



# CITY OF SUGAR LAND

## CITY COUNCIL MINUTES

Sugar Land City Hall  
2700 Town Center Boulevard North  
Sugar Land, Texas 77479

**CITY OF SUGAR LAND**

**TUESDAY, OCTOBER 17, 2017**

**CITY COUNCIL MEETING MINUTES**

**5:30 PM**

### **QUORUM PRESENT**

All of said members were present.

### **INVOCATION**

*Council Member Himesh Gandhi*

### **PLEDGE OF ALLEGIANCE TO THE FLAG**

*Council Member Himesh Gandhi*

### **RECOGNITION**

**Surface Water Treatment Plant  
2017 Outstanding Large Membrane Plant Award  
*Brian Butscher, Assistant Director of Public Works***

**Employees Helping Employees Committee  
*Paula Kutchka, Director of Human Resources and  
Kimberly Terrell, Assistant Director of Parks & Recreation***

## **I. OATH OF OFFICE**

- A. Sugar Land Boards and Commissions  
*Mayor Joe R. Zimmerman***

Building Standards Commission

Planning and Zoning Commission

Sugar Land 4B Corporation

Zoning Board of Adjustment

## **II. STATE AND LOCAL ETHICS TRAINING**

- A. Review of and discussion on ethical obligations of public officials under state law and Rules of Ethical Conduct Ordinance.

*Meredith Riede, City Attorney*

Meredith Riede, City Attorney, gave a presentation on ethical obligations of public officials under state law and Rules of Ethical Conduct Ordinance.

## **III. PUBLIC COMMENT**

- A. **Citizens who desire to address the City Council with regard to matters on the agenda will be received at this time. The number of speakers will be limited to the first ten (10) speakers and each speaker is limited to three (3) minutes. Comments or discussion by council members will only be made at the time the subject is scheduled for consideration.**

The following citizens gave comments in opposition to Item VI-A regarding the closing of the City's Pool:

Brandon Lausser, 1103 Walden Circle  
Chris Davis, 1003 Mill Song Ct  
Linda Jackson, 13828 Drakewood  
Diane Cooper, 817 E. Green Belt  
Cathlyn Anderson, 910 Mill Run Drive  
Roy Adamcik, 614 Rozelle  
Martina Adkinson, 610 Seventh Street  
Joe Babaian, 3202 Millers Oak Lane  
Leon Anhauser, 164 N. Hall Drive  
Diana Miller, 419 Brooks Street  
Mateo Guzman, 14110 Susan Court  
Amy Guzman, 14110 Susan court  
Pauline Lausser, 1103 Walden Circle  
Jennifer Kocich, 327 Lakeview Drive  
Veronica Andino, 3519 Stratford Plaza Lane  
Damon Meeks, 14015 Sea Myrle Lane  
Katie Anselmo, 3511 Sam Houston  
Sumita Ghogh, 4607 Keneshaw Court  
Heather Davey, 1139 Lake Estates Drive  
Jeanette Bergen, 13502 Greenbriar Drive

Roy Wiffin, 2930 Country Club, gave comment in opposition to closing the City's pool, and Items V-B, V-D, V-H and V-J.

Michael Pincomb, 4135 Foxbrush Lane, gave comment in opposition to closing the City's pool, and Item VI-B.

## **IV. REVIEW OF CONSENT AGENDA**

- A. **Review of Consent Agenda**

## V. CONSENT AGENDA

- A. Consideration of and action on authorizing execution of a Contract in the amount of \$63,000.00 with Westco Grounds Maintenance Co., Inc. for irrigation repair services.

***Eric Oscarson, Assistant Director of Public Works***

- B. Consideration of and action on authorizing execution of a one-year Contract in the amount of \$516,174.00 with Cedros Paving Service, LLC for On-Call Pavement Rehabilitation, and with the option to renew for four additional one-year terms.

***Eric Oscarson, Assistant Director of Public Works***

This item was moved from Consent Agenda and voted on separately.

Eric Oscarson, Assistant Director of Public Works, gave comments and answered questions from Council.

A motion to **Approve**, V. B. - Contract with Cedros Paving Service, LLC, was made by Joe Zimmerman and seconded by Bridget Yeung, the motion **Passed**.

Ayes: Gandhi, Joyce, McCutcheon, Mitchell, Porter, Yeung, Zimmerman

- C. Consideration of and action on authorizing execution of a Contract in the amount of \$249,748.00 with Concrete Raising Corporation for pavement lifting services through the Cooperative Purchasing Agreement with the City of Missouri City, Texas.

***Eric Oscarson, Assistant Director of Public Works***

- D. Consideration of and action on authorizing execution of a Contract in the amount of \$50,000.00 with Rodriquez and Associates for Community Development Block Grant consulting services for administration of Program Year 2017.

