Tank Rehabilitation	-	-	1,200,000	1,200,000	1,200,000	1,200,000	4,800,000
CWA2303	SCADA Improvements	-	-	304,000	380,000	380,000	380,000	1,444,000
CWA2304	Ground Water Plant Rehabilitation	-	-	2,160,000	1,100,000	2,160,000	1,100,000	6,520,000
CWA2305	Well Rehabilitation	-	-	1,870,000	1,870,000	1,870,000	1,870,000	7,480,000
CWA2306	Regional W Facility Siting and Conveyance Study	-	-	185,000	-	-	-	185,000
	TOTAL FUNDING	\$ 13,283,700	\$ 15,844,400	\$ 8,519,000	\$ 4,850,000	\$ 8,410,000	\$ 4,850,000	\$ 42,473,400

SOURCE OF FUNDS	PRIOR FUNDING	2022 BUDGET	2023 ESTIMATE	2024 ESTIMATE	2025 ESTIMATE	2026 ESTIMATE	2022-2026 TOTAL
General Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CO's	-	-	-	-	-	-	-
SLDC	-	-	-	-	-	-	-
SL4B	-	-	-	-	-	-	-
CIP Fund Balance	235,000	-	-	-	-	-	-
Revenue Bonds	13,048,700	14,844,400	7,519,000	3,850,000	7,410,000	3,850,000	37,473,400
System Revenues	-	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	5,000,000
Other Funding	-	-	-	-	-	-	-
TOTAL	\$ 13,283,700	\$ 15,844,400	\$ 8,519,000	\$ 4,850,000	\$ 8,410,000	\$ 4,850,000	\$ 42,473,400

CITY OF SUGAR LAND
2022 - 2026 CAPITAL IMPROVEMENT PROGRAM
SUMMARY BY FUNDING SOURCES - WATER

PROJECT NAME	2022 BUDGET	2023 ESTIMATE	2024 ESTIMATE	2025 ESTIMATE	2026 ESTIMATE	2022-2026 TOTAL
Ground Storage Tank Rehabilitation	\$ 1,200,000	\$ -	\$ -	\$ -	\$ -	1,200,000
Distribution System Water Main Rehabilitation Program	300,000	-	-	-	-	300,000
SCADA Improvements	228,000	-	-	-	-	228,000
Citywide WA Generator Assessment	150,000	-	-	-	-	150,000
Main System Water Modeling and Capacity Recommendations	240,000	-	-	-	-	240,000
Utilities Costs for Soldiers Field Project	600,000	-	-	-	-	600,000
Utilities Costs for Ransom Road Project	500,000	-	-	-	-	500,000
Well Rehabilitation	870,000	-	-	-	-	870,000
Ground Water Plant Rehabilitation	1,100,000	-	-	-	-	1,100,000
Advanced Metering Infrastructure (AMI)	9,656,400	-	-	-	-	9,656,400
Distribution System Water Main Rehabilitation Program	-	2,800,000	300,000	2,800,000	300,000	6,200,000
Ground Storage Tank Rehabilitation	-	1,200,000	1,200,000	1,200,000	1,200,000	4,800,000
SCADA Improvements	-	304,000	380,000	380,000	380,000	1,444,000
Ground Water Plant Rehabilitation	-	2,160,000	1,100,000	2,160,000	1,100,000	6,520,000
Well Rehabilitation	-	870,000	870,000	870,000	870,000	3,480,000
Regional W Facility Siting and Conveyance Study	-	185,000	-	-	-	185,000
TOTAL - REVENUE BONDS	\$ 14,844,400	\$ 7,519,000	\$ 3,850,000	\$ 7,410,000	\$ 3,850,000	\$ 37,473,400

PROJECT NAME	2022 BUDGET	2023 ESTIMATE	2024 ESTIMATE	2025 ESTIMATE	2026 ESTIMATE	2022-2026 TOTAL
Well Rehabilitation	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	5,000,000
TOTAL - SYSTEM REVENUES	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 5,000,000

EXHIBIT C

**CITY OF SUGAR LAND
SALARY STRUCTURE
FOR EXEMPT POSITIONS
FOR FY22**

Range	Position Title	Minimum	Midpoint	Maximum
E-01	BUDGET ANALYST	\$ 25.78	\$ 31.90	\$ 38.02
	COMMUNICATIONS & COMMUNITY ENGAGEMENT SPECIALIST	\$ 53,622	\$ 66,352	\$ 79,082
	CONTRACTS COORDINATOR			
	DEPARTMENT ANALYST			
	EMPLOYEE ENGAGEMENT & WELLNESS COORDINATOR			
	EVENT COORDINATOR			
	GRAPHICS DESIGNER/BRANDING SPECIALIST			
	MANAGEMENT ANALYST I			
	PLANNER I			
	RECREATION COORDINATOR			
E-02	AGENDA COORDINATOR	\$ 26.64	\$ 33.86	\$ 41.04
	BILLING SUPERVISOR	\$ 55,411	\$ 70,429	\$ 85,363
	CODE COMPLIANCE COORDINATOR			
	COLLECTIONS & CUSTOMER SERVICE SUPERVISOR			
	COMMUNITY ENGAGEMENT COORDINATOR			
	COMPLIANCE COLLECTIONS SUPERVISOR			
	DIGITAL JOURNALIST			
	ENVIRONMENTAL COORDINATOR			
	FACILITIES SERVICES SUPERVISOR			
	GRANTS OFFICER			
	HR BUSINESS PARTNER			
	MANAGEMENT ANALYST II			
	PERFORMANCE ANALYST			
	PLANNER II			
	PRETREATMENT COORDINATOR			
	SAFETY & RISK COORDINATOR			
	SR. BUDGET ANALYST			
	STORM WATER COORDINATOR			
E-03	TRAFFIC MANAGEMENT CENTER OPERATOR			
	VISITOR SERVICES SUPERVISOR			
	ACCOUNTS PAYABLE SUPERVISOR	\$ 28.79	\$ 36.55	\$ 44.33
	ADMINISTRATIVE MANAGER	\$ 59,883	\$ 76,024	\$ 92,206
	AIRPORT OPERATIONS SUPERVISOR			
	AIRPORT SERVICES REPRESENTATIVE SUPERVISOR			
	APPLICATION DEVELOPER I			
	BUSINESS DEVELOPMENT ASSOCIATE			
	CONTENT STRATEGIST			
	DEPUTY COURT ADMINISTRATOR			
	EMPLOYEE ENGAGEMENT & WELLNESS MANAGER			
	ENGINEER I			
	FINANCIAL ANALYST			
	INNOVATION STRATEGIST			
	LINE SERVICES SUPERINTENDENT			
	PRINCIPAL ACCOUNTANT			
	RECORDS MANAGER			
E-04	SR. PLANNER			
	TRAFFIC MANAGEMENT CENTER ANALYST			
	TRANSPORTATION & MOBILITY ANALYST			
	USER SERVICES SUPERVISOR			
	WATER CONSERVATION MANAGER			
	ACCOUNTING SUPERVISOR	\$ 31.10	\$ 39.49	\$ 47.87
	AIRPORT BUSINESS MANAGER	\$ 64,688	\$ 82,139	\$ 99,570
	APPLICATION DEVELOPER II			
	BUSINESS DEVELOPMENT MANAGER			
	COMMUNITY ENGAGEMENT MANAGER			
	CONSTRUCTION MANAGER			
	CONTRACTS MANAGER			
	DESTINATION EVENT MANAGER			
	ENGINEER II			
	EVENT PRODUCTION MANAGER			
	FACILITIES SERVICES MANAGER			
	FLEET SERVICES MANAGER			
	FOOD INSPECTION MANAGER			
	HUMAN RESOURCES MANAGER			
	INNOVATION MANAGER			
	IT PROJECT MANAGER			

