



# ANIMAL ADVISORY BOARD

## AGENDA

Sugar Land City Hall  
2700 Town Center Boulevard North  
Sugar Land, Texas 77479

**WEDNESDAY, SEPTEMBER 8, 2021**

### **ANIMAL ADVISORY BOARD**

### **PUBLIC WORKS TRAINING ROOM**

**101-A GILLINGHAM LANE**

**SUGAR LAND, TX 77478**

**<https://youtu.be/hVz8YKr5zVA>**

**12:00 PM**

#### **I. ATTENTION:**

- A.** *Members of the City Council, Board and/or Commission may participate in deliberations of posted agenda items through telephonic/videoconferencing means. Audio/Video of open deliberations will be available for the public to hear/view, and recorded as per the Texas Open Meetings Act.*

*The meeting will live stream at <https://youtu.be/hVz8YKr5zVA>.*

#### **II. CALL TO ORDER**

#### **III. PUBLIC COMMENT**

- A. Option 1:** Members of the public desiring to submit written comments to be read during the Public Comment or Public Hearing portions of the meeting, will be allowed to submit their comments to the Office of the City Secretary ([citysec@sugarlandtx.gov](mailto:citysec@sugarlandtx.gov)). Written/e-mailed comments must be received by 10:00 .m., Wednesday, September 8, 2021.

**Option 2:** Members of the public desiring to participate virtually during the set/posted time of the Public Comment or Public Hearing must e-mail ([citysec@sugarlandtx.gov](mailto:citysec@sugarlandtx.gov)) or call ((281) 275-2730) the Office of the City Secretary by 10:00 .m., Wednesday, September 8, 2021. Once properly registered, the Office of the City Secretary will provide instructions for direct participation during the Public Hearing.

**Option 3:** Members of the public desiring to address the City Council, Board and/or Commission in person with regard to matters on the agenda must complete a "Request to Speak" form and give it to the City Secretary, or designee, prior to the beginning of the meeting.

Each speaker is limited to three (3) minutes, and speakers requiring a translator will have six minutes, regardless of the number of agenda items to be addressed. Comments or discussion by the City Council, Board, and/or Commission Members, will only be made at the time the subject is scheduled for consideration.

The City of Sugar Land reserves the right to remove any written/mailed comments deemed inappropriate or not adhering to the public comment rules outlined in this notice. The City reserves the right to not read any comments containing -

- Links to for-profit sites
- Advertising
- Promotion of illegal activities
- Sexual oriented/explicit comments and sites
- Information promoting discrimination/harassment
- Political/religious rhetoric, advocacy, or commentary

*For questions or assistance, please contact the Office of the City Secretary (281) 275-2730.*

#### **IV. WORKSHOP**

- A.** Review of and discussion on the strategy to manage and fill vacancies within the Animal Services Division.

*Stacie Henderson, Director of Environmental and Neighborhood Services and  
Nicole Solis, Assistant Director of Environmental and Neighborhood Services*

**IF YOU PLAN TO ATTEND THIS PUBLIC MEETING AND YOU HAVE A DISABILITY THAT REQUIRES SPECIAL ARRANGEMENTS AT THE MEETING, PLEASE CONTACT THE CITY SECRETARY, (281) 275-2730. REQUESTS FOR SPECIAL SERVICES MUST BE RECEIVED FORTY-EIGHT (48) HOURS PRIOR TO THE MEETING TIME.**

**THE AGENDA AND SUPPORTING DOCUMENTATION IS LOCATED ON THE CITY WEB SITE (WWW.SUGARLANDTX.GOV) UNDER MEETING AGENDAS.**

**Posted this 3rd day of September, 2021 at 10:30 A.M.**



## **Animal Advisory Board Request**

**SEPTEMBER 8, 2021**

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**AGENDA REQUEST NO: IV.A.**

**AGENDA OF:** Animal Advisory Board Meeting

**INITIATED BY:** *Stacie Henderson, Director of Environmental & Neighborhood Services*

**PRESENTED BY:** *Stacie Henderson, Director of Environmental and Neighborhood Services and Nicole Solis, Assistant Director of Environmental and Neighborhood Services*

**RESPONSIBLE DEPARTMENT:** Environmental and Neighborhood Services

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**AGENDA CAPTION:**

Review of and discussion on the strategy to manage and fill vacancies within the Animal Services Division.

**RECOMMENDED ACTION:**

Review of and discussion on the strategy to manage and fill vacancies within the Animal Services Division.

**EXECUTIVE SUMMARY:**

Staff has worked to recruit a qualified Animal Services Manager who will continue to build upon the City's existing philosophies regarding the care of animals and enforcement regulations. During the meeting, staff will introduce the new Animal Services Manager and provide an update on the strategy to manage and fill vacancies within the Animal Services Division while still continuing to provide exceptional service to the City's residents and animal population.

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**BUDGET**

**EXPENDITURE REQUIRED: N/A**

**CURRENT BUDGET: N/A**

**ADDITIONAL FUNDING: N/A**

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