***Stacie Henderson, Assistant Director of Environmental and Neighborhood Services***

- E. Consideration of and action on authorizing the Third Amendment to the License Agreement between T-Mobile West, LLC and the City of Sugar Land for equipment on Mason Road Elevated Storage Tank.

***Brian Butscher, Assistant Director of Public Works***

- F. Consideration of and action on authorizing execution of a one-year Contract for the Purchase of Water Parts with ACT Pipe & Supply Co. in the amount of \$81,582.90; with Core & Main, LP (formerly HD Supply Waterworks) in the amount of \$56,508.03; and with CPR Services & Supplies, Inc. dba MDN Enterprises in the amount of \$41,214.83 for water service/repair parts, and with options to renew for four additional one-year terms.

***Brian Butscher, Assistant Director of Public Works***

- G. Consideration of and action on authorizing execution of a one-year Contract in the amount of \$330,000.00, with BCAC Underground, LLC, for wastewater infrastructure cleaning, television inspection, and vector services, and with option to renew for four additional one-year terms.

***Brian Butscher, Assistant Director of Public Works***

- H. Consideration of and action on authorizing execution of a one-year Contract in the amount of \$171,420.00 with Cypress Creek Pest Control, with an option to renew for four additional one-year terms, for mosquito control services.

*Eric Oscarson, Assistant Director of Public Works*

- I. Consideration of and action on amending Tax Increment Reinvestment Zone Number Four Fiscal Year 2017 budget to projections, and approve Tax Increment Reinvestment Zone Number Four Fiscal Year 2018 proposed budget.

*Justin Alderete, Budget Officer*

- J. Consideration of and action on amending Tax Increment Reinvestment Zone Number Three Fiscal Year 2017 budget to projections, and approve Tax Increment Reinvestment Zone Number Three Fiscal Year 2018 proposed budget.

*Justin Alderete, Budget Officer*

- K. Consideration of and action on authorizing execution of an Interlocal Agreement by and between the City of Sugar Land and Harris County Department of Education for participation in Choice Partners, a Cooperative Purchasing Program.

*Todd Reed, Purchasing Manager*

- L. Consideration of and action on approval of the minutes of the October 03, 2017 City Council meeting.

*Thomas Harris III, Assistant City Secretary*

All Consent Agenda items listed are considered to be routine by the City Council and will be enacted by one motion. Item V-B was pulled from Consent Agenda and voted on separately.

A motion to **Approve**, Consent Agenda III-A and III-C through III-L, was made by Steve Porter and seconded by Himesh Gandhi, the motion **Passed**.

Ayes: Gandhi, Joyce, McCutcheon, Mitchell, Porter, Yeung, Zimmerman

**RECESS: Mayor Zimmerman recessed the meeting at 7:55 P.M.**

**RECONVENE: Mayor Zimmerman reconvened the meeting at 8:16 P.M.**

## **VI. ORDINANCES AND RESOLUTIONS**

- A. **FIRST AND FINAL CONSIDERATION**: Consideration of and action on **CITY OF SUGAR LAND ORDINANCE NO. 2115** AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, AMENDING THE FISCAL YEAR 2017-2018 BUDGET FOR THE CITY OF SUGAR LAND, TEXAS TO ADDRESS FUNDS RELATING TO CAPITAL AND OPERATING BUDGET MATTERS; AND PROVIDING FOR THIS AMENDMENT BE ADOPTED AS THE BUDGETED AMOUNT FOR THOSE FUNDS.

*Jennifer Brown, Director of Finance*

Jennifer Brown, Director of Finance; Allen Bogard, City Manager and Doug Adolph, Director of Communications gave a presentation, comments, and answered questions from the Council.

Allen Bogard, City Manager, announced funding from a vacancy will be allocated to fund City Pool operations.

A motion to **Approve**, VI-A Amend FY18 Budget, was made by Bridget Yeung and seconded by Himesh Gandhi, the motion **Passed**.

Ayes: Gandhi, Porter, Yeung, Zimmerman

Nays: Joyce, McCutcheon, Mitchell

- B.** Consideration of and action on **CITY OF SUGAR LAND RESOLUTION NO. 17-20** A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, ADOPTING A STREETSCAPE POLICY ESTABLISHING STANDARDS FOR THE BEAUTIFICATION, LIGHTING, LANDSCAPING, AND MAINTENANCE OF THE CITY'S RIGHT-OF-WAY; REPEALING RESOLUTION NO. 12-14 AMENDING THE STREETSCAPE POLICY ADOPTED BY RESOLUTION 11-30; AND REPEALING RESOLUTION NO. 11-30 ADOPTING A STREETSCAPE POLICY.

