




CITY COUNCIL

AGENDA REQUEST

AGENDA OF:	07-18-17	AGENDA REQUEST NO:	
INITIATED BY:	LINDA E. JENNINGS EXECUTIVE SECRETARY	RESPONSIBLE DEPARTMENT:	CITY SECRETARY
PRESENTED BY:	GLENDA GUNDERMANN CITY SECRETARY	DIRECTOR:	GLENDA GUNDERMANN CITY SECRETARY 
		ADDITIONAL APPROVAL:	N/A
SUBJECT / PROCEEDING:	MINUTES CITY COUNCIL MEETING JULY 05, 2017 APPROVE MINUTES		
EXHIBITS:	MINUTES		
CLEARANCES		APPROVAL	
LEGAL:	N/A	ASSISTANT CITY MANAGER:	N/A
PURCHASING:	N/A	ASSISTANT CITY MANAGER:	N/A
BUDGET:	N/A	CITY MANAGER:	ALLEN BOGARD
BUDGET			
EXPENDITURE REQUIRED: \$		N/A	
CURRENT BUDGET: \$		N/A	
ADDITIONAL FUNDING: \$		N/A	
RECOMMENDED ACTION			
Approve the minutes of the July 05, 2017 City Council meeting.			

EXHIBITS

STATE OF TEXAS §
COUNTY OF FORT BEND §
CITY OF SUGAR LAND §

**CITY OF SUGAR LAND
CITY COUNCIL REGULAR MEETING
WEDNESDAY, JULY 05, 2017**

REGULAR MEETING

The City Council of the City of Sugar Land convened in a regular meeting open to the public and pursuant to notice thereof duly given in accordance with Chapter 551, Government Code, Vernon's Texas Codes, Annotated, as amended, in Sugar Land City Hall within said City on Wednesday, July 05, 2017, at 5:30 o'clock P.M. and the roll was called of the members; to wit:

Joe R. Zimmerman, Mayor
Himesh Gandhi, Council Member at Large, Position One
Mary Joyce, Council Member at Large, Position Two
Steve R. Porter, Council Member District One
Bridget R. Yeung, Council Member District Two
Amy L. Mitchell, Council Member District Three
Carol McCutcheon, Council Member District Four

QUORUM PRESENT

All of said members were present.

Also present were:
Allen Bogard, City Manager
Glenda Gundermann, City Secretary
Thomas Harris, III, Assistant City Secretary
Meredith Riede, City Attorney, and
A Number of Visitors

CONVENE MEETING

Mayor Joe Zimmerman convened the session, open to the public, to order at 5:30 o'clock P.M.

INVOCATION

Council Member Joyce delivered the invocation.

PLEDGE OF ALLEGIANCE

Council Member Joyce led the pledge of allegiance to the Flag of the United States of America.

RECOGNITIONS

Mr. Juan J. Adame, Fire Chief presented Life Saving Awards to Mr. Nat Vallejo and Mr. Arin Allen.

RECOGNITIONS (CONTINUED)

Mayor Zimmerman and Ms. Daphne McKinney, Strategic Initiatives Manager recognized the Citizen's Ethics Task Force. *Mr. Conrith Davis*, Citizen's Task Force Chairman, on behalf of the Task Force extended appreciation to City Council and Staff.

PUBLIC COMMENT

Mayor Zimmerman introduced Public Comment and entertained registered speakers. *Mr. John McNamee*, commented regarding workshop item VI-B, Boards and Commission, Policy Resolution No. 15-24, and recommended that no member of a board or commission serve on any one board or commission for more than eight consecutive years.

REVIEW OF CONSENT AGENDA

Mayor Zimmerman introduced Review of the Consent Agenda and entertained questions and or comments.

CONSENT AGENDA

Mayor Zimmerman introduced III.A.) Approval second consideration of **CITY OF SUGAR LAND ORDINANCE NO. 2097**, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS GRANTING A CONDITIONAL USE PERMIT FOR AN OFFICE BUILDING LOCATED ON APPROXIMATELY 0.51 ACRES ADJACENT TO RESIDENTIAL PROPERTY ALONG STATE HIGHWAY 6 WEST OF FROST PASS IN THE GENERAL BUSINESS (B-2) ZONING DISTRICT; III.B.); Approval second consideration of **CITY OF SUGAR LAND ORDINANCE NO. 2098**, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS AMENDING THE HOLY CROSS EPISCOPAL CHURCH PLANNED DEVELOPMENT (PD) DISTRICT FINAL DEVELOPMENT PLAN, CONSISTING OF 17.76 ACRES OF LAND LOCATED AT THE NORTHEAST CORNER OF WEST RIVERPARK DRIVE AND WIMBERLY CANYON DRIVE RE-ADOPTING THE FINAL DEVELOPMENT PLAN FOR THE ENTIRE PLANNED DEVELOPMENT; AND REPEALING ORDINANCE NO. 1958; III.C.) Approval second consideration of **CITY OF SUGAR LAND ORDINANCE NO. 2100**, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, PROVIDING FOR A CHANGE OF ZONING FROM PLANNED DEVELOPMENT (PD) DISTRICT GENERAL DEVELOPMENT PLAN TO PLANNED DEVELOPMENT (PD) DISTRICT FINAL DEVELOPMENT PLAN (IMPERIAL HIGHWAY 6 DISTRICT COMMERCIAL) FOR APPROXIMATELY 20.2 ACRES OF LAND LOCATED AT THE SOUTHEAST CORNER OF THE INTERSECTION OF STATE HIGHWAY 6 AND IMPERIAL BOULEVARD; III.D.) Authorizing execution of an Interlocal Agreement for collection of Enclave at River Park Public Improvement District assessments; III.E.) Authorizing execution of a Contract in the amount of \$96,200.00 with Cedros Paving Services, LLC for Community Development Block Grant Project 2017-13, Covington Woods Street and Sidewalk Improvements; III.F.) Approval of the minutes of the regular meeting of June 20, 2017.