Range	Position Title	Minimum	Midpoint	Maximum
E-05	LAB MANAGER			
	PROJECT MANAGER			
	REAL PROPERTY MANAGER			
	RECREATION MANAGER			
	RISK MANAGER			
	SURFACE WATER CHIEF OPERATOR			
	TRAFFIC OPERATIONS MANAGER			
	WATER RESOURCES MANAGER			
	AIRFIELD & FACILITIES MANAGER	\$ 33.56	\$ 42.64	\$ 51.69
	AIRPORT DEVELOPMENT MANAGER	\$ 69,805	\$ 88,691	\$ 107,515
	APPLICATION DEVELOPER III			
	ASSET & OPERATIONS MANAGER			
	BUSINESS INTELLIGENCE LEAD			
	CODE COMPLIANCE MANAGER			
	CULTURAL ARTS MANAGER			
	CUSTOMER SERVICE MANAGER			
	DEPUTY BUILDING OFFICIAL			
	DIGITAL COMMUNICATIONS MANAGER			
	ENGINEER III			
	ENVIRONMENTAL MANAGER			
	FIELD OPERATIONS MANAGER			
	INTELLIGENT TRANSPORTATION SYSTEMS MANAGER			
	PARKS DEVELOPMENT MANAGER			
	PARKS SUPERINTENDENT			
	PRINCIPAL PLANNER			
	PUBLIC WORKS OPERATIONS MANAGER			
	SR. FINANCIAL ANALYST			
	SR. PROJECT MANAGER			
	STRATEGIC PLANNING PHILANTHROPY MANAGER			
	STREET/DRAINAGE SUPERINTENDENT			
	TOURISM & VISITOR SERVICES MANAGER			
	WATER QUALITY MANAGER			
E-06	ANIMAL SERVICES MANAGER	\$ 36.60	\$ 46.48	\$ 56.34
	ASSISTANT CITY ATTORNEY	\$ 76,128	\$ 96,678	\$ 117,187
	ASSISTANT TO THE CITY MANAGER			
	DEPUTY CONTROLLER			
	EMERGENCY MANAGEMENT COORDINATOR			
	ENGINEERING MANAGER			
	FACILITY OPERATIONS MANAGER			
	INTERGOV'L RELATIONS MANAGER			
	MANAGER, VERTICAL CONSTRUCTION			
	PUBLIC/PRIVATE PARTNERSHIP MANAGER			
	RIGHT OF WAY SERVICES MANAGER			
	SURFACE WATER PLANT MANAGER			
	TRANSPORTATION & MOBILITY INNOVATION MANAGER			
	ASST COMMUNICATIONS & COMMUNITY ENGAGEMENT DIR	\$ 39.87	\$ 50.68	\$ 61.42
E-07	CITY TRAFFIC ENGINEER	\$ 82,930	\$ 105,414	\$ 127,754
	DEPUTY CITY SECRETARY			
	FINANCE MANAGER			
	IT MANAGER			
	MUNICIPAL COURT ADMINISTRATOR			
	PURCHASING MANAGER			
	SR. ASSISTANT CITY ATTORNEY			
	SR. ENGINEERING MANAGER			
	TREASURY MANAGER			
E-08	ADMINISTRATOR, EMERGENCY MANAGEMENT	\$ 43.08	\$ 54.70	\$ 66.33
	ASSISTANT CITY ENGINEER	\$ 89,606	\$ 113,776	\$ 137,966
	ASSISTANT DIRECTOR OF AVIATION			
	ASSISTANT DIRECTOR OF ECONOMIC DEVELOPMENT			
	ASSISTANT DIRECTOR OF ENVIRON & NEIGHBORHOOD SVS			
	ASSISTANT DIRECTOR OF FIRE/EMS			
	ASSISTANT DIRECTOR OF HUMAN RESOURCES			
	ASSISTANT DIRECTOR OF PARKS & RECREATION			
	ASSISTANT DIRECTOR OF PUBLIC WORKS			
	CITY PLANNER - DEVELOPMENT PLANNING			
	CITY PLANNER - LONG RANGE PLAN			
	CONTROLLER			
E-09	DEPUTY DIRECTOR OF FINANCE	\$ 46.10	\$ 60.17	\$ 74.95
		\$ 95,888	\$ 125,154	\$ 155,896

Effective Date: TBD

EXHIBIT C

CITY OF SUGAR LAND SALARY STRUCTURE FIRE-EMS FOR FY22

Job Title	Range	Hourly Annual Minimum	Hourly Annual Midpoint	Hourly Annual Maximum
FIREFIGHTER RECRUIT PARAMEDIC RECRUIT	F-R	\$18.18		
FIREFIGHTER	F-1	\$21.51	\$24.75	\$27.99
(2912 Hours Annually)		\$62,637	\$72,073	\$81,509
FIRE DRIVER	F2F	\$23.81	\$26.91	\$30.02
(2912 Hours Annually)		\$69,332	\$78,370	\$87,408
FIRE LIEUTENANT (SHIFT)	F3F	\$29.36	\$31.32	\$33.28
(2912 Hours Annually)		\$85,489	\$91,200	\$96,910
FIRE LIEUTENANT (NON-SHIFT)	F3G	\$41.10	\$43.85	\$46.59
(2080 Hours Annually)		\$85,489	\$91,200	\$96,910
FIRE CAPTAIN (SHIFT)	F4F	\$30.53	\$33.70	\$36.87
(2912 Hours Annually)		\$88,908	\$98,133	\$107,357
FIRE CAPTAIN (NON-SHIFT)	F4G	\$42.75	\$47.18	\$51.61
(2080 Hours Annually)		\$88,908	\$98,133	\$107,357
BATTALION CHIEF (SHIFT)	F5F	\$33.50	\$36.63	\$39.75
(2912 Hours Annually)		\$97,557	\$106,655	\$115,753
BATTALION CHIEF (NON-SHIFT)	F5G	\$46.90	\$51.28	\$55.65
ASSISTANT FIRE MARSHAL				
(2080 Hours Annually)		\$97,557	\$106,655	\$115,753
ASSISTANT CHIEF OF FIRE-EMS	F6G	\$53.79	\$59.07	\$64.36
(2080 Hours Annually)		\$111,874	\$122,867	\$133,860

Effective Date: TBD

EXHIBIT C

CITY OF SUGAR LAND SALARY STRUCTURE MANAGEMENT & ELECTED OFFICIAL POSITIONS FOR FY22

Range	Position Title	Minimum	Midpoint	Maximum
M-01	CITY SECRETARY	\$ 43.48	\$ 55.21	\$ 66.94
	COMMUNICATIONS & COMMUNITY ENGAGEMENT DIR	\$ 90,438	\$ 114,837	\$ 139,235
	PUBLIC SAFETY DISPATCH DIRECTOR			
M-02	CHIEF INNOVATION OFFICER	\$ 53.35	\$ 66.70	\$ 80.04
	CITY ENGINEER	\$ 110,968	\$ 138,736	\$ 166,483
	DIRECTOR OF AVIATION			
	DIRECTOR OF BUDGET & STRATEGY			
	DIRECTOR OF ECONOMIC DEVELOPMENT			
	DIRECTOR OF ENVIRON & NEIGHBORHOOD SVS			
	DIRECTOR OF FINANCE			
	DIRECTOR OF HUMAN RESOURCES			
	DIRECTOR OF INFORMATION TECHNOLOGY, DATA & SECURITY			
	DIRECTOR OF PARKS & RECREATION			
	DIRECTOR OF PLANNING & DEVELOPMENT SERVICES			
	DIRECTOR OF PUBLIC & GOVERNMENT AFFAIRS			
	DIRECTOR OF PUBLIC WORKS			
M-03	CITY MANAGER		UNGRADED	
	DEPUTY CITY MANAGER			
	ASSISTANT CITY MANAGER			
	EXECUTIVE DIRECTOR			
	DIRECTOR OF SPECIAL PROJECTS			
	CITY ATTORNEY			
	CHIEF OF FIRE & EMS			
	CHIEF OF POLICE			
	MUNICIPAL COURT JUDGE			
EO-1	COUNCIL MEMBER	\$ 804.16	(Monthly)	
		\$ 9,650	(Annually)	
EO-2	MAYOR	\$ 1,608.32	(Monthly)	
		\$ 19,300	(Annually)	

Effective Date: TBD

EXHIBIT C

CITY OF SUGAR LAND SALARY STRUCTURE FOR NON-EXEMPT POSITIONS FOR FY22

Range	Position Title	Minimum	Midpoint	Maximum
N-01	COURIER	\$13.74	\$17.45	\$21.15
	CUSTODIAN	\$28,579	\$36,296	\$43,992
N-02	CUSTOMER SERVICE REPRESENTATIVE I	\$14.42	\$18.31	\$22.20
	GENERAL MAINTENANCE WORKER I	\$29,994	\$38,085	\$46,176
N-03	CAFÉ ATTENDANT I	\$15.16	\$19.24	\$23.33
	COURT CLERK	\$31,533	\$40,019	\$48,526
	KENNEL TECHNICIAN			
	PERMIT TECHNICIAN			
	RECORDS CLERK			
N-04	311 CONTACT CENTER AMBASSADOR	\$15.91	\$20.34	\$24.81
	AIRPORT SERVICES REP I	\$33,093	\$42,307	\$51,605
	BILLING/COLLECTION SPEC. I			
	CAFÉ ATTENDANT II			
	CUSTOMER SERVICE REPRESENTATIVE II			
N-05	ADMINISTRATIVE ASSISTANT	\$16.84	\$21.56	\$26.29
	ANIMAL SERVICES OFFICER I	\$35,027	\$44,845	\$54,683
	BILLING SPECIALIST II			
	COMPLIANCE COLLECTIONS SPECIALIST			
	COURT DOCKET SPECIALIST			
	FLEET SERVICES CLERK			
	GENERAL MAINTENANCE WORKER II			
	LINE CREW I			
	PARKS FACILITIES TECHNICIAN			
	SR. PERMIT TECHNICIAN			
	TRAFFIC TECH I			
	WARRANT CLERK			
N-06	AIRPORT SERVICES REP II	\$17.87	\$22.87	\$27.86
	ANIMAL SERVICES OFFICER II	\$37,170	\$47,570	\$57,949
	FACILITIES SERVICES TECHNICIAN			
	FACILITY SUPPORT SPECIALIST			
	LINE CREW II			
	PUMP & MOTOR TECHNICIAN I			
	UTILITIES OPERATOR TRAINEE			
	WARRANT COORDINATOR			
	WATER QUALITY TECHNICIAN			
N-07	ACCOUNTS PAYABLE SPECIALIST	\$18.94	\$24.42	\$29.92
	AUTOMOTIVE TECHNICIAN I	\$39,395	\$50,794	\$62,234
	CAFE SUPERVISOR			
	DEPARTMENT SPECIALIST			
	LINE CREW III			
	PUMP & MOTOR TECHNICIAN II			
	VETERINARY TECHNICIAN			
	ACCOUNTANT I	\$20.35	\$26.28	\$32.19
	ADMINISTRATIVE SUPERVISOR	\$42,328	\$54,662	\$66,955
	AIRPORT OPERATIONS AGENT			

