



CITY OF SUGAR LAND

CITY COUNCIL MINUTES

Sugar Land City Hall
2700 Town Center Boulevard North
Sugar Land, Texas 77479

CITY OF SUGAR LAND

TUESDAY, NOVEMBER 7, 2017

CITY COUNCIL MEETING MINUTES

5:30 P.M.

QUORUM PRESENT

All of said members were present, with the exception of Mayor Pro Tem Steve Porter and Council Member Bridget Yeung who were absent. Council Member Himesh Gandhi arrived at 6:15 p.m.

INVOCATION

Mayor Joe Zimmerman

PLEDGE OF ALLEGIANCE TO THE FLAG

Mayor Joe Zimmerman

RECOGNITION

Arbor Day

November 11, 2017

Colt Yorek, Right of Way Services Coordinator

National Animal Shelter Appreciation Week

Kathryn Ketchum, Animal Services Manager

I. DONATIONS

- A. Consideration of and action on acceptance of Animal Services monetary donations in the amount of \$2,672.00 and non-monetary donations in the amount of \$528.61.

Kathryn Ketchum, Animal Services Manager

Kathryn Ketchum, Animal Services Manager, gave a presentation, comments and answered questions from the Council.

A motion to **Approve**, I-A Donations to Animal Services, was made by Carol McCutcheon and seconded by Amy Mitchell, the motion **Passed**.

Ayes: Joyce, McCutcheon, Mitchell, Zimmerman

Absent: Gandhi, Porter, Yeung

II. OATH OF OFFICE

A. Sugar Land Boards and Commissions
Mayor Joe R. Zimmerman

Animal Advisory Board

PARCS Advisory Board

III. PUBLIC COMMENT

A. Citizens who desire to address the City Council with regard to matters on the agenda will be received at this time. The number of speakers will be limited to the first ten (10) speakers and each speaker is limited to three (3) minutes. Comments or discussion by council members will only be made at the time the subject is scheduled for consideration.

Roy Wiffin, 2930 Country Club Boulevard, gave comments in opposition to Items V-B, V-C, V-E, V-F, V-G, and V-I.

John Loper, 55 Bendwood Drive, gave comments requesting annexation items moved earlier in the meeting.

Kelly Glore, 3107 Redcliff Drive, gave comments in opposition to the closure of Sugar Land Farmers Market.

Michael Pincomb, 4135 Foxbrush Lane, gave comments regarding workshop items on annexation.

IV. REVIEW OF CONSENT AGENDA

A. Review of Consent Agenda

V. CONSENT AGENDA

- A.** Consideration of and action on authorizing execution of an Agreement in the amount of \$220,031.13 with First Colony Community Association for Fiscal Year 2018 Landscape Reimbursement Program.

Eric Oscarson, Assistant Director of Public Works

- B.** Consideration of and action on purchase in the amount of \$63,367.92 for a mini excavator from Mustang CAT through Houston-Galveston Area Council Cooperative Contract Pricing.

Ken Durbin, Airfield and Facilities Manager

- C.** Consideration of and action on approval of an Agreement with Fort Bend County and First Colony Community Services Association, Inc. for additional law enforcement services.

Douglas Brinkley, Chief of Police

This item was moved from Consent Agenda and voted on separately.

Douglas Brinkley, Chief of Police, and Allen Bogard, City Manager gave comments and answered questions from Council.

A motion to **Approve**, V-C - Consent Agenda, was made by Carol McCutcheon and seconded by Amy Mitchell, the motion **Passed**.

Ayes: Joyce, McCutcheon, Mitchell, Zimmerman

Absent: Gandhi, Porter, Yeung

- D.** Consideration of and action on authorizing ratification of Contract in the amount of \$55,685.53 with Harper Brothers Construction for Emergency Relocation of 24-inch waterline at Methodist Hospital, CIP WA1705.

Guillermo Salcedo, PE. CFM, Senior Engineer

- E.** Consideration of and action on authorizing a one-year renewal in the amount of \$139,155.21 with Superion for enterprise software maintenance.

Imelda Balane, IT Manager, Applications and Programs

- F.** Consideration of and action on authorizing the execution of a Four Year Lease Contract in the amount of \$343,313.76 (\$85,828.44 annually) with Dahill-Xerox for the lease, maintenance, and service of copy machines through Harris County Department of Education Choice Partners Contract #13/051DC-02.

Abimbola Fadimu, Facilities Services Manager

- G.** Consideration of and action on authorizing execution of two Contracts in the amount of \$95,238.00 with Carrier Corporation for warranty and installation of replacement chiller unit.

Abimbola Fadimu, Facilities Services Manager

- H.** Consideration of and action on purchase in the amount of \$100,000.00 with Siddons-Martin Emergency Group for fire apparatus and ambulance parts through Texas Local Government Purchasing Cooperative BuyBoard Contracts.