***Eric Oscarson, Assistant Director of Public Works***

Eric Oscarson, Assistant Director of Public Works, gave a presentation, comments and answered questions from the Council.

A motion to **Approve**, VI-B Streetscape Policy, was made by Bridget Yeung and seconded by Carol McCutcheon, the motion **Passed**.

Ayes: Gandhi, Joyce, McCutcheon, Mitchell, Porter, Yeung, Zimmerman

## **VII. WORKSHOP**

- A.** Review of and discussion on cybersecurity technologies, processes, and practices.

***Anthony Leatherwood, IT Operations Manager***

This item was deleted.

- B.** Review of and discussion on Engineering Department's analysis related to Hurricane Harvey Event.

***Jorge L. Alba, Senior Engineer***

Jorge Alba, Senior Engineer; Chris Steubing, Assistant City Manager; Pat Hughes, Assistant Fire Chief; Mike Stone, Operator LID 2; Greg Frank, Lead Engineer LID 2 and First Colony LID; Jason Kelly, Lead Engineer LID 14 and LID 17; and Jeff Perry, Lead Operator LID 7 and LID 17 gave a presentation, comments, and answered questions from the Council.

- C.** Review of and discussion on the 2017-2018 City Council Annual Work Plan.

***Reena Varghese, Strategic Initiatives Director***

This item was deleted.

- D.** Review of and discussion on Sugar Land Municipal Court Organizational Assessment findings and recommendations.

***Reena Varghese, Strategic Initiatives Director and Karen Ramirez, Management Assistant II***

Reena Varghese, Strategic Initiatives Director; Karen Ramirez, Management Assistant II; Judge James Landin, Municipal Court Judge; and Steve Griffith, First Assistant City Manager gave a presentation, comments and answered questions from the Council.

## **VIII. APPOINTMENTS**

- A.** Consideration of and action on appointment of eleven members to the Animal Advisory Board for term expiring September 30, 2018; and appointment of Chair.

***Mayor Joe R. Zimmerman***

Mayor Zimmerman presented the proposed appointments to the Animal Advisory Board for one-year term and appointment of Chair:

Dr. James Cox, Licensed Veterinarian, Chair  
Susanne Wege, Animal Rescue Group Representative  
Barbara Willy, Animal Shelter Volunteer  
John Niemand, Resident  
Tanya Pal, Resident  
Robin Novak, Resident  
Susan Chapman, Resident  
Susie Hyde, Resident  
Teresa Reading, Resident

A motion to **Approve**, VIII-A Animal Advisory Board, was made by Bridget Yeung and seconded by Mary Joyce, the motion **Passed**.

Ayes: Gandhi, Joyce, McCutcheon, Mitchell, Porter, Yeung, Zimmerman

- B.** Consideration of and action on appointment of nine members to the PARCS Advisory Board for terms expiring September 30, 2018; and appointment of a Chair and Vice Chair.

***Mayor Joe R. Zimmerman***

Mayor Zimmerman presented the proposed appointments to the PARCS Advisory Board for one-year term and appointment of a Chair and Vice Chair:

Barbara Brescian, Chair  
Stewart Jacobson, Vice Chair  
Sonal Bhuchar  
Kelly Reynolds  
Heather Guillen  
HoJin Lim  
Andy Phan  
Tracy Pipes  
Joan Maresh Hansen

A motion to **Approve**, VIII-B PARCS Advisory Board, was made by Carol McCutcheon and seconded by Amy Mitchell, the motion **Passed**.

Ayes: Gandhi, Joyce, McCutcheon, Mitchell, Porter, Yeung, Zimmerman

## **IX. CITY COUNCIL CITY MANAGER REPORTS**

- A.** Council Member Reports
- Community Events Attended or Scheduled

This item was deleted.

- B.** City Manager Report
- Community Events Attended or Scheduled
  - Other Governmental Meetings Attended or Scheduled
  - Council Meeting Schedule

This item was deleted.

## **X. CLOSED EXECUTIVE SESSION**

- A.** Closed Executive Session as authorized by Chapter 551, Texas Government Code in accordance with:

### **Section 551.074: Personnel Matters**

- a)** For the purpose of discussion with respect to the City Manager's annual performance.

This item was deleted.

## **XI. ADJOURNMENT**

A motion to **Approve**, Adjournment at 11:19 P.M., was made by Amy Mitchell and seconded by Carol McCutcheon, the motion **Passed**.

Ayes: Gandhi, Joyce, McCutcheon, Mitchell, Porter, Yeung, Zimmerman

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**Thomas Harris III, Assistant City Secretary**