Range	Position Title	Minimum	Midpoint	Maximum
N-08	CODE ENFORCEMENT INSPECTOR			
	CREW CHIEF			
	DEVELOPMENT REVIEW COORDINATOR			
	ENVIRONMENTAL SERVICES INSPECTOR			
	IRRIGATION TECHNICIAN			
	LABORATORY TECHNICIAN			
	RECORDS ANALYST			
	SR. ACCOUNTS PAYABLE SPECIALIST			
	SR. ADMINISTRATIVE ASSISTANT			
	SR. COURT CLERK			
	SR. FACILITY SERVICES TECH			
	TRAFFIC TECHNICIAN II, SIGNALS			
	UTILITIES OPERATOR			
N-09	311 CONTACT CENTER SUPERVISOR	\$21.79	\$28.11	\$34.43
	CONTRACT SERVICES COORDINATOR	\$45,323	\$58,469	\$71,614
	ELECTRICIAN			
	GOVERNMENT INFORMATION ANALYST			
	LEAD UTILITIES OPERATOR			
	MECHANIC			
	RESIDENTIAL RENTAL INSPECTOR			
	SANITARIAN			
N-10	ADMINISTRATIVE COORDINATOR	\$23.55	\$30.60	\$37.67
	AUTOMOTIVE TECHNICIAN II	\$48,984	\$63,648	\$78,354
	BUILDING INSPECTOR			
	CONSTRUCTION INSPECTOR			
	COURT SERVICES SUPERVISOR			
	CRIME SCENE TECHNICIAN			
	EXECUTIVE ASSISTANT			
	FOOD INSPECTION COORDINATOR			
	G.I.S. ANALYST			
	INFORMATION PROCESS TECHNICIAN			
N-11	LINE SUPERVISOR			
	AIRPORT FIELD SUPERVISOR	\$27.05	\$35.15	\$43.28
	AIRPORT LEASING COORDINATOR	\$56,264	\$73,112	\$90,022
	ANIMAL SHELTER SUPERVISOR			
	CRIME ANALYST			
	END USER SUPPORT SPECIALIST			
	FIELD SUPERVISOR			
	FLEET SERVICES SUPERVISOR			
	G.I.S. SPECIALIST			
	INSTRUMENTATION & CONTROL TECHNICIAN			
	PERMITS SUPERVISOR			
	PLANS EXAMINER			
	SR. ACCOUNTANT			
	SR. ADMINISTRATIVE COORDINATOR			
	SR. BUILDING INSPECTOR			
	SR. CONSTRUCTION INSPECTOR			
	SYSTEM ANALYST			
	TELECOMMUNICATIONS SPECIALIST			
N-12	SYSTEM ADMINISTRATOR	\$29.77	\$38.67	\$47.61
	SR. G.I.S. SPECIALIST	\$61,922	\$80,434	\$99,029

Effective Date: TBD

EXHIBIT C

**CITY OF SUGAR LAND
SALARY STRUCTURE
POLICE, DETENTION & DISPATCH
FOR FY22**

Job Title	Range	Hourly Annual Minimum	Hourly Annual Midpoint	Hourly Annual Maximum
PUBLIC SAFETY DISPATCHER - RECRUIT	PTR	\$22.00		
PUBLIC SAFETY DISPATCHER I (CERTIFIED)	PT1	\$22.50	\$27.57	\$32.64
		\$46,800	\$57,346	\$67,891
PUBLIC SAFETY DISPATCHER II (CERTIFIED)	PT2	\$25.28	\$31.19	\$37.10
		\$52,582	\$64,875	\$77,168
PS DISPATCH SHIFT SUPERVISOR	PT3	\$29.79	\$35.66	\$41.52
QUALITY ASSURANCE COORDINATOR		\$61,963	\$74,173	\$86,362
DEPUTY PS DISPATCH MANAGER	PT4	\$36.49	\$42.88	\$49.28
		\$75,899	\$89,190	\$102,502
DETENTION OFFICER - RECRUIT	PDR	\$19.71		
DETENTION OFFICER (CERTIFIED)	PD1	\$21.02	\$25.25	\$29.47
		\$43,722	\$52,520	\$61,298
POLICE OFFICER - RECRUIT	P-1	\$25.41		
POLICE OFFICER	P-2	\$30.92	\$36.33	\$41.74
		\$64,314	\$75,566	\$86,819
POLICE SERGEANTS	P-3	\$39.96	\$43.96	\$47.97
		\$83,117	\$91,437	\$99,778
POLICE LIEUTENANT	P-4	\$46.22	\$50.71	\$55.21
		\$96,138	\$105,477	\$114,837
POLICE CAPTAIN	P-5	\$51.29	\$57.15	\$63.02
		\$106,683	\$118,872	\$131,082
ASSISTANT CHIEF OF POLICE	P-6	\$57.16	\$64.08	\$71.01
		\$118,886	\$133,286	\$147,701

Effective Date: TBD

Summary of Changes to FY22 Filed Budget and CIP

General Fund	Revenues	Expenditures	Fund Balance
Filed Budget	\$ 97,599,928	\$ 102,583,017	\$ 30,012,560
FY21 Projections -Sales Tax - Recognize August Actuals	-	-	672,759
FY21 Projections - Supplemental Changes to Tax Roll	-	-	(318,328)
FY21 Projections - Shifting Funds to FY22	-	-	460,000
Reallocation of funding planned for FY21 - Move to FY22	-	750,000	(750,000)
Revised Estimate for Public Safety Compensation Implementation	-	215,000	(215,000)
STEP Comprehensive & Commercial Motor Vehicle Grant	14,494	14,494	-
Adjustment to Property Tax Projections	(503)	(16,638)	16,135
Final Budget	\$ 97,613,919	\$ 103,545,873	\$ 29,878,126

Debt Service Fund	Revenues	Expenditures	Fund Balance
Filed Budget	28,829,224	28,652,605	6,616,514
FY21 Projections - Supplemental Changes to Tax Roll	-	-	(289,262)
Changes to Property Tax and Rebates with Certified Roll	(576,747)	(37,255)	(539,492)
Final Budget	\$ 28,252,477	\$ 28,615,350	\$ 5,787,760

Fleet Replacement Fund	Revenues	Expenditures	Fund Balance
Filed Budget	\$ 1,097,463	\$ 1,793,395	\$ 2,529,036
Insurance Recovery & Replacement of Totaled Vehicles			\$ (27,051)
Adjustment to Overtime & Benefits Estimates	-	2,381	(2,381)
Final Budget	\$ 1,097,463	\$ 1,795,776	\$ 2,499,604

Sugar Land Development Corporation	Revenues	Expenditures	Fund Balance
Filed Budget	\$ 8,170,570	\$ 9,091,604	\$ 5,720,263
FY21 Projections -Sales Tax - Recognize August Actuals	-	-	112,126
FY21 Projections - Reduction to TIRZ #1 Assignment	-	-	(125,000)
FY22 Reduction to TIRZ #1 Assignment	(100,000)	-	(100,000)
Final Budget	\$ 8,070,570	\$ 9,091,604	\$ 5,607,389

Sugar Land 4B Corporation	Revenues	Expenditures	Fund Balance
Filed Budget	\$ 6,787,433	\$ 8,055,908	\$ 2,356,253
FY21 Projections -Sales Tax - Recognize August Actuals	-	-	112,126
Final Budget	\$ 6,787,433	\$ 8,055,908	\$ 2,468,379

Special Revenue Fund - Contract Policing Fund	Revenues	Expenditures	Fund Balance
Filed Budget	\$ -	\$ -	\$ -
Established Fund	716,030	716,030	-
Final Budget	\$ 716,030	\$ 716,030	\$ -



City Council Agenda Request

SEPTEMBER 21, 2021

AGENDA REQUEST NO: V.C.

AGENDA OF: City Council Meeting

INITIATED BY: *Jennifer Brown, Director of Finance*

PRESENTED BY: *Jennifer Brown, Director of Finance*

RESPONSIBLE DEPARTMENT: Budget

AGENDA CAPTION:

FIRST & FINAL CONSIDERATION: Consideration of and action on **CITY OF SUGAR LAND ORDINANCE NO. 2244:** AN ORDINANCE OF THE CITY OF SUGAR LAND, TEXAS, LEVYING A PROPERTY TAX RATE FOR THE YEAR 2021; AND DIRECTING THE TAX ASSESSOR-COLLECTOR TO ASSESS, ACCOUNT FOR, AND DISTRIBUTE THE PROPERTY TAXES AS HEREIN LEVIED.

RECOMMENDED ACTION:

Approve of First and Final Reading of Ordinance No. 2244 to adopt a property tax rate for the 2021 tax year.

EXECUTIVE SUMMARY:

Background

The City has a long history of recognition as a leader in financial stewardship, with strategies specifically tailored to the community and designed to maximize both the conservative nature of the City's finances and to offset the residential tax burden. Because of these practices, the City was in an excellent financial position as the country started to feel the effects of the novel coronavirus (COVID-19) and throughout the year.

The Fiscal Year 2022 (FY22) budget and five-year capital improvement program (CIP) follows guidelines in the City Council-adopted Financial Management Policy Statements and builds on the success of the strategies implemented in FY21 to withstand the economic impact of the COVID-19 pandemic. The focus on this year's budget is on continued leadership in conservative, resilient and responsible stewardship – balancing continued uncertainty regarding the economy with guarded optimism about recovery. The proposed budget ensures continued financial strength and resiliency by meeting all fund balance requirements, including the structural balance of the General Fund, and includes the first steps in beginning to restore the Sugar Land Way investments made in the FY20 budget that were delayed or reduced due to the pandemic.