Tyler O'Mally, Fleet Services Manager

- I.** Consideration of and action on authorizing expenditure for Fiscal Year 2018 fuel supplier services in the maximum amount of \$900,000.00 from Sun Coast Resources through the Interlocal Agreement with Harris County.

Tyler O'Mally, Fleet Services Manager

This item was moved from Consent Agenda and voted on separately.

Stacie Henderson, Assistant Director of Environmental and Neighborhood Services, gave comments and answered questions from Council.

A motion to **Approve**, V-I - Consent Agenda, was made by Amy Mitchell and seconded by Mary Joyce, the motion **Passed**.

Ayes: Gandhi, Joyce, McCutcheon, Mitchell, Zimmerman

Absent: Porter, Yeung

- J.** Consideration of and action on authorizing Fleet vehicle tire purchase in the maximum amount of \$150,000.00 from Wingfoot Commercial Tire Systems through the Western States Contracting Alliance.

Tyler O'Mally, Fleet Services Manager

- K.** Consideration of and action on approval of the minutes of the October 17, 2017 City Council meeting.

Thomas Harris III, Assistant City Secretary

All Consent Agenda items listed are considered to be routine by the City Council and will be enacted by one motion. Items V-C and V-I were pulled from Consent Agenda and voted on separately.

A motion to **Approve**, Consent Agenda V-A, V-B, V-D through V-H, V-J and V-K, was made by Amy Mitchell and seconded by Carol McCutcheon, the motion **Passed**.

Ayes: Joyce, McCutcheon, Mitchell, Zimmerman

Absent: Gandhi, Porter, Yeung

VI. CONTRACTS AND AGREEMENTS

- A.** Consideration of and action on authorizing the proposed budget in the amount of \$100,000.00 from Hotel Occupancy Tax funds for the 2018 Sugar Land Wine and Food Affair Marketing Plan.

Teresa Preza, Tourism and Destination Services Administrator and Dominique Love, IWSC Group North America Chief Executive Officer

Teresa Preza, Tourism and Destination Services Administrator, Dominique Love, IWSC Group North America Chief Executive Officer, Quinn Hoang, Event Director for Sugar Land Wine and Food Affair and IWSC Group, and Keri Schmidt, Fort Bend Chamber President gave a presentation, comments and answered questions from Council.

A motion to **Approve**, VI-A 2018 Sugar Land Wine and Food Affair Marketing Plan, was made by Mary Joyce and seconded by Himesh Gandhi, the motion **Passed**.

Ayes: Gandhi, Joyce, McCutcheon, Mitchell, Zimmerman

Absent: Porter, Yeung

- B.** Consideration of and action on authorizing execution of a Contract in the amount of \$125,000.00 with Huitt-Zollars for Brazos River Bank Erosion Study; and authorizing a budget amendment from CIP fund balance.

Jorge L. Alba, Senior Engineer

RECESS: Mayor Zimmerman recessed the meeting at 7:58 P.M.

RECONVENE: Mayor Zimmerman reconvened the meeting at 8:10 P.M.

This item was considered following the aforementioned recess.

Jorge Alba, Senior Engineer, gave a presentation, comments and answered questions from the Council.

A motion to **Approve**, VI-B Brazos River Bank Erosion Study, was made by Carol McCutcheon and seconded by Amy Mitchell, the motion **Passed**.

Ayes: Gandhi, Joyce, McCutcheon, Mitchell, Zimmerman

Absent: Porter, Yeung

VII. WORKSHOPS

- A. Review of and discussion on CIP Story Map update.

Keisha E. Seals, Engineering Manager and Imelda Balane, IT Manager-Applications & Programs

Keisha Seals, Engineering Manager and Imelda Balane, IT Manager-Applications and Programs gave a presentation, comments and answered questions from the Council.

- B. Review of and discussion on the service levels provided to the Greatwood and New Territory Communities.

Jim Callaway, Assistant City Manager, Special Projects

Jim Callaway, Assistant City Manager, Special Projects gave a presentation, comments and answered questions from the Council.

- C. Review of and discussion on service level implications for residents of Greatwood, New Territory, and current Sugar Land residents due to annexation of Greatwood and New Territory.

Council Member Mary Joyce, At Large #2

Council Member Mary Joyce, At Large #2 and Jim Callaway, Assistant City Manager, Special Projects gave a presentation, comments and answered questions from the Council.

VIII. CITY COUNCIL CITY MANAGER REPORTS

- A. Council Member Reports

- Community Events Attended or Scheduled

This item was deleted.

- B. City Manager Report

- Community Events Attended or Scheduled
- Other Governmental Meetings Attended or Scheduled
- Council Meeting Schedule

This item was deleted.

IX. ADJOURNMENT

A motion to **Approve**, Adjournment at 8:39 P.M., was made by Amy Mitchell and seconded by Mary Joyce, the motion **Passed**.

Ayes: Gandhi, Joyce, McCutcheon, Mitchell, Zimmerman

Absent: Porter, Yeung

Thomas Harris III, Assistant City Secretary