Council Member Mitchell, seconded by *Council Member McCutcheon*, made a motion to approve the Consent Agenda. The motion carried unanimously.

ORDINANCES AND RESOLUTIONS

ORDINANCE NO. 2101 – ANIMAL ADVISORY BOARD

Mayor Zimmerman introduced first consideration on **CITY OF SUGAR LAND ORDINANCE NO. 2101**, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, AMENDING CHAPTER 2, ARTICLE III, DIVISION 3, SECTION 2-61, SUBSECTIONS (B) AND (C) OF THE CODE OF ORDINANCES TO INCREASE THE MEMBERSHIP OF THE ANIMAL ADVISORY BOARD, ADD MEMBERSHIP REQUIREMENTS, AND EXPAND BOARD DUTIES.

Ms. Kathryn Ketchum, Animal Services Manager, presented an overview of the proposed amending Ordinance. *Ms. Ketchum, Mr. Allen Bogard, City Manager, and Ms. Dawn Steph, Director of Environmental and Neighborhood Services* responded to questions and comments from City Council.

Council Member Joyce, seconded by *Council Member Mitchell*, made a motion to approve on first reading **CITY OF SUGAR LAND ORDINANCE NO. 2101**, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, AMENDING CHAPTER 2, ARTICLE III, DIVISION 3, SECTION 2-61, SUBSECTIONS (B) AND (C) OF THE CODE OF ORDINANCES TO INCREASE THE MEMBERSHIP OF THE ANIMAL ADVISORY BOARD, ADD MEMBERSHIP REQUIREMENTS, AND EXPAND BOARD DUTIES. The motion carried unanimously.

RESOLUTION NO. 17-15 – SUGAR LAND INVESTMENT POLICY

Mayor Zimmerman introduced consideration on **CITY OF SUGAR LAND RESOLUTION NO. 17-15** A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, ADOPTING THE CITY OF SUGAR LAND INVESTMENT POLICY IN ACCORDANCE WITH THE PUBLIC FUNDS INVESTMENT ACT.

Ms. Cathy L. Wray, Finance/Investment Analyst presented an overview of the policy and responded to questions and comments from City Council.

Council Member McCutcheon, seconded by *Council Member Gandhi*, made a motion to approve **CITY OF SUGAR LAND RESOLUTION NO. 17-15**, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, ADOPTING THE CITY OF SUGAR LAND INVESTMENT POLICY IN ACCORDANCE WITH THE PUBLIC FUNDS INVESTMENT ACT. The motion carried unanimously.

RESOLUTION NO. 17-16 – SUGAR LAND INVESTMENT STRATEGY

Mayor Zimmerman introduced consideration on **CITY OF SUGAR LAND RESOLUTION NO. 17-16** A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, ADOPTING THE CITY OF SUGAR LAND INVESTMENT STRATEGY IN ACCORDANCE WITH THE PUBLIC FUNDS INVESTMENT ACT.

Ms. Cathy L. Wray, Finance/Investment Analyst presented an overview and responded to questions and comments from City Council.

RESOLUTION NO. 17-16 – SUGAR LAND INVESTMENT STRATEGY (CONTINUED)

Council Member Yeung, seconded by *Council Member Porter*, made a motion to approve **CITY OF SUGAR LAND RESOLUTION NO. 17-16**, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, ADOPTING THE CITY OF SUGAR LAND INVESTMENT STRATEGY IN ACCORDANCE WITH THE PUBLIC FUNDS INVESTMENT ACT. The motion carried unanimously.

RESOLUTION NO. 17-17 – INVESTMENT OFFICERS DESIGNATION

Mayor Zimmerman introduced consideration on **CITY OF SUGAR LAND RESOLUTION NO. 17-17** A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, DESIGNATING INVESTMENT OFFICERS AND AN INVESTMENT PROGRAM MANAGER.

Ms. Cathy L. Wray, Finance/Investment Analyst presented the resolution and responded to questions and comments from City Council.

Council Member Mitchell, seconded by *Council Member Yeung*, made a motion to approve **CITY OF SUGAR LAND RESOLUTION NO. 17-17**, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, DESIGNATING INVESTMENT OFFICERS AND AN INVESTMENT PROGRAM MANAGER. The motion carried unanimously.