For the Fiscal Year 2022 (FY22) budget, the focus is on balancing financial and operational stability – in essence, providing additional funding for the City's highest priorities while also protecting against continued downside risk and economic uncertainty. These efforts include a focus on the highest priorities identified by residents in the 2020 citizen survey; the second phase of meeting the City's commitment to voters to fulfill the 2019 bond election projects – with an emphasis on drainage and public safety; investments in the City's championship workforce; and further security of the long-term future of the City's utility system through the continued implementation of the citizen-led Integrated Water Resources Plan (IWRP). Additionally, staff has internally outlined priorities for a mid-year budget amendment should recovery occur more quickly than is anticipated in the budget, recognizing that the proposed budget as presented does not fully meet the Sugar Land Way – the result of a multi-year delay and reset of recurring revenues due to the economic impacts of the pandemic.

Priorities for funding in the proposed budget include base budget increases and limited restoration of funding levels for services to departments to allow provision of services to the public – with restoration primarily focused on infrastructure rehabilitation and investments in the fleet and high-tech replacement funds. Additionally, funding is also included for community priorities such as supplemental sidewalk rehabilitation, mobility and traffic safety, and special events; citizen engagement and customer service enhancements; public safety training, equipment, facilities and operations; and efforts to further turn the disruptions over the past two years into opportunities – including citywide “better than before” planning efforts and increased innovation.

2021 Proposed Tax Rate

The Fort Bend Central Appraisal District (FBCAD) is charged with assessing property values within Fort Bend County. The City of Sugar Land contracts with the Fort Bend County Tax Office (a separate entity from FBCAD) for Tax Assessor/Collector services, including calculation of tax rates as directed by the Tax Code. Based on calculations performed by the Tax Assessor/Collector, the required rates were calculated and submitted to

the governing body as follows:

No New Revenue Tax Rate:	\$0.339025
Voter Approval Tax Rate:	\$0.355394
Proposed Tax Rate:	\$0.346500

On August 17, 2021, City Council voted to consider a tax rate of \$0.346500 for 2021 and to set a public hearing to receive feedback from the public on the proposed tax rate on September 14, 2021. Upon approval of the fiscal year 2022 budget, City Council will vote on the tax rate for the 2021 tax year to support it.

Building on the revised 2019 general obligation bond election implementation plan that was established last year due to the ongoing impacts of the pandemic, this increase represents a cumulative reduction to date from the previously planned year-one tax rate increase of three cents. The remainder of the projects and increases are planned to occur in future years, with implementation of the projects now spread over five years instead of three.

The recommended allocation of the tax rate to support the budget is:

Maintenance and Operations	\$0.208851
Debt Service	\$0.137649
Tax Rate	\$0.346500

The results of the vote will be incorporated into the final version of the ordinance. Since the tax rate being considered exceeds the no-new-revenue tax rate, at least 60% of the Council must vote for the tax rate for the item to be approved.

The tax code requires specific language to be included in the ordinance adopting the tax rate to refer to the maintenance and operations increase and subsequent impact on residential taxes for a \$100,000.00 home. The language is shown below:

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 1.68 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$5.80.

The proposed tax rate for 2021 is \$0.346500, resulting in an average residential tax bill impact of \$50 per year. The proposed tax rate is 2.20% higher than the No-New-Revenue Tax Rate calculated under the truth in taxation process. The tax code also requires that the

motion to adopt the tax rate be worded as follows:

“I move that the property tax rate be increased with the adoption of a tax rate of \$0.346500, which is effectively a 2.20 percent increase in the tax rate”

Staff recommends approval of the 2021 tax rate of \$0.346500 as proposed.

BUDGET

EXPENDITURE REQUIRED:

CURRENT BUDGET:

ADDITIONAL FUNDING:

FUNDING SOURCE:

ATTACHMENTS:

Description	Type
☐ Ordinance	Contracts
☐ PowerPoint	Presentation

ORDINANCE NO. 2244

AN ORDINANCE OF THE CITY OF SUGAR LAND, TEXAS, LEVYING A PROPERTY TAX RATE FOR THE YEAR 2021; AND DIRECTING THE TAX ASSESSOR-COLLECTOR TO ASSESS, ACCOUNT FOR, AND DISTRIBUTE THE PROPERTY TAXES AS HEREIN LEVIED.

WHEREAS, Section 26.05 (a) of the Tax Code requires taxing authorities to adopt a property tax rate before the later of September 30 of each year or the 60th day after the date of receipt of the certified appraisal roll; and

WHEREAS, Section 26.05 (a) of the Tax Code requires the property tax rate be approved separately in two components: (1) Maintenance and Operations; and (2) Debt Service; and

WHEREAS, Section 26.05 (b) of the Tax Code requires that the vote on the ordinance setting a tax rate that exceeds the no-new-revenue tax rate must be a record vote and at least 60 percent of the members of the governing body must vote in favor of the ordinance; and

WHEREAS, Section 26.05 (b) of the Tax Code additionally requires that a motion to adopt an ordinance setting a tax rate that exceeds the no-new-revenue tax rate must be made in the following form:

“I move that the property tax rate be increased with the adoption of a tax rate of \$0.346500, which is effectively a 2.20 percent increase in the tax rate”; and

WHEREAS, Section 26.05 (b) of the Tax Code further requires that if the ordinance sets a tax rate that, if applied to the total taxable value, will impose an amount of taxes to fund maintenance and operation expenditures of the taxing unit that exceeds the amount of taxes imposed for that purpose in the preceding year, the taxing unit must include in the ordinance in type larger than the type used in any other portion of the ordinance the following statement:

"THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE"; and

if the tax rate exceeds the no-new-revenue maintenance and operations rate, the following statement:

“THE TAX RATE WILL EFFECTIVELY BE RAISED BY 1.68 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$5.80.”, NOW THEREFORE,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS:

Section 1. That the property tax rate per \$100.00 valuation for the City of Sugar Land for tax year 2021 is adopted as follows:

Maintenance and Operations	\$0.208851
Debt Service	\$0.137649
Tax Rate	\$0.346500

Section 2. THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE

TAX RATE WILL EFFECTIVELY BE RAISED BY 1.68 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$5.80.

Section 3. That the record vote of the City Council adopting this ordinance is:

Council Members voting FOR adoption:

Council Members voting AGAINST adoption:

Council Members absent:

Section 4. That this ordinance is adopted upon one reading in compliance with Section 6.03 of the City Charter.

APPROVED on _____, 2021.

Joe R. Zimmerman, Mayor

ATTEST:

Thomas Harris III, City Secretary

APPROVED AS TO FORM

Meredith Riedel



City Council Agenda Request

SEPTEMBER 21, 2021

AGENDA REQUEST NO: V.D.

AGENDA OF: City Council Meeting

INITIATED BY: *Jennifer Brown, Director of Finance*

PRESENTED BY: *Jennifer Brown, Director of Finance*

RESPONSIBLE DEPARTMENT: Budget

AGENDA CAPTION:

Consideration of and action on ratification of an increase in property tax revenue included in the Fiscal Year 2022 Budget.

RECOMMENDED ACTION:

Vote by City Council to ratify the tax revenues that are included in the FY22 budget, which are more than those included in the FY21 budget.

EXECUTIVE SUMMARY:

This year's property tax levy will raise more revenue from property taxes than in the preceding year. The Local Government Code requires the governing body to hold a separate vote to ratify the property tax increase reflected in the budget. This vote must be in addition to and separate from the vote to adopt the budget or the vote to set the tax rate.

Texas Local Government Code Sec. 102.007. ADOPTION OF BUDGET. (c) Adoption of a budget that will require raising more revenue from property taxes than in the previous year requires a separate vote of the governing body to ratify the property tax increase reflected in the budget. A vote under this subsection is in addition to and separate from the vote to adopt the budget or a vote to set the tax rate required by Chapter 26, Tax Code, or other law.

The state has required language for the motion to adopt the tax rate and verbiage that must be

included in the ordinance and budget cover page. Please note, since we are changing the allocation of the tax rate between debt and operations, the operations increase is greater than the overall increase.

Under the tax code, the following language must be included on the cover page of the budget in 18-point font or larger:

This budget will raise more total property taxes than last year's budget by \$1,186,435 or 2.13%, and of that amount, \$223,364.00 is tax revenue to be raised from new property added to the tax roll this year.

To ensure compliance with Texas Local Government Code section 102.007(c), staff requests a vote by City Council to ratify the tax revenues that are included in the FY22 budget, which are more than those included in the FY21 budget.

BUDGET

EXPENDITURE REQUIRED:

CURRENT BUDGET:

ADDITIONAL FUNDING:

FUNDING SOURCE:

ATTACHMENTS:

Description	Type
□ PowerPoint	Presentation



City Council Agenda Request

SEPTEMBER 21, 2021

AGENDA REQUEST NO: VI.A.

AGENDA OF: City Council Meeting

INITIATED BY: *Paula Kutchka, Director of Human Resources*

PRESENTED BY: *Paula Kutchka, Director of Human Resources*

RESPONSIBLE DEPARTMENT: Human Resources

AGENDA CAPTION:

Consideration of and action on authorization of a Contract with Ochs, Inc., in the amount of \$45,210.00, for life insurance and accidental death and dismemberment coverages; and with Symetra Life Insurance Co., in the amount of \$188,351.00, for disability insurance coverages, for January 1, 2022 through December 31, 2022.

