



Change Order Request

Date 10/10/17

Initiator Guillermo Salcedo

Department * Engineering

Approver Name * Guillermo Salcedo

Associated with a Contract? * ☒ Yes ☐ No

Approval Authority:

Category 1 - \$4,999 or less
Category 2 - \$5,000 to \$14,999
Category 3 - \$15,000 to \$24,000
Category 4 - \$25,000 to \$50,000

Contract # (?)	PO # *	Change Order # *
17434	11556	1

Account # *	Project #	Cost *
05463007207220	WA1705	\$ 7085.53 no commas

Vendor *	Vendor Contact	E-Mail
Harper Brothers Construction	Corey Garnett	corey.garnett@harperbro.co m

Change Order description * The emergency relocation of a 24-in waterline at Methodist Hospital required additional fittings and a 24-in butterfly valve.

Price Impact

A. Original Contract Amount * \$ 48600

B. Change Order Amount \$ 7085.53
Change Orders > \$50K must be taken to City Council.

C. Previous Change Order Amounts * \$ 0

D. Cumulative Change Order Amt (B+C) \$ 7085.53



E. Percent of Original Contract Amt (D/A) 14
Can't exceed 25% unless using approved Cooperative or Interlocal Agreement.

F. Revised Contract Amount (A+D) \$ 55685.53
If contract amount >\$50K and original contract amount <\$50K, must be taken to City Council for approval.

Schedule Impact

Original Contract Time (Days) N/A

Current Change Orders (Days) N/A

Previous Change Orders (Days) N/A

Revised Contract Time (Days) N/A

Original Completion Date 7/27/2017

Revised Completion Date 7/27/2017

Upload Supporting Documents Pay App 1 City of Sugar Land- Revised.pdf 2.18MB

Purchasing Use Only

Purchasing Comments

CIP Funding Review ☐ Yes ☐ No

Engineering Approval ☐ Yes ☐ No

Purchasing Approval

Senior Mgmt Approval ☐ Yes ☐ No

Vendor Acknowledgement? ☐ Yes ☐ No