APPOINTMENTS

Mayor Zimmerman introduced consideration on appointment of a Member of City Council as Mayor Pro Tem for period June 2017 to June 2018.

Council Member Gandhi, seconded by *Council Member Mitchell*, made a motion to appoint Council Member Porter as Mayor Pro Tem for the period June 2017 to June 2018. The motion carried unanimously.

Mayor Zimmerman introduced consideration on appointment of City Council Members to Standing Committees, Task Forces, Houston Galveston Area Council General Assembly and Transportation Policy Council for one year terms expiring May 2018.

Council Member Gandhi, seconded by *Council Member Porter*, made a motion to appoint Council Members Yeung, Mitchell and McCutcheon to the Finance/Audit Committee. The motion carried unanimously.

Council Member Porter, seconded by *Council Member Yeung*, made a motion to appoint Council Members Gandhi and Yeung to the Intergovernmental Relations Committee. The motion carried unanimously.

Council Member Gandhi, seconded by *Council Member Yeung*, made a motion to appoint Council Members Porter, Mitchell and McCutcheon to the Compensation Committee. The motion carried unanimously.

APPOINTMENTS (CONTINUED)

Mayor Zimmerman, seconded by *Council Member Gandhi*, made a motion to appoint Council Member Porter as representative of SL4B and confirm Council Member Gandhi as representative of Sugar Land Development Corporation to the Economic Development Committee. The motion carried unanimously.

Mayor Zimmerman, seconded by *Council Member Porter*, made a motion to confirm election of Council Member Amy Mitchell as President and Council Member Mary Joyce as Vice-President of Sugar Land Development Corporation. The motion carried unanimously.

Council Member Mitchell, seconded by *Council Member Yeung*, made a motion to appoint Mayor Zimmerman, Primary and Council Member Porter, Alternate, to Houston Galveston Area Council General Assembly and Board of Directors. The motion carried unanimously.

Council Member Porter, seconded by *Council Member Mitchell*, made a motion to appoint Mayor Zimmerman, Primary and Council Member McCutcheon, Alternate, to Houston Galveston Area Council Transportation Policy Council. The motion carried unanimously.

Council Member Yeung, seconded by *Council Member Gandhi*, made a motion to appoint Council Members Gandhi, Joyce and Yeung to the Animal Services Task Force. The motion carried unanimously.

Council Member Yeung, seconded by *Council Member Porter*, made a motion to appoint Council Members Gandhi, Mitchell and McCutcheon to the Multi-Cultural Task Force. The motion carried unanimously.

Mayor Zimmerman, seconded by *Council Member Porter*, made a motion to appoint Council Member Joyce to Sugar Land Heritage Foundation. The motion carried unanimously.

Mayor Zimmerman introduced consideration on appointment of one member to Sugar Land 4B Corporation Board of Directors to fill an unexpired term expiring September 30, 2017.

Council Member Yeung, seconded by *Council Member Porter*, made a motion to appoint Council Member Joyce to Sugar Land 4B Corporation Board of Directors to fill an unexpired term expiring September 30, 2017. The motion carried unanimously.

Mayor Zimmerman introduced consideration on appointment of member to Tax Increment Reinvestment Zone No. Four Board of Directors Position Four to fill an unexpired terms expiring December 31, 2017.

Council Member Mitchell, seconded by *Council Member Gandhi*, made a motion to appoint Council Member McCutcheon to Tax Increment Reinvestment Zone No. Four Board of Directors Position Four to fill an unexpired terms expiring December 31, 2017. The motion carried unanimously.

WORKSHOPS – CUSTOMER SERVICE STRATEGIC PROJECT

Review of and discussion on the Fiscal Year 2017 Customer Service Strategic Project.

Ms. Cindy Dees, Assistant to the City Manager and Ms. Michelle Manukonda, Customer Service Manager briefed members of City Council on the Customer Service Strategic Project and responded to questions and comments from Council. *Mr. Allen Bogard, City Manager*, responded to questions and comments from Council.

WORKSHOPS – BOARD, COMMISSION, AND COMMITTEE POLICIES AND PROCEDURES

Review of and discussion on policy and procedure for Boards, Commissions and Committees.

Mr. Steve Griffith, First Assistant City Manager and Ms. Meredith Riede, City Attorney, briefed members of City Council and responded to questions and comments from City Council. *Mr. Allen Bogard, City Manager*, responded to questions and comments from Council.

CITY COUNCIL CITY MANAGER REPORTS

COUNCIL MEMBER REPORTS

The Mayor and Council Members reported on events and activities attended and future activities.

CITY MANAGER REPORT

Mr. Allen Bogard, City Manager, reported on events and meetings attended and future activities.

ADJOURN

There, being no further business to come before Council, *Council Member Mitchell*, seconded by *Council Member Porter*, moved that the meeting adjourn. The motion carried unanimously and the meeting adjourned, time at 7:49 o'clock P.M.

Glenda Gundermann, City Secretary

(SEAL)