RECOMMENDED ACTION:

Approval of Contracts with OCHS Inc., for life insurance, supplemental and dependent life, and accidental death & dismemberment coverages in the amount of \$45,210.00, and with Symetra Life Insurance Co., for short-term and long-term disability coverages in the amount of \$188,351.00, for the 2022 Plan Year of January 1, 2022, thru December 31, 2022.

EXECUTIVE SUMMARY:

The Human Resources Department is recommending City Council authorize the execution of all necessary documentation for a new multi-year contract with OCHS for life insurance, supplemental and dependent life, and accidental death & dismemberment coverages, and a contract with Symetra Life Insurance Company for short-term and long-term disability coverages for the period of January 1, 2022, through December 31, 2022, to provide and offer these benefits to our employees and qualified dependents.

Currently, the City provides each full-time employee with the following coverages: basic life/accidental death and dismemberment (1x annual salary/minimum \$50,000.00 policy) and

long-term disability (up to \$7,500.00 per month). In turn, full-time employees have the option to elect supplemental life/accidental death and dismemberment (\$25,000.00 increments up to \$200,000.00), spouse life/accidental death and dismemberment (up to \$50,000.00), and child life/accidental death and dismemberment (\$10,000.00 per child) as well as short-term disability (up to \$1,000.00 per week).

Previously, the City entered into a three-year contract with Dearborn National/Blue Cross Blue Shield for these benefits, which began January 1, 2019. That contract will come to an end on December 31, 2021. As a result, these plans were included in a comprehensive benefits RFP process conducted in the summer. After a thorough review of the best and final information, we are recommending to unbundle these benefits plans and contract with OCHS for life insurance, supplemental and dependent life, and accidental death & dismemberment coverages, and a contract with Symetra for short-term and long-term disability coverages. Additionally, we are recommending proposed benefit enhancements to align with benchmarks based on the advice of our benefits consultant, HUB International. These enhancements include adjusting the maximum monthly benefit for the employer-provided long-term disability program, increasing the supplemental life and accidental death/dismemberment limits for employees and dependents, and increasing the weekly maximum for short-term disability.

The Human Resources Department recommends City Council authorize the execution of all necessary documents related to the execution of contracts with OCHS for life insurance, supplemental and dependent life, and accidental death & dismemberment coverages in the amount of \$45,210.00 and with Symetra for short-term and long-term disability coverages in the amount of \$188,351.00, for the 2022 Plan Year of January 1, 2022, thru December 31, 2022. The FY22 budget yields a benefit burden of 31.4%, which is below the private sector companies with 500 or more employees average (35.0%) and the state and local government average (38.1%). The recommendations above are in alignment with budgeted funding and in compliance with the Council's benefits burden policy. The City has continually complied with and monitored the benefits burden since City Council first implemented the benefits burden policy in the mid1990's. Budgetary projections are based on employee and dependent count assumptions. The actual cost will fluctuate with the number of full-time employees, supplemental plan elections chosen by employees, and the number of dependents on the plan at any given time. Future years of these contracts will be brought back to City Council for approval.

BUDGET

EXPENDITURE REQUIRED: \$233,561.00 for FY 22 (Basic Life/AD&D - \$45,210.00; Long-Term Disability- \$188,351.00)

CURRENT BUDGET:

ADDITIONAL FUNDING: N/A

FUNDING SOURCE:Employee Benefits Fund

ATTACHMENTS:

Description	Type
▣ HB89	Contracts
▣ SB13	Contracts
▣ SB19	Contracts
▣ PowerPoint	Presentation



Symetra Group Benefits

Symetra Group Benefits

Response to Proposal Request

Prepared for:

City of Sugar Land, Texas
RFP 2021-19 HEALTH & WELFARE EMPLOYEE BENEFITS

on behalf of HUB International

June 21, 2021

Table of Contents

Symetra Executive Summary Section 1

RFP Exceptions and Deviations Section 2

RFP Required Signature Forms Section 3

RFP Questionnaire Section 4

RFP Submission Forms Section 5

Symetra Financial Proposal Section 6

Symetra Sample Performance Guarantee Section 7

Symetra 2020 Annual Financial Statement Section 8

Symetra GO/MyGO Online Portal Flyer Section 9

Symetra Sample Claim Reports Section 10

Symetra Specimen Contract - Life Section 11

Symetra Specimen Contract - LTD Section 12

Symetra Specimen Contract - STD Section 13

Symetra Value-Add Programs Brochure Section 14

Symetra Executive Summary

1

SYMETRA EXECUTIVE SUMMARY

From implementation to claims, we deliver a high-quality customer experience to you and your employees at every touch point.

GREAT EMPLOYERS OFFER GREAT BENEFITS

When it comes to your group's benefits, you deserve a plan that positively impacts the lives of your employees and their families, and enables cost-effective delivery of the right services at the right time.

At Symetra, we strive to give you just that. Our group life and disability income insurance provide important benefits that can make a difference at a critical time in employees' lives. And to give you the most value for your benefits, we listen to your concerns and work to create a policy that's right for you, your group and your budget.

WITH YOU EVERY STEP OF THE WAY

From implementation to claims, we deliver a high-quality customer experience to you and your employees at every touch point. We'll be there to guide you and provide the resources you need to successfully manage your plan.

Our implementation managers work closely with you and your broker throughout the entire onboarding process—walking you through policy details, administrative training, reporting needs and more. They'll provide constant support, communication and transparency to ensure implementation is simple and seamless.

Once your plan is set up, our experienced account managers act as your ongoing contact for the life of your policy. They provide invaluable expertise and can meet with you to address your concerns and find ways to improve your group's experience.

Our collaborative approach to implementation and account management fosters responsiveness and innovative problem solving to deliver outstanding service to you and your employees.

FULLY INTEGRATED CLAIMS MANAGEMENT

Whether it's working with employees on disability leave, or helping a beneficiary after the loss of a loved one, our team of claim professionals is committed to helping employees and their families navigate the road to recovery. Your employees will receive empathetic, courteous and prompt service at every interaction.

And with Group Online (GO), our state-of-the-art online processing tool, you have an easy, convenient way to manage life, disability and absence management claims 24/7—significantly easing the burden of administering your group's absences.

It's all part of our fully integrated approach to claims management—offering you and your employees exceptional service from start to finish.

RFP Exceptions and Deviations

2

Exceptions and Deviations

Our Legal department has provided the following edits indicated in this blue/italicized font.

CONFLICTING PROVISIONS: The contract consists only of the city-prepared contract and any additional city or Respondent contract documents incorporated by reference as a part of the contract. If a conflict or inconsistency exists between the city-prepared contract and a document incorporated by reference, the city-prepared contract controls. If a conflict or inconsistency exists between an additional contract document incorporated by reference, the city's additional contract document takes precedence over the respondent's additional contract document.

Notwithstanding the foregoing, the parties agree that to the extent of any conflict between the provisions in this Agreement and the provisions set forth in any group insurance contract issued to the City by the Respondent, the provisions of the group insurance contract shall take precedence.

PATENTS/COPYRIGHTS: The successful Respondent agrees to protect City of Sugar Land from claims involving infringements of patents and/or copyrights.

If any services provided by the successful Respondent (the "Services") are, or in successful Respondent's opinion are likely to be held to constitute an infringing service, successful Respondent may at its option and discretion and at its sole cost and expense either (a) procure the right for City of Sugar Land to continue using the Services or (b) modify part or all of the Services so that they are non-infringing, provided that such services as modified perform and conform in all material respects to the requirements specified in the Agreement, or (c) replace part or all with non-infringing services that perform and conform in all material respects to the requirements specified in the Agreement.

The agreement and obligation shall arise only if City of Sugar Land gives successful Respondent prompt written notice of the infringement claim, grants successful Respondent, in writing, exclusive control over its defense and settlement and provides reasonable information and assistance to successful Respondent in the defense of such claim. The agreement and obligation shall not cover: (i) any claim of infringement of any third party's rights arising from use of any service furnished hereunder in combination with other systems or software if such infringement would be avoided by the use of the successful Respondent's Services alone or (ii) any claim of infringement when City of Sugar Land's use of the Services is not in accordance with the terms of this, the Agreement.

RFP Required Signature Forms

3

STATE OF TEXAS - HOUSE BILL 89 VERIFICATION

I Lisa Marecki, the undersigned representative of
(Person name)

Symetra Life Insurance Company
(Company or Business name)

hereafter referred to as company, being an adult over the age of eighteen (18) years of age, do hereby certify the above-named company, under the provisions of Subtitle F, Title 10, Government Code Chapter 2270:

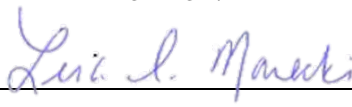
1. Has ten (10) or more full-time employees;
2. Will be paid an amount equal to or greater than \$100,000.00 from City of Sugar Land funds, under the contract to which this verification applies;
3. Does not boycott Israel currently; and
4. Will not boycott Israel during the term of the contract for goods or services with the above-named Company, business or individual with City of Sugar Land.

Pursuant to Section 2270.001, Texas Government Code:

1. **“Boycott Israel” means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory, but does not include an action made for ordinary business purposes; and**
2. **“Company” means a for-profit organization, association, corporation, partnership, joint venture, limited partnership, limited liability partnership, or any limited liability company, including a wholly owned subsidiary, majority-owned subsidiary, parent company or affiliate of those entities or business associations that exist to make a profit, but does not include a sole-proprietorship.**

June 21, 2021
DATE

Vice President Life, Disability and Voluntary – Group Benefits
POSITION / TITLE


SIGNATURE OF COMPANY REPRESENTATIVE

FORM MUST BE COMPLETED & SUBMITTED WITH YOUR SUBMITTAL

STATE OF TEXAS - SENATE BILL 13 VERIFICATION

I, Lisa Marecki, the undersigned representative of
(Person name)

Symetra Life Insurance Company,
(Company or Business name)

hereafter referred to as Company, being an adult over the age of eighteen (18) years of age, do hereby certify the above-named Company, under the provisions of Subtitle F, Title 10, Government Code Chapter 2274:

1. Has ten (10) or more full-time employees;
2. Will be paid an amount equal to or greater than \$100,000.00 from City of Sugar Land funds, under the contract to which this verification applies;
3. Does not boycott energy companies currently; and
4. Will not boycott energy companies during the term of the contract for goods or services with the above-named Company, business, or individual with City of Sugar Land.

Pursuant to Section 2274.001, Texas Government Code:

1. "Boycott energy company" means, without an ordinary business purpose, refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations with a company because the company:
(A) engages in the exploration, production, utilization, transportation, sale, or manufacturing of fossil fuel-based energy and does not commit or pledge to meet environmental standards beyond applicable federal and state law; or
(B) does business with a company described by Paragraph (A).
2. "Company" means a for-profit sole proprietorship, organization, association, corporation, partnership, joint venture, limited partnership, limited liability partnership, or limited liability company, including a wholly owned subsidiary, majority-owned subsidiary, parent company, or affiliate of those entities or business associations, that exists to make a profit.

September 14, 2021
DATE

Senior Vice President Life, Disability and Voluntary Products
POSITION / TITLE


SIGNATURE OF COMPANY REPRESENTATIVE

FORM MUST BE COMPLETED & SUBMITTED WITH YOUR SUBMITTAL

STATE OF TEXAS - SENATE BILL 19 VERIFICATION

I, Lisa Marecki, the undersigned representative of
(Person name)

Symetra Life Insurance Company,
(Company or Business name)

hereafter referred to as Company, being an adult over the age of eighteen (18) years of age, do hereby certify the above-named Company, under the provisions of Subtitle F, Title 10, Government Code Chapter 2274:

1. Has ten (10) or more full-time employees;
2. Will be paid an amount equal to or greater than \$100,000.00 from City of Sugar Land funds, under the contract to which this verification applies;
3. Does not currently have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association; and
4. Will not discriminate against a firearm entity or firearm trade association during the term of the contract for goods or services with the above-named Company, business, or individual with City of Sugar Land.

Pursuant to Section 2274.001, Texas Government Code:

1. "Company" means a for-profit organization, association, corporation, partnership, joint venture, limited partnership, limited liability partnership, or limited liability company, including a wholly owned subsidiary, majority-owned subsidiary, parent company, or affiliate of those entities or associations that exists to make a profit. The term does not include a sole proprietorship.
2. "Discriminate against a firearm entity or firearm trade association"
 - (A) means, with respect to the entity or association, to:
 - (i) refuse to engage in the trade of any goods or services with the entity or association based solely on its status as a firearm entity or firearm trade association;
 - (ii) refrain from continuing an existing business relationship with the entity or association based solely on its status as a firearm entity or firearm trade association; or
 - (iii) terminate an existing business relationship with the entity or association based solely on its status as a firearm entity or firearm trade association; and
 - (B) does not include:
 - (i) the established policies of a merchant, retail seller, or platform that restrict or prohibit the listing or selling of ammunition, firearms, or firearm accessories; and
 - (ii) a company's refusal to engage in the trade of any goods or services, decision to refrain from continuing an existing business relationship, or decision to terminate an existing business relationship:
 - (aa) to comply with federal, state, or local law, policy, or regulations or a directive by a regulatory agency; or
 - (bb) for any traditional business reason that is specific to the customer or potential customer and not based solely on an entity's or association's status as a firearm entity or firearm trade association.
3. "Firearm entity" means:

- (A) a firearm, firearm accessory, or ammunition manufacturer, distributor, wholesaler, supplier, or retailer; and
- (B) a sport shooting range as defined by Section 250.001, Local Government Code.

4. "Firearm trade association" means any person, corporation, unincorporated association, federation, business league, or business organization that:
- (A) is not organized or operated for profit and for which none of its net earnings inures to the benefit of any private shareholder or individual;
 - (B) has two or more firearm entities as members; and
 - (C) is exempt from federal income taxation under Section 501(a), Internal Revenue Code of 1986, as an organization described by Section 501(c) of that code.

September 14, 2021
DATE

Senior Vice President Life, Disability and Voluntary Products
POSITION / TITLE


SIGNATURE OF COMPANY REPRESENTATIVE

FORM MUST BE COMPLETED & SUBMITTED WITH YOUR SUBMITTAL



City Council Agenda Request

SEPTEMBER 21, 2021

AGENDA REQUEST NO: VI.B.

AGENDA OF: City Council Meeting

INITIATED BY: *Paula Kutchka, Director of Human Resources*

PRESENTED BY: *Paula Kutchka, Director of Human Resources*

RESPONSIBLE DEPARTMENT: Human Resources

AGENDA CAPTION:

Consideration of and action on authorization of a Contract with CIGNA Healthcare, in the amount of \$2,329,863 for the period of January 1, 2022 through December 31, 2022, for the self-funded group medical plans, stop-loss coverage, fully insured group dental plans, and voluntary vision insurance coverage.

RECOMMENDED ACTION:

Approval of Contracts with CIGNA Healthcare, for Employee Healthcare Benefits related to the administration of the self-funded group medical plans and stop-loss coverage in the amount of \$1,738,779, fully insured group dental plans in the amount of \$591,084.00, and voluntary vision insurance coverage for the 2022 Plan Year of January 1, 2022 thru December 31, 2022.

EXECUTIVE SUMMARY:

The Human Resources Department is recommending City Council authorize the execution of all necessary documentation for a new multi-year contract with CIGNA Healthcare for self-funded group medical claims and fixed administrative costs, stop-loss coverage and pharmacy benefits manager, as well as the fully insured group dental and voluntary vision insurance coverages for the period of January 1, 2022 through December 31, 2022, to provide and offer these benefits to our employees, retirees, and qualified dependents.

Beginning in 2012 and continuing through the present, the City has self-funded the medical

plan with Cigna Healthcare as the plan's ASO (Administrative Services Only) and PBM (Pharmacy Benefits Manager) provider. The City provides two different types of self-funded medical plan options: the KelseyCare HMO powered by Cigna and the High Deductible Health Plan with a Health Savings Account (H.S.A.). Cigna is also the current stop-loss insurer for the medical plan. Two fully-insured dental plans are provided: a DHMO and a DPPO. Employees contribute to the funding of the plan(s) they select by authorizing premium contributions through payroll deductions based on the plan(s) selected and dependent(s) covered. Also, a fully insured vision plan is offered. This plan is voluntary, meaning the monthly premiums are paid for entirely by those employees who elect to participate.

Self-funded Medical Plan TPA, Stop Loss & PBM Services – CIGNA

After experiencing a -22.7% decrease in per employee claims cost in the 2020 plan year, the City has experienced a 10.6% increase through July 2021 when compared to the same time period last year (through July 2020). The increase has primarily been driven by large claimants above \$50k, with the City having 14 claimants accounting for \$1.7m in claims spend. The City has received \$264k in stop-loss reimbursements for one claimant that has hit the \$175k stop-loss deductible threshold. In comparison, through July 2020, the City had 8 claimants accounting for \$1.1m in claims spend and had received no stop-loss reimbursements.

In partnership with our consultants, HUB International, the City released the Request for Proposal for Third Party Administration, Stop Loss, and Pharmacy Benefit Management. Finalists for the RFP included Cigna, Aetna, and United Healthcare. After reviewing best and final offers, renewal with Cigna is recommended for the 2022 plan year. Cigna's best and final fixed fees, including stop-loss premiums, administration fees, and fee credits represent a -5.8% or -\$94k reduction in cost to the plan. Additionally, Cigna has improved their pharmacy discount and rebate offer and which will provide an estimated savings of -\$173k. Overall, the City's Maximum annual liability will decrease -4.0% or -\$559k for the 2022 plan year as opposed to an increase of +4.0% or \$564k in their original offer. The maximum liability includes the recommendation to stay at the current \$175k stop-loss deductible level and does include one stop loss laser deductible of \$400,000.00 on a large claimant who was lasered at \$500,000.00 in 2021.

As part of their BAFO offer, Cigna offered a \$250,000 one-time administration fee credit. Cigna has guaranteed its administrative fees for three years and will continue the \$100k wellness and \$30k communications allowances currently provided. HUB has also negotiated \$30k medical claims audit allowance, \$25k pharmacy claims audit allowance and \$8k clinical pharmacy allowance for the City's use.

Although Aetna and UHC provided competitive renewal offers, they did not provide enough savings or benefit enhancement to the City and its employees to recommend a carrier change at this time.

Based on RFP negotiations and claims projections using the past 24 months of claims experience and trending forward, the City will not require an increase to funding rates

for plan year 2022. Therefore, the FY22 Budget includes no increase in City contributions to the benefits fund and is in compliance with the Council's benefits burden policy.

Fully Insured Dental Plans and Voluntary Vision Plan – CIGNA

An RFP was released for Fully insured Dental Plan and Voluntary Vision Plan for the 2022 plan year. For the Dental, renewal with Cigna is recommended for the 2022 plan year. There will be no change to rates, and they will be guaranteed for 3 years. In addition, the dental annual maximum benefit will increase to \$2,000.00, and orthodontia lifetime maximum benefit will increase to \$2,000.00. Both benefits sit at \$1,500.00 maximums for 2021.

In regard to Voluntary Vision, renewal with Cigna is recommended for the 2022 plan year. The rates will receive a -15.8% decrease and will be guaranteed for 3 years. The voluntary vision plan has approximately 80% employee participation today.

The Human Resources Department recommends City Council authorize the execution of all necessary documents related to the execution of contracts with CIGNA for the 2022 Plan Year of January 1, 2022 through December 31, 2022. The FY22 budget yields a benefit burden of 31.4%, which is below the private sector companies with 500 or more employees average (35.0%) and the state and local government average (38.1%). The recommendations above are in alignment with budgeted funding and in compliance with the Council's benefits burden policy. The City has continually complied with and monitored the benefits burden since City Council first implemented the benefits burden policy in the mid 1990's.

Budgetary projections are based on employee and dependent count assumptions. The actual cost will fluctuate with the number of full-time employees, supplemental plan elections chosen by employees and the number of dependents on the plan at any given time. Future years of these contracts will be brought back to City Council for approval.

BUDGET

EXPENDITURE REQUIRED: \$2,329,863 for FY 22: Medical/Pharmacy - \$305,568.00; Stop Loss - \$1,433,211; Dental - \$591,084.00

CURRENT BUDGET:

ADDITIONAL FUNDING: N/A

FUNDING SOURCE:Employee Benefits Fund

ATTACHMENTS:

Description	Type
▣ HB 89	Contracts
▣ SB13	Contracts

- ▣ SB19
- ▣ PowerPoint

Contracts
Presentation

STATE OF TEXAS - HOUSE BILL 89 VERIFICATION

I, James Hickey, the undersigned representative of
(Person name)

Cigna Health and Life Insurance Company (CHLIC), Evernorth Behavioral Health, Inc. *

(Company or Business name)

hereafter referred to as company, being an adult over the age of eighteen (18) years of age, do hereby certify the above-named company, under the provisions of Subtitle F, Title 10, Government Code Chapter 2270:

1. Does not boycott Israel currently; and
2. Will not boycott Israel during the term of the contract for goods or services with the above-named Company, business or individual with City of Sugar Land.

Pursuant to Section 2270.001, Texas Government Code:

1. *"Boycott Israel" means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory, but does not include an action made for ordinary business purposes; and*
2. *"Company" means a for-profit sole proprietorship, organization, association, corporation, partnership, joint venture, limited partnership, limited liability partnership, or any limited liability company, including a wholly owned subsidiary, majority-owned subsidiary, parent company or affiliate of those entities or business associations that exist to make a profit.*

9/14/2021

DATE

Vice President of CHLIC and Authorized Signatory

POSITION / TITLE


SIGNATURE OF COMPANY REPRESENTATIVE

*Additional legal entity: Cigna Dental Health of Texas, Inc.

STATE OF TEXAS - SENATE BILL 13 VERIFICATION

I, James Hickey, the undersigned representative of
(Person name)

Cigna Health and Life Insurance Company (CHLIC), Evernorth Behavioral Health, Inc., Cigna Dental Health
(Company or Business name) of Texas, Inc.

hereafter referred to as Company, being an adult over the age of eighteen (18) years of age, do hereby certify the above-named Company, under the provisions of Subtitle F, Title 10, Government Code Chapter 2274:

1. Has ten (10) or more full-time employees;
2. Will be paid an amount equal to or greater than \$100,000.00 from City of Sugar Land funds, under the contract to which this verification applies;
3. Does not boycott energy companies currently; and
4. Will not boycott energy companies during the term of the contract for goods or services with the above-named Company, business, or individual with City of Sugar Land.

Pursuant to Section 2274.001, Texas Government Code:

1. "Boycott energy company" means, without an ordinary business purpose, refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations with a company because the company:
(A) engages in the exploration, production, utilization, transportation, sale, or manufacturing of fossil fuel-based energy and does not commit or pledge to meet environmental standards beyond applicable federal and state law; or
(B) does business with a company described by Paragraph (A).
2. "Company" means a for-profit sole proprietorship, organization, association, corporation, partnership, joint venture, limited partnership, limited liability partnership, or limited liability company, including a wholly owned subsidiary, majority-owned subsidiary, parent company, or affiliate of those entities or business associations, that exists to make a profit.

9/14/2021
DATE

Vice President of CHLIC and Authorized Signatory
POSITION / TITLE


SIGNATURE OF COMPANY REPRESENTATIVE

FORM MUST BE COMPLETED & SUBMITTED WITH YOUR SUBMITTAL

STATE OF TEXAS - SENATE BILL 19 VERIFICATION

I, James Hickey, the undersigned representative of
(Person name)

Cigna Health and Life Insurance Company (CHLIC), Evernorth Behavioral Health, Inc., Cigna Dental Health of Texas, Inc.
(Company or Business name)

hereafter referred to as Company, being an adult over the age of eighteen (18) years of age, do hereby certify the above-named Company, under the provisions of Subtitle F, Title 10, Government Code Chapter 2274:

1. Has ten (10) or more full-time employees;
2. Will be paid an amount equal to or greater than \$100,000.00 from City of Sugar Land funds, under the contract to which this verification applies;
3. Does not currently have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association; and
4. Will not discriminate against a firearm entity or firearm trade association during the term of the contract for goods or services with the above-named Company, business, or individual with City of Sugar Land.

Pursuant to Section 2274.001, Texas Government Code:

1. "Company" means a for-profit organization, association, corporation, partnership, joint venture, limited partnership, limited liability partnership, or limited liability company, including a wholly owned subsidiary, majority-owned subsidiary, parent company, or affiliate of those entities or associations that exists to make a profit. The term does not include a sole proprietorship.
2. "Discriminate against a firearm entity or firearm trade association"
 - (A) means, with respect to the entity or association, to:
 - (i) refuse to engage in the trade of any goods or services with the entity or association based solely on its status as a firearm entity or firearm trade association;
 - (ii) refrain from continuing an existing business relationship with the entity or association based solely on its status as a firearm entity or firearm trade association; or
 - (iii) terminate an existing business relationship with the entity or association based solely on its status as a firearm entity or firearm trade association; and
 - (B) does not include:
 - (i) the established policies of a merchant, retail seller, or platform that restrict or prohibit the listing or selling of ammunition, firearms, or firearm accessories; and
 - (ii) a company's refusal to engage in the trade of any goods or services, decision to refrain from continuing an existing business relationship, or decision to terminate an existing business relationship:
 - (aa) to comply with federal, state, or local law, policy, or regulations or a directive by a regulatory agency; or
 - (bb) for any traditional business reason that is specific to the customer or potential customer and not based solely on an entity's or association's status as a firearm entity or firearm trade association.
3. "Firearm entity" means:

- (A) a firearm, firearm accessory, or ammunition manufacturer, distributor, wholesaler, supplier, or retailer; and
- (B) a sport shooting range as defined by Section 250.001, Local Government Code.

4. "Firearm trade association" means any person, corporation, unincorporated association, federation, business league, or business organization that:
- (A) is not organized or operated for profit and for which none of its net earnings inures to the benefit of any private shareholder or individual;
 - (B) has two or more firearm entities as members; and
 - (C) is exempt from federal income taxation under Section 501(a), Internal Revenue Code of 1986, as an organization described by Section 501(c) of that code.

9/14/2021
DATE

Vice President of CHLIC and Authorized Signatory
POSITION / TITLE


SIGNATURE OF COMPANY REPRESENTATIVE

FORM MUST BE COMPLETED & SUBMITTED WITH YOUR SUBMITTAL



City Council Agenda Request

SEPTEMBER 21, 2021

AGENDA REQUEST NO: VI.C.

AGENDA OF: City Council Meeting

INITIATED BY: *William Hajdik*

PRESENTED BY:

Daphne McKinney, Strategic Planning and Philanthropy Manager and William Hajdik, Assistant Director of Parks and Recreation

RESPONSIBLE DEPARTMENT: Parks and Recreation

AGENDA CAPTION:

Consideration of and action on acceptance of a Donation in the amount of \$11,690.18, from the Sugar Land Legacy Foundation; a Budget Amendment, in the amount of \$11,690.00, to revenues and expenditures; and authorization of a Construction Services Contract, in the amount of \$122,222.22, with Jerdon Enterprise, L.P., for Sugar Land Memorial Park Eagle Plaza Phase II.

RECOMMENDED ACTION:

Acceptance of a donation in the amount of \$11,690.18 and approval of a FY21 budget amendment in the amount of \$11,690 in revenues and expenditures.

Authorize the execution of a construction services contract with Jerdon Enterprise, L.P. in the amount of \$122,222.22 - all actions for the eagle plaza development at Sugar Land Memorial Park.

EXECUTIVE SUMMARY:

The plaza surrounding the eagle statue is one of the commemoration projects planned for Sugar Land Memorial Park.

In early 2020, Phase 1 - the eagle statue itself with associated planting, irrigation, and lighting – was installed on a hill overlooking the Remembrance Tower. This phase was funded solely through monetary and in-kind service donations estimated at \$50,000.00.

Phase 2 seeks to provide a small amphitheater-style gathering and memorial space surrounding the eagle sculpture. Staff worked with a consultant, White Oak Studio, to refine the plaza design based on the available budget and site survey. The principal donor for Phase 2 is Col. R.P.S. Bhalla and his wife Kanwal. Their generous donation of \$100,000.00 was accepted by the City Council on January 5th, 2021.

The project went out to bid in July 2021 and received three qualified responses. (Stone Castle submitted a non-responsive bid due to incomplete financial documents required in the bid.)

	Bidders	Without Alternates	With Alternates
Bid #1	Jerdon Enterprise	\$122,222.22	\$147,777.77
Bid #2	Landscape Art	\$158,729.00	\$193,851.00
Bid #3	E Contractors	\$285,000.00	\$313,225.00

The lowest responsive bid for the project without alternates is \$122,222.22 from Jerdon Enterprise, L.P. It is well over the available construction budget (\$89,264.00) due to the rising construction and material costs over the last year. Staff met internally and reached out to the SLLF to identify possible solutions to address the deficit. Staff and the SLLF, in partnership with the SL4B, successfully met the base budget needs without alternates as described below.

It is anticipated that the bid alternates (tree plantings, irrigation, two benches and a seat wall) will be completed in a future phase unless additional philanthropic funding is identified in the short term.

Jerdon Enterprise, L.P. is a construction company with offices in Stafford, TX and San Antonio, TX. They have approximately 37 years of experience, and have constructed hundreds of local projects such as Spring Valley City Hall Park, Hunting Bayou Greenway Segment HU07B, and FBISD Site Work Renovations at multiple campuses. Their clients include City of Houston, Fort Bend County, Harris County, Golf Coast Authority, Fort Bend ISD, etc.

Funding to meet the deficit for Phase 2 comes from several sources, including \$20,000.00 from the SL4B and \$10,000.00 from Parks and Recreation Department's remaining FY21 operational budget. Last, but not least, on behalf of the Legacy Foundation, staff is pleased to present additional donations from the Legacy Foundation in the amount of \$11,690.18 from the following sources:

- \$10,000.00 from the Amy & Gary Becker Foundation
- \$992.73 from Legacy Foundation Vice President John Null
- \$697.45 from City of Sugar Land Executive Team members

The sum of this additional funding completes the base bid amount needed for Phase 2.

Staff recommends City Council acceptance of a donation from the Sugar Land Legacy Foundation in the amount of \$11,690.18 and approval of a FY21 budget amendment in the amount of \$11,690.00 in revenues and expenditures. Staff also recommends the authorization and execution of a construction services contract with Jerdon Enterprise, L.P. in the amount of \$122,222.22 – all actions are for the Eagle Plaza Phase II project at Sugar Land Memorial Park.

BUDGET

EXPENDITURE REQUIRED: \$122,222.22

CURRENT BUDGET: \$130,000

ADDITIONAL FUNDING:

FUNDING SOURCE:

ATTACHMENTS:

Description	Type
☐ Contract signed first page	Contracts
☐ PowerPoint	Presentation

CITY OF SUGAR LAND
STANDARD CONTRACT FOR CIVIL ENGINEERING CONSTRUCTION PROJECTS
(Not For Building Construction Projects)
(Rev. 6-4-19)

This City of Sugar Land Standard Contract for Civil Engineering Construction Projects (Contract) is made between the City of Sugar Land, Texas (City), and the Contractor. The City and the Contractor agree to the terms and conditions of this Contract, which consists of the following

- I. Signatures
- II. Summary of Contract Terms
- III. Standard Contractual Provisions
- IV. Contract Documents

I. Signatures. By signing below, the parties agree to the terms of this Contract:

CITY OF SUGAR LAND

By:

Name:

Title:

Date:

CONTRACTOR:

By:

By: Jerdon Holding, LLC, General Partner

Name: Darrol Vincent, Jr.

Title: President

Date: 7/15/2021

II. Summary of Contract Terms.

Project: Sugar Land Memorial Park Eagle Plaza Phase II

Contractor: Jerdon Enterprise, L.P.

Name of Engineering Firm, if any: White Oak Studio

Name of Owner's Project Manager: William Hadjik

Base Bid: \$ 122,222.22

Alternate Bid Item Nos.: 0

Total Alternate Bid Items Amount: \$ 0

Contract Price (Base Bid + Alternates): \$ 122,222.22, as may be adjusted by Change Orders

Effective Date of Contract: On the latest date of the dates executed by both parties

Date to Begin Work: Date specified in Notice to Proceed

Substantial Completion: Contractor must achieve Substantial Completion within 60 Calendar Days from date specified in Notice to Proceed, as the time may be adjusted by Change Order



City Council Agenda Request

SEPTEMBER 21, 2021

AGENDA REQUEST NO: VII.A.

AGENDA OF: City Council Meeting

INITIATED BY: *Cindy Dees, Director of Public and Government Affairs*

PRESENTED BY: *Cindy Dees, Director of Public and Government Affairs and Robert Valenzuela, Executive Director of Public and Neighborhood Services*

RESPONSIBLE DEPARTMENT: City Manager

PURPOSE OF WORKSHOP:

Seek Guidance from Council on a Concept/Vision

AGENDA CAPTION:

Review of and discussion on establishing the Trail Naming Council Facilities Task Force.

RECOMMENDED ACTION:

City Council concurrence of the establishment of a City Council-requested Trails Naming Task Force.

EXECUTIVE SUMMARY:

Recently, there has been City Council and City staff discussion regarding officially naming Ditch H Trail. Following the Council policy for "Naming of City Facilities and Sub-Facilities" (Resolution No. 10-18), a City Council facilities task force is to be established to name City facilities, including trails.

In addition to Ditch H Trail, staff has identified four more trails (for a total of five trails) recommended for naming by a Council task force, as follows:

Ditch A-22 Trails

- Existing trails along Ditch A-22 in the Sugar Mill area

- Completely within District 1
- Approximately 2.75 miles
- Selected as pilot area for installing the City's new wayfinding signs for trails (CTR1701 – Wayfinding for Pedestrian & Bicycle Routes)*

**Construction of wayfinding signs pending decision on a trail name*

First Colony Trail (CPK1506)

- Proposed trail connections from Lexington Blvd and Austin Pkwy to the existing Woodstream Trail, and wider sidewalk along Sweetwater Blvd
- Project includes four new pedestrian bridges and a below-grade crossing at Sweetwater Blvd and Ditch A
- Majority of project is within District 3 with portions in District 4
- Approximately 1 mile
- Included in voter-approved 2013 COSL Parks Bond and the 2020 Fort Bend County Parks Bond
- Currently at 75% design with bidding for construction anticipated at the end of 2021

Ditch H Trail (CPK1702)

- Proposed trail connection from Imperial Park to Town Center
- Includes connection to the future New Territory Trail
- Majority of project is within District 2 with portions in Districts 1, 3 and 4
- Approximately 5 miles (Phase 1 = 3.5 miles, Phase 2 = 1.5 miles)
- Included in voter-approved 2013 COSL Parks Bond and the 2020 Fort Bend County Parks Bond
- Currently at 30% design with bidding for construction anticipated for Summer 2022

Gannoway Lake Area Trails

- Proposed trails connecting from Voss Road through Gannoway Park, with a connection to Cullinan Park across State Highway 6 Completely within District 1 Approximately 1.25 miles
- Included in voter-approved 2020 Fort Bend County Parks Bond
- Project will begin after completing the 2013 Parks Bond Projects (First Colony Trail & Ditch H Trail)

New Territory Trail

- Proposed trail connecting from the future Ditch H Trail through Telfair to Homeward Way in New Territory
- Completely within District 2 Approximately 1.25 miles
- Included in voter-approved 2020 Fort Bend County Parks Bond
- Project will begin after completing the 2013 Parks Bond Projects (First Colony Trail & Ditch H Trail)

Per the policy on the Creation and Operation of City Council Committees and Task Forces (Resolution No. 09-24), City Council requested Task Forces provide a method to review an issue in greater detail than is possible in a regular meeting and prepare a recommendation to the full City Council. Further, upon the recommendation of any City Council Member and the concurrence of City Council, the Mayor may appoint a Task Force to study an issue and make a recommendation to the City Council.

The Task Force shall be composed of up to three members of Council. The Mayor will request volunteers from among the Council, and select members. Council will be notified by memorandum of the appointment of City Council Task Forces. Non-City Council Members may be appointed as needed. The Mayor shall provide the scope of the issues to be examined, the amount of time required of Council Members, and the time frame for the task force to complete the work.

The City Manager will designate a staff member to serve as the liaison between him and the task force. Upon the completion of the Task Force work, the Task Force members will develop options for the City Council.

Should the City Council decide to establish the Trail Naming Council Facilities Task Force (Trail Naming Task Force), the group will fulfill the following scope of work:

- Confirm the trails to be named out of the five recommended trails
- Following the Council policy for “Naming of City Facilities and Sub-Facilities” (Resolution No. 10-18), determine the mechanism(s) by which names should be solicited and submitted for consideration
- Support staff’s efforts to follow the Task Force’s guidance for soliciting potential names
- Review and consider name submissions that meet the criteria and guidelines outlined in the Council policy
- Formulate a recommendation for each trail’s name for the full Council’s consideration

Staff requests City Council concurrence on the creation of a City Council Trail Naming Task Force.

BUDGET

EXPENDITURE REQUIRED: N/A

CURRENT BUDGET: N/A

ADDITIONAL FUNDING: N/A

FUNDING SOURCE:N/A

ATTACHMENTS:

Description	Type
□ PowerPoint	Presentation